



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, September 14, 2015 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:00 pm Oath of office for Brent Randol, Director Ward 3

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of June 8, 2015
- b. Consideration and potential grant of access easement to the Wilderness Land Trust related to the District acquisition of Napa County Assessor's Parcel Numbers 025-220-016, 017 and 018, totaling 443.42 acres more or less, on the Knoxville-Berryessa Road in the vicinity of Cedar Roughs and Smittle Creek Day Use Area
- c. Consideration and potential approval of grant application to the Recreational Trails Program for improved access to Robert Louis Stevenson State Park, including adoption of Resolution and Notice of Exemption.
- d. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report)
- e. Consideration of and potential approval of grant in the amount of \$5,000 to support the Open Road interpretive television show produced by Doug McConnell.
- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park
- h. Review of the District Projects Status

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendaized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Closed session

- a. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: A part of the former Kirkland Ranch to be created from portions of three parent parcels (Assessor's Parcel Numbers 045-360-009, 057-030-012, and 057-020-077) in Napa County and an adjacent parcel owned by Seller in Solano County.
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and Suscol Mountain Vineyards LLC
Under Negotiation: Price and Terms of Payment

8. Adjournment



Napa County Regional Park
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Director, Ward One

Tony Norris
Director, Ward Two

Michael Haley
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Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, August 10, 2015 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

1. Call to Order and Roll Call

Directors present: Karen Bower-Turjanis, Barry Christian, Tony Norris, and Dave Finigan

Staff present: John Woodbury, Chris Cahill, Dylan Roy, and Lashun Fuller.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of July 13, 2015

Minutes were approved as corrected.

TN-BC-KT-DF

A

- b. Consideration and potential approval of a professional services agreement with Trailhead Labs, Inc., for digital mapping and website development services. Cost not to exceed \$30,000. Directors voted to find the proposed action is exempt from CEQA; and to approve a professional services agreement with Trailhead Labs, Inc. for cost not-to-exceed \$30,000 and authorize the General Manager to sign all necessary documents.

BC-TN-KT-DF

- c. Consideration and potential approval of actions associated with acquisition of Phase 1 of the Suscol Headwaters Preserve.

Directors voted to find the proposed action is exempt from CEQA; to authorize the general manager to execute a funding agreement with the County of Napa concerning the transfer and use of \$1,107,000 in grant funds for the Suscol Headwaters Preserve; to authorize the creation of new revenue and expense budget subdivisions for the Suscol Headwaters Preserve; to fund the Suscol Headwaters Preserve revenue account with 1,107,000 in grant funds; and to authorize the General Manager to execute a Memorandum of Option Agreement with the Napa Sanitation District and any other documents necessary to implement the purchase of a trail and trailhead staging area easement on their spray fields property.

TN-BC-KT-DF

- d. Consideration and potential approval of District comments on the draft Final EIR and application for the proposed Syar Quarry expansion
Directors voted to find that the proposed action is not a project under CEQA; and to approve the District comments on the draft Final EIR and application for the proposed Syar Quarry expansion with an amendment to include two additional comments.
BC-TN-KT-DF
Update on implementation of Advisory Committee recommendations (oral report)
John Woodbury gave report. No formal action taken.
- e. Update on process and potential direction to staff for appointment to fill the Ward 3 Director vacancy (oral report)
John Woodbury gave report. No formal action taken.
- f. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff
Expenditure report was reviewed by Board of Directors. No formal action was taken.
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park
John Woodbury gave report. No formal action taken.
- h. Review of the District Projects Status
John Woodbury and Chris Cahill gave the report with discussions on, Bay Area Ridge Trail Tuteur Loop, Kirkland Ranch, Berryessa Estates, Blue Ridge Berryessa Peak Trail, Camp Berryessa, Cedar Roughs, District Non-profit Foundation, Lake Hennessey North Shore Trails, Linda Falls Conservation Easement, Moore Creek Park, and the Suscol Headwaters acquisition. Dave Finigan complimented the Vine Trail Coalition for work on the bike trail/pedestrian path.

5. Announcements by Board and Staff

- John Woodbury will contact planner Don Barrella about the Board's position in regards to Syar.
- Tony Norris, Dave Finigan, and John Woodbury held a meeting with Assembly Member Bill Dodd at the Old Grist Mill regarding State Parks and funding for regional parks in California.
- Bay Area Ridge Trail held a meeting at Skyline Park in regards to development of a Trail Advisory Group
- Karen Turjanis suggested having a time in the future where elected officials are invited out by NCRPOSD board members to showcase the work that they do.

6. Agenda Planning

None.

7. Adjournment

Adjourned to the Regular NCRPOSD Board Meeting September 14, 2015

DAVE FINIGAN, Board President

ATTEST:

LASHUN FULLER, Acting District Secretary

Key

Vote: TN = Tony Norris; BC = Barry Christian; DF = David Finigan; KBT= Karen Bower Turjanis

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: September 9, 2015
Agenda Item: 4.B
Subject: Consideration and potential grant of access easement to the Wilderness Land Trust related to the District acquisition of Napa County Assessor's Parcel Numbers 025-220-016, 017 and 018, totaling 443.42 acres more or less, on the Knoxville-Berryessa Road in the vicinity of Cedar Roughts and Smittle Creek Day Use Area

Recommendation

1. Find that the proposed action is exempt from the California Environmental Quality Act
2. Approve the grant of an access easement to the Cedar Roughts parcel to be acquired by the Wilderness Land Trust

ENVIRONMENTAL DETERMINATION

The proposed action is exempt from the California Environmental Quality Act pursuant to 14 California Code of Regulations 15313, 15316 and 15325 (State CEQA Guidelines—Acquisition of Lands for Wildlife Conservation Purposes, Transfer of Ownership of Land in Order to Create Parks, and Transfer of Ownership of Land to Preserve Natural Conditions and Historical Resources) and therefore CEQA is not applicable.

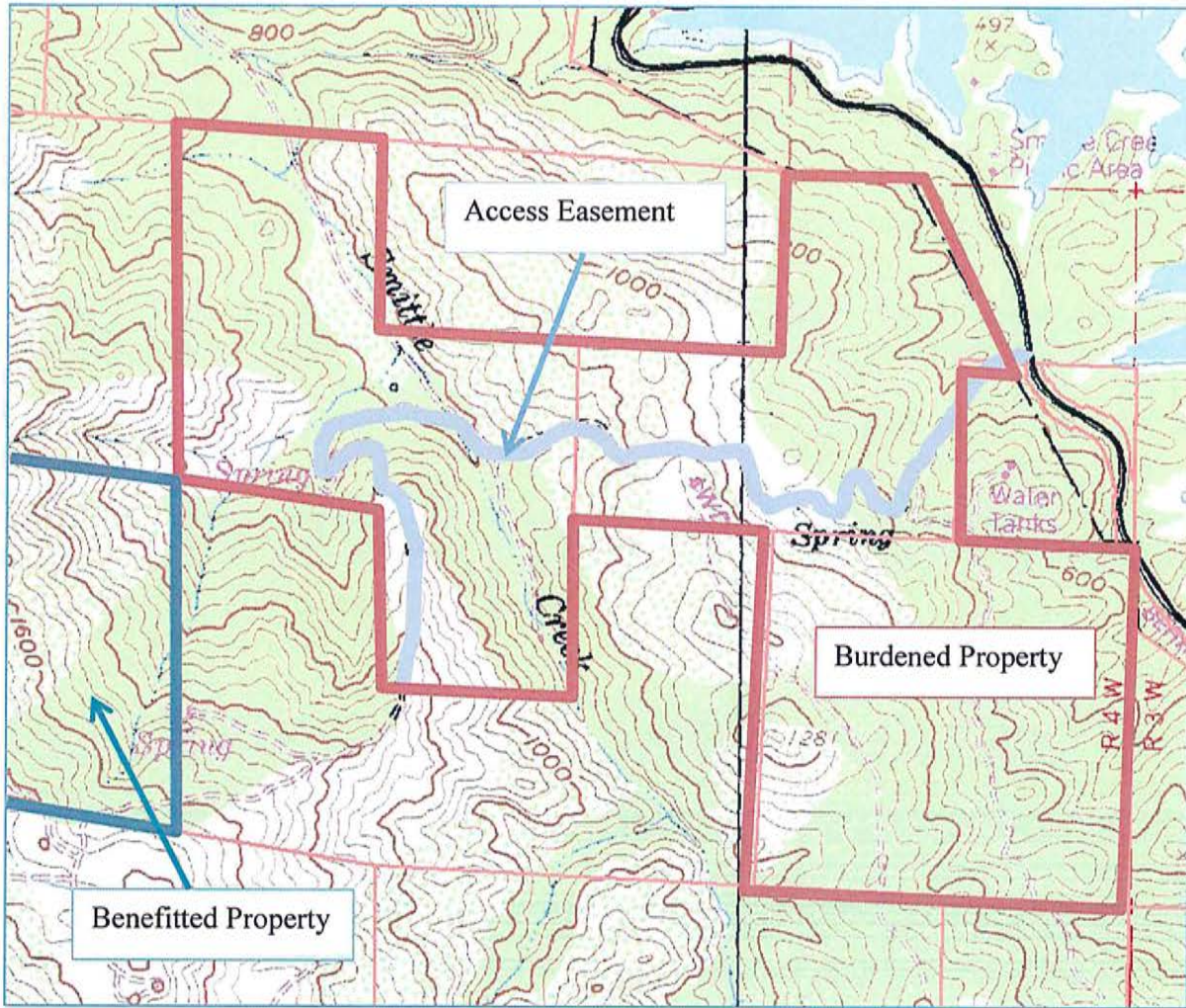
Background

The Board of Directors previously authorized the acquisition of three parcels of land located between the Cedar Roughts Wilderness and the Smittle Creek Day Use Area (APN # 025-220-016, 017 and 018). As part of the same overall real estate transaction, the Wilderness Land Trust will simultaneously acquire a parcel to the west of these parcels (APN # 025-220-023). The Wilderness Land Trust intends to resell the parcel they acquire to the Bureau of Land Management within the next two years. In order for the Wilderness Land Trust to be able to recover their investment in the parcel they are acquiring on behalf of the Bureau of Land Management, they need to have an access easement across the property to be acquired by the District.

When the Board approved the District's acquisition, the plan was for the seller to first grant an easement across the land to provide access to the parcel to be acquired by the Wilderness Land Trust. As it turns out, the seller of the parcels in question does not want to be involved in granting the access easement, but would prefer for this to be directly handled between the District and the Wilderness Land Trust. Since this is different than the approach that was contemplated when the Board approved the transaction, before the Board at this point is a request to authorize the District to grant an access easement to the Wilderness Land Trust.

A map showing the easement location is attached.

LOCATION OF ACCESS EASEMENT





Napa County Regional Park
and Open Space District

STAFF REPORT

Date: September 14, 2015
Agenda Item: 4.C
Subject: Consideration and potential approval of grant application to the Recreational Trails Program for improved access to Robert Louis Stevenson State Park, including adoption of Resolution and Notice of Exemption.

Recommendation

1. Find that the proposed action is exempt from the California Environmental Quality Act.
2. Approve Resolution authorizing grant application to the Recreational Trails Program administered by the State Department of Parks and Recreation.

ENVIRONMENTAL DETERMINATION

The proposed action is exempt from the California Environmental Quality Act pursuant to 14 California Code of Regulations 15316 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

The Trust for Public Land has been working to preserve open space and improve public recreational access in the vicinity of Robert Louis Stevenson State Park. Their work may result in the District being offered the opportunity to acquire ownership of and manage a not-yet-determined number of acres of open space on the north side of the State Park. One part of their conservation and access strategy involves seeking grant funding from the State's Recreational Trails Program. They have asked the District to be the applicant for this grant. With the expected approval of a new operating grant with State Parks that will give the District management responsibility for Robert Louis Stevenson State Park, staff believes it makes sense for the District to participate in the Trust for Public Land project.

As proposed by the Trust for Public Land, the full cost of property acquisition would be paid by the Recreational Trail Program grant plus a grant from a private foundation. If awarded, the District would incur modest costs related to obtaining a Use Permit from the County, and clearing vegetation from existing 4-wheel drive tracks, to immediately provide up to four miles on new recreational trails. Future trail improvements that would be made possible by the acquisition would entail as-yet unknown District costs and be subject to future Board action.

Staff therefore recommends the Board find that the District's action is exempt from CEQA and adopt a Resolution authorizing the grant application.

The project is an acquisition of land for the purpose of creating a public park; no improvements other than routine maintenance are involved at this time. A management plan for the park has not yet been prepared. Any future improvements or other alterations to the property will be subject to further CEQA review. For these reasons, the proposed action is exempt from CEQA.



Napa County Regional Park
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STAFF REPORT

Date: September 9, 2015

Agenda Item: 4.E

Subject: Consideration of and potential approval of grant in the amount of \$5,000 to support the Open Road interpretive television show produced by Doug McConnell.

Recommendation

1. Find that the proposed action is not a project pursuant to the California Environmental Quality Act.
2. Approve a grant of \$5,000 to support the support the Open Road interpretive television show produced by Doug McConnell.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

Many long-time residents in the Bay Area remember the TV program Bay Area Backroads narrated by Doug McConnell. At the beginning of 2015 Doug McConnell initiated a new program called Open Road, which has a similar purpose of introducing the public to parks, trails and land conservation in the region. The show is being produced in conjunction with NBC. One of the shows produced in 2015 covered the Bale Grist Mill, and included mention of the District's role in preventing this State Park from closure. This and the other shows produced for 2015 were shown on TV at a special Sunday evening 9 pm time. They are also available on-line at www.nbcbayarea.com/openroad.

The cost of producing the shows in 2015 was covered by grants from several public agencies. Doug McConnell is planning another year of shows in 2016, and is seeking grants. So far, he has received commitments from 15 public agencies and non-profit organizations. Seven are underwriting the effort at the \$25,000 level, one at \$15,000, two at \$10,000 and the remainder at \$5,000. Overall, the 2016 budget is still short by about \$80,000; our District and others in the region have been requested to assist. Copyright to the program would be owned by NBC, with the understanding that sponsors would get public recognition and NBC would cooperate in making the material available for use by the sponsors.

Staff recommends the Board authorize a grant of \$5,000 to assist with the 2016 program. In staff's view the publicity that the District received this past year was very worthwhile, and we would receive additional coverage in 2016.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: September 14, 2015
Item: 4.F
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

Recommendation

Receive the report.

Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for July 2015. Note there were very few expenditures reported because processing of invoices was postponed by the County to facilitate fiscal year-end account closings/

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

Agreement 15-17	Jonny Ehlers	Youth education program at Bothe State Park
	NTE \$20,000	

PARKS & OPEN SPACE DISTRICT - AUGUST 2015 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
08/03/2015	Signs - Berryessa Peak Trail	Napa County Regional Parks-Inv #12322	NAPA SIGN SHOP	112.32
08/19/2015	Alliant Ins premium	Acct #NAPACOU-04	ALLIANT INSURANCE SERVICES	650
08/19/2015	Supplies-sling, sign hardware	Reimbursement Parks expenses	CJ YIP & ASSOCIATES	91.95

Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
08/03/2015	HughesNet 7/12/15-8/12/15	Acct #DSS8836028	HUGHES NETWORK SYSTEMS LLC	76.59
08/10/2015	Porta Potty - July 2015	Moore Creek Park	JOHNNY ON THE SPOT	179.36
08/10/2015	PG&E 6/25/15-7/22/15	Acct #0099759249-8	PACIFIC GAS & ELECTRIC CO	134.02
08/10/2015	Juarez Property Taxes 2015/16	Fee #025-440-010	NAPA COUNTY TREASURER-TAX	462.4
08/13/2015	PARK 1402-16 Sampling 7/2015	July 2015	HERITAGE SYSTEMS, INC.	367.67
08/13/2015	PARK 1402-16 Sampling 8/2015	August 2015	HERITAGE SYSTEMS, INC.	367.67
08/19/2015	HughesNet 8/12/15-9/12/15	Acct #DSS8836028	HUGHES NETWORK SYSTEMS LLC	76.59
08/19/2015	Volunteer food	Reimbursement Parks expenses	CJ YIP & ASSOCIATES	109.87
08/19/2015	Trail marker signs	Napa County Regional Park	NAPA SIGN SHOP	120.96
08/19/2015	MC supplies-chlorine, etc	Reimbursement Parks expenses	CJ YIP & ASSOCIATES	132.16

Camp Berryessa - 85010-03

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
08/18/2015	PARK131016 7/2015	Site: Camp Berryessa	NORTH VALLEY LABOR COMPL. S	1500
08/18/2015	PARK150116 7/2015	Application #5; July 2015	G D NIELSON CONSTRUCTION IN	242998.4

NRER - 85010-05

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
08/10/2015	Porta potty - July 2015	Yountville Park	JOHNNY ON THE SPOT	279.36

PUTAH CREEK - 85010-07

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
08/17/2015	TreeWorkLakeBerryessaCampg	Napa County Parks & Open Space	LAKE BERRYESSA ESTATES	4350.94

State Park - 85010-08

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
08/10/2015	Porty Potty - July 2015	Bothe State Park	JOHNNY ON THE SPOT	358.71
08/10/2015	Upper Vly Disp - July 2015	Acct #01-0013452-7	UPPER VALLEY DISPOSAL	856.95
08/10/2015	Zumwalt - truck service/repair	Customer #16448	ZUMWALT FORD-MERCURY	914.22
08/10/2015	Heartland credit card fees-WFB			58.69
08/10/2015	Supplies	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	25.37
08/10/2015	Golf cart batteries	Bothe NV Park-Inv #4-15-72	A & T TOWING	1995.84
08/10/2015	Cen Vly-supplies	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	63.91
08/10/2015	Brown's Auto Parts	Acct #8537	BROWN'S AUTO PARTS	25.79
08/10/2015	sandpaper	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	11.87
08/10/2015	Maint supplies-gloves, tape	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	127.84
08/10/2015	Lightsbulbs, sandpaper, etc	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	114.89
08/10/2015	Swim diapers, tractor keys	Reimbursement-Parks expenses	SANDY JONES	45.83
08/10/2015	Construction supplies	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	340.1
08/10/2015	Construction supplies	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	196.36
08/10/2015	Friedman-lights	Reimbursement-Parks expenses	SANDY JONES	356.58
08/10/2015	Construction supplies	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	405.72
08/10/2015	Door - Cabin 4B	Friedman's-Door reimbursement	MARK GNAT	210.41
08/10/2015	Lumber, etc	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	1804.3
08/10/2015	Lumber-supplies	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	680.16
08/10/2015	Cabin trim & footings	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	492.3
08/10/2015	Construction supplies	Cust #NAPACORP136667	CENTRAL VALLEY BUILDERS	94.55
08/10/2015	RLS Park PG&E 6/19/15-7/18/1	Acct #2662302249-3	PACIFIC GAS & ELECTRIC CO	96.38
08/10/2015	Propane	Acct #50163511	FERRELLGAS, LP	136.26
08/10/2015	Vol gift, staff mtg supplies	Reimbursement-Parks expenses	SANDY JONES	173.42
08/11/2015	Locks Bothe State Park	NCRPOSD	HORTON'S LOCK & KEY	8136.45
08/12/2015	7898686642 07/15	Acct# 7898686642	CHEVRON PRODUCTS COMPANY	312.19
08/12/2015	Doors for Bothe NV State Park	Customer# 034454	NORTH BAY PLYWOOD	5102.7
08/12/2015	Bothe Cabin Proj ConstSupplies	Customer# 03700-03	PACE SUPPLY CORP	3074.25
08/12/2015	Trex Fire Pit	Customer Code: NAPACORP	CENTRAL VALLEY BUILDERS	3915.28
08/13/2015	PARKS 1508-16 7/1-17/2015	July 1-17	MARK GNAT	2687.49
08/18/2015	PARKS 1508-16 7/27-8/5/2015	Cabin 4B remodel	MARK GNAT	3100.95
08/18/2015	PARK120816 7/2015	July 2015	JEANNE MARIONI	1344.7
08/19/2015	Telepacific-Aug 2015	Acct #133326	TELEPACIFIC COMMUNICATIONS	599.55

08/19/2015	Pool repairs	Bothe Park Pool	SUPERIOR LEAK DETECTION	2600
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	213.15
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	225.81
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	112.59
08/19/2015	Pace - Construction supplies	Cust #03700-03	PACE SUPPLY CORP	194.08
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	36.3
08/19/2015	Propane - delivery charge	Propane expense reimbursement	SANDY JONES	150
08/19/2015	Reimbursement Bothe supplies	Bothe reimbursement	JEANNE MARIONI	58.15
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	220.92
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	297.98
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	458.11
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	1773.28
08/19/2015	Foster Lumber-supplies	Napa County Park District	FOSTER LUMBER YARDS, INC	390.66
08/19/2015	Countertop - Cabin #4	Reimbursement-Countertop	SANDY JONES	432.83
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	29.79
08/19/2015	Paint supplies-service charge	Acct #4159	THE PAINT WORKS	68.63
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	74.61
08/19/2015	Paint supplies	Acct #4159	THE PAINT WORKS	447.65
08/19/2015	Thurston-shirts	Napa County Regional Park	THURSTON SCREEN PRINTING &	234.75
08/21/2015	Mileage 7/2/15	Mileage 7/2/15	MIKE KRUGER	28.75
08/25/2015	ATP - Aug 2015	Acct #746-0150	ADVANTAGE TOTAL PROTECTION	40
08/25/2015	Horton-service call	NCRPOSD-Inv #94964	HORTON'S LOCK & KEY	515
08/25/2015	Cash & Carry-supplies	Acct #60124600060576080	CASH & CARRY	71.98
08/25/2015	Thurston-shirts	Napa County Regional Park	THURSTON SCREEN PRINTING &	224.92
08/25/2015	Bothe Park-Property taxes	Fee #022-020-004	NAPA COUNTY TREASURER-TAX	463.04

Park Report for August 2015

Submitted by Ranger Sandy Jones and Jeanne Marioni

BOTHE-NAPA VALLEY STATE PARK

August 22nd – The **Vintage Trailer Hitch-up** hosted by Napa County Landmarks was a success. We enjoyed a larger than usual stream of day use revenue. Park visitors had a good time and the trailers were really fun to tour.



Group camp looks great now. A new barbeque was purchased from Sonoma County Youth Probation Camp and has been installed.

Historic Cabin Restoration – All restoration is being done by Rob Grassi or under his supervision. The cabins will be fantastic.

Cabin 4: We are ordering appliances, the plumber will install the kitchen sink, bathroom sink, and toilet, and the kitchen countertop top has been installed. Back decking is done; the rails need to be built. We are working on an ADA parking spot and ADA front access.

Combo shower/bathroom building next to Cabin 4: Rough out is done. A drywall contractor and flooring contractor will be out soon. Decking is done. We are getting bids to create an ADA parking spot that comes off the roadway then we can build the ramp to the deck.

Cabin 1: We plan to repaint the inside and redo the bathroom – not started yet as the focus has been to complete Cabin 4 and the combo bathroom.

Cabin 1B: Rough-out work for the carpentry, electrical and plumbing is done. No finish work started yet.

Exterior repairs, prep and painting of Cabin 1 and 1B is done. Decks not started yet.

One of our camp hosts made informational “welcome” binders to place in the cabins.



New countertop in Cabin 4 kitchen.

Yurts remain very popular. They are full on weekends but reservations are slowing down now as the summer season ends. Occasionally we receive comments about highway noise but generally our “glampers” are very happy to be in a yurt.

Visitor Center – NVSPA received a grant for \$35,000 from CSPF to repair the deteriorated entrances to the building but before any work could begin on the entrances, State approval needed to be obtained and ADA requirements had to be met. We have completed an ADA parking slot and paved the walkway to the back door that will allow access to the building for a person in a wheelchair.

Repairs to the entrances: The lumber to replace the back stairs and deck has been delivered and will be rebuilt soon. The wood for the front porch needs to be historically correct and will be ordered by Rob who has the expertise to repair the front porch, support beams and soffit. The front porch work is projected to begin this winter as the historic cabin work allows. The State has assumed responsibility to repair the side entrance to the building as part of their plan to make the visitor center ADA accessible so the schedule for that part of the project is in the State’s hands. We expect to have funds available to paint the exterior of the building this winter.

Pioneer Cemetery – NVSPA received \$10,000 from CSPF to help finish the State’s shelved plan to rehabilitate the Pioneer Cemetery. We still await notification from the State that the final plan for the ADA pathways has been approved then we can finish with our parts of the project: Build and place on-site ADA benches; we will build these ourselves and save money. We are still searching for good photos to accompany the text for the interpretive panels that we will forward to the State for approval. We have a vendor lined up to make the panels. Lastly, repair/replace the historic fencing around the large burial plot. The wood has been specially milled and delivered. Rob will reconstruct the fence this winter.

Extending the **contract with the State** to 20 years: The amendment extending our our 5-year contract to a 20-year contract and adding RLS will also have several changed provisions and has yet to reach final approval as some important issues are still not fully resolved.

ROBERT LOUIS STEVENSON STATE PARK

A new caretaker will be at RLS starting Oct 1st. He will start as a state park volunteer then when the new contract with the State is signed, he will be a Napa County volunteer caretaker.

BALE GRIST MILL STATE HISTORIC PARK

We are preparing for the national **SPOOM conference** at the mill this November. We have received some significant donations (financial and in-kind) and a promise to cover any transportation costs not otherwise covered by the conference fees. The miller certification program we offer is full with 10 people coming from out of state – due, in part, to Rob's well-known expertise as a miller and stone dresser.

Mill Pumps: We have received two bids to replace the pumps that circulate the water for the waterwheel. It is our plan to replace the aging, inefficient pumps before they breakdown requiring us to face emergency repairs and temporary closure of the mill. NVSPA has funds set aside for this important maintenance.

Our **host family** will be moving on soon. It has been great to have children regularly in the granary greeting visitors. We gave the children harmonicas to remember their summer at the mill. They will be missed.

Monday September 7th at the Bothe pool we will enjoy an **end of the season party** – good company, potluck food and great music!

The **Kiwanis Club of St Helena** repaired the stairway leading from the parking lot to the mill walkway. Rob prepared the stringers and oversaw the project but the Kiwanis guys put in a lot of hard work going above and beyond for us. We are most grateful for their continued support!



Interim Report

Grant to support Bothe-Napa Valley's Pioneer Cemetery Rehabilitation Plan

Awarded: August 2014

Amount: \$10,000

Grant number: 15-15

Grantee: NVSPA (Napa Valley State Parks Association)

Purpose: NVSPA requested funds to help complete the State's long-stalled plan to rehabilitate the historic Pioneer Cemetery and the adjacent site of the Asa White Church, first church in Napa Valley. Our goal is to preserve and protect the sites and provide visitors with meaningful interpretation regarding their cultural, historical and spiritual significance.

Status of the Project

There are several parts to the project that NVSPA is responsible for:

- Build and place on-site ADA benches. We initially planned to pay to have ADA benches built at a local probation farm for youth. Then, we had an ADA bench donated (for a different purpose) so we have decided to use the donated bench as a sample and make the ADA benches for the cemetery ourselves thereby saving money. We are ready to make the benches, however, we still await State approval to do so as their placement on the ADA paths requires State approval.
- Install ADA approved interpretative panels. Surprisingly, this has been a speed bump to the project. The text for the panels has long been written but we have been unable to find companion photographs. The problem has been finding photos of rural Napa Valley taken in the 1850s/1860s to submit to State Parks for approval. We are now seeking help with our research and if we cannot find appropriate photos we will have to change our text. When we do find the photos to go with the text, we will need to submit the package (text and photos) to the State for approval. We have a vendor ready to make the

panels when approved. In addition, we cannot place the panels until the ADA paths have been decided upon and approved by the State.

- Repair/replace the historic fencing around one of the large burial plots. All the lumber needs to be specially sourced to match the historic fencing. The wood has been milled and delivered. Rob, our historic building expert, will build the fence in January or February as Rob's time has been fully committed this summer restoring the historic cabins that are needed to increase revenue.

We await the State's final decision re the layout of the ADA pathways so we can complete our portion of the project.

Interim Report

Grant to support repairs to Bothe-Napa Visitor Center

Awarded: July 2013

Amount: \$35,000

Grantee: NVSPA (Napa Valley State Parks Association)

Purpose: Grant funds were requested to repair three of the entrances to the Bothe-Napa Valley Visitor Center. The back deck, front porch and one side entrance were in a severely deteriorated and unsafe condition that required immediate attention.

Delay: Our plans to repair the VC entrances triggered the ADA requirement that a minimum of 7% of the funds be spent on improving accessibility for people with mobility issues before any other portions of the project could begin. The State asserted we could satisfy ADA by creating a new (although temporary) ADA parking slot near the rear entrance to the building, which we did when we finally received approval from the State. We have graded, to ADA specifications, a pathway from the new slot to the rear door and asphalted. ADA parking lines have been painted. The doorway to the rear entrance just needs installation of an ADA paddle handle and a small wood ramp over the threshold to complete the ADA portion of the project. We can now move forward on repairing the entrances. Cost to create the temporary* ADA parking slot and ADA pathway to the rear door, as mandated: \$8,500.

*When the State completes their plans to make the visitor center fully ADA compliant, the new parking slot, pathway and modified rear entrance that we were required to pay \$8,500 for will be obsolete and will revert to a regular parking place and rear entrance.

STATUS OF THE MAIN PROJECT

Now that the ADA requirements have been met, we can move forward with the necessary repairs to the VC entrances.

Back Deck

The dangerous, rotten rear deck has been removed. The new lumber ordered and delivered. Because our limited staff is already overworked, we have hired a contractor to rebuild the deck. The expected date of completion of the back deck is the end of September. Cost to replace rear deck: \$8,000 (labor and materials) plus \$1,500 for the plans the State required for some reason.

Front Porch

Materials used to repair the front porch decking of Bothe's 1850 Visitor Center need to be historically correct and done by an historic building expert. The correct lumber has been ordered from a specialty mill. Rob Grassi, our historic building expert, has been working every minute all summer repairing our historic cabins, nonetheless, he expects to complete repairs to the front porch this winter. Cost for the lumber to repair the front porch deck: \$4,000. Cost for lumber to repair the soffit and replace the support beams: \$2,000.

Side Entrance

Change order: This entrance will not be repaired by NVSPA. The State will assume full responsibility to make this entrance ADA accessible when they begin their work to make the entire building fully ADA compliant. As described above, NVSPA created a temporary ADA entrance at the rear of the building that will be used until the State completes their portion of the project.

Painting the Exterior of the Building

At this time, we estimate the cost for the above projects at \$24,000 hopefully leaving \$11,000 to paint.

We solicited bids to paint the exterior of the building and the cost was well beyond our budget. However, one of our seasonal staff has become a very good painter and will be hired this winter to prep, spray and hand paint the exterior of the building. We hope to have sufficient funds to buy quality paint, rent a man-lift and pay labor to have the building painted by late spring.

Plan of Projects
Status Report

14-Sep-15

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
<p>Bay Area Ridge Trail Tuteur Loop Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District</p>	<p>The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch is about to be executed. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries; Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries.</p>	
<p>Bay/River Trail -- American Canyon to Napa An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.</p>	<p>Phase 2-B--Pond 10 to Soscol Ferry Road Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment.</p>	
<p>Berryessa Estates Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.</p>	<p>The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property; District staff responded with comments to the draft in early March 2014. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. Reclamation says they have done their work and it is now up to BLM to finish the transfer. Staff is waiting for a response from BLM.</p>	
<p>Berryessa Vista Planning, stewardship and expansion of this wilderness park.</p>	<p>Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred in early 2015.</p>	

<p>Blue Ridge/Berryess Peak Trail Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these will be installed by volunteers once the weather cools off.</p>
<p>Camp Berryessa Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. Reclamation completed their review of the 90% plans and had a very positive meeting with District staff in late March 2014. The 100% plans were submitted to the District and Reclamation in early July 2014 and were verbally ok'd in mid August. To meet budget constraints, work on the planned black water leach field will be deferred to phase two or it may be deleted altogether. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley, a retired County engineer, has agreed to serve as our construction manager & inspector on the project. District staff had a kickoff meeting with G.D. Nielson on December 2nd at which it was decided to break ground on April 1st; under the revised schedule construction will be complete in mid to late fall 2015. The Coastal Conservancy has agreed to extend the grant until January 1, 2016. Groundbreaking occurred on April 13th and the contractor has been making steady progress. Ron Critchley's help and guidance have turned out to be invaluable. <u>The tent cabins are complete and the combination shower/bathroom building is at the 75-80% stage. Work on trails, the greywater system, and the boat dock is all now underway.</u></p>
<p>Cedar Roughs Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area</p>	<p>Working with land trust to acquire 443 acres to be managed by district, and 144 acres to be managed by BLM. The question of whether the property has legal access was resolved in December 2014 and the title company has issued a revised Preliminary Title Report indicating they will insure the right of access. Pending approval of the appraisal, the Wildlife Conservation Board is prepared to provide \$1.6 million toward the purchase. Additional funding is expected from the Wilderness Land Trust and from Tuleyome, leaving a funding gap of approximately \$50,000 for improvements. District staff has been negotiating a purchase and sale agreement with the owners of the property, which may be ready for Board consideration at the March Board meeting. The state Dept of General Services in April 2015 rejected the appraisal; the appraiser has revised the appraisal to address their questions, and in early May the appraisal was resubmitted to DGS for review. The revised appraisal was approved by DGS in late May 2015. The owner of the property has accepted the appraisal and signed the purchase and sale agreement, and the District Board approved the agreement on July 13, 2015. Escrow has been set up, the seller has provided required disclosures, staff has reviewed these disclosures, as well as completed a site inspection, and lifted these contingencies. <u>The Wildlife Conservation Board met on September 3, 2015 and voted to approve the grant which will fund the purchase.</u></p>
<p>District Non-profit Foundation Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members. Before proceeding further, <u>Director Turjanis and staff have been meeting with other interested organizations about about potential collaboration on fundraising and programming.</u></p>
<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance is donating a hand carved wooden trail sign to be installed at the northern terminus of the new trail. District staff patrol the North Shore several times a week. District staff and volunteers installed the Harold Kelly bench in early June and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake. <u>New trail signage is scheduled to be installed during our September volunteer weekend.</u></p>
<p>Linda Falls Conservation Easement Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County</p>	<p>The District currently holds a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desires to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. District and land trust staff are working on the actual text of the easement to be donated to the District.</p>
<p>Moore Creek Park Development Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. The County in May 2015 kindly donated a used but well cared for full-size Ford F250 pickup to the District to allow us to move the ATV from property to property; the truck will be stationed in downtown Napa and will also be available for other District projects. The District put out the word among its volunteers that we were looking for a new caretaker; interest was very strong, staff interviewed the three strongest candidates, and staff selected David Pruet and his wife to be the caretakers. <u>The Pruetts moved in in late August.</u></p>

<p>Oat Hill Mine Trail Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Chino and a hardy group of volunteers made drainage improvements on the trail in late January 2015.</p>
<p>Oat Hill Mine Trail Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>
<p>Rector Ridge/Stags Leap Ridge Trail Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.</p>
<p>Skyline Park Permanent protection of Skyline Park</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at it's October 2013 meeting. The Final EIR was released in November of 2014, a public hearing was held on January 7, 2015, the matter has been continued to April 1st, and at that time was continued to an unspecified date. <u>The hearing is now scheduled for October 21, 2015.</u></p>
<p>Suscol Headwaters Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.</p>	<p>The Purchase and Sale Agreement was adopted by the District Board at its June 8, 2015 meeting. Phase I of the acquisition is scheduled to close in September 2015. Funding for Phase I will come from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. On July 1st the board of the Napa Sanitation District approved an easement option agreement which should allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Survey work, the costs of which are split between buyer and seller according to our purchase agreement, is underway and has been somewhat complicated by the lack of monumentation along the Napa/Solano county line. <u>Staff has come to terms with the seller on a revised agreement, which will be before the Board in closed session at this hearing.</u></p>
<p>Spanish Valley, Crystal Flats, and Stone Corral Planning for open space donated by Bob and Evalyn Trinchero</p>	<p>The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandon dry well bore discovered on the property. A group of 10 boyscouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District has agreed to reimburse the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property (which has been used by the Association since the 1970's).</p>

State Parks	Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July 2012. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment to facilitate hazardous tree removal and pruning. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. Senator Wolk reintroduced the same legislation in the 2015 session; the bill has passed the Senate, but has been turned into a two year bill due to continued opposition from the Department of Public Health. Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, the necessary legislative authorization was approved as part of the proposed State budget for 2015-16 and a draft Agreement is expected from State Parks in mid-July 2015; <u>district staff is still waiting for the draft</u>. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. State-grant funded roof repairs and day use area roadways were completed in November 2014. <u>Cabin repairs and improvements continue to proceed.</u></p>
Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options.</p>
Vine Trail	A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park.</p>

Completed Projects

Bay Area Ridge Trail Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay/River Trail -- American Canyon to Napa Phase I Phase One--Eucllyptus Drive to Green Island Road	Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
Phase Two-A Pond 10	DFW surfaced the exsiting levee with gravel and opened the gate to the public in spring 2015.
Phase Three--Soscol Ferry Road to Napa Pipe	Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
Berryessa Vista Acquisition Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.	
Connolly Ranch Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.	
Oat Hill Mine Trail The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.	
Historic ROW Analysis Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.
Linda Falls Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust	
Master Plan Development The Master Plan for 2008-2013 was approved in January 2009	
Master Plan Update First scheduled update to the Master Plan adopted in January 2009	Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.
Milliken Reservoir Trails and Picnic Area Feasibility Study Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area	The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.
Moore Creek Open Space Park Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.	
Napa River Ecological Reserve Improvements Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.	
Napa River Ecological Reserve Restoration This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.	
Napa River Flood Control Easement Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding	
Newell Preserve Improvements Provide on-site water supply for group campground for cattle	As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for diqqina any more test wells.
River to Ridge Trail Enhancements Installation of animal silouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.	

River to Ridge Trail	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on	
River to Ridge Trail Entrance Enhancements	
A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.	
River to Ridge Trail	
Correct drainage problems to trail can be used year-round.	Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.
Skyline Park Road and Trail Improvements	
Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.	
Skyline Park Concessionaire Agreement Renewal	
District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner oranzizations.	
Skyline Park Trail Improvements	
Major volunteer event to reroute and repair trails	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Skyline Park Facility Improvements	
Partner-sponsored improvement include a second greenhouse and a covered equestrian arena	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area	
Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
State Parks	
Assume management of Bothe-Napa Valley State Park and keep it and the Rale Grist Mill	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Trichero Open Space Acquisition	
Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch	
Assist land trust with planning and possible joint management of trails, camping and picnic areas.	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.