



**Napa County Regional Park  
and Open Space District**

Karen Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Michael Haley  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Monday, May 11, 2015 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

#### General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

#### 1. Call to Order and Roll Call

#### 2. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.*

### 3. Set Matters

### 4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of April 13, 2015.
- b. Consideration and potential approval of comment letter to Caltrans regarding the proposed Soscol Junction Improvement Project.
- c. Update on the Park and Open Space District Advisory Committee, potential receipt and approval of the Final Report of the Advisory Committee, and approval of next steps.
- d. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report).
- e. Update on plans for forming a non-profit foundation to support the work of the District (oral report from Director Bower Turjanis).
- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- g. Consideration of and potential authorization to release the draft FY 2015-16 budget for public comment.
- h. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
- i. Review of the District Projects Status.

### 5. Announcements by Board and Staff

*In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.*

### 6. Agenda Planning

*In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.*

### 7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: APN Nos. 025-220-003, 016, 017 and 018  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and Michael McDevitt, Trustee of the Michael J. McDevitt Revocable Living Trust, as to an undivided 50% interest and John N and Mary Jean Bruce, as joint tenants, as to an undivided 50% interest  
Under Negotiation: Price and Terms of Payment
- b. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: A part of the former Kirkland Ranch to be created from portions of three parent parcels (Assessor's Parcel Numbers 045-360-009, 057-030-012, and 057-020-077) in Napa County and an adjacent parcel owned by Seller in Solano County.  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and Suscol Mountain Vineyards LLC  
Under Negotiation: Price and Terms of Payment

### 8. Adjournment



**Napa County Regional Park  
and Open Space District**

Karen Turjanis  
Director, Ward One

Tony Norris  
Director, Ward Two

Michael Haley  
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Dave Finigan  
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Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, April 13, 2015 at 2:00 P.M.

NCTPA, 625 Burnell Street, Napa, CA 94559

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Tony Norris, Michael Haley, and Dave Finigan.

Staff present: John Woodbury, Chris Apallas, Chris Cahill and Melissa Frost.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of March 9, 2015.

Minutes were approved as corrected.

TN-KBT-BC-DF-MH

A

- b. Consideration and potential approval of support for the Vine Trail Coalition's grant application to the Active Transportation Program, and support in concept for increasing funding for the Active Transportation Program.

Directors voted to find that the proposed action is not a project under CEQA, and voted to support the Vine Trail Coalition's application to the Active Transportation Program, and also to support increasing the amount of funding available through the Active Transportation Program.

MH-KBT-DF-TN-BC

A A

- c. Update and potential direction to staff on the progress of the Park and Open Space District Advisory Committee.

John Woodbury gave the report.

- d. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report).  
John Woodbury gave the report. No Action taken.
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.  
John Woodbury gave the report. No Action taken.
- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.  
John Woodbury gave the report. No Action taken.
- g. Review of the District Projects Status.  
John Woodbury gave the report with discussions on Napa River Bay Trail Phase II, Berryessa Vista, Camp Berryessa, Cedar Roughs, Lake Hennessey North Shore, State Parks, Moore Creek Park, and the Kirkland Ranch Acquisition.
- h. Consideration and potential support for SB 317 (De Leon), which would authorize a \$2.45 million park bond measure.  
Directors voted to find that the proposed action is not a project under CEQA and voted to Support SB 317 if amended to include significant funding for the Bay Program and the Coastal Conservancy.  
MH-TN-KBT-BC-DF

#### 5. Announcements by Board and Staff

- Karen Bower Turjanis announced that the Watershed Symposium will be held on May15, 2015 at the City Winery in Napa and that she and Director Finigan will be working the booth for the Park District.

#### 6. Agenda Planning

#### 7. Closed Session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: APN Nos. 025-220-003, 016, 017 and 018  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and Michael McDevitt, Trustee of the Michael J. McDevitt Revocable Living Trust, as to an undivided 50% interest and John N and Mary Jean Bruce, as joint tenants, as to an undivided 50% interest  
Under Negotiation: Price and Terms of Payment
- b. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: APN No. 018-030-007  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and Anthony Micheli, as to a 50% owner  
Under Negotiation: Price and Terms of Payment

**District Counsel Apallas noted that no reportable actions were taken in closed session.**

8. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting of May 11, 2015

\_\_\_\_\_  
DAVE FINIGAN, Board President

ATTEST:

\_\_\_\_\_  
MELISSA FROST, District Secretary

Key

Vote: MH = Michael Haley; TN = Tony Norris; BC = Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: May 11, 2015  
 Agenda Item: 4.B  
 Subject: Consideration and potential approval of comments to Caltrans regarding the proposed Soscol Junction Improvement Project

### Recommendation

1. Find that the proposed action is not a project under CEQA

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

The Vine Trail Coalition and Napa Bike are submitting comments to Caltrans regarding the proposed Soscol Junction Improvement Project, and have others for support. While the District is not typically involved with on-the-street bike lanes, the proposed project directly relates to the District's just-completed section of the Napa River and Bay Trail under the Highway 29 (Butler) bridge, and also affects the District's proposed Soscol Headwaters (Kirkland Ranch) acquisition.

The proposed Soscol Headwaters acquisition will result in a continuation of the Bay Area Ridge Trail from the southeastern corner of Skyline Wilderness Park to Highway 12 approximately ½ mile east of Highway 29. From this point heading east on Highway 12 there are bike lanes on both sides of Highway 12; west from this point however the bike lanes only extends to Kelly Road, forcing bicyclists to share a lane with high-speed traffic .

District staff believes that once the Soscol Headwaters acquisition and related trail construction is complete , a popular mountain bicycling route will be to ride from the Skyline Park entrance, south through the park to the northeastern corner of the former Kirkland Ranch and continuing on to Highway 12, then west on Highway 12 past Highway 29 to Devlin Road, then north on Devlin Road to the new section of Napa River and Bay Trail under the Butler Bridge, then north through the planned Napa Pipe segment of the Napa River and Bay Trail to Kennedy Park, then east on the River to Ridge Trail back to Skyline Park.

As pointed out in the attached draft comment letter requested by the Vine Trail Coalition and Napa Bike, Caltrans's proposed project fails to address the disconnect between the recently completed Jameson Canyon (SR12) improvements where Class II bike lanes abruptly end at Kelly Road several hundred feet to the east of the SR12/SR29 junction at Airport Road. By improving this connection it will close a short but significant gap in the mountain bicycling loop trip described above, as well as serve touring and commuting bicyclists.

Staff recommends the District Board authorize the Board President to send a comment letter to Caltrans, tailored from the attached letter from the Vine Trail Coalition, requesting the project be revised to include a bicycle lane between Kelly Road and Devlin Road, and then north on Devlin Road to the Napa River and Bay Trail at the western terminus of Soscol Ferry Road, based on the "complete streets" policy that Caltrans has adopted.



Chuck McMinn  
Board President

Philip Sales  
Executive Director

Shannon Kuleto  
Operations Director

**NAPA VALLEY VINE TRAIL  
COALITION BOARD  
MEMBER ORGANIZATIONS**

**LAND INTEREST GROUPS**

Napa Valley Vintners (co-founder)  
Napa Valley Grapegrowers (co-founder)  
Land Trust of Napa County (co-founder)  
Napa County Farm Bureau  
Winegrowers of Napa County

**PUBLIC AGENCIES**

Napa County Transportation & Planning  
Agency (NCTPA)  
City of Vallejo/Solano County  
NCTPA/TAC Public Works Planners  
Active Transportation Advisory  
Committees of Napa County (ATAC)  
Napa County Regional Park &  
Open Space District  
California Department of Fish & Game  
Napa County Planning Commission  
Napa County Law Enforcement  
Napa County Sheriff's Department  
City of Napa Police Department  
California Highway Patrol  
Napa Valley College  
Caltrans District 4

**ECONOMIC  
INTEREST GROUPS**

Visit Napa Valley  
Napa Valley Chambers of Commerce  
NV Hispanic Chamber of Commerce  
Calistoga Vitality Group  
Cycling Businesses of Napa Valley  
North Bay Realtors/Napa Group

May 5, 2015

Stefan Galvez,  
Office Chief Division of Environmental Planning & Engineering  
California Department of Transportation  
111 Grand Avenue,  
Mail Station 8B  
Oakland, CA 94612  
Dear Mr. Galvez:

Ref: SR 29/221 Soscol Junction Improvement Project EA 28120 Draft EIR

I am writing this letter on behalf of the majority of the thirty plus member organizations which make up the Napa Valley Vine Trail Coalition. I attended, along with some of our Vine Trail Board members, the public meeting on April 14 in Napa and discussed the Soscol Junction Improvement Project (project) at our Board meeting on April 15.

The project was initially conceived of in 2009 prior to the adoption of the Napa County Bike Plan in 2012. Although the Draft EIR mentions the County Bike Plan, it fails to fully acknowledge that the Bike Plan designates SR 29 as the primary north-south corridor and connection between American Canyon and Napa for cyclists. The Bike Plan also designates Class I, Class II and the Vine Trail within the project area. The project, as proposed, would negatively impact this corridor and connection.

Our specific concerns are:

1. The southbound lanes of the flyover will have an unprotected emergency shoulder for motorists which is also supposed to function as a bike lane. Caltrans staff, at the April 14 meeting, were unable to confirm whether this was a Class II or Class III biklane/bikeway designation. If vehicles break down and use the emergency shoulder, cyclists will be forced to ride in the travel lane(s) where automobiles are travelling at high speeds.

NAPA VALLEY VINE TRAIL COALITION

WWW.VINETRAIL.ORG | INFO@VINETRAIL.ORG | POST OFFICE BOX 93 | ST. HELENA, CA 94574

501(c)(3) TaxID 26-3426758 |     @NVVINETRAIL | 707.967.5410



2. The shoulder is on a curve of the flyover, where vehicles will be travelling at high speeds. If motorists drift into the shoulder area where there are cyclists, this creates a hazardous condition.
3. As a result of the above concerns the flyover is less conducive to use by cyclists who will be less inclined to use it, thereby compromising the bike corridor.
4. The proposed mitigation for the diminished quality of cycling conditions in the project area is inadequate. Neither of the preferred alternatives being considered (Alt 5 Option 1 and Alt 5 Option 2) propose adequate mitigation measures for cyclists using SR29 and SR221 into Napa. Both Options under Mitigation and Minimization Measures (p 33) state:

*"Bicycle access is prohibited along SR 29 within the proposed project area. This condition would continue for all alternatives. Under either alternative, SR 221 serves as an alternative to SR 29 for motorists and bicyclists into the City of Napa. From the City of Napa, bicyclists can travel southbound along SR 221/Kaiser Road, which continues as Devlin Road to SR 29/221/12 at Airport Road."*

This is not a mitigation measure. It merely states that an alternative route exists but no evaluation of that route is included in the EIR. For example Devlin Road is an incomplete road and lacks shoulders in some sections.

5. The Draft EIR on page 48 acknowledges that the Vine Trail will run through the proposed Soscol Junction Project but proposes no mitigation.
6. The proposed project fails to address the "disconnect" between the recently completed Jameson Canyon (SR12) improvements where Class II bike lanes abruptly end at Kelly Road several hundred feet to the east of the SR12/SR29 junction at Airport Road.
7. The project fails to follow Caltrans "Complete Streets" policy. The project needs to make tangible improvements as mitigation for cyclists and pedestrians impacted by the construction of the flyover. We ask that your staff show how the proposed Alternatives for the Soscol Flyover address the "Complete Streets" policy.

In April Caltrans adopted, as one of its goals of its Strategic Management Plan, to "triple bicycle mode share by 2020 over 2010-2012 levels". The project, as proposed without adequate mitigations, is a step backwards in accomplishing that goal. We request that the EIR be revised to include the following mitigation measures:

Measure # 1: Construct a Class I bike path between Airport Road to Soscol Ferry Road/ Sanitation District entrance,

Measure #2: Retrofit and reconstruct the existing sidewalks where necessary on the east side of Devlin Road to create a continuous Class I bike path,

Measure #3: Improve traffic signals at SR12 and 29 for pedestrians and cyclists and connect the existing Class II bike lanes from the Jameson Canyon (SR12) project to the junction with SR29. By improving this connection it will close a gap between Jameson Canyon and Soscol Ferry Road with the Napa Pipe development and the Vine Trail bike route into the City of Napa.

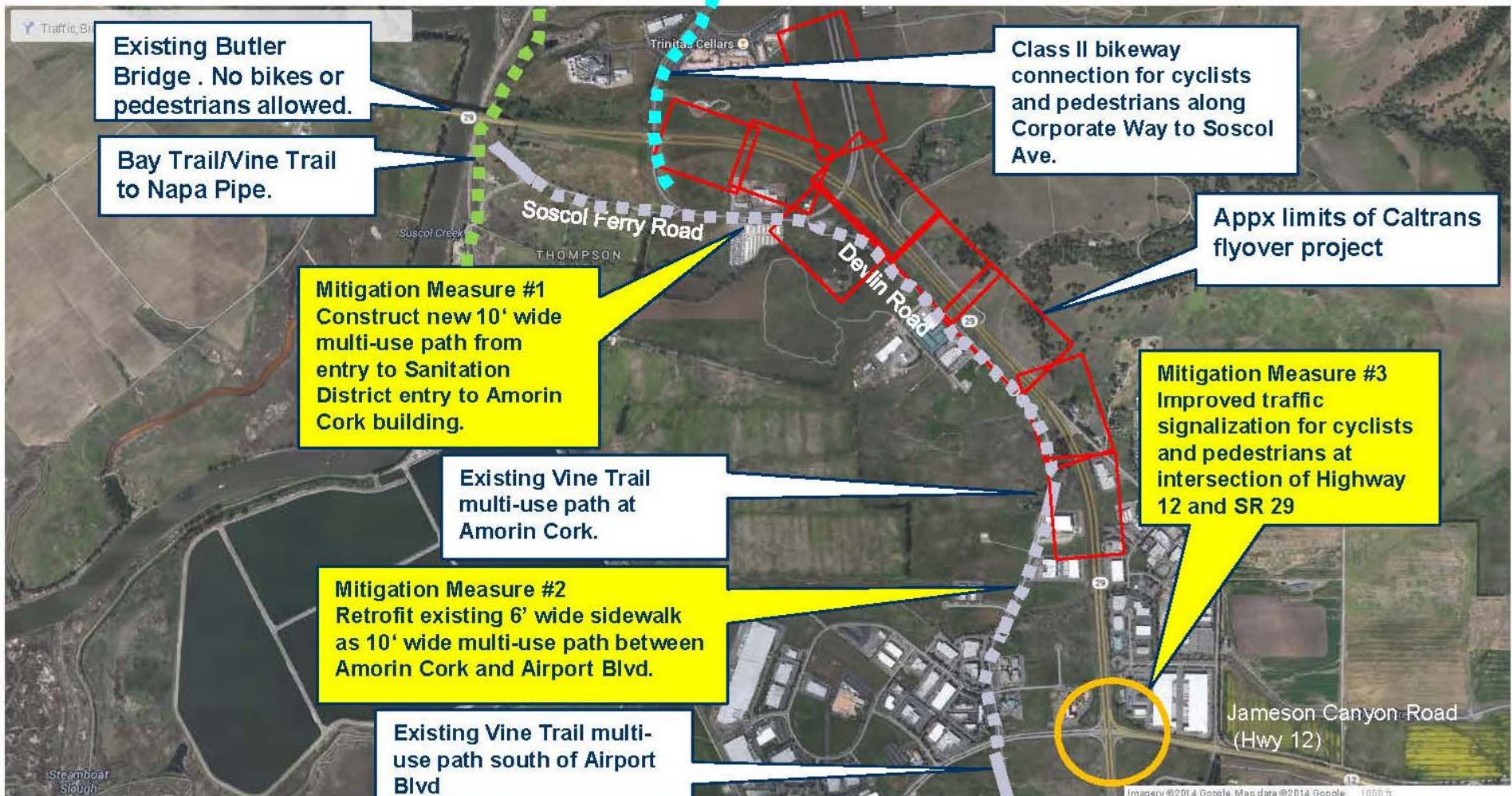
In closing, at the Public Meeting on April 14, Caltrans representatives stated that any increase in the "project area" to include additional mitigations, such as those recommended above, could delay the flyover project. However, we note that the studies within the Draft EIR clearly took into account larger areas for Cultural Resources (p231 Figure 2-19), Air Quality (p236 Figure 2-20), California Red Legged Frog (p 242 Figure 2-21), Swainson's Hawk (p249 Figure 2-22) and Wetlands (p259 Figure 2-23). The level of disturbance by widening existing sidewalks in a developed landscape area and the shoulder improvements needed on Devlin Road to accommodate a Class I path would hardly create significant additional impacts which are already accounted for in the existing studies.

Sincerely

A handwritten signature in black ink, appearing to read "Philip Sales", written over a horizontal line.

Philip Sales  
Executive Director

Cc Kate Miller ED NCTPA



Soscol Junction Improvement Project EA 28120

Requested Additional Mitigation Measures

May 5, 2015



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: May 11, 2015

Agenda Item: 4.C

Subject: Update on the Park and Open Space District Advisory Committee, potential receipt and approval of the Final Report of the Advisory Committee, and approval of next steps.

### Recommendation

1. Find that the proposed action is not a project under CEQA
2. Accept the Final Report adopted by the Park and Open Space District Advisory Committee
3. Direct that the Final Report be distributed to the Napa County Board of Supervisors, the City Councils of the four cities and one town in Napa County, and other interested parties.
4. Direct staff to develop an outreach plan for obtaining input from the general public as well as interested stakeholders, with guidance from the *ad hoc* Board subcommittee appointed to assist with the Advisory Committee (Directors Finigan and Haley).

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

The Park and Open Space District Advisory Committee was appointed by the Board of Directors in July 2014, based on 5 nominations submitted by the Napa County Board of Supervisors, 5 nominations submitted by the four cities and one town within Napa County, and 5 selected by the Board of Directors to fill any perceived gaps in representation. The Advisory Committee has met monthly since last September, as well as toured several of the District's projects.

The Advisory Committee will be considering a draft Final Report at their meeting scheduled for Thursday, May 7<sup>th</sup>. The draft Final Report can be viewed at [www.NapaOutdoors.org](http://www.NapaOutdoors.org) under the Meetings/Advisory Committee tab in the May 7, 2015 agenda packet.

Assuming the Final Report is approved by the Advisory Committee at that meeting, the approved report will be distributed to the Board of Directors on Friday, May 8<sup>th</sup>, for consideration by the

Board at its regularly-scheduled May 11, 2015 meeting. If the Advisory Committee does not complete its approval of the Final Report, this item will be continued to the June 8, 2015 meeting of the Board of Directors.

Once the District Board of Directors accepts the Final Report, and with the approval of the Board, staff will distribute the Final Report to the Napa County Supervisors, the Councilmembers of the four cities and one town within Napa County, and other interested parties. Staff also requests that the Board ad hoc subcommittee appointed by the Board President last year to assist with the Advisory Committee be directed to guide the development of the strategy for community outreach over the coming months.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: May 11, 2015  
Item: 4.F  
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

### Recommendation

Receive the report.

### Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for April 2015.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

Agreement 15-04 Forest Trails Alliance Construction of Sam the Eagle Trail	\$18,500
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District Expenditures April 2015

Attachment One

Gen Admin Dept - 85000-00				
Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/02/2015	PARK070115 2/2015	Feb 2015	CJ YIP & ASSOCIATES	3028.48
04/07/2015	Fuel - 4/1/15	Reimbursement-Parks expenses	CHRISTOPHER CAHILL	56.62
04/07/2015	ATV Battery	Reimbursement-Parks expenses	CHRISTOPHER CAHILL	41.06
04/07/2015	Vol safety helmets	Reimbursement-Parks Expenses, March 2015	CJ YIP & ASSOCIATES	212.68
04/07/2015	Gas cans	Reimbursement-Parks expenses	CHRISTOPHER CAHILL	20.51
04/14/2015	WtrshdSympReg-3Staff	Watershed Symposium Registration for 3 Staff	NAPA CO RESOURCE CONSERVATION DIST	105.00
04/16/2015	3rd Qtr Legal Services			2916.25
04/21/2015	PARK070115 3/2015	March, 2015	CJ YIP & ASSOCIATES	2302.24
Moore Creek Dept - 85010-00				
Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/02/2015	PARK070115 2/2015	Feb 2015	CJ YIP & ASSOCIATES	2675.70
04/07/2015	PG&E 2/24/15 - 3/24/15	Acct #0099759249-8	PACIFIC GAS & ELECTRIC CO	54.67
04/07/2015	Food - volunteer weekend	Reimbursement-Parks Expenses, March 2015	CJ YIP & ASSOCIATES	361.01
04/07/2015	Chemicals, padlock, etc	Reimbursement-Parks Expenses, March 2015	CJ YIP & ASSOCIATES	72.03
04/07/2015	Porta potty - May event	Reimbursement-Parks Expenses, March 2015	CJ YIP & ASSOCIATES	108.00
04/07/2015	Johnny on Spot - Feb 2015	Moore Creek Park-Inv #56916	JOHNNY ON THE SPOT	162.00
04/21/2015	Hughes Net 4/12/15-5/12/15	Acct #DSS8836028	HUGHES NETWORK SYSTEMS LLC	76.59
04/21/2015	Metal Signs	Napa County Reg Park-Inv #11969	NAPA SIGN SHOP	324.00
04/21/2015	PARK140215 4/2015	4/2015 Moore Creek Park	HERITAGE SYSTEMS, INC.	367.67
04/21/2015	PARK070115 3/2015	March, 2015	CJ YIP & ASSOCIATES	3944.72
04/27/2015	6 foot bench	Napa County Park - 6 foot bench	SONOMA COUNTY PROBATION DEPT	497.95
04/27/2015	Porta potty - March 2015	Moore Creek Park-Inv #56973	JOHNNY ON THE SPOT	179.36
04/30/2015	Porta potty - April 2015	Moore Creek Park-Inv #57134	JOHNNY ON THE SPOT	173.57

**Oat Hill Mine Trail - 85010-01**

<b>Date</b>	<b>Journal Line Description</b>	<b>Voucher Description</b>	<b>Name</b>	<b>Monetary Amount</b>
04/02/2015	PARK070115 2/2015	Feb 2015	CJ YIP & ASSOCIATES	373.00
04/27/2015	R. Johnson property-taxes	Asmt #018-030-026-100	NAPA COUNTY TREASURER-TAX COLLECTOR	28.25

**NRBT - 85010-02**

<b>Date</b>	<b>Journal Line Description</b>	<b>Voucher Description</b>	<b>Name</b>	<b>Monetary Amount</b>
04/02/2015	PARK070115 2/2015	Feb 2015	CJ YIP & ASSOCIATES	325.30
04/21/2015	PARK141315 Retention	Retention	C. HARDY GENERAL ENGINEERING CONTRACTOR	12768.60
04/21/2015	PARK070115 3/2015	March, 2015	CJ YIP & ASSOCIATES	162.88

**Camp Berryessa - 85010-03**

<b>Date</b>	<b>Journal Line Description</b>	<b>Voucher Description</b>	<b>Name</b>	<b>Monetary Amount</b>
04/07/2015	Central Vly - chipper	Cust #NAPACORP 136667	CENTRAL VALLEY BUILDERS	1249.50
04/14/2015	PARK131415 1/30-3/5/2015	Project 6NAP010100	PSOMAS	2952.00
04/14/2015	PARK150115 Pmt #1, 3/2015	Job 14251	G D NIELSON CONSTRUCTION INC	38114.00
04/21/2015	Koncoti Camp Services	Camp Berryessa Project-#2015-44	CA DEPT OF FORESTRY & FIRE PROTECTION	676.14
04/28/2015	PARK131015 3/2015	Camp Berryessa, March 2015	NORTH VALLEY LABOR COMPL. SERVICES	354.70



## NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/02/2015	PARK070115 2/2015	Feb 2015	CJ YIP & ASSOCIATES	231.33
04/07/2015	Johnny on spot - Feb 2015	Yountville Park-Inv #56914	JOHNNY ON THE SPOT	162.00
04/21/2015	PARK070115 3/2015	March, 2015	CJ YIP & ASSOCIATES	337.32
04/27/2015	Porta potty- March 2015	Yountville Park-Inv #56974	JOHNNY ON THE SPOT	179.36
04/30/2015	Porta potty - April 2015	Yountville Park-Inv #57135	JOHNNY ON THE SPOT	173.57

## Putah Creek - 85010-07

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/02/2015	PARK070115 2/2015	Feb 2015	CJ YIP & ASSOCIATES	289.10
04/21/2015	PARK070115 3/2015	March, 2015	CJ YIP & ASSOCIATES	426.16

## State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
04/07/2015	Telepacific - April 2015	Acct #133326	TELEPACIFIC COMMUNICATIONS	598.74
04/07/2015	PG&E 2/13/15 - 3/17/15	Acct #1869012498-9	PACIFIC GAS & ELECTRIC CO	943.53
04/07/2015	Cash & Carry-supplies	Acct #60124600060576080	CASH & CARRY	111.17
04/07/2015	Central Vly - March 2015	Cust #NAPACORP 136667	CENTRAL VALLEY BUILDERS	694.99
04/07/2015	Brown's Auto - March 2015	Acct #8537	BROWN'S AUTO PARTS	56.64
04/07/2015	Clover Flat - dump run 3/27	Bothe State Park-Acct #40008	CLOVER FLAT LANDFILL	31.00
04/07/2015	Upper Vly Disp- March 2015	Acct #01-0013452-7	UPPER VALLEY DISPOSAL	856.95
04/07/2015	Johnny on Spot-Feb 2015	Bothe State Park-Inv #56915	JOHNNY ON THE SPOT	324.00
04/08/2015	PARK140915 3/2015	3/2015	JONATHAN EHLERS	1000.00
04/09/2015	Reclass to Planning-Office Dep	Office Supplies		193.40
04/14/2015	PARK150215 3/2015 mileage	3/2015 Mileage	MARK GNAT	196.65
04/14/2015	PARK150215 3/2015 services	3/2015 Services	MARK GNAT	4832.97
04/14/2015	7898686642 03/15	Acct# 7898686642	CHEVRON PRODUCTS COMPANY	470.55
04/14/2015	PARK081215 3/2015	3/2015	JEANNE MARIONI	1402.35
04/21/2015	Paint Works-Wright house	Bothe NV Park-Wright House, Acct #4159	THE PAINT WORKS	61.08
04/21/2015	Belkorp - supplies	Acct #25020	BELKORP AG, LLC	78.32
04/21/2015	Belkorp - supplies	Acct #25020	BELKORP AG, LLC	1.86
04/27/2015	Bothe Pool - wristbands	Reimbursement-pool wristbands	SANDY JONES	57.84
04/27/2015	Porta potty - March 2015	Bothe State Park-Inv #56972	JOHNNY ON THE SPOT	358.71
04/28/2015	PARK150215 4/1-10/2015	Services thru 4/10/15	MARK GNAT	2382.45
04/30/2015	Porta potty - April 2015	Bothe Park - Inv #57133	JOHNNY ON THE SPOT	347.13
04/30/2015	PG&E 3/17/15-4/16/15	Acct #1869012498-9	PACIFIC GAS & ELECTRIC CO	584.31
04/30/2015	PG&E 3/17/15-4/15/15	Acct #2172831822-7	PACIFIC GAS & ELECTRIC CO	43.04
04/30/2015	PG&E 3/17/15-4/15/15	Acct #6765403114-4	PACIFIC GAS & ELECTRIC CO	33.87
04/30/2015	Steve's Hardware-April 2015	Acct #31248-Napa County Parks	STEVES HARDWARE	291.67



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: May 11, 2015  
 Agenda Item: 4.G  
 Subject: Consideration of and potential authorization to release the draft FY 2015-16 budget for public comment.

### Recommendation

1. Find that the proposed agreement is not a project under CEQA
2. Authorize release of the draft budget for public comment, and set a public hearing for adoption of the budget on June 8, 2015.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

Attached is the proposed budget for fiscal year 2015-16, which runs from July 1, 2015 to June 30, 2016. The Board is requested to authorize release of the draft budget for public comment, and set a public hearing to receive comment and adopt the draft budget, as it may be amended by the Board.

Highlights of the budget include:

- (1) District finances continue to be solid.
- (2) The draft budget proposes to draw down most of the reserves that have been built up in prior years in anticipation of two major projects: construction of Camp Berryessa, and repair and improvement to the historic cabins at Bothe-Napa Valley State Park.
- (3) For Camp Berryessa, as was reported previously, the low bid on the main construction contract came in about \$400,000 over what was anticipated. In order to cover this and other expenses for construction management and for start-up expenses including equipment, the draft budget proposes to allocate \$500,000 of the County grant, in addition to drawing down the remainder of the Coastal Conservancy and Mead Foundation grants. Staff is seeking other grants to cover at least some of these costs, but since at this time they are not assured the budget assumes no other grants.
- (4) For the State Parks, the draft budget includes nearly \$600,000 for construction services and construction materials and supplies. Most of this is for cabin repairs and improvements.

- (5) The State Parks budget for the first time also includes the costs of contracting with the State for the services of one park ranger and several part-time lifeguards (under "Other Professional Services"). These expenses were previously paid directly by the grantor, and so did not show up in the District budget.
- (6) A top priority in the draft budget is to undertake a comprehensive program for improving information provided to the public about the parks, trails and programs available to the public. This includes a complete makeover of the District's web page, printed and on-line interactive maps and information, and expanded use of social media. The draft budget allocates \$100,000 for this purpose (in the Administration budget unit).
- (7) Another priority is to continue construction of trails at Moore Creek Park. The draft budget allocates \$50,000 for this purpose, which should enable the District to construct another two miles or so of wilderness trails. The draft budget also allocates \$25,000 for maintenance of buildings and other infrastructure.
- (8) The draft budget includes \$10,000 to continue invasive weed management at the Napa River Ecological Reserve. This funding will mostly be used to fund the District's participation in the Napa County Youth Ecology Corp's 2015 summer program.
- (9) The draft budget includes no significant funding for major improvements at the District's other parks and trail; the draft budget only covers routine maintenance and operations.
- (10) The draft budget includes no funding for the proposed Cedar Roughs/Smittle Creek purchase, since if successful the grant funds for this project will go directly from the funder into escrow rather than through the District budget.
- (11) The draft budget includes \$207,000 for the Soscol Headwaters (Kirkland Ranch) acquisition. This funding is from the Priority Conservation Area grant obtained by the District with the assistance of Napa County and the Napa County Transportation Planning Agency. The \$207,000 is for environmental review, and trail and staging area construction. The remaining \$900,000 of the grant, which will be used for the Phase One acquisition, will go directly from the funder into escrow, so does not appear in the District budget.

	A	B	C	D	E	F	G	H	I	J	K	L	M
1		Napa County Regional Park and Open Space District											
2		<b>Actuals 2014-15 Projected April 1, 2015</b>											
3			FISCAL YEAR 2014-15 PROJECTED ACTUALS										
4			General Fund	Moore Creek	Oat Hill Mine Trail	Napa River & Bay Trail	Camp Berryessa	Berryessa Vista	Napa River Ecological Reserve	Vine Trail	Putah Creek	State Parks	Total
5		<b>Revenues</b>											
6	1	County - Special Projects Fund	-	291,095	16,280	160,800	187,342	7,680	23,550	3,960	62,900	-	753,607
7	2	State Coastal Conservancy Grant	-	-	-	-	1,026,000	-	-	-	-	-	1,026,000
8	4	Bay Trail Grant - ABAG	-	-	-	-	-	-	-	-	-	-	-
9	5	Bechtel Grant	-	-	-	-	-	-	-	-	-	30,200	30,200
10		Wildlife Commission Grant	6,250						10,934				17,184
11	7	Concessions/Campsite Rentals	-	-	-	-	-	-	-	-	-	460,000	460,000
12	9	Donations	250	725	-	-	-	-	-	-	-	15,000	15,975
13	10	Charges for Services	-	-	-	-	-	-	-	-	-	-	-
14	11	Rents	-	9,600	-	-	-	-	-	-	-	16,800	26,400
15	12	Interest	3,400	-	-	-	-	-	-	-	-	3,750	7,150
16		Miscellaneous										-	-
17		Transfer in from fund balance				-							-
18		<b>Total Revenues</b>	9,900	301,420	16,280	160,800	1,213,342	7,680	34,484	3,960	62,900	525,750	2,336,516
19													
20		<b>Expenses</b>											
21	13	Administration/General Operating	200,310	41,400	6,380	47,510	60,000	1,250	400	650	7,300	198,800	564,000
22	14	Accounting and Auditing Services	13,150	-	-	-	-	-	-	-	-	1,450	14,600
23	15	Legal Services	26,000	-	-	-	-	-	-	-	-	-	26,000
24	16	Park Operations and Improvements	38,215	44,585	7,400	268,800	1,070,000	-	16,900	-	7,950	403,500	1,857,350
25	18	Insurance	12,300	950	-	-	-	-	-	-	-	1,340	14,590
26	19	Elections	1,920	-	-	-	-	-	-	-	-	-	1,920
27	20	Taxes and Assessments	-	760	-	-	-	-	-	-	-	460	1,220
28		<b>Total Expenses</b>	291,895	87,695	13,780	316,310	1,130,000	1,250	17,300	650	15,250	605,550	2,479,680
29													
30		<b>Add to (Use of) Prior Year Funds</b>	(281,995)	213,725	2,500	(155,510)	83,342	6,430	17,184	3,310	47,650	(79,800)	(143,164)
31		<b>Balanced Budget (should be zero)</b>	-	-	-	-	-	-	-	-	-	-	-
32													
33													
34		Beginning Fund Balance	611,223	49,179	-	-	50,000	-	-	-	5,000	593,732	1,309,134
35		Add to (Use of) Prior Year Funds	(281,995)	213,725	2,500	(35,510)	83,342	6,430	6,250	3,310	47,650	(79,800)	(34,098)
36		Ending Fund Balance (Est)	329,228	262,904	2,500	(35,510)	133,342	6,430	6,250	3,310	52,650	513,932	1,275,036
37													
38		fund balance after transfer to GF of all but encumbered funds	711,104				50000					513,932	761,104

	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
1		Napa County Regional Park and Open Space District											
2		<b>Proposed Budget 2015-16</b>											
3		FISCAL YEAR 2015-16 PROPOSED MAY 11,2015											
4		General Fund	Moore Creek	Oat Hill Mine Trail	Napa River & Bay Trail	Camp Berryessa	Berryessa Vista	Napa River Ecological Reserve	Vine Trail	Putah Creek	State Parks	Total	
5		<b>Revenues</b>											
6	1	County - Special Projects Fund	51,043	127,735	16,500	35,900	500,000	7,700	30,250	4,060	38,450	-	811,638
7	2	State Coastal Conservancy Grant	-	-	-	-	443,638	-	-	-	-	-	443,638
8	4	Bay Trail Project--ABAG	-	-	-	-	-	-	-	-	-	-	-
9	5	Grant TBD	-	-	-	-	-	-	-	-	-	-	-
10													
11	7	Concessions/Campsite Rentals	-	-	-	-	-	-	-	-	500,000	-	500,000
12	9	Donations	-	-	-	-	-	-	-	-	-	-	-
13	10	Charges for Services	-	-	-	-	-	-	-	-	-	-	-
14	11	Rents	-	9,600	-	-	-	-	-	-	16,800	-	26,400
15	12	Interest	3,400	-	-	-	-	-	-	-	1,000	-	4,400
16													
17													
18		<b>Total Revenues</b>	54,443	137,335	16,500	35,900	943,638	7,700	30,250	4,060	38,450	517,800	1,786,076
19													
20		<b>Expenses</b>											
21	13	Administration/General Operating	172,250	29,350	6,400	30,900	100,000	5,000	4,000	4,060	20,000	188,500	560,460
22	14	Accounting and Auditing Services	14,000	-	-	-	-	-	-	-	-	1,700	15,700
23	15	Legal Services	20,000	-	-	-	-	-	-	-	-	-	20,000
24	16	Park Operations and Improvements	132,200	106,275	10,100	5,000	1,218,500	2,700	26,250	-	18,450	828,900	2,348,375
25	18	Insurance	13,000	950	-	-	-	-	-	-	1,500	-	15,450
26	19	Elections	-	-	-	-	-	-	-	-	-	-	-
27	20	Taxes and Assessments	-	760	-	-	-	-	-	-	-	460	1,220
28		<b>Total Expenses</b>	351,450	137,335	16,500	35,900	1,318,500	7,700	30,250	4,060	38,450	1,021,060	2,961,205
29													
30		<b>Add to (Use of) Fund Balance</b>	(297,007)	-	-	-	(374,862)	-	-	-	-	(503,260)	(1,175,129)
31		<b>Balanced Budget (should be zero)</b>	-	-	-	-	-	-	-	-	-	-	-
32													
33													
34		Beginning Fund Balance	711,104	-	-	-	50,000	-	-	-	-	513,932	1,275,036
35		Add to (Use of) Prior Year Funds	(297,007)	-	-	-	(374,862)	-	-	-	-	(503,260)	(1,175,129)
36		Ending Fund Balance (Est)	414,097	-	-	-	(324,862)	-	-	-	-	10,672	99,907
37													
38		Note: The beginning fund balance in part reflects the fact that the District receives the County Special Projects Grant as well as some other revenues in advance of when they are used. Within the current year budget, some revenues are restricted to a specific park or trail; unrestricted revenues are then allocated to the various projects based on projected need in such a way that the projected ending fund balance is zero, except when there are restricted funds associated with the project (Camp Berryessa, State Parks). At the end of the year, all unexpended discretionary revenues are placed in the General Fund to be available for reallocation the following year.											

	B	C	D	E	F	G
2						
3						
4		<b>85000-00 Administration</b>				
5						
6				<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
7		<b>Revenues</b>				
8	43910	County of Napa		-	-	51,043
9	45100	Interest		3,000	3,400	3,400
10	47150	Wildlife Commission Grant			6,250	
11	47500	Donations and Contributions		-	250	-
12		<b>Total Revenues</b>		<b>3,000</b>	<b>9,900</b>	<b>54,443</b>
13						
14		<b>Expenses</b>				
15	52100	Administration Services		200,000	194,300	163,300
16	52105	Elections		65,000	1,920	-
17	52125	Accounting/Auditing Services		16,000	13,150	14,000
18	52140	Legal Services		20,000	26,000	20,000
19	52490	Other Professional Services		20,000	28,500	130,000
20	52705	Insurance - Premiums		13,000	12,300	13,000
21	52820	Printing and Binding		-	560	
22	52830	Publications and Legal Notices		-	500	500
23	52840	Permits and License Fees		-	-	
24	52900	Training/Conference Expenses		500	500	500
25	52905	Business Travel/Mileage		1,500	1,250	1,500
26	53100	Office Supplies		3,000	500	1,000
27	53120	Memberships/Certifications		1,500	1,500	1,500
28	53250	Fuel			40	
29	53350	Maintenance Supplies		-	200	200
30	53400	Minor Equipment/Small Tools		-	625	500
31	53410	Computer Equip/Accessories		-	-	-
32	53415	Computer Software Licensing Fees		-	450	450
33	53600	Special Departmental Expense		5,000	2,000	5,000
34	55400	Equipment		-	7,600	
35		<b>Total Expenses</b>		<b>345,500</b>	<b>291,895</b>	<b>351,450</b>
36						
37		<b>Net of Current Year Revenues and Expenses</b>		<b>(342,500)</b>	<b>(281,995)</b>	<b>(297,007)</b>
38						
39		Beginning Fund Balance		511,342	611,223	329,228
40		Add to (Use of) Prior Yr Funds		(342,500)	(281,995)	(297,007)
41		Ending Fund Balance (Est)		168,842	329,228	32,221

	C	D	E	F	G
2					
3	<b>85010-00 Moore Creek</b>				
4					
5			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
6	<b>Revenues</b>				
7	43910	County of Napa	83,402	291,095	127,735
8	45300	Rent - Building/Land	9,600	9,600	9,600
9	47500	Donations and Contributions	300	725	
10		<b>Total Revenues</b>	<b>93,302</b>	<b>301,420</b>	<b>137,335</b>
11					
12	<b>Expenses</b>				
13	52100	Administration Services	33,516	38,100	26,100
14	52325	Waste Disposal Services	3,500	1,500	1,500
15	52360	Construction Services	27,500	18,500	50,000
16	52490	Other Professional Services	25,000	18,100	24,000
17	52525	Maintenance-Infrastructure/Lan	6,000	200	25,000
18	52700	Insurance - Liability + Property	950	950	950
19	52800	Communications/Telephone	900	925	925
20	52840	Permits/License Fees	-	450	-
21	52905	Business Travel/Mileage	250	250	250
22	53100	Office Supplies	500	200	250
23	53205	Utilities - Electric	1,200	1,300	1,200
24	53250	Fuel	100	160	200
25	53350	Maintenance Supplies	2,500	3,200	3,200
26	53600	Special Departmental Expense	1,500	3,100	3,000
27	54500	Taxes and Assessments	450	760	760
28		<b>Total Expenditures</b>	<b>103,866</b>	<b>87,695</b>	<b>137,335</b>
29					
30	<b>Net of Current Year Revenues and Expenses</b>		<b>(10,564)</b>	<b>213,725</b>	<b>-</b>
31					
32		Beginning Fund Balance	49,179	49,179	\$ -
33		Add to (Use of) Prior Yr Funds	(10,564)	213,725	\$ -
34		Ending Fund Balance (Est)	38,615	262,904	\$ -
35					
36	<i>Note: The ending balance for FY 14-15 is equal to the capital replacement sinking fund</i>				



	C	D	E	F	G
2					
3					
4	<b>85010-01 Oat Hill Mine Trail</b>				
5					
6			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
7	<b>Revenues</b>				
8	43910	County of Napa	16,280	16,280	16,500
9	47500	Donations and Contributions	-	-	-
10		<b>Total Revenues</b>	<b>16,280</b>	<b>16,280</b>	<b>16,500</b>
11					
12	<b>Expenses</b>				
13	52100	Administration Services	5,580	5,580	5,600
14	52360	Construction Services	5,000	100	5,000
15	52490	Other Professional Services	3,600	5,700	3,500
16	52905	Business Travel/Mileage	500	500	500
17	53100	Office Supplies	500	500	500
18	53345	Construction Supplies/Material	1,000	1,000	1,000
19	53350	Maintenance Supplies	100	100	100
20	53,600.00	Special Departmental Expense	-	300	300
21		<b>Total Expenditures</b>	<b>16,280</b>	<b>13,780</b>	<b>16,500</b>
22					
23	<b>Net of Current Year Revenues and Expenses</b>		<b>-</b>	<b>2,500</b>	<b>-</b>
24					
25		Beginning Fund Balance	-	-	-
26		Add to (Use of) Prior Yr Funds	-	2,500	-
27		Ending Fund Balance (Est)	-	2,500	-

	C	D	E	F	G
2					
3					
4	<b>85010-02 Napa River and Bay Trail</b>				
5					
6			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
7	<b>Revenues</b>				
8	43910	County of Napa	195,900	160,800	35,900
9	47150	Other Grants	120,000	120,000	
10		<b>Total Revenues</b>	<b>315,900</b>	<b>280,800</b>	<b>35,900</b>
11					
12	<b>Expenses</b>				
13	52100	Administration Services	27,900	38,500	28,000
14	52325	Waste Disposal Services	-	50	
15	52360	Construction Services	285,100	267,000	5,000
16	52490	Other Professional Services	2,500	8,850	2,500
17	52840	Permits/License Fees	-	500	
18	52905	Business Travel/Mileage	400	160	400
19	53350	Maintenance Supplies	-	1,250	-
20	53600	Special Departmental Expense	-	-	-
21		<b>Total Expenditures</b>	<b>315,900</b>	<b>316,310</b>	<b>35,900</b>
22					
23	<b>Net of Current Year Revenues and Expenses</b>		<b>-</b>	<b>(35,510)</b>	<b>-</b>
24					
25		Beginning Fund Balance	-	-	-
26		Add to (Use of) Prior Yr Funds	-	(35,510)	-
27		Ending Fund Balance (Est)	-	(35,510)	-

	C	D	E	F	G
2					
3					
4	<b>85010-03 Camp Berryessa</b>				
5					
6			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
7	<b>Revenues</b>				
8	43910	County of Napa	369,935	187,342	500,000
9	43410	State-Coastal Conservancy	1,292,400	1,026,000	443,638
10		other grants			
11		<b>Total Revenues</b>	<b>1,662,335</b>	<b>1,213,342</b>	<b>943,638</b>
12					
13	<b>Expenses</b>				
14	52100	Administration Services	100,242	60,000	100,000
15	52325	Waste Disposal Services	-	250	-
16	52360	Construction Services	1,736,820	1,028,000	781,000
17	52490	Other Professional Services	42,115	7,500	125,000
18	52840	Permits/License Fees		32,000	-
19	52905	Business Travel/Mileage	2,000	2,000	2,000
20	53100	Office Supplies	-	200	500
21	53350	Maintenance Supplies	-	-	10,000
22	53600	Special Departmental Expense	-	50	300,000
23		<b>Total Expenditures</b>	<b>1,881,177</b>	<b>1,130,000</b>	<b>1,318,500</b>
24					
25	<b>Net of Current Year Revenues and Expenses</b>		<b>(218,842)</b>	<b>83,342</b>	<b>(374,862)</b>
26					
27		Beginning Fund Balance	50,000	50,000	50,000
28		Add to (Use of) Prior Yr Funds	(218,842)	83,342	(374,862)
29		Ending Fund Balance (Est)	(168,842)	133,342	(324,862)
30					
31	<i>Beginning fund balance consists of monies received by the Mead Foundation. It is anticipated these funds will be used in FY 14-15</i>				

	C	D	E	F	G
2					
3					
4	<b>85010-04 Berryessa Vista</b>				
5					
6			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
7	<b>Revenues</b>				
8	43910	County of Napa	7,680	7,680	7,700
9	<b>Total Revenues</b>		<b>7,680</b>	<b>7,680</b>	<b>7,700</b>
10					
11	<b>Expenses</b>				
12	52100	Administration Services	1,980	1,250	2,000
13	52490	Other Professional Services	2,500	-	2,500
14	53345	Construction Supplies/Materials	3,000	-	3,000
15	52905	Business Travel/Mileage	200	-	200
16	<b>Total Expenditures</b>		<b>7,680</b>	<b>1,250</b>	<b>7,700</b>
17					
18	<b>Net of Current Year Revenues and Expenses</b>		<b>-</b>	<b>6,430</b>	<b>-</b>
19					
20		Beginning Fund Balance	-	-	-
21		Add to (Use of) Prior Yr Funds	-	6,430	-
22		Ending Fund Balance (Est)	-	6,430	-

	C	D	E	F	L
2					
3					
4	<b>85010-05 Napa River Ecological Reserve</b>				
5					
6			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2014-15</b>
7	<b>Revenues</b>				
8	43910	County of Napa	23,550	23,550	30,250
9		Wildlife Commission			
10	43410	State-Coastal Conservancy	-	-	-
11		<b>Total Revenues</b>	<b>23,550</b>	<b>23,550</b>	<b>30,250</b>
12					
13	<b>Expenses</b>				
14	52100	Administration Services	4,950	400	4,000
15	52325	Waste Disposal Services	3,500	2,800	1,000
16	52,340.00	Landscaping Services	-	500	10,000
17	52360	Construction Services	-	-	-
18	52490	Other Professional Services	15,000	13,350	15,000
19	52905	Business Travel/Mileage	100	100	100
20	53205	Utilities - Electric	-	-	-
21	53350	Maintenance Supplies	-	150	150
22	53600	Special Departmental Expense	-	-	-
23		<b>Total Expenditures</b>	<b>23,550</b>	<b>17,300</b>	<b>30,250</b>
24					
25	<b>Net of Current Year Revenues and Expenses</b>		<b>-</b>	<b>6,250</b>	<b>-</b>
26					
27		Beginning Fund Balance	-	-	-
28		Add to (Use of) Prior Yr Funds	-	6,250	-
29		Ending Fund Balance (Est)	-	6,250	-
30					
31	Covers routine maintenance (porta-pottie, litter, trash, graffiti removal) and minimal teasel eradication				

	C	D	E	F	G
2					
3					
4	<b>85010-06 Vine Trail</b>				
5					
6			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
7	<b>Revenues</b>				
8	43910	County of Napa	3,960	3,960	4,060
9	<b>Total Revenues</b>		<b>3,960</b>	<b>3,960</b>	<b>4,060</b>
10					
11	<b>Expenses</b>				
12	52100	Administration Services	3,900	600	4,000
13	52905	Business Travel/Mileage	60	50	60
14	<b>Total Expenditures</b>		<b>3,960</b>	<b>650</b>	<b>4,060</b>
15					
16	<b>Net of Current Year Revenues and Expenses</b>		<b>-</b>	<b>3,310</b>	<b>-</b>
17					
18		Beginning Fund Balance	-	-	-
19		Add to (Use of) Prior Yr Funds	-	3,310	-
20		Ending Fund Balance (Est)	-	3,310	-

	C	D	E	F	G
2					
3					
4	<b>85010-07 Putah Creek</b>				
5					
6			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
7	<b>Revenues</b>				
8	43910	County of Napa	52,900	62,900	38,450
9	<b>Total Revenues</b>		<b>52,900</b>	<b>62,900</b>	<b>38,450</b>
10					
11	<b>Expenses</b>				
12	52100	Administration Services	34,800	7,300	20,000
13	52325	Waste Disposal Services	-	-	-
14	52360	Construction Services	5,000	4,000	5,000
15	52490	Other Professional Services	12,500	3,000	12,500
16	52840	Permits/License Fees	5,000	350	350
17	52905	Business Travel/Mileage	500	500	500
18	53350	Maintenance Supplies	100	100	100
19	<b>Total Expenditures</b>		<b>57,900</b>	<b>15,250</b>	<b>38,450</b>
20					
21	<b>Net of Current Year Revenues and Expenses</b>		<b>(5,000)</b>	<b>47,650</b>	<b>-</b>
22					
23		Beginning Fund Balance	5,000	5,000	-
24		Add to (Use of) Prior Yr Funds	(5,000)	47,650	-
25		Ending Fund Balance (Est)	-	52,650	-
26					
27	<p><i>The fund balance carry forward of \$5,000 consists of monies received from a settlement of an easement dispute. The funds were designated by the Board for improvements at the Stone Corral section of the Putah Creek properties. This work is proposed to be completed in FY 14-15.</i></p>				

	C	D	E	F	G
2					
3					
4	<b>85010-08 State Parks</b>				
5					
6			<b>Adopted Budget 2014-15 revised 11/10/14</b>	<b>Actuals 2014-15 projected 4/1/2015</b>	<b>Proposed Budget 2015-16</b>
7	<b>Revenues</b>				
8	45100	Interest	1,000	3,750	1,000
9	45300	Rent-Building/Land	41,800	16,800	16,800
10	45500	Concessions	420,000	460,000	500,000
11	46800	Charges for Services	-	-	-
12	47150	Other Grants	-	30,200	-
13		Miscellaneous			
14	47500	Donations	-	15,000	-
15		<b>Total Revenues</b>	<b>462,800</b>	<b>525,750</b>	<b>517,800</b>
16					
17	<b>Expenses</b>				
18	52100	Administration Services	155,000	191,000	181,000
19	52125	Accounting/Auditing Services	-	-	-
20	52325	Waste Disposal Services	15,000	16,300	15,000
21		Janitorial Services			
22	52360	Construction Services	425,000	185,000	425,000
23	52490	Other Professional Services	127,980	27,250	145,500
24	52500	Maintenance-Equipment	-	-	-
25	52505	Maintenance-Buildings/Improve	-	-	-
26	52520	Maintenance-Vehicles	4,000	5,000	5,000
27	52525	Maintenance-Infrastructure/Lan	15,600	10,700	11,000
28	52705	Insurance - Premiums	1,340	1,340	1,500
29	52800	Communications/Telephone	6,000	6,800	7,000
30	52825	Bank Charges	1,700	1,450	1,700
31	52840	Permits/License Fees		2,230	
32	52900	Training/Conference Expenses	500	-	500
33	52905	Business Travel/Mileage	2,500	3,420	2,500
34	53100	Office Supplies	4,000	1,300	4,000
35	53205	Utilities - Electric	15,000	13,000	15,000
36	53210	Utilities - Propane	500	400	500
37	53250	Fuel	700	500	700
38	53330	Janitorial Supplies	4,000	7,550	4,000
39	53345	Construction Supplies/Material	166,700	83,200	166,700
40	53350	Maintenance Supplies	25,000	16,350	25,000
41	53400	Minor Equipment/Small Tools	6,000	8,800	6,000
42	53410	Computer Equipment/Accessories	-	-	-
43	53600	Special Departmental Expense	3,000	6,500	3,000
44	54500	Taxes and Assessments	-	460	460
45	55400	Equipment	-	17,000	
46		<b>Total Expenditures</b>	<b>979,520</b>	<b>605,550</b>	<b>1,021,060</b>
47					
48	<b>Net of Current Year Revenues and Expenses</b>		<b>(516,720)</b>	<b>(79,800)</b>	<b>(503,260)</b>
49					
50		Beginning Fund Balance	593,732	593,732	513,932
51		Add to (Use of) Prior Yr Funds	(516,720)	(79,800)	(503,260)
52		Ending Fund Balance (Est)	77,012	513,932	10,672



Park Report for the month of April  
Submitted by Ranger Sandy Jones and Jeanne Marioni

### **Robert Louis Stevenson**

Our new host is now residing at RLS. In addition to being a presence in the park, he will take care of the grounds around the buildings. He will also count the number of hiker's cars he sees parked RLS. This will help us estimate park usage. No further vandalism has been noted.

State Parks has been to the site and is currently evaluating options regarding the old fire truck: the State might choose not to keep the fire truck and we can donate it; or leave the truck where it is and do not make any changes; or the State could remove the truck to McClellan Air Force Base, the State archive in Sacramento.

We plan to take down the deteriorating grape arbor and take care of the vines. We will rebuild the arbor as soon as time, staffing and funds allow.

We will forward good photos of the historic monument to send to Marble and Stone works in Napa so the monument can be replicated.

The landslide at the Banditini house is still blocking traffic unless one is in a really good 4WD. We still await a response from the State regarding a plan of action.

### **Bothe-Napa State Park**

We partnered with Sequoia Winery for our Earth Day celebration this year. We gave Sequoia day-use passes to add to their gift bags for their winery visitors. We offered annual passes at \$20 off during Earth Day week. Sequoia donated \$1,000 to the park.

Hipcamp is featuring Both-Napa campground on it website. This popular site helps people find a great place to camp. We are working with them now to add more great photos of our sites and a link to ReserveAmerica.

Quality photos of every campsite and yurt, with a description of each site, are ready to be added to our ReserveAmerica site. Making a reservation will be a much nicer experience for our visitors.

Watch for a mention about the park(s) in North Bay Biz and Sonoma/Marin magazines this month.

We have noticed a significant upswing in inquires coming to us from the website and are receiving compliments on how quickly we respond. Visitors are having a good experience even before they get to the park!

Cemetery – State Parks is still working on the trail alignment for the ADA pathways. We await approval. We continue to work on the wording and attendant photos for the interpretive panels. The wood for the fence around the graves is still out for planning.

Pool – The St Helena Kiwanis are nearly done creating a small break area near the pool for our lifeguards. This area will be a place where pool staff can eat, store their personal belongings, and be private during their break time.

We purchased a robotic pool vacuum to help keep the pool clean. The robot saves a lot of staff time and effort. The funds came from the SF White Family donated to help support our pool program.

Visitor Center – will be open during the summer Friday, Saturday and Sunday with a volunteer host greeting our park visitors.

We are moving forward on the project to replace the back deck that we tore down last month. Before the deck can be rebuilt, we have to create the ADA parking space by the back door with an ADA asphalt path from the parking space to the door. The area needs to be excavated, graded and the parking space and walkway created. We have received one bid and await the second.

We will order the lumber for the front porch repair soon. The wood will be stored until we can begin the front porch restoration.

Grant funds are unlikely to cover painting of the building. We will need to find a way to paint it ourselves.

Historic Cabins – Work on the two ADA cabins is progressing. The plumber and electrician are doing the “rough-out” work now. Sinks and showers are on order. The doors will be ordered next. We will also be ordering a special siding that will match the historic look of the cabins.

Tractor Report – Marilou was used to haul 4 buckets of gravel to campsite #15 where staff used the wacker packer to compact a large area around the fire ring thereby removing several tripping hazards. The area is now level and stabilized.

Spring mowing/weed eating is continuing due to the late bit of rain in April.

### **Bale Grist Mill State Historic Park**

Our first Pancake Breakfast went well. We had 65 attendees, \$85 in donations, 3 new members signed up and took in one renewal. The Bale Mill pancakes with real maple were fantastic!! The griddle trailer lent to us by the Calistoga Rotary was a lot of fun too. Diane Dillon, Scott Sedgley, neighbors, park supporters,

volunteers and members came. We will be ready for a bigger membership drive next year.



Jim Yant  
pancake flipper & griddle keeper



New members sign up

A wooden pulley was returned! An elderly visitor to the mill came by and handed mill staff one of the original wooden pulleys to the mill he had kept over 50 years. As a young boy he had played at the closed mill and had kept an old wood pulley as a souvenir. Its return is wonderful. This artifact will be an interpretive tool that can illustrate for visitors how wooded pulleys were made “back in the day”.

The three short films of the mill are nearly done. Tim de la Torre Productions and the students at PUC have done an excellent job.

On behalf of all California State Parks, Jeanne and Sandy attended Park Advocacy Day May 5<sup>th</sup> in Sacramento.



Napa County Regional Park and Open Space District

## Plan of Projects

## Status Report

11-May-15

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff will resume work on transferring the easement to the District once the option agreement for purchasing a portion of the Kirkland Ranch is
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands. Phase Two--Green Island Road to Soscol Ferry	Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. After 4 years of back and forth, in July 2014 DFW informed the District that it would comply with the BCDC condition for public access north of Green Island Road by removing a fence and graveling the surface of the existing levee, despite concerns about this alignment expressed by the Napa County Airport and the FAA. DFW put this project out to bid in late August, has awarded the bid, and is now waiting for sufficiently dry weather to do the work. The fence was
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property; District staff responded with comments to the draft in early March 2014. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. <u>Reclamation says they have done their work and it is now up to BLM to finish the transfer. Staff is waiting for a response from BLM.</u>
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred in early 2015.

<p>Blue Ridge/Berryess Peak Trail Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. The trail can be officially opened as soon as DFW approves the sign design, <u>which is still pending.</u></p>
<p>Camp Berryessa Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. A new water well was dug in October 2012-- production is great, and quality is acceptable with minor treatment. Reclamation completed their review of the 90% plans and had a very positive meeting with District staff in late March 2014. The 100% plans were submitted to the District and Reclamation in early July 2014 and were verbally ok'd in mid August. To meet budget constraints, work on the planned black water leach field will be deferred to phase two or it may be deleted altogether. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley, a retired County engineer, has agreed to serve as our construction manager &amp; inspector on the project. District staff had a kickoff meeting with G.D. Nielson on December 2nd at which it was decided to break ground on April 1st; under the revised schedule construction will be complete in mid to late fall 2015. The Coastal Conservancy has agreed to extend the grant until January 1, 2016. <u>Groundbreaking occurred on April 13th and the contractor has been making steady progress. Ron Critchley's help and guidance have turned out to be invaluable. Concrete footings and foundations are scheduled to be poured on the week of May 18th.</u></p>
<p>Cedar Roughs Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area</p>	<p>Working with land trust to acquire 443 acres to be managed by district, and 144 acres to be managed by BLM. PTR has uncovered a title issue that needs resolution. Appraisal completed in December 2014 and forwarded to WCB and State Dept of Real Estate for review and approval. The question of whether the property has legal access was resolved in December 2014 and the title company has issued a revised Preliminary Title Report indicating they will insure the right of access. Pending approval of the appraisal, the Wildlife Conservation Board is prepared to provide \$1.6 million toward the purchase. Additional funding is expected from the Wilderness Land Trust and from Tuleyome, leaving a funding gap of approximately \$50,000 for improvements. District staff has been negotiating a purchase and sale agreement with the owners of the property, which may be ready for Board consideration at the March Board meeting. <u>The state Dept of General Services in April 2015 rejected the appraisal; the appraiser has revised the appraisal to address their questions, and in early May the appraisal was resubmitted to DGS for review.</u></p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. <u>Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members.</u></p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. A plan for fencing and signage improvements along the Hennessey north shore has been accepted by the Director of the Water Division. Installation of City-required fencing was completed in mid-April of 2014 and a crew of 12 hearty volunteers completed the installation of required signage and two kiosks on the weekend of May 17th. Volunteers in August installed wayfinding signs and improved a horse trough, and on September 13, 2014 removed a defunct suspension bridge, as part of our agreement with the City of Napa. Some signs still need to be designed and installed. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. Staff is preparing the grading permit application in anticipation of constructing the first new trail segment at Lake Hennessey (the "Sam the Eagle" Trail) in March or April 2015. The City of Napa approved the Sam the Eagle trail plans for the City of Napa on March 2nd and staff has awarded the build contract to Forest Trails Alliance for a price of \$18,500. <u>The Sam the Eagle Trail is now complete and, in staff's opinion, turned out wonderfully. Forest Trails Alliance nearly doubled the constructed trail mileage from the number we initially specified, to take advantage of views and natural features, with no increase in price.</u></p>
<p>Moore Creek Park Development Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house; <u>a VO-CAL event, with an expected 125 volunteers, is scheduled for May 15-17, 2015 to continue this construction.</u> The December 2014 rains damaged sections of the Valentine-Vista Trail (mostly back slope slumping). Volunteers made repairs at the January 2015 work party; more detail work will be needed when the rainy season is over. In February volunteers helped flag the first part of the Madrone Trail. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. The County has kindly agreed to donate a well cared for full-size Ford F250 pickup to the District to allow us to move the ATV from property to property; the truck will be stationed in downtown Napa and will also be available for other District projects.</p>

<p>Oat Hill Mine Trail  Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Chino and a hardy group of volunteers made drainage improvements on the trail in late January.</p>
<p>Oat Hill Mine Trail  Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>
<p>Rector Ridge/Stags Leap Ridge Trail  Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.</p>
<p>Skyline Park  Permanent protection of Skyline Park</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014, a public hearing was held on January 7, 2015, the matter has been continued to April 1st, and at that time was continued to an unspecified date.</p>
<p>Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.</p>	<p>District and property owner have prepared a term sheet outlining the details of the acquisition, and the District has prepared and submitted to the owner the formal Purchase and Sales Agreement, which is now being negotiated with the substantial pro-bono legal help of retired chief deputy County Counsel Margaret Woodbury. <u>The Purchase and Sale Agreement for Phase I is before the District Board at its May 11, 2015 meeting.</u> Phase I of the acquisition is scheduled for July 2015. Funding for Phase I will come from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. The Skyline Wilderness Park Citizens Association and the Tuteur family have been incredibly helpful, among other things, by making their properties available for frog surveying.</p>
<p>Spanish Valley, Crystal Flats, and Stone Corral  Planning for open space donated by Bob and Evalyn Trincherro</p>	<p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approval by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 boyscouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use.</p>

State Parks	Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized (PG&amp;E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. <u>Senator Wolk reintroduced the same legislation in the 2015 session.</u> Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, <u>and the necessary legislative authorization is contained in the proposed State budget for 2015-16.</u> A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. <u>State-grant funded roof repairs and day use area roadways were completed in November 2014. Hiring for 2015 seasonal employees commenced in late February; all seasonal park aides are now hired.</u></p>
Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options.</p>
Vine Trail	A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park.</p>

**Completed Projects**

<p>Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail</p>	<p>In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.</p>
<p>Bay/River Trail -- American Canyon to Napa Phase I Phase One--Euclptus Drive to Green Island Road  Phase Three--Soscol Ferry Road to Napa Pipe</p>	<p>Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.</p> <p>Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.</p>
<p>Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.</p>	
<p>Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.</p>	
<p>Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.</p>	
<p>Historic ROW Analysis  Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails</p>	<p>Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.</p>
<p>Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust</p>	
<p>Master Plan Development The Master Plan for 2008-2013 was approved in January 2009</p>	
<p>Master Plan Update First scheduled update to the Master Plan adopted in January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p>	
<p>Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p>	
<p>Napa River Ecological Reserve Restoration This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.</p>	
<p>Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding</p>	
<p>Newell Preserve Improvements Provide on-site water supply for group campground for cattle</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for diacina anv more test wells.</p>
<p>River to Ridge Trail Enhancements Installation of animal silouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.</p>	



River to Ridge Trail	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
Lot line adjustment to legalize River to Ridge Trail as constructed (it curenltv encroaches on	
River to Ridge Trail Entrance Enhancements	A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.
River to Ridge Trail	Correct drainage problems to trail can be used year-round. Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.
Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.
Skyline Park Concessionaire Agreement Renewal	District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner oranizations.
Skyline Park Trail Improvements	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Major volunteer event to reroute and repair trails	
Skyline Park Facility Improvements	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
Partner-sponsored improvement include a second greenhouse and a covered equestrian arena	
South Napa Wetlands Habitat Area	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	
State Parks	Assume management of Bothe-Napa Valley State Park and keep it and the Bale Crist Mill
The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.	
Trichero Open Space Acquisition	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	
Wild Lake Ranch	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.
Assist land trust with planning and possible joint management of trails, camping and picnic areas.	