



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
*Director, Ward One*

Tony Norris  
*Director, Ward Two*

Michael Haley  
*Director, Ward Three*

Dave Finigan  
*Director, Ward Four*

Barry Christian  
*Director, Ward Five*

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Monday, January 13, 2014 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

#### General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

#### 1. Call to Order and Roll Call

## 2. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.*

## 3. Set Matters

None

## 4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meetings of December 9, 2013.
- b. Consideration and potential direction to staff on whether to act as lead agent pursuant to the California Environmental Quality Act for the Lake Berryessa North End Trail sponsored by Tuleyome.
- c. Consideration and potential approval of recommendation to seek an amendment to the proposed Snow Mountain Natural Conservation Area legislation now before Congress.
- d. Consideration and potential approval of recommendations from an ad hoc Board subcommittee (Directors Turjanis and Christian) regarding an appropriate way to commemorate former Director Myrna Abramowicz's contributions to the District and the Napa community (oral report)
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- f. Review of the District Projects Status Report including Park Manager Report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

## 5. Announcements by Board and Staff

*In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.*

## 6. Agenda Planning

*In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.*

Next Board Meetings:                      Seventh Annual District Celebration January 14, 2014  
    Regular Board Meeting of February 10, 2014

## 7. Adjournment



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
Director, Ward One

Tony Norris  
Director, Ward Two

Michael Haley  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, December 9, 2013 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Dave Finigan, Karen Bower-Turjanis, Michael Haley, Barry Christian and Tony Norris.

Staff present: John Woodbury, Chris Apallas, and Melissa Frost.

2. Public Comment

None.

3. Set Matters

2:00 p.m. Presentation by and discussion with Auditor-Controller Tracy Schulze regarding the independent financial audit results for FY 2012-13  
Directors voted to accept the audit results for FY 2012-13.  
DF-BC-KBT-MH-TN

2:30 p.m. Presentation by Carol Kunze, Director for Tuleyome-Napa, regarding land conservation and trail construction and maintenance activities of Tuleyome-Napa (no staff report).  
Carol Kunze gave the presentation. No Action taken.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meetings of November 4, 2013.  
Directors voted to approve the minutes as corrected.  
KBT-BC-MH-DF-TN
- b. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park, including consideration of Amendment #1 to Agreement 13-15 with Valley

Architects to prepare repair and modification plans for the cabins at Bothe-Napa Valley State Park.

Directors voted to approve Amendment #1 to Agreement 13-15 increasing the maximum amount of the contract with Valley Architects to not to exceed \$20,000.

DF-MH-BC-KBT-TN

- c. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.  
John Woodbury gave the report. No action taken.
- d. Review of the District Projects Status Report  
John Woodbury gave the report with discussion on Napa River Bay Trail, Berryessa Estates, Lake Hennessey, Oat Hill Mine Trail, and Skyline Park.
- e. Consideration and adoption of regular meeting calendar for 2014.  
Directors voted to adopt the 2014 Calendar as presented with options to amend as needed.  
DF-KBT-MH-BC-TN
- f. Election of Board President and Vice-President for 2014 (no staff report)  
Directors voted to elect Dave Finigan as president for the 2014 calendar year.  
KBT-BC-MH-TN-DF  
A  
Directors voted to elect Michael Haley as Vice President for the 2014 Calendar year.  
BC-DF-KBT-TN-MH  
A

#### 5. Announcements by Board and Staff

- Director Tony Norris announced that the City of Napa received a grant from State Park for the building of the Tulocay Bridge – Napa River and Bay Trail connection. A ribbon cutting ceremony for the Devlin Road extension will be January 9, 2014 at 11:00 am.
- Director Barry Christian announced;
  - 1.) The South Broadway Improvement Project completion celebration will be Saturday, January 11, 2014 at 9:00 am at the Veterans Memorial Park in American Canyon.
  - 2.) February 5, 2014 the State Fish and Wildlife Commission will meet in Sacramento and that he plans to attend and discuss the Napa River Bay Trail
  - 3.) Donaldson Bay planting projects for 5th grade students , in conjunction with the Napa RCD.
  - 4.) NCRPOSD Annual Celebration will be Thursday, January 9, 2014 5:30-7:00 at the Napa River Inn.
- Director Karen Bower Turjanis announced that the Bale Grist Mill Pioneer Christmas celebration will be Saturday, December 14, 2013 from 10:00 to 4:00.
- Director Tony Norris appointed an Ad Hoc Committee to recommend a memorial for past Director Myrna Abramowicz. The Committee consists of Directors Barry Christian and Karen Bower Turjanis.

#### 6. Agenda Planning

Next Board Meeting: Regular Board Meeting of January 13, 2014 (tentative)

#### 7. Adjournment

Adjourned to the regular Park and Open Space District meeting of January 13, 2014.

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TONY NORRIS, Board President

ATTEST:

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MELISSA FROST, District Secretary

Key

Vote: MH = Michael Haley; TN = Tony Norris; BC+ Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: January 13, 2014  
 Agenda Item: 4.B  
 Subject: Consideration and potential approval for District to act as lead agency for the North Shore Trail at Lake Berryessa proposed by Tuleyome.

### Recommendation

Authorize the District to act as lead agency for the reroute, repair and improvement of the North Shore Trail at Lake Berryessa, as proposed by Tuleyome, for the purpose of the Board of Directors at a later time to consider a \$1,000 grant to Tuleyome for the North Shore Trail project.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

Tuleyome has an agreement with the Bureau of Reclamation to repair, reroute and improve the North Shore Trail, which follows close to the shoreline of Lake Berryessa starting near the mouth of Putah Creek and heading north for several miles (attachment one). The southern terminus of the trail is approximately 1/5 mile south of where the Camp Berryessa driveway connects to the Knoxville-Berryessa Road (attachment two). The trail is proposed to be entirely on Reclamation property. The total project is estimated to cost \$486,680. Tuleyome has obtained a grant to cover the cost of the project other than the 12% match required by the grant.

The Bureau of Reclamation is the responsible party for completing National Environmental Policy Act (NEPA) review of the proposed project. As a federal agency, however, they cannot be the lead agency under CEQA. The County of Napa, which would normally be the lead agency in the unincorporated County, doesn't have regulatory jurisdiction over federal property, and so is reluctant to act as lead agency in this case.

Tuleyome has therefore requested that the District serve as lead agency on the project for purposes of CEQA review. The District does have an interest in the project, in that the Camp Berryessa would benefit from having this trail repaired and improved. To be lead agency for this project, however, the District Board must have a discretionary decision to make that triggers CEQA review. A small

grant from the District to Tuleyome is recommended as the simplest way to provide the District with the legal basis for acting as lead agency.

The CEQA review should be relatively simple to complete, since it would tier off of the federal NEPA analysis, with little additional analysis or work needed. Tuleyome has agreed that they would do the actual work of repackaging and supplementing the draft CEQA document and paying associated fees, obtaining all permits, and performing all construction management.

District and Tuleyome staff in early December met with the Gamble family, the only private property owner near this project. At that meeting they have raised concerns about vegetation management and wildfire hazard; these issues will be addressed in the draft CEQA document that once finished would come back to the Board for adoption.

The Board should be aware that while Tuleyome has obtained the bulk to the funds needed to complete the trail through a grant with the California Natural Resources Agency, they are required as part of their grant to have a local match of 12% of the total project cost, equivalent to nearly \$59,000. The local match can be through a combination of cash, volunteers and in-kind services. To date, Tuleyome has identified local match of approximately \$20,000 in volunteer assistance for building the trail, \$20,000 in in-kind services from Reclamation, and is pursuing other grants to close the remaining gap. Depending on the outcome of their efforts, Tuleyome may at a future time request help from the District to fill the remainder of the local match requirement. However, that decision is not before the Board at this time.

Tuleyome hopes to start construction in 2014. Under the grant, the deadline for completion is 2018.

# North End Trail







Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: January 13, 2014

Agenda Item: 4.C

Subject: Consideration and potential approval of recommendation to seek an amendment to the proposed Snow Mountain Natural Conservation Area legislation now before Congress.

### Recommendation

1. Approve request to amend the Snow Mountain Natural Conservation Area legislation

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

Congressman Thompson is carrying Snow Mountain Natural Conservation Area legislation that is sponsored by Tuleyome. The District Board of Directors on May 9, 2012 approved a resolution supporting this legislation.

It has recently come to the attention of District staff that the legislation as drafted would prevent future transfers of federal lands to local partners under the Recreation and Public Purpose Act. There are two R&PP transfers that the District is currently working on with BLM, and there are other BLM properties where in the future it would make sense to transfer ownership and management from the federal to local level, based on who would be able to most effectively manage the lands and their resources. Staff has therefore been working with the sponsor about an amendment to the draft legislation that would allow R&PP transfers to continue.

Staff recommends the District request the following amendment to the legislation (amendments in red):

Amend Section 5(1) (page 12) as follows:

(i) WITHDRAWAL.—

(1) **IN GENERAL.**—Subject to valid existing rights, **and except as provided in paragraph**

(2), all Federal land within the conservation area is withdrawn from—

(A1) entry, appropriation, or disposal under the public land laws;

(B2) location, entry, and patent under the mining laws; and

(C3) leasing or disposition under all laws relating to—

(iA) minerals; and  
(iiB) operation of the mineral leasing, mineral materials, and geothermal leasing laws.

(2) EXCEPTION.—The Secretary may authorize the conveyance of Federal land within the conservation area under the Recreation and Public Purposes Act (43 U.S.C. 869)—  
(A) where the purpose for which the land is to be conveyed is consistent with the purposes of the conservation area described in section 3(b); and  
(B) in accordance with the provisions of that Act and applicable law (including regulations).

The purposes on the NCA referred to above are described below:

**9 SEC. 3. ESTABLISHMENT OF BERRYESSA SNOW MOUNTAIN  
10 NATIONAL CONSERVATION AREA, CALIFORNIA.**

12 (a) ESTABLISHMENT.—Subject to valid existing  
13 rights, there is hereby established the Berryessa Snow  
14 Mountain National Conservation Area in the State.  
15 (b) PURPOSE.—The purpose of the Berryessa Snow  
16 Mountain National Conservation Area is to conserve, pro-  
17 tect, and enhance for the benefit and enjoyment of present  
18 and future generations the ecological, scenic, wildlife, rec-  
19 reational, cultural, historical, natural, educational, and  
20 scientific resources of the lands included in the conserva-  
21 tion area.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: January 13, 2014  
Item: 4.E  
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

### Recommendation

Receive the report.

### Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for December 1 through January 7, 2014.

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2014  
Period 6 to 7

Page No. 1  
Run Date 01/08/2014  
Run Time 10:46:27

Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52125	-	Accounting/Auditing Services						0.00	0.00	
									Beginning Balance:		8,961.31
									Total Activity:		0.00
									Ending Balance:		8,961.31
Account	52140	-	Legal Services						0.00	0.00	
									Beginning Balance:		3,213.50
									Total Activity:		0.00
									Ending Balance:		3,213.50
Account	52490	-	Other Professional Services								
	12/26/2013	AP00248329	PARK070114CJYIP 11/13 Svcs	11/13 Svcs	00010873	23180	CJYIPASSOC		1,352.22	0.00	
Total For	52490	-	Other Professional Services						1,352.22	0.00	
									Beginning Balance:		8,631.03
									Total Activity:		1,352.22
									Ending Balance:		9,983.25
Account	52705	-	Insurance - Premiums						0.00	0.00	
									Beginning Balance:		12,334.39
									Total Activity:		0.00
									Ending Balance:		12,334.39
Account	52840	-	Permits/License Fees						0.00	0.00	
									Beginning Balance:		-15.00
									Total Activity:		0.00

Report ID: GLS7505  
Bus. Unit: NAPCG--County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8500000 Parks-Administration

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2014  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Ending Balance:		-15.00
Account	52905	- Business Travel/Mileage						0.00	0.00	
								Beginning Balance:		641.98
								Total Activity:		0.00
								Ending Balance:		641.98
Account	53100	- Office Supplies						0.00	0.00	
								Beginning Balance:		760.36
								Total Activity:		0.00
								Ending Balance:		760.36
Account	53120	- Memberships/Certifications						0.00	0.00	
								Beginning Balance:		1,000.00
								Total Activity:		0.00
								Ending Balance:		1,000.00
Account	53600	- Special Departmental Expense						0.00	0.00	
								Beginning Balance:		88.94
								Total Activity:		0.00
								Ending Balance:		88.94
TOTAL EXPENSE								1,352.22	0.00	36,968.73

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Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2014  
Period 6 to 7

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account	52325		- Waste Disposal Services									
	01/02/2014	AP00248453	United 12/11/13-1/7/14	Customer #CAN-	00011283	20925	UNITEDSITE		108.85	0.00		
Total For	52325		- Waste Disposal Services						108.85	0.00		
											Beginning Balance:	2,264.53
											Total Activity:	108.85
											Ending Balance:	2,373.38
Account	52360		- Construction Services									
	12/18/2013	AP00248152	McCollum - MC septic system	Moore Creek Pa	00009967	13247	MCCOLLUMGE		625.00	0.00		
Total For	52360		- Construction Services						625.00	0.00		
											Beginning Balance:	161,011.08
											Total Activity:	625.00
											Ending Balance:	161,636.08
Account	52490		- Other Professional Services									
	12/26/2013	AP00248329	PARK070114CJYIP 11/13 Svcs	11/13 Svcs	00010873	23180	CJYIPASSOC		546.62	0.00		
Total For	52490		- Other Professional Services						546.62	0.00		
											Beginning Balance:	8,550.82
											Total Activity:	546.62
											Ending Balance:	9,097.44
Account	52525		- Maintenance-Infrastructure/Lan						0.00	0.00		

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2014  
Period 6 to 7

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Beginning Balance:		1,012.55
								Total Activity:		0.00
								Ending Balance:		1,012.55
Account	52700	- Insurance - Liability						0.00	0.00	
								Beginning Balance:		948.45
								Total Activity:		0.00
								Ending Balance:		948.45
Account	52800	- Communications/Telephone								
12/18/2013	AP00248152	HughesNet 12/12/13-1/12/14	Acct #DSS88360	00009984	17372	HUGHESNETW		76.59	0.00	
Total For	52800	- Communications/Telephone						76.59	0.00	
								Beginning Balance:		382.95
								Total Activity:		76.59
								Ending Balance:		459.54
Account	52840	- Permits/License Fees						0.00	0.00	
								Beginning Balance:		353.66
								Total Activity:		0.00
								Ending Balance:		353.66
Account	52905	- Business Travel/Mileage						0.00	0.00	
								Beginning Balance:		135.89
								Total Activity:		0.00
								Ending Balance:		135.89

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2014  
Period 6 to 7

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	53100		- Office Supplies						0.00	0.00	
									Beginning Balance:		98.86
									Total Activity:		0.00
									Ending Balance:		98.86
Account	53205		- Utilities - Electric								
	12/05/2013	AP00247772	PG&E - 10/23/13-11/23/13	Acct #00997592	00008274	945	PAC-GAS-00		148.88	0.00	
Total For	53205		- Utilities - Electric						148.88	0.00	
									Beginning Balance:		500.36
									Total Activity:		148.88
									Ending Balance:		649.24
Account	53250		- Fuel						0.00	0.00	
									Beginning Balance:		61.96
									Total Activity:		0.00
									Ending Balance:		61.96
Account	53350		- Maintenance Supplies								
	12/05/2013	AP00247772	Diamond Water-chlorine	Acct #55555555	00008260	25498	DIAMONDQUA		111.13	0.00	
	12/05/2013	AP00247772	Devine Paint - supplies	Napa County Pa	00008268	11545	DEVINEPAIN		155.07	0.00	
Total For	53350		- Maintenance Supplies						266.20	0.00	
									Beginning Balance:		1,353.85
									Total Activity:		266.20



Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501000 Parks-Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Ending Balance:		1,620.05
Account	53600	- Special Departmental Expense								
12/18/2013	AP00248152	Chino-volunteer pastry	Reimbursement	00009972	23180	CJYIPASSOC		10.16	0.00	
Total For	53600	- Special Departmental Expense								
								10.16	0.00	
								Beginning Balance:		617.52
								Total Activity:		10.16
								Ending Balance:		627.68
Account	54500	- Taxes and Assessments								
								0.00	0.00	
								Beginning Balance:		444.61
								Total Activity:		0.00
								Ending Balance:		444.61
TOTAL EXPENSE								1,782.30	0.00	179,519.39

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Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501001 Parks-Oat Hill Mine Trail

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490		- Other Professional Services								
	12/26/2013	AP00248329	PARK070114CJYIP 11/13 Svcs	11/13 Svcs	00010873	23180	CJYIPASSOC		861.05	0.00	
Total For	52490		- Other Professional Services						861.05	0.00	
									Beginning Balance:		2,279.27
									Total Activity:		861.05
									Ending Balance:		3,140.32
Account	53100		- Office Supplies						0.00	0.00	
									Beginning Balance:		374.83
									Total Activity:		0.00
									Ending Balance:		374.83
Account	53350		- Maintenance Supplies								
	12/05/2013	AP00247772	Central Vly-Nov 2013	Cust #NAPACORP	00008262	219	CENTRALVAL		18.34	0.00	
	12/18/2013	AP00248152	Chino-bike rack supplies		00009972				26.08	0.00	
Total For	53350		- Maintenance Supplies						44.42	0.00	
									Beginning Balance:		0.00
									Total Activity:		44.42
									Ending Balance:		44.42
TOTAL EXPENSE									905.47	0.00	3,559.57

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501002 Parks-Napa River and Bay Trail

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52490 - Other Professional Services											
12/26/2013	AP00248329	PARK070114CJYIP 11/13 Svcs	11/13 Svcs	00010873	23180	CJYIPASSOC		162.21	0.00		
Total For 52490 - Other Professional Services								162.21	0.00		
										Beginning Balance:	536.63
										Total Activity:	162.21
										Ending Balance:	698.84
Account 52905 - Business Travel/Mileage											
								0.00	0.00		
										Beginning Balance:	64.38
										Total Activity:	0.00
										Ending Balance:	64.38
TOTAL EXPENSE								162.21	0.00	763.22	

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Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501003 Parks-Camp Berryessa

GENERAL LEDGER DETAIL TRANSACTIONS  
For Fiscal Year 2014  
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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52360		- Construction Services								
12/02/2013	AP00247581	PARK131414	Psomas 10/13	PROJ 6	NAP01010 00007771	33202	PSOMAS-001		1,693.00	0.00	
12/26/2013	AP00248329	PARK131414	Psomas10/25-11/21/13	Proj #6	NAP0101 00010869	33202	PSOMAS-001		765.00	0.00	
Total For 52360 - Construction Services									2,458.00	0.00	
										Beginning Balance:	20,183.50
										Total Activity:	2,458.00
										Ending Balance:	22,641.50
Account	52490		- Other Professional Services						0.00	0.00	
										Beginning Balance:	75.50
										Total Activity:	0.00
										Ending Balance:	75.50
TOTAL EXPENSE									2,458.00	0.00	22,717.00

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Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501004 Parks-Berryessa Vista

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52490		- Other Professional Services								
	12/26/2013	AP00248329	PARK070114CJYIP 11/13 Svcs	11/13 Svcs	00010873	23180	CJYIPASSOC		50.00	0.00	
Total For	52490		- Other Professional Services						50.00	0.00	
									Beginning Balance:		0.00
									Total Activity:		50.00
									Ending Balance:		50.00
TOTAL EXPENSE									50.00	0.00	50.00

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Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501005 Parks-Napa River Ecological Rs

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52325	-	Waste Disposal Services								
12/11/2013	AP00247927		Upper Vly Disp-Nov 2013	Acct #01-48644	00009069	19694	UPPERVALLE		101.52	0.00	
12/18/2013	AP00248152		United 12/5/13-1/1/14	Cust #CAN-0973	00009980	20925	UNITEDSITE		144.68	0.00	
Total For 52325 - Waste Disposal Services									246.20	0.00	
										Beginning Balance:	1,673.31
										Total Activity:	246.20
										Ending Balance:	1,919.51
Account	52490	-	Other Professional Services								
12/02/2013	AP00247581		PARK081214 OPTIONS3 10/13	10/13 SERVICES	00007770	24404	OPTIONS3-0		985.00	0.00	
12/05/2013	AP00247772		Field Trip exp-Oct 2013	Inv #2 - Lands	00008257	1028	NAPACO-RES		1,916.65	0.00	
12/26/2013	AP00248329		PARK070114CJYIP 11/13 Svcs	11/13 Svcs	00010873	23180	CJYIPASSOC		300.00	0.00	
01/02/2014	AP00248453		Landsmart Eco Res- Nov 2013	Field Trip Ser	00011296	1028	NAPACO-RES		1,341.45	0.00	
Total For 52490 - Other Professional Services									4,543.10	0.00	
										Beginning Balance:	6,769.39
										Total Activity:	4,543.10
										Ending Balance:	11,312.49
Account	53205	-	Utilities - Electric						0.00	0.00	
										Beginning Balance:	3.03
										Total Activity:	0.00
										Ending Balance:	3.03

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501005 Parks-Napa River Ecological Rs

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
TOTAL EXPENSE								4,789.30	0.00	13,235.03

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Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501007 Parks-Putah Creek

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Program:

Journal	Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account	52360		- Construction Services								
	12/02/2013	AP00247581	PARK131214Cal-Tech SPAN VLY	SPANISH VALLEY	00007773	35556	CAL-TECHPU		10,956.15	0.00	
Total For	52360		- Construction Services						10,956.15	0.00	
									Beginning Balance:		0.00
									Total Activity:		10,956.15
									Ending Balance:		10,956.15
Account	52490		- Other Professional Services						0.00	0.00	
									Beginning Balance:		250.00
									Total Activity:		0.00
									Ending Balance:		250.00
Account	52840		- Permits/License Fees						0.00	0.00	
									Beginning Balance:		251.01
									Total Activity:		0.00
									Ending Balance:		251.01
Account	52905		- Business Travel/Mileage						0.00	0.00	
									Beginning Balance:		38.85
									Total Activity:		0.00
									Ending Balance:		38.85
TOTAL EXPENSE									10,956.15	0.00	11,496.01

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Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501008 Parks-State Parks

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52325 - Waste Disposal Services											
12/05/2013	AP00247772	United - extra service (Bale)	Cust #CAN-0973	00008271	20925	UNITEDSITE		208.48	0.00		
12/11/2013	AP00247927	Upper Vly Disp-Nov 2013	Acct #01-13452	00009072	19694	UPPERVALLE		856.95	0.00		
12/11/2013	AP00247927	United Site 11/28/13-12/25/13	Customer #CAN-	00009082	20925	UNITEDSITE		290.25	0.00		
01/02/2014	AP00248453	United - 12/19/13-1/15/14	Customer #CAN-	00011277	20925	UNITEDSITE		208.48	0.00		
Total For 52325 - Waste Disposal Services								1,564.16	0.00		
										Beginning Balance:	4,543.26
										Total Activity:	1,564.16
										Ending Balance:	6,107.42
Account 52360 - Construction Services											
12/19/2013	AP00248217	FLOOR WORK @ BOTHE STATE PARK	BOTHE STATE PA	00010321	35662	DONALDWILL		3,351.00	0.00		
12/24/2013	AP00248305	CT7840-14VlyArchitects 11/13	BOTHE CABINS 1	00010814	33071	VALLEYARCH		640.00	0.00		
Total For 52360 - Construction Services								3,991.00	0.00		
										Beginning Balance:	994.04
										Total Activity:	3,991.00
										Ending Balance:	4,985.04
Account 52490 - Other Professional Services											
12/18/2013	AP00248152	Montelli -septic tank	Bothe Park-sep	00009975	10253	MONTELLICO		595.00	0.00		
12/19/2013	AP00248217	PARK120814Marioni 11/13	11/13 SERVICES	00010352	33711	MARIONI,JE		1,173.00	0.00		
01/02/2014	AP00248453	ATP - Dec 2013	Bothe Park - I	00011289	33928	ADVANTAGET		40.00	0.00		

Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501008 Parks-State Parks

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 52490 - Other Professional Services								1,808.00	0.00	
								Beginning Balance:		5,468.55
								Total Activity:		1,808.00
								Ending Balance:		7,276.55
Account 52520 - Maintenance-Vehicles								0.00	0.00	
								Beginning Balance:		1,987.40
								Total Activity:		0.00
								Ending Balance:		1,987.40
Account 52525 - Maintenance-Infrastructure/Lan								0.00	0.00	
								Beginning Balance:		1,869.70
								Total Activity:		0.00
								Ending Balance:		1,869.70
Account 52800 - Communications/Telephone										
12/11/2013	AP00247927	Telepacific - Dec 2013	Acct #133326	00009075	34480	TELEPACIFI		532.95	0.00	
Total For 52800 - Communications/Telephone								532.95	0.00	
								Beginning Balance:		2,141.31
								Total Activity:		532.95
								Ending Balance:		2,674.26
Account 52825 - Bank Charges										
12/04/2013	0000247700	Heartland credit card fees-WFB		12/2/13				8.57	0.00	

Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Total For 52825 - Bank Charges								8.57	0.00	
								Beginning Balance:		773.42
								Total Activity:		8.57
								Ending Balance:		781.99
Account 52900 - Training/Conference Expenses								0.00	0.00	
								Beginning Balance:		439.98
								Total Activity:		0.00
								Ending Balance:		439.98
Account 52905 - Business Travel/Mileage										
12/10/2013	AP00247887	CHEVRON NOV 2013 USAGE	ACCT 789868664	00008590	12088	CHEVRONPRO		261.76	0.00	
Total For 52905 - Business Travel/Mileage								261.76	0.00	
								Beginning Balance:		1,032.26
								Total Activity:		261.76
								Ending Balance:		1,294.02
Account 53100 - Office Supplies								0.00	0.00	
								Beginning Balance:		439.93
								Total Activity:		0.00
								Ending Balance:		439.93
Account 53205 - Utilities - Electric										
01/02/2014	AP00248453	PG&E 11/14/13-12/13/13	Acct #53600798	00011301	945	PAC-GAS-00		104.48	0.00	

Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 53205 - Utilities - Electric											
01/02/2014	AP00248453	PG&E 11/13/13-12/12/13	Acct #67654031	00011304	945	PAC-GAS-00		32.64	0.00		
01/02/2014	AP00248453	PG&E 11/13/13-12/13/13	Acct #21728318	00011306	945	PAC-GAS-00		41.05	0.00		
01/02/2014	AP00248453	PG&E 11/13/13-12/12/13	Acct #18690124	00011308	945	PAC-GAS-00		817.99	0.00		
01/02/2014	AP00248453	PG&E 11/13/13-12/12/13	Acct #48314069	00011309	945	PAC-GAS-00		168.80	0.00		
Total For 53205 - Utilities - Electric								1,164.96	0.00		
										Beginning Balance:	6,688.08
										Total Activity:	1,164.96
										Ending Balance:	7,853.04
Account 53210 - Utilities - Propane											
12/11/2013	AP00247927	Ferrellgas-day use restroom	Acct #50163511	00009086	35227	FERRELLGAS		180.84	0.00		
Total For 53210 - Utilities - Propane								180.84	0.00		
										Beginning Balance:	128.87
										Total Activity:	180.84
										Ending Balance:	309.71
Account 53250 - Fuel											
								0.00	0.00		
										Beginning Balance:	558.86
										Total Activity:	0.00
										Ending Balance:	558.86
Account 53330 - Janitorial Supplies											
12/18/2013	AP00248152	C&C - supplies	Acct #60124600	00009987	34310	CASH&CARRY		178.69	0.00		

Report ID: GLS7505  
 Bus. Unit: NAPCG-County of Napa  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
01/02/2014	AP00248453	C&C - janitorial supplies	Acct #60124600	00011287	34310	CASH&CARRY		283.70	0.00	
Total For 53330 - Janitorial Supplies								462.39	0.00	
								Beginning Balance:		2,476.15
								Total Activity:		462.39
								Ending Balance:		2,938.54
<hr/>										
Account	53345	- Construction Supplies/Material								
12/05/2013	AP00247772	Brown's Auto-Nov 2013	Acct #8537	00008264	158	BROWNSAUTO		218.28	0.00	
Total For 53345 - Construction Supplies/Material								218.28	0.00	
								Beginning Balance:		0.00
								Total Activity:		218.28
								Ending Balance:		218.28
<hr/>										
Account	53350	- Maintenance Supplies								
12/05/2013	AP00247772	Central Vly-Nov 2013	Cust #NAPACORP	00008262	219	CENTRALVAL		94.99	0.00	
12/05/2013	AP00247772	Steve's - Nov 2013	Acct #31248	00008275	1222	STEVESHARD		105.04	0.00	
Total For 53350 - Maintenance Supplies								200.03	0.00	
								Beginning Balance:		15,437.08
								Total Activity:		200.03
								Ending Balance:		15,637.11
<hr/>										
Account	53400	- Minor Equipment/Small Tools								

Report ID: GLS7505  
Bus. Unit: NAPCG-County of Napa  
Fund: 8500 N C Parks & Open Space Distr  
Dept: 8501008 Parks-State Parks

GENERAL LEDGER DETAIL TRANSACTIONS  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 53400	-	Minor Equipment/Small Tools								
12/05/2013	AP00247772	CED - Tall phtocell	Acct #MP-39693	00008279	18297	CONSOL-ELE		312.78	0.00	
12/05/2013	AP00247772	CED - 3 tall phtocell	Acct #MP-39693	00008282	18297	CONSOL-ELE		385.08	0.00	
01/02/2014	AP00248453	Grainger - pump	Acct #88253849	00011293	30995	GRAINGERIN		87.14	0.00	
Total For 53400 - Minor Equipment/Small Tools								785.00	0.00	
								Beginning Balance:		1,515.42
								Total Activity:		785.00
								Ending Balance:		2,300.42
Account 53600 - Special Departmental Expense								0.00	0.00	
								Beginning Balance:		2,619.26
								Total Activity:		0.00
								Ending Balance:		2,619.26
TOTAL EXPENSE								11,177.94	0.00	60,291.51
=====										
TOTAL FOR PROGRAM								33,633.59	0.00	328,600.46

Park Report, Bothe-Napa and Bale Grist Mill – submitted January 6, 2014  
Submitted by Ranger Sandy Jones and Jeanne Marioni

## **Bothe-Napa**

The sunny weather this winter has kept **Bothe** busy with day hikers but the cold nights have kept campers at home. The camp hosts have had extra time to really clean and the campgrounds are looking ship-shape.

Rob and the team were kept quite busy during the freezing weather repairing broken water **pipes**.

The **Wright House** is finished and rented. Final repairs included an upgraded septic system that included a new septic pump and a new condenser pump. We had a service come pump out the septic system (first time in years).

Near the shop we have a large cache of useable wood stored. The old rack was taken down, the wood inventoried and the **rack rebuilt**. Saving this wood for various park repairs and projects is a real money saver.

**Yurt** furniture is being built by Rob and Eric.

Sandy, Rob and Jeanne have met to discuss the **PEF** application for the repairs to roofs at Bothe (Visitor Center, Milk Barn and Maintenance Shop) and the roofs at the Mill (Bale Mill and the Granary). Pursuant to a grant of \$35,000 received from the California State Parks Foundation, a **PEF** is also being written regarding repairs to the entrances at Bothe Visitor Center and replacing the back stairs and landing. The PEFs are being written and will be submitted soon.

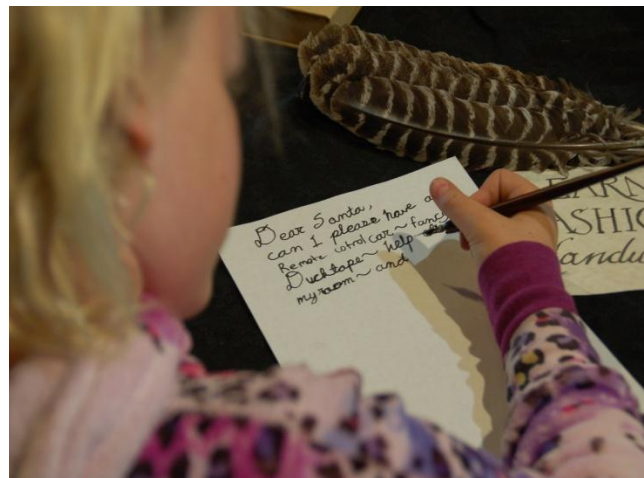
## **Bale Grist Mill**

Our **mill** of three years, Jim Annis, resigned this month. Prior to his leaving, he trained Paul Kranz who will be taking over as our new miller. Wayne Sanders will be coming on board as a second miller in training by February. Sandy and Rob have been working with miller Paul refining his training. Jim has agreed to be available to assist with training, at no cost. With two millers we will be able to schedule more school tours although we will not be able to expand our hours as much as we initially planned as we now have two, rather than the hoped for three, millers.

The **septic system** at Bale Mill was pumped out the same day the septic system at the Wright House was pumped. This important maintenance was long over-due and having both septic systems cleaned the same day reduced costs.

The first weekend of January brought a **pileated wood pecker** to the mill. He was quite busy pecking away at dead tree trunks looking for his favorite food of carpenter ants and was making quite a ruckus while doing so. The woodpecker seemed unimpressed by the park visitors who enjoyed watching his antics.

We had cold but sunny weather at **Pioneer Christmas** this year. Attendance was similar to last year, about 300 paid and the children under six. Most of our attendees are from the Napa Valley as over the years Pioneer Christmas has become an important holiday event for many local families. We received a lot of good press regarding the event.





**2013 Volunteers**

This year, a little over **5,000** hours of work was done at the parks by non-resident volunteers. These are the people who staff the visitor center every weekend, help maintain trails and manage the timber on park lands, fix our phone and computer lines, write articles for the newsletter, built benches, yurt furniture and a bridge, worked as miller apprentices, wrote thank you letters, spread manure around the trees in the historic orchard, maintained the historic cemetery, weeded and raked the Native Garden, spread and pounded 16 tons of decomposed gravaed at the mill, played wonderful music Sunday afternoons at the mill and at our events, mowed lawns and cleaned up park grounds, scrubbed the waterwheel and repaired the metal grate, helped build the yurts, their paths and food lockers, washed, ironed and sewed the mill's period correct clothing, grew and donated corn for the mill, painted event banners, assisted with emergency electrical and plumbing repairs, and worked very hard to put on our annual events.

The many hours worked our resident camp hosts and mill hosts are in addition to all that was contributed above. We have been successful due to the hard work and community spirit of many.

Napa County Regional Park and Open Space District

Plan of Projects  
**Status Report**

January 13, 2014

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff is currently reviewing the easement location to confirm it connects to the property to the south in the proper location.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	
Phase Two--Green Island Road to Soscol Ferry Road		Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011, and thought all questions with this supplemental review had been resolved, but no documents have been released for review. Staff met with BCDC staff in late November 2012 about DFG non-compliance with BCDC permit conditions to provide public access around Pond 10. In January 2013 BCDC issued a letter of non-compliance to DFW, and on March 6, 2013 all of the involved parties met to try and get the project back on track. A follow-up meeting was held April 23, 2013. Now that it appears that progress is being made regarding the trail to the north of the crossing, the Board in March approval of a new contract with Questa to complete the formal approval of the crossing. Fish and Wildlife presented a schedule for completion to BCDC at their July 18, 2013 hearing; the schedule calls for their environmental work to be done by the end of this calendar year. In September 2013 we learned that DFW was now taking the position that the trail could not be permitted because endangered salt marsh harvest mice have been found in the area. Staff is meeting with partners and BCDC to try and get the project back on track. On October 11, 2013 the County Public Works Director sent correspondence to the Director of DFW expressing concern about DFW's failure to construct the upland area for the airport's Runway Safety Area and the District's trail. DFW's response was received the last week of November 2013. <u>A follow-up meeting with all of the relevant agencies is being scheduled for January 30, 2014.</u> Separately, District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities.
Phase Three--Soscol Ferry Road to Napa Pipe		All permits and permissions have been obtained, and construction bid documents are done. Caltrans determined the project is eligible for federal Transportation Enhancements grant funds, and approved NEPA review for the project. However, the District was unable to complete Caltrans' extensive paperwork needed to obtain the funds, and so the funding that the District had lined up expired. The District in November 2014 applied to the Bay Trail project for a \$120,000 grant to help construct the trail. <u>The grant was approved by the Bay Trail Board in December 2014, and will go to the State Coastal Conservancy Board for final approval in March 2014.</u>
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. <u>Staff has submitted additional materials to Reclamation which is now processing the permit.</u>
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization.

<p>Blue Ridge/Berryess Peak Trail Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. <u>In January 2014 DFW staff responded with an alternative entry sign design; we are still waiting for a response to the fence stile design.</u></p>
<p>Camp Berryessa Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. Reclamation provided comments on the 90% plans on June 24, 2013. The first draft 100% version of the plans was submitted in mid October and has been forwarded onto Reclamation for their review and (hopefully) approval. Staff met with the PSOMAS project engineer on October 29 to discuss some specification refinements/modifications that may be necessary as a result of a high preliminary draft cost estimate. <u>Staff is continuing to work with PSOMAS to bring estimated costs into line with the funding that is available.</u> District staff completed additional soils testing in late August in hopes of finding soils that would limit the need to on-haul dirt for the Phase 2 septic system. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. Construction groundbreaking will be in the summer of 2014 assuming Reclamation's review and approval is not further delayed, and that either projected costs are reduced to meet the existing budget, or new grant funds are obtained. Camp opening in fall of 2014 at the earliest</p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa.</p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. The fully executed agreement was completed in November 2012. Work was completed on the connector trail to Moore Creek on June 16, 2013. Initial staff and public response to the new trail has been very positive. Public trail access is slated to be available in 2014 following the completion of City-required fencing and signage improvements. A plan for fencing and signage improvements along the Hennessey north shore has been accepted by the Director of the Water Division. Staff expects to go out to bid on the fencing work in January 2014. The goal is to open the Lake Hennessey Unit by June of 2014.</p>
<p>Moore Creek Park Development Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>All discretionary permits have been obtained, and park improvements are underway. The park opened on June 30, 2013. The entry driveway was graded and paved in November 2011 and the parking area was graded, compacted, and gravelled in 2012. The eastern boundary survey and fencing project is now underway. Monthly volunteer work parties have performed numerous tasks on the property, including cleanup of trash, trail repair and construction, fence building, restoration planting, and removal of invasive french broom. Construction of early portions of the Vista Trail was completed in 2011, and the Chiles Creek Overlook Trail was completed in 2012. The contract for construction of the ranch house septic system was approved by the Board in May 2013, and construction was completed and finalized by the County on August 23. Construction of the remainder of the Valentine Vista Trail began in late September, but the contractor (Don Hays Trail Construction) was stymied by a combination of hard rock and tough drainage crossings and was only able to construct about 1,000 feet of new trail. <u>Staff has finalized the contract with the Forest Trails Alliance,</u> who constructed the Hennessey Connector Trail this spring, to bring their substantial additional manpower to the task this winter and spring in hopes of finishing the work Don Hays was unable to complete. A water purification system was installed at the Ranch house in mid October 2013, defects repaired in November, and water tests indicate the water is now potable. Repainting of the gate (Juarez) house was completed in November 2013.</p>
<p>Napa River Ecological Reserve Restoration Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, and if feasible install a seasonal bridge</p>	<p>The CCC did mechanical and chemical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May and June 2010. Additional invasive weed removal, mapping, and cleanup was done by volunteers on numerous occasions in 2010, 2011, 2012 and 2013. The District has used grant funding to bring several thousand students to the site to study ecology of the area and assist with the habitat restoration. Additional weed removal has been done by a private contractor under contract to the District on several occasions. Staff met with invasive plant control specialists in June 2011 to evaluate eradication efforts to date and plan next steps. Native plant cuttings gathered from the reserve were propagated and planted by volunteers in Dec 2011 and Jan 2012. Supplemental grant funding for the restoration work was awarded by the County Wildlife Commission in 2011. The Coastal Conservancy grant the District received to pay for restoration work had its deadline extended until December 2013. This time extension will allow us to continue invasive weed removal. The District received a second Napa Wildlife Commission grant for FY 2013-14 to continue weed control and environmental education, in partnership with the RCD.</p>
<p>Oat Hill Mine Trail Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design is adopted will provide adequate and safe access to the Oat Hill Mine Trail. <u>The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013.</u></p>
<p>Oat Hill Mine Trail Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>

<p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other project priorities are under control.</p>
<p>Skyline Park Protection</p> <p>Purchase of Skyline Park from the State</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal. Negotiations have therefore stalled. A Draft EIR was released in late September for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting.</p>
<p>Spanish Valley, Crystal Flats, and Stone Corral</p> <p>Planning for open space donated by Bob and Evalyn Trinchero</p>	<p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association is now reviewing. Negotiations have been complicated by the ongoing controversy between LBE residents and the Lake Berryessa Estates Resort Improvement District, even though they are not related issues. A contract for the well work needed to make the Spanish Valley well functional again was awarded to Cal-Tech Pump out of Middletown and <u>that work was completed in November 2013.</u> The PVC pipe from the well to the existing metal structure on the property was repaired in December 2013. District staff was planning a pot grow cleanup volunteer weekend in November 2013, but so far has been unable to find a practical access to the grow site. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. This will require discussions with the adjacent property owner, which may further delay our timeline for opening Spanish Valley to public use. <u>In early January 2014 staff learned the affected parcels are for sale, and is in discussions with the seller about purchasing all or a portion of the property.</u> In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome.</p>
<p>State Parks</p> <p>Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park</p>	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District obtained approval in January 2013 to install an additional 8 yurts. Seven yurts have been installed; landings, paths and parking areas are nearly finished and ready for Fire Marshall's final inspection. Numerous volunteer projects have been organized (PG&amp;E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. Work on an improved recycling system is nearly complete. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District is sponsoring SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill has passed the Senate and all Assembly committees, but unfortunately in late July the Department of Public Health announced their opposition to the bill. After meeting with DPH, it appears they may be willing to agree to a workable compromise; this will take time to explore, so we have made the bill a two-year bill. Final approval of seven yurts was received in the last week of September 2013, and went on line with Reserve America in November 2013. <u>A contract to prepare architectural plans for the repair of the cabins was awarded in December 2013.</u></p>
<p>Vallejo Lakes</p> <p>Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County</p>	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. The District together with Solano Land Trust and Ridge Trail staff met with City of Vallejo staff in mid-August; it appears the matter of whether and how to dispose of these lands will come to the City Council <u>early in 2014.</u></p>
<p>Vine Trail</p> <p>A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.</p>	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. Approximately \$135,000 in federal Transportation Enhancements funding was available to construct the section of the trail under the Butler Bridge, but the District was not able to process the paperwork through Caltrans in time to use these funds. Replacement funding is now being sought. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The Vine Trail is now proposed to in part run through Bothe-Napa Valley State Park.</p>

Completed Projects

Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay/River Trail -- American Canyon to Napa Phase I Phase One--Eucllyptus Drive to Green Island Road	Construction of approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
Berryessa Vista Acquisition	Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.
Connolly Ranch	Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
Oat Hill Mine Trail	The Oat Hill Mine Trail was formally opened in May of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.
Historic ROW Analysis	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
	Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails
Linda Falls	Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
Master Plan Development	The Master Plan for 2008-2013 was approved in January 2009
Master Plan Update	Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.
First scheduled update to the Master Plan adopted in January 2009	
Milliken Reservoir Trails and Picnic Area Feasibility Study	The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.
	Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area
Moore Creek Open Space Park	Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.
Napa River Ecological Reserve Improvements	Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.
Napa River Flood Control Easement	Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding
Newell Preserve Improvements	As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.
Provide on-site water supply for group campground for cattle	
River to Ridge Trail Enhancements	Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.
River to Ridge Trail	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
	Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on private property
River to Ridge Trail Entrance Enhancements	A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.
River to Ridge Trail	Correct drainage problems to trail can be used year-round. Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.

Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.
Skyline Park Concessionaire Agreement Renewal	District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.
Skyline Park Trail Improvements	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Major volunteer event to reroute and repair trails	
Skyline Park Facility Improvements	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.	
South Napa Wetlands Habitat Area	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	
State Parks	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open	
Trinchero Open Space Acquisition	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	
Wild Lake Ranch	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.
Assist land trust with planning and possible joint management of trails, camping and picnic areas.	