



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 6, 2017 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of January 9, 2017.
- b. Approve Certificate of Acceptance from The Wilderness Land Trust of Quit Claim of access easement over the District's Smittle Creek property
- c. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- d. Review of the District Projects Status Report
- e. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Closed Session

- a. Public Employee Performance Evaluation (Government Code Section 54957)
TITLE: General Manager

8. Adjournment



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Karen Turjanis
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Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 9th, 2017 at 2:00 P.M.

Napa County Board of Supervisors Chambers, 1195 Third Street, 3rd floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Brent Randol, Barry Christian, Tony Norris, Dave Finigan

Directors absent: None

Staff present: John Woodbury, Chris Cahill, and Brian Clerici.

2. Public Comment

None

3. Set Matters

2:00 pm Public Hearing and potential adoption of resolution approving fee changes for Bothe-Napa Valley State Park
 The Directors adopted Resolution 17-01, as amended, approving the fee changes for the Bothe-Napa Valley State Park.
 DF-BC-BR-KT-TN

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of December 16, 2016.
 The Directors approved the Minutes of the Board of Directors regular meeting of December 16, 2016.
 BC-TN-BR-KT-DF
- b. Consideration and potential approval of request to update the scope of work and to extend the grant agreement with County of Napa.
 The Directors authorized the Board President to send a letter to the Napa County Board of Supervisors requesting an extension of Grant Agreement No. 12-10 (Napa County Agreement No. 7827) for five years with an updated scope of work.
 BC-TN-BR-KT-DF
- c. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
 The Board of Directors reviewed and accepted the report.

- d. Review of the District Projects Status Report
Chris Cahill and John Woodbury gave the report with discussions on: Camp Berryessa, Lake Hennessey, Linda Falls, Palisades Trail, Smittle Creek, Suscol Headwaters, and Vallejo Lakes.
- e. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
John Woodbury gave the report.

5. Announcements by Board and Staff

- John Woodbury: LAFCO will be doing a municipal service review of the District this year; This will be the district's second 5-year review. There may be two amendments to district's Sphere of Influence to cover two holdings outside of the county limits.
- Dave Finigan: Will not be present for the February meeting, but will be able to communicate with Board and Staff.
- Barry Christian: Asked about offering voter registration at district's booth at events.
- Tony Norris: Attending the Vine Trail tree planting event.

6. Agenda Planning

Director Norris asked that the District consider whether to appoint back-up Directors in the event of an emergency as provided for by State law.

7. Adjournment

Adjourned to the February 6, 2017 regular meeting.

KAREN BOWER-TURJANIS, Board President

ATTEST:

Brian Clerici, Acting District Secretary

Key

Vote: TN = Tony Norris; KBT = Karen Bower-Turjanis; DF = David Finigan; BC = Barry Christian; BR = Brent Randol

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



STAFF REPORT

By: John Woodbury
Date: February 6, 2017
Item: **4.b**
Subject: Approve Certificate of Acceptance from The Wilderness Land Trust of Quit Claim of access easement over the District's Smittle Creek property

RECOMMENDATION

Approve the Certificate of Acceptance from The Wilderness Land Trust of Quit Claim of Easement recorded December 18, 2015

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

As part of the deal when the District purchased three parcels at Smittle Creek, The Wilderness Land Trust acquired a fourth parcel from the same seller that was entirely surrounded by BLM property, with the intent of reselling it at cost to BLM when federal funding became available. At that time the District also granted to The Wilderness Land Trust an access easement across the property acquired by the District to the parcel they were acquiring. Now that BLM has funding to acquire The Wilderness Land Trust property, it turns out that for technical reasons the easement granted by the District is not needed, and cannot be accepted by BLM. The Wilderness Land Trust therefore wishes to file a Quit Claim deed to extinguish the easement. For this to happen, the District needs to approve a Certificate of Acceptance indicating the District is willing to accept this interest in property.

Since removal of the access easement has no adverse impact on the District, and is needed by our partners, staff recommends approving the Certificate of Acceptance.



**NAPA COUNTY REGIONAL PARK &
OPEN SPACE DISTRICT**

STAFF REPORT

Date: February 6, 2017
 Item: **4.c**
 Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff, and authorization to pay Napa County for November 8, 2016 election services.

RECOMMENDATION

- (1) Receive the report.
- (2) Authorize the General Manager to pay Napa County \$77,781.72 for November 8, 2016 election services.

BACKGROUND

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for January 2017.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

None

Additionally, Board authorization is requested to pay Napa County \$77,781.72 for November 8, 2016 election services. The cost includes \$571.50 for expenses related to handling candidates in Wards 2,3 and 4, who did not have opponents so did not appear on the ballot. The overall cost for election services is considerably less than the \$200,000 that had been budgeted, primarily because none of the Ward seats were contested, and secondarily because the length of the ballot means that fixed election costs were spread across more races and measures.

PARKS & OPEN SPACE DISTRICT -JANUARY 2017 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2017	Trail Camera, disc, lock cable	Nov/Dec Park Reimbursements	CJ YIP & ASSOCIATES	\$ 172.64
01/05/2017	Volunteer food/retreat food	Nov/Dec Park Reimbursements	CJ YIP & ASSOCIATES	\$ 118.57
01/06/2017	PARK070117 11/2016	PARK070117 11/2016	CJ YIP & ASSOCIATES	\$ 2,951.62
01/11/2017	PARK070117 12/2016	December FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 2,042.66
01/11/2017	PARK152217 12/2016	December FY17 Parks 15-22	6539 CONSULTING	\$ 1,500.00
01/18/2017	PARK151417 Annual Subscription	Annual Subscription 9/2016-08/2017	TRAILHEAD LABS, INC.	\$ 6,000.00
01/23/2017	Zellers - supplies	Account #460	ZELLER'S & CLARKS ACE HARDWARE	\$ 26.54
01/24/2017	NOSD Work 1/12-18/17	NOSD Work 1/12-18/17	CHRISTOPHER CAHILL	\$ 84.00
01/30/2017	Business Travel-Dec/Jan	Dec/Jan Parks expenses	JOHN WOODBURY	\$ 210.12
01/30/2017	Skyline-drain rock	Skyline Park	BINSTOCK ENTERPRISES	\$ 920.82
01/30/2017	Food for Bothe meeting	Dec/Jan Parks expenses	JOHN WOODBURY	\$ 50.65
01/30/2017	Google Apps(Dec/Jan)-Cons Cont	Dec/Jan Parks expenses	JOHN WOODBURY	\$ 606.00

Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2017	PG&E 11/20/16-12/19/16	Account #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 401.88
01/05/2017	Internet service - Jan 2017	Acct #62539	VALLEY INTERNET	\$ 169.00
01/06/2017	PARK070117 11/2016	PARK070117 11/2016	CJ YIP & ASSOCIATES	\$ 942.34
01/11/2017	PARK070117 12/2016	December FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 1,382.62
01/11/2017	UV Lamp	Moore Creek Park	OAKVILLE PUMP SERVICE	\$ 320.76
01/23/2017	Porta potty - Dec 2016	Moore Creek Park	JOHNNY ON THE SPOT	\$ 179.36
01/24/2017	PARK140217 01/2017	Chris Cahill	HERITAGE SYSTEMS, INC.	\$ 367.67
01/30/2017	Business travel-Dec 16	Dec/Jan Parks expenses	JOHN WOODBURY	\$ 22.68

Oat Hill Mine Trail - 85010-01

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2017	Volunteer food/retreat food	Nov/Dec Park Reimbursements	CJ YIP & ASSOCIATES	\$ 184.67
01/06/2017	PARK070117 11/2016	PARK070117 11/2016	CJ YIP & ASSOCIATES	\$ 429.70
01/11/2017	PARK070117 12/2016	December FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 396.44

NRBT - 85010-02

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/06/2017	PARK070117 11/2016	PARK070117 11/2016	CJ YIP & ASSOCIATES	\$ 161.88
01/11/2017	PARK070117 12/2016	December FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 161.34

Camp Berryessa - 85010-03

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/06/2017	PARK070117 11/2016	PARK070117 11/2016	CJ YIP & ASSOCIATES	\$ 295.90
01/11/2017	Water testing	Lab Order #R121030	CALTEST ANALYTICAL LABORATORY	\$ 47.00
01/11/2017	PG&E 11/21/16-12/20/16	Acct #1765266301-8	PACIFIC GAS & ELECTRIC CO	\$ 9.86
01/23/2017	CB Water sample	Land Service-Dec 2016	DANIEL ZADOR	\$ 42.12
01/30/2017	Septic tank pumping	7850 Knoxville Rd - Camp Berryessa	NAPA SEPTIC TANK SERVICE	\$ 635.00

NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/06/2017	PARK070117 11/2016	PARK070117 11/2016	CJ YIP & ASSOCIATES	\$ 175.00
01/09/2017	PARK081217 12/11/2016	Agreement 08-12 NRER	OPTIONS3	\$ 685.00
01/11/2017	PARK070117 12/2016	December FY17 Parks 07-01	CJ YIP & ASSOCIATES	\$ 150.00
01/23/2017	Porta potty-Dec 2016	Yountville Park	JOHNNY ON THE SPOT	\$ 179.36

State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2017	Wall heater-Bothe kiosk	Acct #882538499	GRAINGER INDUSTRIAL	\$ 621.49
01/05/2017	Central Valley-Dec 2016	Customer #NAPACORP	CENTRAL VALLEY BUILDERS	\$ 179.00
01/10/2017	7898686642 12/2016	Acct# 7898686642	CHEVRON PRODUCTS COMPANY	\$ 250.03
01/11/2017	Bothe - ashes	Acct #01-0002642-6	UPPER VALLEY DISPOSAL	\$ 333.45
01/11/2017	Bothe - Dec 2016	Acct #01-0013452-7	UPPER VALLEY DISPOSAL	\$ 870.75
01/11/2017	Telepacific - Jan 2017	Acct #133326	TELEPACIFIC COMMUNICATIONS	\$ 623.39
01/11/2017	Heartland credit card fees-WFB			\$ 8.95
01/11/2017	Konocti labor-Nov 2016	Acct #2016-34	CA DEPT OF FORESTRY & FIRE PROTECTION	\$ 457.24
01/11/2017	Service-truck	Acct #1120-16448	ZUMWALT FORD-MERCURY	\$ 340.77
01/11/2017	Cabin Decor	Dec 2016 Park reimbursements	SANDY JONES	\$ 949.55
01/11/2017	Bothe Park-chest freezer	Bothe Park-chest freezer	ST HELENA APPLIANCE, INC	\$ 831.52
01/11/2017	Deadbolt & lock	Dec 2016 Park reimbursements	SANDY JONES	\$ 72.70
01/12/2017	Bale Mill chest freezer			\$ (831.52)
01/18/2017	Office Depot-Dec 2016			\$ 89.89

01/23/2017	Sign in sheets	NC Park & Open Space District	COPY CORNER	\$	97.20
01/24/2017	PARK1605 10/24-11/30	PARK1605 10/24-11/30	JONATHAN EHLERS	\$	1,000.00
01/26/2017	Dup Payment-field trip-Bothe E			\$	(497.50)
01/30/2017	ATP - Jan 2017	Acct #746-0150	ADVANTAGE TOTAL PROTECTION	\$	40.00
01/30/2017	Septic tank pumping	Bothe Park-Septic Tank	MONTELLI CONSTRUCTION INC	\$	595.00
01/30/2017	Business travel-Dec 2016	Dec/Jan Parks expenses	JOHN WOODBURY	\$	27.00
01/30/2017	Steve's hardware-Jan 2017	Account #31248	STEVES HARDWARE	\$	567.64
01/30/2017	PG&E 12/13/16-1/11/17	Acct #2172831822-7	PACIFIC GAS & ELECTRIC CO	\$	51.35
01/30/2017	PG&E 12/14/16-1/12/17	Acct #5360079806-9	PACIFIC GAS & ELECTRIC CO	\$	10.53
01/30/2017	PG&E 12/13/16-1/11/17	Acct #6765403114-4	PACIFIC GAS & ELECTRIC CO	\$	39.31
01/30/2017	PG&E 12/14/16-1/12/17	Acct #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$	198.18
01/30/2017	PG&E 12/14/16-1/13/17	Acct #4831406953-4	PACIFIC GAS & ELECTRIC CO	\$	432.91
01/30/2017	PG&E 12/13/16-1/12/17	Account #1869012498-9	PACIFIC GAS & ELECTRIC CO	\$	1,112.60
01/30/2017	Light fixtures-Bothe cabins	Acct #882538499	GRAINGER INDUSTRIAL	\$	62.47

Smittle Creek - 85010-11

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/11/2017	Field survey-Dec 2016	Smittle Creek field survey	NAPA BOTANICAL SURVEY SERVICES	\$ 1,560.00

Plan of Projects
Status Report

Feb 6, 2017

Name of Project Description

Status

<p>Amy's Grove Planning and permits for public use of Amy's Grove</p>	<p>The District will hold a community scoping session later in 2017, with the timing dependent on when background surveys are complete and the adjacent Enchanted Hills Camp is available to host the meeting. A botanist and an archeologist have been put under contract to do an initial planning survey for the property. The archaeological survey has been completed and did not find evidence of native american activity. The botanical survey has been completed. There is nothing in the report that would represent a major impediment to our ultimate plans for the property.</p>
<p>Bay Area Ridge Trail Tuteur Loop Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District</p>	<p>The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council and the property owner wish to transfer this easement to the District. Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch has been executed. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries; Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. Staff flagged the proposed new trail alignment with Mr. Tuteur on January 12, 2016; and a surveyor has been engaged to place boundary markers and prepare a legal description for the trail easement. Staff is setting up a meeting with interested parties to discuss access in and out of Skyline Park, but this has been deferred at the request of Skyline Park Citizens Association due to their need to focus on immediate threats to Skyline Park. <u>In late January 2017 the Association president agreed to go forward with a meeting to discuss solutions; staff is in the process of trying to find a time that works for everyone.</u></p>
<p>Bay/River Trail -- American Canyon to Napa An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.</p>	<p>Phase 2-B--Pond 10 to Soscol Ferry Road Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment.</p>
<p>Berryessa Estates Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.</p>	<p>The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. In late August Reclamation determined they still retained jurisdiction, but committed to completing the transfer. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. In 2015 Reclamation said they have done their work and it is now up to BLM to finish the transfer. BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set. BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time. At a meeting on April 14, 2016, the new Superintendent for the Ukiah District of BLM committed to completing the transfer.</p>

<p>Berryessa Vista Planning, stewardship and expansion of this wilderness park.</p>	<p>Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred to the land trust in early 2015. District and Land Trust staff in April 2016 placed a camera on the property in an attempt to identify the off-road vehicle and motorcycle users who have been causing some damage to the property.</p>
<p>Camp Berryessa Redevelopment of former Boy Scout Camp into a 64 bed group/environmental education camp with 8 tent cabins, 2 covered group activity centers, a canoe/kayak dock, a central amphitheater and campfire ring, and a shower and composting toilet restroom facility.</p>	<p>A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. To meet budget constraints, work on the planned black water leach field was deferred to phase two. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley served as our construction manager & inspector on the project. Construction was complete as of early December, and a Notice of Completion filed in early January 2016. Redwood benches and tables, which were constructed on contract by Sonoma County Probation, are complete, delivered, and arranged. Bunk beds were delivered on June 1st and mattresses were delivered on June 10th. Trackers Earth used the Camp as a tenant for the month of June; Reclamation in late June approved the longer-term partnership agreement with Trackers Earth that the Board approved in May. Trackers Earth and the District have co-produced a 40 second promotional video which we are planning to run before movie showings at the Century Napa Valley Theaters. Tuleyome and Trackers Earth are working on co-producing a series of weekend classes for adults and children on outdoor survival and astronomy in early 2017. Unfortunately, a change in life plans for our prospective camp hosts means we are once again without host coverage. For the time being, we are relying on Trackers staff to look after the place as they are on site most days. We are hosting the Boy Scouts Diablo Council Camporee (200+ scouts) on the weekend of October 15th. The ribbon cutting and Fall Festival event scheduled for Saturday October 29th was cancelled due to the weather. <u>The District is discussing allowing Napa Search and Rescue to use the camp for their annual training which is expected to be in March.</u></p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members. Before proceeding further, Director Turjanis and staff continue to meet with other interested organizations about potential collaboration on fundraising and programming.</p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance donated a hand carved wooden trail sign that was installed at the northern terminus of the new trail. District staff patrol the North Shore several times a week. District staff and volunteers installed the Harold Kelly bench in early June 2015 and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake, signage was installed in May 2015. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Planning for construction of the next trail segment (the "Old Man's Beard Trail") is now underway, with construction expected this spring. Napa Marble and Granite installed (well, carved) new trail signage for the Shoreline and Sam the Eagle trails in early September.</p>
<p>Linda Falls Conservation Easement Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County</p>	<p>The District currently holds a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desires to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. District and land trust staff are working on the actual text of the easement to be donated to the District. District staff met with Land Trust staff and completed a site inspection on October 4. The District Board approved acceptance of the easement at its October 2016 meeting, <u>and the easement was finalized and recorded in December 2016.</u></p>

Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. The Pruetts, our new volunteer caretakers, moved in to the ranch house in late August, 2015. A dozen volunteers worked on the Madrone Trail on October 3 and 4, 2015, constructing a set of steps and a few hundred feet of new trail. The septic system for the gate house had to be pumped out in November 2015, at which time a collapsed leach field pipe was noted; this was repaired in late December. In January 2016 the District contracted with a new company to provide both high speed internet and phone service to the ranch house to improve safety and emergency response capabilities, as well as make the caretaker's life less isolated.; installation was completed in February 2016. Smaller groups of volunteers worked on the Madrone Trail in both March and April 2016, and June 24-26, 2016 more than 140 people volunteered through V-O-Cal, and approximately 1,500 feet of new trail was constructed despite the intense heat. Chino, Chris and a team of intrepid volunteers removed star thistle and generally tidied up the parking area in late August. Moore Creek experienced significant creek bank erosion next to the staging area in the mid-January 2017 storms; staff is consulting with County Public Works about the best method for halting the erosion and restoring the bank.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015; a lot more is needed. Work parties to install drain dips to control erosion were held in January and April of 2016. A PG&E contractor attempted to drive an ATV up the OHMT in early June, and ended up going over the side and into a gully. They promptly removed the vehicle and repaired the trail damage. A team of 20+ volunteers spent a Saturday in December 2016 constructing and repairing water bars on the Oat Hill Mine Trail.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.

Skyline Park

Permanent protection of Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations. The District in February 2016 submitted two letters to the Board of Supervisors, one requesting the setback between the quarry and the park be protected through a permanent conservation easement, and the other expressing support for the changes to the quarry project that were recommended by the County Planning Department, with additional protection for Pasini Ridge. In April 2016 the District presented its position to the Board of Supervisors at the public hearing for the project. The Board of Supervisors rejected the appeals and approved the quarry expansion in July 2016. Legislation introduced by Senator Wolk in January 2016 stalled when the State announced it was opposed to any sale of Skyline Park to the District until completion of a state planning process for future health and welfare services.

Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits. A botanist was retained in early 2016 to do a reconnaissance level survey of plant resources as the first step in planning for the property; his report was received in January 2017; the report describes the property as one of the best locations in the County for native grasses. US Geological Survey has requested permission to place a seismic monitoring station on the property; staff has worked with them to identify an appropriate location. In July 2016 the placement request was submitted to the Wildlife Conservation Board (WCB) for concurrence, which as the provider of the grant to acquire the property has the right to review such changes. WCB approved the request in August. An access agreement with USGS is before the District Board for approval at the September 2016 meeting. A group of 20+ people from Tuleyome were given a hiking tour of the property in December 2016, as a way to build interest in the property and build a pool of volunteers to help with restoration and improvement of the property.

Suscol Headwaters

Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.

The Purchase and Sale Agreement was adopted by the District Board at its June 8, 2015 meeting. Phase I of the acquisition closed in September 2015. Funding for Phase I xMW from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. On July 1st 2015 the board of the Napa Sanitation District approved an easement option agreement which should allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Survey work, the costs of which are split between buyer and seller according to our purchase agreement, is underway and has been somewhat complicated by the lack of monumentation along the Napa/Solano county line. The Phase One acquisition closed on October 20, 2015. Staff continues to work with Caltrans and the USFWS to secure funds for Phase Two; another site visit with their biologists was completed on January 15, 2016. The Caltrans and USFWS biologists have both left for other employment, and their replacements have now been replaced by new replacements. A site visit with the new Caltrans staff assigned to this project occurred in early August and went well. Caltrans is currently exploring options for creating new red legged frog habitat on the site. District staff met with USFWS and Caltrans staff on November 8, 2016 to inspect another potential mitigation site; initial reaction was very positive.

Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evelyn Trinchero

The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 boyscouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property (which has been used by the Association since the 1970's).

State Parks

Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park

The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July 2012. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous

volunteer projects have been organized. A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment to facilitate hazardous tree removal and pruning. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The historic Taylor House was repaired and made available for long-term rental in 2013. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. Senator Wolk reintroduced the same legislation in the 2015 session; the bill passed the Senate, but was turned into a two year bill, and then dropped, due to continued opposition from the Department of Public Health. Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, the necessary legislative authorization was approved as part of the proposed State budget for 2015-16. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. State-grant funded roof repairs and day use area roadways were completed in November 2014. The District provided State Parks with a draft Agreement in mid-October of 2015; the draft agreement is still under review by State Parks. In early 2016 State Parks indicated that for now local operating agreements were only being extended for two years, and that the two year extension wouldn't be completed until the end of 2016. After meeting with the State Parks Director in August 2016, State Parks indicated they would process a 20 year extension as had been initially agreed. Cabin repairs and furnishings, improvements and inspections are complete for three cabins and a shower/toilet combo building, and mostly complete for the remaining two cabins that will be rented to the public. The reservation system was set up through Reserve America, and cabin rentals started in June 2016. District staff met with State Parks staff in November 2016 to discuss issues related to the proposed new operating agreement; no resolution was reached. A draft of the new OA was received in early January 2017, as is being reviewed simultaneously by District as well as State Park staff. The District's Park Manager (a contracted State Park employee) retired suddenly the last week of December 2017 due to illness; staff is working on both interim as well as long term actions to meet personnel needs at the two State Parks.

The Cove	Acquisition of the 160 acre Girl Scout Camp	Term sheet negotiated. Approval of purchase and sale agreement with one year escrow approved by Board of Directors on October 10, 2016. Final wording for the agreement still be worked out between the Girl Scout and District attorneys. The option agreement was signed the last week of December 2016.
Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County, and Lake Curry which is entirely in Napa County	Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options. The Solano County Board of Supervisors has meet in closed session to discuss the Lake Curry property. <u>A meeting with Solano County representatives took place January 27, 2017. Solano County is seriously investigating the feasibility of acquiring the lakes and managing their water supplies; as part of this investigation they are also looking at the feasibility of partnering with the District to manage public recreational access.</u>

Vine Trail A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park. The Vine Trail Coalition has asked the District whether it would be willing and able to take on operation and maintenance of the Vine Trail as sections are completed, if adequate funding can be obtained. The Vine Trail Coalition, the County and the cities along its route, and the District are currently in discussions about which is the best entity to operate and maintain the trail. The County Board of Supervisors considered this issue on December 8, 2015, but no decisions were made. A meeting with the TAC for the Napa County Transportation Planning Agency to continue the discussion about who should manage the trail was held January 14, 2016; no decisions were made at that time. Another meeting on this topic was held on Thursday July 11, 2016 at NVTA. The cities and the county appear to be headed toward a process where each entity maintains the section within their jurisdiction, rather than paying into a common fund for common maintenance. District staff joined with Vine Trail and State Parks staff in October 2016 to discuss the Vine Trail route through Bothe-Napa Valley State Park; the solution that State Parks is willing to accept will add an estimated \$600,000 to the cost of the Vine Trail. On behalf of the District, the GM in January 2017 wrote a letter of support for their application for funding from NCTA.

Completed Projects

Amy's Grove Donation of 50 acres along Dry Creek and Wing Creek The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.

Bay Area Ridge Trail Realignment
Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.

Bay/River Trail -- American Canyon to Napa Phase I
Phase One--Eucllyptus Drive to Green Island Road
Phase Two--A Pond 10
Phase Three--Soscol Ferry Road to Napa Pipe

Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.

DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.

Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.

Berryess Peak Trail
Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak

Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.

Berryessa Vista Acquisition
Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

Cedar Roughs/Smittle Creek
Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area

Purchase of the property closed in December 2015.

Connolly Ranch	Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
Historic ROW Analysis	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
	Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails
Linda Falls	Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
Master Plan Development	The Master Plan for 2008-2013 was approved in January 2009
Master Plan Update	Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.
	First scheduled update to the Master Plan adopted in January 2009
Milliken Reservoir Trails and Picnic Area Feasibility Study	The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.
	Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area
Moore Creek Open Space Park	Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.
Napa River Ecological Reserve Improvements	Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.
Napa River Ecological Reserve Restoration	This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.
Napa River Flood Control Easement	Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding
Newell Preserve Improvements	As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for drilling any more test wells.
	Provide on-site water supply for group campground for cattle
Oat Hill Mine Trail	The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.
Oat Hill Mine Trail	The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application. BLM in April 2016 indicated they did not want to transfer this parcel, so the District's application will be dropped.
	Transfer of 40 acre parcel from BLM
River to Ridge Trail Enhancements	Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.
River to Ridge Trail	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
	Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on
River to Ridge Trail Entrance Enhancements	

A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

River to Ridge Trail

Correct drainage problems to trail can be used year-round. Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.

Skyline Park Road and Trail Improvements

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

Skyline Park Concessionaire Agreement Renewal

District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.

Skyline Park Trail Improvements

Major volunteer event to reroute and repair trails

Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.

Skyline Park Facility Improvements

Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.

The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

South Napa Wetlands Habitat Area

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.

Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.

State Parks

Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill

The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks. Since assuming operations, the District has repaired and rented the historic Wright House, installed 7 yurts, repaired 3 cabins for overnight use, converted 1 building into a combo shower/toilet facility, nearly done repairing 2 additional cabins for overnight use, improved the pool, and completed substantial deferred maintenance.

Trichero Open Space Acquisition

Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero

The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

Assist land trust with planning and possible joint management of trails, camping and picnic areas.

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

January 2017 Bothe Park Report:

- After a slight delay due to January storms (see more below) the Madrone and Manzanita cabins were finally released on Reserve America—booking began on January 30th for stays beginning on Feb 1st.
- Rain and more rain! 1) Many downed trees on both the trails and in Day Use had to be cleared. One downed tree broke a water line that we repaired. 2) A lot of work went into keeping gutters and culverts open and clear. In particular, the culvert near the entrance had been filled with debris for years and needed uncovering. 3) We experienced trouble with the leach line on a septic system used in Yurtville for the Yurt bathroom/shower unit. This same septic system serves three out of the five cabins. As the ground reached super saturation point the water table came up unusually high, making our leach field temporarily useless. We closed the bathroom and instead provided chemical toilets near the site as a temporary fix until the water table went down.
- Pumped both the Wright House and the Visitor Center Septic tanks.
- The Historic Orchard has been pruned for the season.
- Staff are in the process of brainstorming, researching, and writing a proposal for expanding the environmental education programs for the Open Space District, which will eventually mean more program options within Bothe Park as well.

*No pictures this time, but we probably all saw enough overflowing gutters, culverts, and downed trees recently that our imaginations should be sufficient! After all that, the park looks great. . .

Bale Grist Mill Monthly Report January 2017

While The Mill hosted no public event in January the month was still eventful.

The Mill endured the torrential rain with no surprising leaks or other issues. Beyond the need to clear a few water bars, shore up the Historic trail to Bothe, and clear up all the fallen branches and leaves, the park around the mill was also relatively unscathed.

The cold wet weather was felt by the millers when milling with the wheel soaked by the rain behaving slightly differently and some grains, particularly oats, being a bit more tricky to mill with the moist conditions.

However the effects of the weather were not the most significant thing to happen at The Mill this month.

On Thursday the 12th of January, all the Millers, one of our Mill hosts and Rob Grassi, our Millwright met to inspect and clean the neck bearings that sit in the eye of each of the lower millstone, or bedstone, and adjust the tentering of the spindle which drives the upper moving running stone. It was an all day task with the millers meeting briefly at the end to discuss the ongoing maintenance schedule for the year and upcoming changes at the mill.

One of those changes occurred the last Friday on the month as a new chest freezer was delivered which will help the Mill retain product for longer, reducing the need to mill product as often to maintain the full range of different types of flour which will allow more freedom to leave the stones apart for interpretative purposes.

While all this went on, planning for the Winter Dinner event in early February was finalized and preparation for the event began in the last week of the month. This is the first organised and coordinated by Margaret Dusel and Stephen Harle. With support of Michael Fradelizio, who very capably organises the wonderful menu for the winter dinner, it looks like the event will be as successful as previous years.

