



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Karen Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Brent Randol  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Monday, May 8, 2017 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3<sup>rd</sup> floor, Napa, CA

#### General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

#### 1. Call to Order and Roll Call

#### 2. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.*

### 3. Set Matters

2:05pm Presentation by Bill Birmingham, Conservation Project Manager for the Napa County Resource Conservation District speaking on “Roads, Trails and Watersheds: Minimizing our Impacts”

### 4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of April 10, 2017.
- b. Review of draft budget for FY 2017-18 and authorization to release the draft budget for public comment until June 5, 2017.
- c. Discussion and potential direction to staff regarding game management on District properties.
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- e. Review of the District Projects Status Report.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

### 5. Announcements by Board and Staff

*In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.*

### 6. Agenda Planning

*In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.*

### 7. Adjournment



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

Karen Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Brent Randol  
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Dave Finigan  
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Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, April 10, 2017 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3<sup>rd</sup> floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Tony Norris, Dave Finigan

Directors absent: Brent Randol

Staff present: John Woodbury, Chris Cahill, and Brian Clerici.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of March 13, 2017.

The Directors approved the Minutes of the Board of Directors regular meeting of March 13, 2017; Director Norris moved to approve and Director Finigan seconded the motion.

TN-DF-KT-BC-BR

X

- b. Receipt of report on the status of the budget for FY 2016-17.

John Woodbury gave the report.

- c. Public Hearing and potential adoption of resolution 17-02 approving policy of allowing dogs in yurts at Bothe-Napa Valley State Park subject to a \$20 cleaning fee.

The Directors moved to adopt Resolution 17-02, approving the policy of allowing dogs in the yurts and the Bothe-Napa Valley State Park subject to a \$20 dollar cleaning fee per pet per visit.

Director Finigan moved to approve as amended and Director Norris seconded the motion.

DF-TN-KT-BC-BR

X

- d. Consideration and potential adoption of positions on pending State legislation, including AB 907 (Garcia)— Establishment of Office of Outdoor Recreation and

Public Lands, AB 898 (Frazier)—Reallocation of Property Tax Revenues for East Bay Regional Park District, and SB 50 (Allen)—Conveyances of Federal Public Lands  
 The Directors moved to adopt a position of support and solidarity with their fellow districts with regard to these pieces of legislation. Director Norris moved to approve and Director Finigan seconded the motion.

TN-DF-KT-BC-BR

X

- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.  
 John Woodbury gave the report.
- f. Review of the District Projects Status Report  
 John Woodbury and Chris Cahill gave the report.
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.  
 John Woodbury gave the report.

#### 5. Announcements by Board and Staff

- John Woodbury: The Cove will be featured on NBC Bay Area's *Open Road* with Doug McConnell, Sunday April 16 at 6:30PM.
- Tony Norris: The BOS approved a contract with Coast Landscaping for maintaining the Vine Trail in the areas under the County's jurisdiction; the contract is for 3 years with two 1-year extensions. He attended a seminar regarding the new court decision concerning PRA requests and information on personal devices and attended the latest Friends of the Napa River meeting and brought along the latest handouts from that meeting.
- Barry Christian: He and John Woodbury will be speaking to California Women Lawyers about NCRPOSD and its efforts and responsibilities. The City of American Canyon is working on a Master Plan for the Newell Preserve. Noted that Brent Randol will be speaking to the Calistoga Rotary Club chapter in the near future as well.
- Dave Finigan: Will be speaking to the Napa Rotary Club chapter at the end of April.

#### 6. Agenda Planning

Director Turjanis would like an update from staff regarding any issues with the implementation of Resolution 17-02 with regard to the dogs now being allowed in the yurts but still not allowed to be on the trails; requested the update at either the September 11 or October 9 meeting at the end of the summer season.

#### 7. Adjournment

Adjourned to the May 8, 2017 regular meeting.

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KAREN BOWER-TURJANIS, Board President

ATTEST:

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Brian Clerici, Acting District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



## STAFF REPORT

*By:* John Woodbury  
*Date:* May 8, 2017  
*Item:* **4. b**  
*Subject:* Review of draft budget for FY 2017-18 and authorization to release the draft budget for public comment until June 5, 2017.

### RECOMMENDATION

1. Review draft budget, adjust as desired, and authorize release of the draft budget for public comment until June 5, 2017 at 2 p.m.
2. Set public hearing on the budget for June 5, 2017 at 2 p.m.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### BACKGROUND

Attached is a spreadsheet showing the adopted budget for FY 2016-17, the projected actuals for FY 2016-17 based on 9 month results, and the draft budget for FY 2017-18. As requested at the last Board meeting, two Summary sheets are provided, one for all District operations and one which excludes operations at the State Parks. For each summary sheet, three columns of numbers are provided: the adopted budget for the current fiscal year (FY 2016-17), the projected actuals for the current fiscal year, and the proposed budget for next year (FY 2017-18). The other columns are for budget tracking during the course of the fiscal year and are not relevant to preparation of the budget, so have been left blank.

The District is projected to have a fund balance of \$1,726,770 at the start of FY 2017-18. Of this, \$938,838 will be restricted to various projects, and \$787,932 will be unrestricted. With the proposed budget for FY 2017-18, the District is projected to end next fiscal year with a total fund balance of \$1,095,557, of which \$861,177 is projected to be restricted, with only \$234,399 unrestricted. Most of the restricted funds are for the two State Parks managed by the District.

The budget is divided into thirteen divisions: a General Fund and twelve project areas. The General Fund includes general administration as well as work that does not fall into one of the twelve project areas. For each division a brief listing of objectives for the coming year is provided.

The completion of the acquisition of Soscol Headwaters Phase II and the acquisition of The Cove are the two most significant objectives for the coming year. The funding for the Soscol acquisition is not assured. The draft budget assumes it will be fully funded by outside grants and mitigation funds; depending on how things play out, the District may need to tap its reserves to close the deal. The draft budget assumes all but about \$235,000 of the District's unrestricted reserves will be drawn down to pay for the acquisition of The Cove. This is low for unrestricted reserves, which are needed for cash flow as well as for unexpected emergencies.

To supplement other expected revenues, staff will continue to seek grant funding to match the challenge grants provided by Warren Winiarski and Napa Valley Vintners to fund expanded community engagement, and is also about to launch a fundraising campaign for The Cove.

At the May 8<sup>th</sup> meeting staff will review the draft budget with the Board, and make any preliminary adjustments requested by the Board. The Board is requested to then authorize release of the draft budget for public comment, and to set a public hearing for the next regular Board meeting on June 5, 2017.

Napa County Regional Park and Open Space District

Budget Adopted June 6, 2016

Projected 2016-17 (9 month)

Proposed 2017-18

**Summary**

		Adopted Budget	Budget						Projected	Proposed
		2016-17	Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total		2016-17	2017-18
<b>Revenues</b>										
43410	State-Coastal Conservancy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43910	County of Napa	894,440	-	-	-	-	-	-	894,440	979,925
44200	Court Fines	-	-	-	-	-	-	-	-	-
45100	Interest	6,000	-	-	-	-	-	-	9,750	7,500
45300	Rent - Building/Land	31,000	-	-	-	-	-	-	31,350	31,350
45500	Concessions	560,000	-	-	-	-	-	-	565,000	657,500
47150	Other Grants	-	-	-	-	-	-	-	-	-
47500	Donations and Contributions	15,500	-	-	-	-	-	-	50,600	2,625,600
47900	Miscellaneous	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>		<b>\$ 1,506,940</b>							<b>\$ 1,551,140</b>	<b>\$ 4,301,875</b>

<b>Expenses</b>										
52100	Administration Services	\$ 637,910	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 746,950	\$ 751,239
52105	Election Services	\$ 200,000	-	-	-	-	-	-	\$ 77,181	\$ -
52125	Accounting/Auditing Services	15,000	-	-	-	-	-	-	13,500	14,000
52140	Legal Services	20,000	-	-	-	-	-	-	25,250	25,000
52325	Waste Disposal Services	20,800	-	-	-	-	-	-	19,050	19,500
52340	Landscaping Services	1,500	-	-	-	-	-	-	5,000	5,000
52360	Construction Services	160,000	-	-	-	-	-	-	36,950	167,000
52490	Other Professional Services	388,740	-	-	-	-	-	-	153,800	264,730
52520	Maintenance-Vehicles	5,750	-	-	-	-	-	-	7,800	8,500
52525	Maintenance-Infrastructure/Lan	12,000	-	-	-	-	-	-	47,450	47,000
52705	Insurance - Premiums	15,450	-	-	-	-	-	-	13,300	13,700
52800	Communications/Telephone	10,200	-	-	-	-	-	-	11,300	11,500
52810	Advertising/Marketing	-	-	-	-	-	-	-	6,712	1,500
52820	Printing and Binding	-	-	-	-	-	-	-	1,300	1,250
52825	Bank Charges	1,500	-	-	-	-	-	-	1,500	1,500
52830	Publications & Legal Notices	1,000	-	-	-	-	-	-	100	500
52840	Permits/License Fees	10,260	-	-	-	-	-	-	250	9,500
52900	Training/Conference Expenses	1,500	-	-	-	-	-	-	500	1,500
52905	Business Travel/Mileage	9,250	-	-	-	-	-	-	1,750	31,100
52906	Fleet Charges	-	-	-	-	-	-	-	3,250	3,300
53100	Office Supplies	23,350	-	-	-	-	-	-	3,400	4,300
53120	Memberships/Certifications	1,500	-	-	-	-	-	-	1,000	1,000
53115	Book, Media,Periodicals, Subscrip	-	-	-	-	-	-	-	50	100
53205	Utilities - Electric	20,700	-	-	-	-	-	-	22,200	22,600
53210	Utilities - Propane	600	-	-	-	-	-	-	150	200
53250	Fuel	500	-	-	-	-	-	-	100	200
53330	Janitorial Supplies	4,000	-	-	-	-	-	-	6,050	6,500
53345	Construction Supplies/Material	135,000	-	-	-	-	-	-	35,000	52,000
53350	Maintenance Supplies	21,000	-	-	-	-	-	-	16,750	17,850
53400	Minor Equipment/Small Tools	10,100	-	-	-	-	-	-	9,750	17,250
53415	Computer Software/Licensing Fe	6,000	-	-	-	-	-	-	6,000	6,000
53600	Special Departmental Expense	80,000	-	-	-	-	-	-	36,600	26,700
54500	Taxes and Assessments	1,350	-	-	-	-	-	-	1,050	1,050
55100	Land	-	-	-	-	-	-	-	-	3,400,000
<b>Total Expenditures</b>		<b>\$ 1,814,960</b>							<b>\$ 1,310,993</b>	<b>\$ 4,933,068</b>
<b>Net Surplus (Deficit)</b>		<b>\$ (308,020)</b>							<b>\$ 240,147</b>	<b>\$ (631,193)</b>

<b>Restricted Fund Balance</b>			
	FY 16-17	FY 17-18	FY 18-19
--Moore Creek	\$66,499	\$66,499	\$66,499
--Suscol Headwaters	\$188,811	\$100,000	\$100,000
--Putah Creek	\$5,000	\$0	\$0
--State Parks	\$841,589	\$772,339	\$694,678
beginning total restricted	\$1,101,899	\$938,838	\$861,177
beginning total fund balance	\$ 1,486,623	\$1,726,770	\$1,095,577
beginning unrestricted balance	\$384,724	\$787,932	\$234,399

<b>33100 - Available Fund Balance</b>	\$ 1,486,623	\$ 1,486,623	\$ 1,726,770
<b>Net Surplus (Deficit)</b>		\$ 240,147	\$ (631,193)
<b>33100 - Ending Fund Balance</b>		\$ 1,726,770	\$ 1,095,577



Napa County Regional Park and Open Space District

Budget Adopted June 6, 2016

Projected 2016-17 (9 month)

Proposed 2017-18

**Summary (No State Parks)**

		Budget					Projected		
		Adopted Budget 2016-17	Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	2016-17	Proposed 2017-18
<b>Revenues</b>									
43410	State-Coastal Conservancy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
43910	County of Napa	894,440	-	-	-	-	-	894,440	979,925
44200	Court Fines	-	-	-	-	-	-	-	-
45100	Interest	3,000	-	-	-	-	-	3,750	2,500
45300	Rent - Building/Land	13,000	-	-	-	-	-	13,350	13,350
45500	Concessions	30,000	-	-	-	-	-	15,000	20,000
47150	Other Grants	-	-	-	-	-	-	-	-
47500	Donations and Contributions	500	-	-	-	-	-	50,600	2,600,600
47900	Miscellaneous	-	-	-	-	-	-	-	-
<b>Total Revenues</b>		<b>\$ 940,940</b>						<b>\$ 977,140</b>	<b>\$ 3,616,375</b>

<b>Expenses</b>									
52100	Administration Services	\$ 363,374	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 318,450	\$ 356,741
52105	Election Services	\$ 200,000						\$ 77,181	\$ -
52125	Accounting/Auditing Services	15,000	-	-	-	-	-	13,500	14,000
52140	Legal Services	20,000	-	-	-	-	-	25,250	25,000
52325	Waste Disposal Services	5,800	-	-	-	-	-	5,050	5,500
52340	Landscaping Services	1,500	-	-	-	-	-	1,500	1,500
52360	Construction Services	45,000	-	-	-	-	-	32,150	92,000
52490	Other Professional Services	211,100	-	-	-	-	-	119,800	180,000
52520	Maintenance-Vehicles	750	-	-	-	-	-	1,000	1,500
52525	Maintenance-Infrastructure/Lan	1,000	-	-	-	-	-	1,950	2,000
52705	Insurance - Premiums	13,950	-	-	-	-	-	11,600	12,000
52800	Communications/Telephone	3,000	-	-	-	-	-	2,300	2,500
52810	Advertising/Marketing	-	-	-	-	-	-	6,712	1,500
52820	Printing and Binding	-	-	-	-	-	-	1,150	1,100
52825	Bank Charges	-	-	-	-	-	-	-	-
52830	Publications & Legal Notices	1,000	-	-	-	-	-	100	500
52840	Permits/License Fees	5,260	-	-	-	-	-	150	9,400
52900	Training/Conference Expenses	1,000	-	-	-	-	-	-	1,000
52905	Business Travel/Mileage	6,250	-	-	-	-	-	900	14,767
52906	Fleet Charges	-	-	-	-	-	-	500	550
53100	Office Supplies	20,850	-	-	-	-	-	1,700	2,600
53120	Memberships/Certifications	1,500	-	-	-	-	-	1,000	1,000
53115	Book, Media,Periodicals, Subscrip	-	-	-	-	-	-	50	100
53205	Utilities - Electric	5,700	-	-	-	-	-	4,600	4,600
53210	Utilities - Propane	-	-	-	-	-	-	-	-
53250	Fuel	400	-	-	-	-	-	100	200
53330	Janitorial Supplies	-	-	-	-	-	-	150	500
53345	Construction Supplies/Material	55,000	-	-	-	-	-	1,000	2,000
53350	Maintenance Supplies	9,000	-	-	-	-	-	2,650	2,850
53400	Minor Equipment/Small Tools	100	-	-	-	-	-	3,850	11,250
53415	Computer Software/Licensing Fe	6,000	-	-	-	-	-	6,000	6,000
53600	Special Departmental Expense	70,000	-	-	-	-	-	26,850	16,700
54500	Taxes and Assessments	875	-	-	-	-	-	550	550
55100	Land	-	-	-	-	-	-	-	3,400,000

<b>Total Expenditures</b>	<b>\$ 1,063,409</b>							<b>\$ 667,743</b>	<b>\$ 4,169,908</b>
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<b>Net Surplus (Deficit)</b>	<b>\$ (122,469)</b>							<b>\$ 309,397</b>	<b>\$ (553,533)</b>
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<b>33100 - Available Fund Balance</b>				<b>\$ 645,034</b>		<b>\$ 645,034</b>		<b>\$ 954,431</b>
<b>Net Surplus (Deficit)</b>						<b>\$ 309,397</b>		<b>\$ (553,533)</b>
<b>33100 - Ending Fund Balance</b>						<b>\$ 954,431</b>		<b>\$ 400,898</b>

	Restricted Fund Balance		
	FY 16-17	FY 17-18	FY 18-19
--Moore Creek	\$66,499	66499	66499
--Suscol Headwaters	\$188,811	100000	100000
--Putah Creek	\$5,000	0	0
beginning total restricted	\$260,310	\$166,499	\$166,499
beginning total fund balance	\$ 645,034	\$954,431	\$400,898
beginning unrestricted balance	\$384,724	\$787,932	\$234,399

Projected 2016-17 (8 month)  
Proposed 2017-18  
**General Fund--Administration**

Subdivision: 8500000 - Parks-Administration

		Adoted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 502,859						\$ 689,778	\$ 324,113
44200	Court Fines	-							
45100	Interest	3,000						3,750	2,500
47150	Other Grants	-							
47500	Donations and Contributions	-						50,000	
<b>Total Revenues</b>		<b>\$ 505,859</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 743,528</b>	<b>\$ 326,613</b>

<b>Expenses</b>									
52100	Administration Services	\$ 201,680						\$ 204,950	\$ 211,563
52105	Election Services	\$ 200,000						\$ 77,181	\$ -
52125	Accounting/Auditing Services	15,000						13,500	14,000
52140	Legal Services	20,000						25,250	25,000
52490	Other Professional Services	104,600						57,550	97,000
52520	Maintenance-Vehicles	750						1,000	1,500
52705	Insurance - Premiums	13,000						10,650	11,000
52810	Advertising/Marketing							750	1,000
52820	Printing and Binding							1,150	1,100
52830	Publications & Legal Notices	1,000						100	500
52900	Training/Conference Expenses	1,000						-	1,000
52905	Business Travel/Mileage	3,000						600	1,000
52906	Fleet Charges							450	500
53100	Office Supplies	20,000						1,600	2,000
53115	Book, Media,Periodicals, Subscrip							50	100
53120	Memberships/Certifications	1,500						1,000	1,000
53250	Fuel	300						100	100
53350	Maintenance Supplies	400						1,500	1,500
53400	Minor Equipment/Small Tools	100						750	750
53415	Computer Software/Licensing Fe	6,000						6,000	6,000
53600	Special Departmental Expense	40,000						25,000	10,000
<b>Total Expenditures</b>		<b>\$ 628,330</b>						<b>\$ 429,131</b>	<b>\$ 386,613</b>
<b>Net Surplus (Deficit)</b>		<b>\$ (122,471)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 314,397</b>	<b>\$ (60,000)</b>

<b>33100 - Available Fund Balance</b>								<b>\$ 493,057</b>	<b>\$ 807,454</b>
<b>Net Surplus (Deficit)</b>								<b>\$ 314,397</b>	<b>\$ (60,000)</b>
<b>33100 - Ending Fund Balance</b>								<b>\$ 807,454</b>	<b>\$ 747,454</b>

- Objectives**
- general operations
  - new project development: The Cove; Montesol west; Ridge Trail (Suscol to Newell);LAFCO review
  - employee training
  - move office
  - implement HR changes
  - trailhead labs annual fee \$6,000
  - public outreach

Projected 2016-17 (8 month) Proposed 2017-18 <b>Moore Creek Park</b>
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Subdivision: 8501000 - Parks-Moore Creek

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 68,342						\$ 55,250	\$ 72,629
45300	Rent - Building/Land	13,000						13,350	13,350
47150	Other Grants	-						-	-
47500	Donations and Contributions	500						600	600
<b>Total Revenues</b>		<b>\$ 81,842</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,200</b>	<b>\$ 86,579</b>

<b>Expenses</b>									
52100	Administration Services	\$ 23,317						\$ 15,750	\$ 22,395
52325	Waste Disposal Services	2,000						1,900	2,000
52360	Construction Services	30,000						25,000	25,000
52490	Other Professional Services	5,000						14,950	17,000
52525	Maintenance-Infrastructure/Lan	1,000						1,000	1,000
52705	Insurance - Premiums	950						950	1,000
52800	Communications/Telephone	3,000						2,300	2,500
52840	Permits/License Fees	-						-	250
52905	Business Travel/Mileage	250						50	7,833
53100	Office Supplies	250						-	-
53205	Utilities - Electric	4,500						4,500	4,500
53250	Fuel	100						-	100
53350	Maintenance Supplies	6,000						800	1,000
53400	Minor Equipment/Small Tools							500	500
53600	Special Departmental Expense	5,000						1,000	1,000
54500	Taxes and Assessments	475						500	500

<b>Total Expenditures</b>	<b>\$ 81,842</b>	<b>\$ -</b>						<b>\$ 69,200</b>	<b>\$ 86,579</b>
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<b>Net Surplus (Deficit)</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>
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<b>33100 - Available Fund Balance</b>		\$ 66,499	\$ 66,499
Net Surplus (Deficit)		\$ -	\$ 0
<b>33100 - Ending Fund Balance</b>		<u>\$ 66,499</u>	<u>\$ 66,499</u>

- |                     |   |
|---------------------|---|
| <b>Objectives</b>   | monitor<br>maintain houses<br>maintain trails<br>continue Madrone Trail construction with volunteers<br>construct trail to peak<br>use permit and dogs issue<br>6-10 docent led school field trips including transportation |
| <b>Not Included</b> | capital replacement fund (ending fund balance) not yet adjusted for new fiscal year   |

Projected 2016-17 (8 month)  
Proposed 2017-18  
**Oat Hill Mine Trail**

Subdivision: 8501001 - Parks-Oat Hill Mine Trail

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 13,397	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,850	\$ 13,321
<b>Total Revenues</b>		<b>\$ 13,397</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,850</b>	<b>\$ 13,321</b>
<b>Expenses</b>									
52100	Administration Services	\$ 3,197						\$ 1,500	\$ 1,521
52360	Construction Services	-							5,000
52490	Other Professional Services	7,500						3,150	5,000
52905	Business Travel/Mileage	500						-	500
53100	Office Supplies	100						-	100
53345	Construction Supplies/Material	2,000						-	1,000
53350	Maintenance Supplies	100						-	-
53600	Special Departmental Expense	-						200	200
<b>Total Expenditures</b>		<b>\$ 13,397</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,850</b>	<b>\$ 13,321</b>
<b>Net Surplus (Deficit)</b>		<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>
<b>33100 - Available Fund Balance</b>								\$ -	\$ -
<b>Net Surplus (Deficit)</b>								\$ -	\$ 0
<b>33100 - Ending Fund Balance</b>								\$ -	\$ (0)

**Objectives**      monitor trail  
                          continue erosion control  
                          entry gate improvements  
                          continue to support mercury cleanup project

**Not included**      acquire inholdings

Projected 2016-17 (8 month)  
 Proposed 2017-18  
**Napa River and Bay Trail**

Subdivision: 8501002 - Parks-Napa River and Bay Trail

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 20,597						\$ 8,400	\$ 16,473
	<b>Total Revenues</b>	<b>\$ 20,597</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,400</b>	<b>\$ 16,473</b>
<b>Expenses</b>									
52100	Administration Services	\$ 10,397						\$ 5,450	\$ 10,173
52325	Waste Disposal Services							\$ 100	\$ 100
52360	Construction Services	-						-	1,000
52490	Other Professional Services	10,000						2,700	5,000
52905	Business Travel/Mileage	100						50	100
53350	Maintenance Supplies	100						100	100
	<b>Total Expenditures</b>	<b>\$ 20,597</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,400</b>	<b>\$ 16,473</b>
	<b>Net Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>
<b>33100 - Available Fund Balance</b>								<b>\$ -</b>	<b>\$ -</b>
<b>Net Surplus (Deficit)</b>								<b>\$ -</b>	<b>\$ (0)</b>
<b>33100 - Ending Fund Balance</b>								<b>\$ -</b>	<b>\$ 0</b>

**Objectives**

- maintain existing trail in Am Can and under Butler Bridge; repair viewing pipes
- add kiosk for enviro ed materials, map
- monitor Napa Pipe, other gap closure projects
- start work with Napa San on river fishing access trail

Projected 2016-17 (8 month)  
Proposed 2017-18  
**Camp Berryessa**

Subdivision: 8501003 - Parks-Camp Berryessa

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43410	State-Coastal Conservancy								
43910	County of Napa	90,857						52,512	45,886
45500	Concessions	30,000	-	-	-	-	-	15,000	20,000
<b>Total Revenues</b>		<b>\$ 120,857</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 67,512</b>	<b>\$ 65,886</b>
<b>Expenses</b>									
52100	Administration Services	\$ 23,957						\$ 49,000	\$ 28,736
52325	Waste Disposal Services	1,200						700	1,000
52360	Construction Services	5,000						2,150	-
52490	Other Professional Services	11,500						5,000	18,000
52525	Maintenance-Infrastructure/Lan	-						950	1,000
52810	Advertising/Marketing							5,962	500
52840	Permits/License Fees	-						-	-
52905	Business Travel/Mileage	500						150	500
52906	Fleet Charges							50	50
53100	Office Supplies	500						100	500
53205	Utilities - Electric	1,200						100	100
53330	Janitorial Supplies							150	500
53345	Construction Supplies/Material	50,000						-	-
53350	Maintenance Supplies	2,000						-	-
53400	Minor Equipment/Small Tools							2,600	10,000
53600	Special Departmental Expense	25,000						600	5,000
<b>Total Expenditures</b>		<b>\$ 120,857</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 67,512</b>	<b>\$ 65,886</b>
<b>Net Surplus (Deficit)</b>		<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>
<b>33100 - Available Fund Balance</b>								\$ -	\$ -
<b>Net Surplus (Deficit)</b>								\$ -	\$ 0
<b>33100 - Ending Fund Balance</b>								\$ -	\$ 0

**Objectives**      expand and standardize operations/staffing  
acquire equipment

Projected 2016-17 (8 month)  
 Proposed 2017-18  
**Berryessa Vista**

Subdivision: 8501004 - Parks-Berryessa Vista

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 17,917						\$ 1,900	\$ 3,803
<b>Total Revenues</b>		<b>\$ 17,917</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,900</b>	<b>\$ 3,803</b>
<b>Expenses</b>									
52100	Administration Services	\$ 9,717						\$ 400	\$ 1,603
52490	Other Professional Services	5,000						500	1,000
52905	Business Travel/Mileage	200						-	200
53345	Construction Supplies/Material	3,000						1,000	1,000
<b>Total Expenditures</b>		<b>\$ 17,917</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,900</b>	<b>\$ 3,803</b>
<b>Net Surplus (Deficit)</b>		<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>
<b>33100 - Available Fund Balance</b>								\$ -	\$ -
<b>Net Surplus (Deficit)</b>								\$ -	\$ (0)
<b>33100 - Ending Fund Balance</b>								<u>\$ -</u>	<u>\$ 0</u>
<b>Objectives</b>		<b>monitor property</b>							
		<b>improve signage from lake</b>							
<b>Not included</b>		<b>acquire donut hole from land trust</b>							

Projected 2016-17 (8 month)  
 Proposed 2017-18  
**Napa River Ecological Reserve**

Subdivision: 8501005 - Parks-Napa River Ecological Rs

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 16,217						\$ 14,050	\$ 27,137
	<b>Total Revenues</b>	<b>\$ 16,217</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,050</b>	<b>\$ 27,137</b>

<b>Expenses</b>									
52100	Administration Services	\$ 1,717						\$ 450	\$ 1,603
52325	Waste Disposal Services	2,600						2,350	2,400
52340	Landscaping Services	1,500						1,500	1,500
52490	Other Professional Services	10,000						9,500	17,000
52905	Business Travel/Mileage	100						-	3,933
53350	Maintenance Supplies	300						200	200
53600	Special Departmental Expense	-						50	500

<b>Total Expenditures</b>	<b>\$ 16,217</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,050</b>	<b>\$ 27,137</b>
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<b>Net Surplus (Deficit)</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>
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<b>33100 - Available Fund Balance</b>								\$ -	\$ -
<b>Net Surplus (Deficit)</b>								\$ -	\$ 0
<b>33100 - Ending Fund Balance</b>								\$ -	\$ (0)

**Objectives**  
 continue portable toilet, weekly maintenance contracts  
 continue to control invasives in entry meadow  
 6-10 school field trips (docents plus school buses)



Projected 2016-17 (8 month)  
Proposed 2017-18  
**Vine Trail**

Subdivision: 8501006 - Parks-Vine Trail

		Adopted Budget		Adjusted		Projected		Proposed			
		2016-17	Budget Adjustments	Budget	Encumbrances	Actual YTD	YTD Total	2016-17	2017-18		
<b>Revenues</b>											
43910	County of Napa	\$	4,760					\$	4,200	\$	2,004
	<b>Total Revenues</b>	<b>\$</b>	<b>4,760</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>4,200</b>	<b>\$</b>	<b>2,004</b>
<b>Expenses</b>											
52100	Administration Services	\$	4,760					\$	4,200	\$	2,004
52905	Business Travel/Mileage		-						-		-
	<b>Total Expenditures</b>	<b>\$</b>	<b>4,760</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>4,200</b>	<b>\$</b>	<b>2,004</b>
	<b>Net Surplus (Deficit)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>(0)</b>
<b>33100 - Available Fund Balance</b>								\$	-	\$	-
<b>Net Surplus (Deficit)</b>								\$	-	\$	(0)
<b>33100 - Ending Fund Balance</b>								\$	-	\$	(0)

**Objectives**      coordinate VT/NRBT alignment between Am Can and Soscol Ferry Rd  
support VT alignment affecting State Park

Projected 2016-17 (8 month)  
 Proposed 2017-18  
**Putah Creek**

Subdivision: 8501007 - Parks-Putah Creek

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 30,077						\$ 4,200	\$ 23,153
	<b>Total Revenues</b>	<b>\$ 30,077</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,200</b>	<b>\$ 23,153</b>
<b>Expenses</b>									
52100	Administration Services	\$ 11,717						\$ 1,450	\$ 7,603
52360	Construction Services	10,000						5,000	10,000
52490	Other Professional Services	7,500						2,500	5,000
52840	Permits/License Fees	160						150	150
52905	Business Travel/Mileage	500						-	300
53350	Maintenance Supplies	100						50	50
54500	Taxes and Assessments	100						50	50
	<b>Total Expenditures</b>	<b>\$ 30,077</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,200</b>	<b>\$ 23,153</b>
	<b>Net Surplus (Deficit)</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,000)</b>	<b>\$ 0</b>
<b>33100 - Available Fund Balance</b>								\$ 5,000	\$ -
<b>Net Surplus (Deficit)</b>								\$ (5,000)	\$ 0
<b>33100 - Ending Fund Balance</b>								\$ -	\$ 0

**Objectives**  
 complete R&PP transfer from BLM  
 work on access issue for Spanish Valley  
 install gate/fence between campground and Crystal Flats  
 Work on conservation easement for Spanish Valley

Projected 2016-17 (8 month)  
Proposed 2017-18  
**State Parks**

Subdivision: 8501008 - Parks-State Parks

		Adopted Budget	Budget	Adjusted	Encumbrances	Actual YTD	YTD Total	Projected	2016-	Proposed
		2016-17	Adjustments	Budget				17		2017-18
<b>Revenues</b>										
45100	Interest	\$ 3,000						\$ 6,000	\$	5,000
45300	Rent - Building/Land	18,000						18,000		18,000
45500	Concessions	530,000						550,000		637,500
47500	Donations and Contributions	15,000						-		25,000
<b>Total Revenues</b>		<b>\$ 566,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 574,000</b>	<b>\$</b>	<b>685,500</b>

<b>Expenses</b>										
52100	Administration Services	\$ 274,535						\$ 428,500	\$	394,498
52325	Waste Disposal Services	15,000						14,000		14,000
52340	Landscaping Services	-						3,500		3,500
52360	Construction Services	115,000						4,800		75,000
52490	Other Professional Services	177,640						34,000		84,730
52520	Maintenance-Vehicles	5,000						6,800		7,000
52525	Maintenance-Infrastructure/Lan	11,000						45,500		45,000
52705	Insurance - Premiums	1,500						1,700		1,700
52800	Communications/Telephone	7,200						9,000		9,000
52820	Printing and Binding	-						150		150
52825	Bank Charges	1,500						1,500		1,500
52840	Permits/License Fees	5,000						100		100
52900	Training/Conference Expenses	500						500		500
52905	Business Travel/Mileage	3,000						850		16,333
52906	Fleet Charges	-						2,750		2,750
53100	Office Supplies	2,500						1,700		1,700
53205	Utilities - Electric	15,000						17,600		18,000
53210	Utilities - Propane	600						150		200
53250	Fuel	100						-		-
53330	Janitorial Supplies	4,000						5,900		6,000
53345	Construction Supplies/Material	80,000						34,000		50,000
53350	Maintenance Supplies	12,000						14,100		15,000
53400	Minor Equipment/Small Tools	10,000						5,900		6,000
53600	Special Departmental Expense	10,000						9,750		10,000
54500	Taxes and Assessments	475						500		500

<b>Total Expenditures</b>	<b>\$ 751,550</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 643,250</b>	<b>\$</b>	<b>763,161</b>
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<b>Net Surplus (Deficit)</b>	<b>\$ (185,550)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (69,250)</b>	<b>\$</b>	<b>(77,661)</b>
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<b>33100 - Available Fund Balance</b>								<b>\$ 841,589</b>	<b>\$</b>	<b>772,339</b>
<b>Net Surplus (Deficit)</b>								<b>\$ (69,250)</b>	<b>\$</b>	<b>(77,661)</b>
<b>33100 - Ending Fund Balance</b>								<b>\$ 772,339</b>	<b>\$</b>	<b>694,678</b>

- |  |   |
|--|---|
| <p><b>Objectives</b></p> <ul style="list-style-type: none"> <li>obtain new operating agreement</li> <li>ongoing maintenance and operations</li> <li>obtain PEF for Rec Hall restoration</li> <li>complete repair of 2 rental units for employees</li> <li>repairs to Palisades Trail; signage and security camera</li> <li>increase cabin occupancy rate to 50%</li> </ul> | <ul style="list-style-type: none"> <li>get caretaker for Banditini House</li> <li>investigate portable toilet for RLS Hwy 29 staging area</li> <li>expand school tours/junior ranger program</li> <li>Prepare and obtain PEF for RV hookups</li> <li>Palisades Trail repairs</li> </ul> |
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Projected 2016-17 (8 month)  
Proposed 2017-18  
**Suscol Headwaters**

Subdivision: 8501009 - Parks-Suscol Headwaters Pres

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 62,517						\$ 43,350	\$ 111,244
47500	Donations and Contributions	-							2,600,000
<b>Total Revenues</b>		<b>\$ 62,517</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,350</b>	<b>\$ 2,711,244</b>
<b>Expenses</b>									
52100	Administration Services	\$ 42,117						\$ 22,900	\$ 39,955
52360	Construction Services	-						-	50,000
52490	Other Professional Services	20,000						20,450	5,000
52840	Permits/License Fees	-						-	5,000
52905	Business Travel/Mileage	300						-	100
54500	Taxes and Assessments	100						-	-
55100	Land	-						-	2,700,000
<b>Total Expenditures</b>		<b>\$ 62,517</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,350</b>	<b>\$ 2,800,055</b>
<b>Net Surplus (Deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (88,811)</b>
<b>33100 - Available Fund Balance</b>								\$ 188,811	\$ 188,811
<b>Net Surplus (Deficit)</b>								\$ -	\$ (88,811)
<b>33100 - Ending Fund Balance</b>								<u>\$ 188,811</u>	<u>\$ 100,000</u>

**Objectives**      fundraise for phase II acquisition  
complete Tuteur easement revision and transfer  
monitoring  
easement from Napa San  
environmental studies  
obtain use permit

**Not Included**      staging area at Highway 12

Projected 2016-17 (8 month)  
Proposed 2017-18  
**Amy's Grove**

Subdivision: 8501010 - Parks-Amy's Grove

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 2016-17	Proposed 2017-18
<b>Revenues</b>									
43910	County of Napa	\$ 43,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,450	\$ 326,359
47500	Donations and Contributions	-	-	-	-	-	-	-	-
<b>Total Revenues</b>		<b>\$ 43,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,450</b>	<b>\$ 326,359</b>
<b>Expenses</b>									
52100	Administration Services	\$ 23,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,400	\$ 21,982
52360	Construction Services	-	-	-	-	-	-	-	-
52490	Other Professional Services	15,000	-	-	-	-	-	1,000	5,000
52840	Permits/License Fees	5,000	-	-	-	-	-	-	4,000
52905	Business Travel/Mileage	300	-	-	-	-	-	50	100
54500	Taxes and Assessments	100	-	-	-	-	-	-	-
55100	Land	-	-	-	-	-	-	-	700,000
<b>Total Expenditures</b>		<b>\$ 43,400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,450</b>	<b>\$ 731,082</b>
<b>Net Surplus (Deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (404,723)</b>

<b>33100 - Available Fund Balance</b>	\$ -
<b>Net Surplus (Deficit)</b>	<u>\$ (404,723)</u>
<b>33100 - Ending Fund Balance</b>	<u>\$ (404,723)</u>

**Objectives**

- monitoring
- community outreach
- environmental studies and Use Permit application
- The Cove site investigation purchase

Projected 2016-17 (8 month)  
 Proposed 2017-18  
**Cedar Roughs/Smittle Creek**

Subdivision: 8501011 - Parks-Cedar Roughs

		Adopted Budget 2016-17	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTD Total	Projected 17	2016- 17	Proposed 2017-18
<b>Revenues</b>										
43910	County of Napa	\$ 23,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ -	\$ 13,803
47500	Donations and Contributions	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>		<b>\$ 23,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,500</b>	<b>\$ -</b>	<b>\$ 13,803</b>
<b>Expenses</b>										
52100	Administration Services	\$ 7,800						\$ 3,000	\$ -	\$ 7,603
52360	Construction Services	-						-	-	1,000
52490	Other Professional Services	15,000						2,500	-	5,000
52840	Permits/License Fees	100						-	-	-
52905	Business Travel/Mileage	500						-	-	200
54500	Taxes and Assessments	100						-	-	-
55100	Land	-						-	-	-
<b>Total Expenditures</b>		<b>\$ 23,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,500</b>	<b>\$ -</b>	<b>\$ 13,803</b>
<b>Net Surplus (Deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>

33100 - Available Fund Balance	\$ -
Net Surplus (Deficit)	\$ 0
33100 - Ending Fund Balance	\$ (0)

**Objectives:** monitoring  
 removal of debris fall 2017  
 environmental studies (spring plant survey)



## STAFF REPORT

*By:* John Woodbury  
*Date:* May 8, 2017  
*Item:* **4.c**  
*Subject:* Discussion and potential direction to staff regarding game management on District properties.

### RECOMMENDATION

Discuss and provide guidance to staff regarding:

- (1) Should the District undertake a program to control the non-native wild pig and wild turkey populations on District properties?
- (2) Should the District participate in the California Department of Fish and Wildlife's "Share" program?
- (3) Should the District seek proposals from other non-profit organizations, hunting clubs or individuals to manage wild pig and wild turkey populations?
- (4) Should the District allow limited deer hunting as a service to the hunting community, and/or as an incentive for providing assistance in controlling pig and turkey populations?
- (5) Should the District enter into an agreement now, with one or more individual bow hunters, to work on managing the wild pig problem at Moore Creek Park, while answers to the other questions are pursued.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### BACKGROUND

Staff is requesting guidance from the Board on two separate but related matters: control of non-native animal species that cause harm to native habitat, and how best to serve those members of the public that engage in hunting.

In our region two non-native animals that concern wildlife biologists are wild pigs and turkeys.

Pigs (*Sus scrofa*) are native to Eurasia and northern Africa. In the early 1700s Spanish and Russian settlers introduced domestic pigs to California and many became feral. In the 1920s a Monterey

county landowner introduced the European wild boar, which bred with the domestic pigs. The result of these introductions is a wild boar/feral domestic pig hybrid. Wild pigs are omnivorous, consuming both plant and animal matter. The concerns that wildlife biologists have about wild pigs are that they breed prolifically, producing two or three large litters per year, are voracious eaters, from grasses, forbs, fruits, berries and acorns to grubs, small mammals, birds and amphibians. They can out compete native species for these food sources, and their rooting behavior can cause soil erosion.

Today's wild turkey, *Meleagris gallopavo*, was introduced to California by the Department of Fish and Game from 1959 through 1999. Wild turkeys pose two problems. As with pigs, they can out compete native species for food. The toms are also known to attack people. At four feet high and 20-30 pounds, an adult tom turkey with its upward curving, sharp-pointed, bony spurs on its legs up to two inches long can be a dangerous assailant, particularly during the breeding season.

Moore Creek Park has a rapidly expanding pig population. Wild pigs are also known to be active at the District's Spanish Valley, Smittle Creek and Berryessa Vista properties. Wild turkeys have been observed at all of the District's properties.

The California Department of Fish and Wildlife operates the Share program. This program allows hunters on a lottery basis to hunt on participating properties. The State pays property owners a fee for participating (currently \$2.90 per acre per year for combined pig, turkey and deer hunting rights). The State handles the lottery, but does not provide insurance, nor on-the-ground coordination. The District would not be able to limit hunting to only Napa residents.

Rather than utilize the state's Share program, it may be possible to partner with a non-profit organization to operate a more geographically-focused lottery-style program, or an education-oriented junior hunter program. This would require more research.

A third option would be for the District to operate its own lottery system. This would enable the District to limit participation to Napa residents, but would require a fair amount of staff time to operate. It's not clear whether revenues generated would equal, be less than, or exceed staff and insurance costs.

Staff offers the following observations as background to the Board's discussion:

- (1) The most serious game management problem currently facing the District is wild pigs at Moore Creek Park. Given the speed with which wild pigs reproduce, there is some urgency to address this problem as quickly as possible.
- (2) Moore Creek Park is open to the public. It should be possible to allow bow hunting without closing the entire park to the public, but hunting with rifles or shotguns would be very problematic. This limitation does not apply to Smittle Creek and Spanish Valley.
- (3) The District already has informal arrangements with individuals to monitor the District's Spanish Valley and Smittle Creek properties. In exchange for their services, the District allows them to hunt on these properties (subject to their obtaining hunting licenses and tags as required by state law). If we open these properties to other hunters we will need to come up with other arrangements for monitoring these properties year-round.



- (4) Given the above points, it makes sense to consider different solutions for different properties.
- (5) One option would be to enter into an agreement with a local bow hunter to help control wild pigs at Moore Creek Park through the end of this year while the District develops long-term solutions.



**NAPA COUNTY REGIONAL PARK &  
OPEN SPACE DISTRICT**

## **STAFF REPORT**

Date: May 8, 2017  
Item: **4.d**  
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

### RECOMMENDATION

(1) Receive the report.

### BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for April 2017.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

None

## PARKS &amp; OPEN SPACE DISTRICT -APRIL 2017 EXPENSE REPORT

## Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/03/2017	Zeller's Ace-supplies	Account #460	ZELLER'S & CLARKS ACE HARDWARE	\$ 21.54
04/10/2017	Techno-vol projects	Reimbursement-March Park expenses	CJ YIP & ASSOCIATES	\$ 136.75
04/10/2017	Vol food, Skyline movie EECNC	Reimbursement-March Park expenses	CJ YIP & ASSOCIATES	\$ 333.28
04/11/2017	3rd Qtr PBES Admin			\$ 51,228.15
04/13/2017	Yamaha-DMV Registration	License #59DS19	STATE OF CALIFORNIA	\$ 52.00
04/13/2017	PARK070117 03/2017	PARK070117 03/2017	CJ YIP & ASSOCIATES	\$ 5,519.12
04/13/2017	PARK152217 03/2017	PARK152217 03/2017	6539 CONSULTING	\$ 2,400.00
04/19/2017	March field work-keying plants	The Cove-March field work	NAPA BOTANICAL SURVEY SERVICES	\$ 560.00
04/27/2017	BAOSC Conf Registration (3)	Reimbursement-Mar/April parks expenses	JOHN WOODBURY	\$ 450.00
04/27/2017	April google apps	Reimbursement-Mar/April parks expenses	JOHN WOODBURY	\$ 30.00
04/27/2017	Go Daddy Web registrations	Reimbursement-Mar/April parks expenses	JOHN WOODBURY	\$ 80.68

## Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/10/2017	PG&E 2/23/17-3/28/17	Account #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 371.91
04/10/2017	Pool supplies	Account #N5007	DONS SWIMMING POOL CENTER	\$ 40.95
04/10/2017	Central Valley-March 2017	Customer #NAPACORP	CENTRAL VALLEY BUILDERS	\$ 37.78
04/11/2017	3rd Qtr PBES Admin			\$ 5,399.02
04/13/2017	PARK070117 03/2017	PARK070117 03/2017	CJ YIP & ASSOCIATES	\$ 995.58
04/19/2017	Septic tank service	Moore Creek Park	MCCOLLUM GENERAL ENGINEERING	\$ 292.00
04/26/2017	Grading exempt permits			\$ 156.62
04/27/2017	Porta potty-March 2017	Moore Creek Park	JOHNNY ON THE SPOT	\$ 178.94
04/27/2017	May 2017-Internet	Account #62539	VALLEY INTERNET	\$ 169.00
04/28/2017	PARK140217 04/2017	PARK140217 04/2017	HERITAGE SYSTEMS, INC.	\$ 367.67

## Oat Hill Mine Trail - 85010-01

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 73.66
04/13/2017	PARK070117 03/2017	PARK070117 03/2017	CJ YIP & ASSOCIATES	\$ 218.90

## NRBT - 85010-02

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 471.55
04/13/2017	PARK070117 03/2017	PARK070117 03/2017	CJ YIP & ASSOCIATES	\$ 161.88

## Camp Berryessa - 85010-03

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/03/2017	3/22/17 Water sampling	3/22/17 Water sampling @ Camp Berryessa	CHRISTOPHER CAHILL	\$ 52.97
04/03/2017	Water testing	Lab Order #S030998	CALTEST ANALYTICAL LABORATORY	\$ 47.00
04/05/2017	3/31-4/3 MooreCreek,SiteVisit	3/31-4/3 MooreCreek,SiteVisit	CHRISTOPHER CAHILL	\$ 29.43
04/11/2017	3rd Qtr PBES Admin			\$ 2,390.56
04/13/2017	PG&E 2/22/17-3/22/17	Account #1765266301-8	PACIFIC GAS & ELECTRIC CO	\$ 9.53
04/13/2017	PARK070117 03/2017	PARK070117 03/2017	CJ YIP & ASSOCIATES	\$ 185.64
04/13/2017	Janitorial supplies	Reimbursement-CB supplies	CHRISTOPHER CAHILL	\$ 146.27
04/19/2017	Water sampling-CB	Lab Order #S040356	CALTEST ANALYTICAL LABORATORY	\$ 47.00
04/19/2017	Water testing-CB	Lab Order #S040357	CALTEST ANALYTICAL LABORATORY	\$ 47.00

## Berryessa Vista - 85010-04

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 73.66

## NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 73.66
04/13/2017	PARK070117 03/2017	PARK070117 03/2017	CJ YIP & ASSOCIATES	\$ 150.00
04/27/2017	Porta potty-March 2017	Yountville Park	JOHNNY ON THE SPOT	\$ 178.94

## NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 155.06

## Vine Trail - 85010-06

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 856.34

## State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/03/2017	PG&E 2/13/17-3/14/17	Account #6765403114-4	PACIFIC GAS & ELECTRIC CO	\$ 40.93
04/03/2017	PG&E 2/14/17-3/15/17	Acct #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$ 131.65
04/03/2017	PG&E 2/13/17-3/15/17	Acct #1869012498-9	PACIFIC GAS & ELECTRIC CO	\$ 920.34
04/03/2017	PG&E 2/14/17-3/15/17	Acct #5360079806-9	PACIFIC GAS & ELECTRIC CO	\$ 10.77
04/03/2017	PG&E 2/13/17-3/14/17	Acct #2172831822-7	PACIFIC GAS & ELECTRIC CO	\$ 59.68
04/03/2017	PG&E 2/14/17-3/16/17	Acct #4831406953-4	PACIFIC GAS & ELECTRIC CO	\$ 187.59
04/03/2017	Field Trip-Calistoga Elem 5/23	Bothe NV State Park 5/23/17	ROYAL COACH LIMOUSINE INC.	\$ 750.00
04/03/2017	Septic tank pumped 3/3/17	Bothe NV State Park	MONTELLI CONSTRUCTION INC	\$ 595.00
04/03/2017	Alarm Monitor Fees-March 2017	Account #746-0150	ADVANTAGE TOTAL PROTECTION	\$ 40.00
04/03/2017	Field Trip-Calistoga Elem 5/25	Bothe NV State Park 5/25/17	CALIFORNIA WINE TOURS INC	\$ 1,076.50
04/03/2017	Steve's hardware-March 2017	Account #31248	STEVES HARDWARE	\$ 67.84
04/03/2017	Porta potty - March 2017	Bothe State Park	JOHNNY ON THE SPOT	\$ 269.38
04/06/2017	7898686642 03/2017	Acct# 7898686642	CHEVRON PRODUCTS COMPANY	\$ 275.25
04/10/2017	Ashes - March 2017	Account #01-0002642-6	UPPER VALLEY DISPOSAL	\$ 333.45
04/10/2017	Upper Vly Disp-March 2017	Account #01-0013452-7	UPPER VALLEY DISPOSAL	\$ 870.75
04/10/2017	Heartland credit card fees-WFB			\$ 35.80
04/10/2017	Fine Arts Ins Policy	Customer #NCRPOSD-01	INTEGRO USA INC	\$ 1,340.00
04/10/2017	Central Valley-March 2017	Customer #NAPACORP	CENTRAL VALLEY BUILDERS	\$ 1,053.26
04/10/2017	Central Valley-March 2017	Customer #NAPACORP	CENTRAL VALLEY BUILDERS	\$ 272.69
04/11/2017	3rd Qtr PBES Admin			\$ 51,134.25
04/12/2017	PBES Office Depot acct-3/17			\$ 203.86
04/13/2017	Telepacific - April 2017	Account #133326	TELEPACIFIC COMMUNICATIONS	\$ 623.53
04/13/2017	Tractor supplies	Account #8537	BROWN'S AUTO PARTS	\$ 229.62
04/27/2017	Monitoring fees-April 2017	Acct #746-0150	ADVANTAGE TOTAL PROTECTION	\$ 40.00
04/27/2017	C&C-Janitorial supplies	Acct #60124600060576080	CASH & CARRY	\$ 133.63
04/27/2017	Actuator & cartridge	Acct #882538499	GRAINGER INDUSTRIAL	\$ 146.90
04/27/2017	Steve's hardware-supplies	Account #31248	STEVES HARDWARE	\$ 365.29
04/27/2017	Golf cart batteries	NV Bothe State Park	BATTERIES PLUS #620	\$ 833.37

## Suscol Headwaters - 85010-09

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 7,135.09

## Amy's Grove- 85010-10

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 2,349.61

## Smittle Creek - 85010-11

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/11/2017	3rd Qtr PBES Admin			\$ 314.21

Plan of Projects  
**Status Report**

May 8, 2017

**Name of Project Description**

**Status**

<p>Amy's Grove      Planning and permits for public use of Amy's Grove</p>	<p>The District will hold a community scoping session later in 2017, with the timing dependent on when background surveys are complete and the adjacent Enchanted Hills Camp is available to host the meeting. A botanist and an archeologist have been put under contract to do an initial planning survey for the property. The archaeological survey has been completed and did not find evidence of native American activity. The botanical survey has been completed and submitted for review. <u>Staff is engaged in ongoing conversations with neighboring property owners which may ultimately result in changes to or even an expansion of the property; formal park planning and filing for a County use permit awaits completion of those discussions.</u></p>
<p>Bay Area Ridge Trail Tuteur Loop Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District</p>	<p>The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council and the property owner wish to transfer this easement to the District. Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch has been executed. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries; Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. Staff flagged the proposed new trail alignment with Mr. Tuteur on January 12, 2016. A surveyor was engaged to place boundary markers and prepare a legal description for the trail easement; <u>this contract was cancelled before completion because questions arose about the location of the County line in this area, and Tuteur is seeking another surveyor who has the capacity to address the County line question.</u> On March 28, 2017 the Skyline Park Citizen's Association held a meeting to solicit public comment on access in and out of Skyline Park through the River to Ridge Trail and eventually through Soscol Headwaters Preserve.</p>
<p>Bay/River Trail -- American Canyon to Napa  An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.</p>	<p>Phase 2-B--Pond 10 to Soscol Ferry Road Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. Staff is researching whether Prop 1 Water Bond can be used to fund this work.</p>
<p>Berryessa Estates Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.</p>	<p>The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. In late August Reclamation determined they still retained jurisdiction, but committed to completing the transfer. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. In 2015 Reclamation said they have done their work and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer.</p>

## Berryessa Vista

Planning, stewardship and expansion of this wilderness park.

Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property. Staff has been monitoring the cameras since spring 2016 and has noted a small decrease in illegal off road vehicle use. No riders have been identified, though staff will continue to monitor the cameras.

## Camp Berryessa

Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. To meet budget constraints, work on the planned black water leach field was deferred to phase two. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley served as our construction manager & inspector on the project. Construction was complete as of early December, and a Notice of Completion filed in early January 2016. Redwood benches and tables, which were constructed on contract by Sonoma County Probation, are complete, delivered, and arranged. Bunk beds were delivered on June 1st and mattresses were delivered on June 10th. Trackers Earth used the Camp as a tenant for the month of June; Reclamation in late June approved the longer-term partnership agreement with Trackers Earth that the Board approved in May. Trackers Earth and the District have co-produced a 40 second promotional video which we are planning to run before movie showings at the Century Napa Valley Theaters. Tuleyome and Trackers Earth are working on co-producing a series of weekend classes for adults and children on outdoor survival and astronomy in early 2017. Unfortunately, a change in life plans for our prospective camp hosts means we are once again without host coverage. For the time being, we are relying on Trackers staff to look after the place as they are on site most days. Interest in bookings for the 2017 Spring/Summer season has been robust. We will be hosting a number of Scouting events along with a ukulele festival, a Search and Rescue training and a number of other activities. The newly full lake means that the camp is once again lakefront instead of merely lakeadjacent. Sarah Clark, our new Park Aide tasked with helping at Camp Berryessa, had her first work day at the camp on May 1.

## District Non-profit Foundation

Organize a non-profit foundation to raise funds for District projects

The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members. Before proceeding further, Director Turjanis and staff continue to meet with other interested organizations about potential collaboration on fundraising and programming.

## Lake Hennessey North Shore Trails

Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.

In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance donated a hand carved wooden trail sign that was installed at the northern terminus of the new trail. District staff patrol the North Shore several times a week. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Planning for construction of the next trail segment (the "Old Man's Beard Trail") is now underway, with construction expected this spring. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September. We have permits in hand to construct the trail formerly known as Old Man's Beard this Spring and just need to go through an informal bid process to select a contractor.

#### Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. The Pruetts, our new volunteer caretakers, moved in to the ranch house in late August, 2015. A dozen volunteers worked on the Madrone Trail on October 3 and 4, 2015, constructing a set of steps and a few hundred feet of new trail. The septic system for the gate house had to be pumped out in November 2015, at which time a collapsed leach field pipe was noted; this was repaired in late December. In January 2016 the District contracted with a new company to provide both high speed internet and phone service to the ranch house to improve safety and emergency response capabilities, as well as make the caretaker's life less isolated; installation was completed in February 2016. Smaller groups of volunteers worked on the Madrone Trail in both March and April 2016, and June 24-26, 2016 more than 140 people volunteered through V-O-Cal, and approximately 1,500 feet of new trail was constructed despite the intense heat. Chino, Chris and a team of intrepid volunteers removed star thistle and generally tidied up the parking area in late August. Moore Creek experienced significant creek bank erosion next to the staging area in the winter storms; staff is consulting with the Flood Control District about the best method for halting the erosion and restoring the bank. The owner of the property just north of Moore Creek Park has approached the District about donating a trail easement or fee title ownership to facilitate a trail connection between Moore Creek Park and Angwin. Staff has obtained a permit to construct a new trail, informally referred to as the Dryfoot Trail, which would replace 5 Moore Creek creek crossings and provide better access to the north end of Moore Creek Park. We hope to build it in Spring/ early Summer 2017.

#### Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyme on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and Caltrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015; a lot more is needed. Work parties to install drain dips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going over the side and into a gully. They promptly removed the vehicle and repaired the trail damage. A team of 20+ volunteers spent a Saturday in December 2016 constructing and repairing water bars on the Oat Hill Mine Trail.

#### Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.

## Skyline Park

Permanent protection of Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at its October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge. In April 2016 the District presented its position to the Board of Supervisors at the public hearing for the project. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Wolk in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services.

## Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. WCB approved the request in August. An access agreement with USGS is before the District Board for approval at the September 2016 meeting. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property. On March 4 2017, Tuleyome volunteers brushed the Iron Mountain trail (in the Cedar Roughts Wilderness, but accessed via Smittle Creek.)

## Suscol Headwaters

Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.

The Purchase and Sale Agreement was adopted by the District Board at its June 8, 2015 meeting. Phase I of the acquisition closed in September 2015. Funding for Phase I from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which should allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Survey work, the costs of which are split between buyer and seller according to our purchase agreement, is underway and has been somewhat complicated by the lack of monumentation along the Napa/Solano county line. The Phase One acquisition closed on October 20, 2015. Staff continues to work with Caltrans and the USFWS to secure funds for Phase Two; another site visit with their biologists was completed on January 15, 2016. The Caltrans and USFWS biologists have both left for other employment, and their replacements have now been replaced by new replacements. A site visit with the new Caltrans staff assigned to this project occurred in early August and went well. Caltrans is currently exploring options for creating new red legged frog habitat on the site. District Staff toured the site with the Coastal Conservancy on March 3rd and are engaged in continuing discussions with Caltrans and the US Fish and Wildlife Service about Red Legged Frog mitigation funding. Congressman Thompson was good enough to submit a letter of project support to the US Fish and Wildlife Service in late April, and our hope is that will break what has been a logjam around endowment funding.



<p>Spanish Valley, Crystal Flats, and Stone Corral</p> <p>Planning for open space donated by Bob and Evalyn Trinchero</p>	<p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approval by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 boy scouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property (which has been used by the Association since the 1970's). In late March 2017 staff met with the Association President to talk about potentially splitting the cost of new automatic gates to better control access to Putah Creek within the District's Stone Corral and Crystal Flats holdings. <u>In late April 2017 the General Manager authorized using the \$5,000 in restricted funds available to these holdings to help pay for the new gates.</u></p>
<p>State Parks</p> <p>Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park</p>	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. Since then the District has obtained permits and done improvements to the pool, installed 7 yurts, instituted recycling in the campground and day use areas, pumped all septic system tanks twice, repaired the historic Wright House for use as a rental property, restored 5 cabins, constructed a new shower/toilet facility, and made a large dent in the backlog of deferred maintenance. District efforts to pass legislation allowing the sale of grain from the Bale Mill were unsuccessful. The District has de facto also taken on responsibility for Robert Louis Stevenson State Park, funding repairs to the Silverado House, working with State Parks to get a caretaker into that house to prevent vandalism. In 2014 the District started the process of extending the District's 5 year Operating Agreement and including RLS in the agreement; approval of that new agreement is still pending. The existing OA expired on March 31, 2017; the District is now operating the parks on a month-to-month basis until State Parks can complete the new agreement. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District is working with the Vine Trail on the proposed alignment of the Vine Trail through Bothe. The hiring of seasonal and year-round park aides for the 2017 summer season <u>will be complete by the end of May.</u> <u>The hiring for the 2 full-time Park Steward Assistant positions is well underway and should be complete by early June.</u> The decision on filling the permanent Park Steward (park manager) position will be made this summer.</p>
<p>The Cove</p> <p>Acquisition of the 160 acre Girl Scout Camp</p>	<p>Term sheet negotiated. Approval of purchase and sale agreement with one year escrow approved by Board of Directors on October 10, 2016. Final wording for the agreement still be worked out between the Girl Scout and District attorneys . The option agreement was signed the last week of December 2016. On March 3rd, District staff toured the site with staff from the Bay Program of the Coastal Conservancy and on March 8th we filmed a spot on the Cove and our plans to preserve it with Doug McConnell and his OpenRoad program. <u>The show turned out wonderfully and John Woodbury is now a fully-fledged reality TV star.</u></p>

Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County	Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplus of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplus of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplus process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options. The Solano County Board of Supervisors has met in closed session to discuss the Lake Curry property. A meeting with Solano County representatives took place January 27, 2017. Solano County is seriously investigating the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they are also looking at the feasibility of partnering with the District to manage public recreational access.
Vine Trail	A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park. The cities and the county have for now decided that each entity will maintain the section within their jurisdiction, rather than paying into a common fund for common maintenance. District staff joined with Vine Trail and State Parks staff in October 2016 to discuss the Vine Trail route through Bothe-Napa Valley State Park; the solution that State Parks is willing to accept will add an estimated \$600,000 to the cost of the Vine Trail. On behalf of the District, the GM in January 2017 wrote a letter of support for their application for funding from NVTA.

#### Completed Projects

Amy's Grove	Donation of 50 acres along Dry Creek and Wing Creek	The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
Bay Area Ridge Trail Realignment	Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay/River Trail -- American Canyon to Napa Phase I	Phase One--Eucalyptus Drive to Green Island Road	Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
	Phase Two-A Pond 10	DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
	Phase Three--Soscol Ferry Road to Napa Pipe	Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.

<p>Berryessa Peak Trail</p> <p>Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.</p>
<p>Berryessa Vista Acquisition</p> <p>Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.</p>	
<p>Cedar Roughs/Smittle Creek</p> <p>Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area</p>	<p>Purchase of the property closed in December 2015.</p>
<p>Connolly Ranch</p> <p>Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.</p>	
<p>Historic ROW Analysis</p> <p>Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails</p>	<p>Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.</p>
<p>Linda Falls Conservation Easement</p> <p>Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust</p>	
<p>Linda Falls Conservation Easement</p> <p>Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County</p>	<p>The District previously obtained a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desired to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. The District Board approved acceptance of the easement at its October 2016 meeting, and the easement was finalized and recorded in December 2016.</p>
<p>Master Plan Development</p> <p>The Master Plan for 2008-2013 was approved in January 2009</p>	
<p>Master Plan Update</p> <p>First scheduled update to the Master Plan adopted in January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study</p> <p>Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park</p> <p>Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p>	
<p>Napa River Ecological Reserve Improvements</p> <p>Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p>	

Napa River Ecological Reserve Restoration

This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

Newell Preserve Improvements

Provide on-site water supply for group campground for cattle

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

Oat Hill Mine Trail

Transfer of 40 acre parcel from BLM

The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.

River to Ridge Trail Enhancements

Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.

River to Ridge Trail

Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.

Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on

River to Ridge Trail Entrance Enhancements

A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

River to Ridge Trail

Correct drainage problems to trail can be used year-round.

Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.

Skyline Park Trail Improvements

Major volunteer event to reroute and repair trails

Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.

Skyline Park Facility Improvements

Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.

The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

South Napa Wetlands Habitat Area

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.

Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.

State Parks

Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill

The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks. Since assuming operations, the District has repaired and rented the historic Wright House, installed 7 yurts, repaired 3 cabins for overnight use, converted 1 building into a combo shower/toilet facility, nearly done repairing 2 additional cabins for overnight use, improved the pool, and completed substantial deferred maintenance.

## Trinchero Open Space Acquisition

Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero

The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

## Wild Lake Ranch

Assist land trust with planning and possible joint management of trails, camping and picnic areas.

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

## Bothe Park Report

April 2017

- Happy to report that the cabins were almost booked solid for weekend periods in April. Though we still want to get more weekday and extended bookings as well, the interest in the cabins is growing and this bodes well for the upcoming summer period!
- Field Trips: led two more school field trips this month. One from Napa Co and one from Lake Co.
- Power washed the remaining yurts ( 5 & 6), so all county yurts were power washed this spring.
- The biggest maintenance task has been keeping up with mowing and grass cutting on an on-going weekly basis.
- We continued dealing with fallen trees on trails—in particular, we had a large Doug Fir come down on Ritchey Canyon Trail (near Vineyard)—this area has been problematic all winter/spring as severe erosion is happening on the hillside.
- Scena Racing held a 10k race on April 23<sup>rd</sup>—this event is not nearly as large as the Envirosports races, but it provided us another opportunity to get the trails in better shape for approximately 70 runners.
- As an Earth Day project several volunteers from the Association and from the community helped remove trees and debris near the Spring Mountain Gate (backside of park). Thanks everyone!
- Staff continued to work on maintaining the Native garden.
- In late April we began training park aides who had completed their orientations with the county. We will continue to train the rest of the new park aides throughout May. . .

# Bale Grist Mill Report

April 2017

With most of the rain behind us and warmer weather has made The Mill's surrounds particularly verdant this April. Unfortunately we began to experience one of the downsides of this year's rains with millers reporting high numbers of mosquitoes around the mill (not entirely unexpected for a watermill). We contacted Wes Maffei at the Napa County Mosquito Abatement District who helpfully talked us through the potential types we were being affected by and potential non-chemical control options. After a visit from a vector control technician we saw a noticeable decline in the insects and now have a preventative plan we will be executing this fall.

We continued our 'spring cleaning' of the grounds cutting back the weeds around driveways, parking lots and pathways and mowing and weeding our picnic areas in preparation, initially for the pancake breakfast on May 6<sup>th</sup> but also, the summer season. As a final touch Rob set the old hub and gears from the Chile's Mill up on blocks giving them the presentation to reflect their historical significance.

This month also saw two special tours with schools that have been visiting us for many years. The Santa Rosa French American Charter School had its annual kindergarten tour. What these young visitors lacked in attention they made up for in enthusiasm, rarely do we millers have to answer such excited, 'out of the box' questions while giving tours. Sequoia Elementary School 5<sup>th</sup> graders had their annual colonial days tour at the mill. Like a mini Old Mill Days, the children participated in threshing, calligraphy and corn doll making before having lunch in front of the mill. It was a busy day and I'm sure that the parents helping that day slept as well as the kids that night.

As expected at an old mill, we have had to perform several repairs over the month. One of the axels on the Bolter was knocking which was caused by uneven tension on the belt driving it. The axel and belt needed resetting. The bottoms of several buckets on the wheel have needed replacing and, on one occasion, a whole bucket was found in the tail race but luckily replaced before the mill opened the following day. These and the replacement of two bearing blocks have kept us busy inside the mill in recent weeks.