



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
*Director Ward One*

Tony Norris  
*Director Ward Two*

Guy Kay  
*Director Ward Three*

Dave Finigan  
*Director Ward Four*

Myrna Abramowicz  
*Director Ward Five*

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

**Monday August 8, 2011 2:00 P.M.**  
1195 Third Street, Third Floor, Napa, CA 94559

#### GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

#### 1. Call to Order and Roll Call

#### 2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

### 3. Set Matters

None

### 4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meetings of June 6 and July 11, 2011.
- B. Consideration and potential approval of amendment to Agreement No. 11-08 with the California Conservation Corps to increase the amount of the agreement by not to exceed \$10,000.
- C. Consideration and potential receipt of grant in the amount of \$10,000 from the Napa County Wildlife Commission for habitat restoration at the Napa River Ecological Reserve, and authorization for the General Manager to execute the grant agreement and take other actions as needed to implement the grant.
- D. Update on proposed State Park closures and local efforts to keep parks open, and potential authorization for staff to pursue negotiations with State Parks, the Napa Valley State Parks Association, and other interested parties.
- E. Status report on the Napa River and Bay Trail Project, and consideration and potential approval of process for handling cash flow requirements.
- F. Consideration and potential approval of contract with Erica Fielder Studio to design and coordinate fabrication of interpretive signs and other materials for the Napa River and Bay Trail Project Phase I.
- G. Consideration of and potential approval of amendment to policy on volunteer caretakers to provide flexibility on the maximum term of residency.
- H. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.
- I. Review of the District Projects Status Report.

### 5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

### 6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendaize such matters, unless specifically noted otherwise.

### 7. Closed Session

#### A. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property: APN Nos 015-070-011, -012; 016-120--024, -025

Agency Negotiator: John Woodbury, NCRPOSD General Manager

Negotiating Parties: Reverdy Johnson, Attorney for the Vincent and Fifield families, and Janice Killion, Attorney for the Lake Berryessa Resort Improvement District

Under Negotiation: Instructions to Negotiator will concern price and terms of payment.

### 8. Adjournment



Napa County Regional Park  
and Open Space District

Harold Kelly  
Director Ward One

Tony Norris  
Director Ward Two

Guy Kay  
Director Ward Three

Dave Finigan  
Director Ward Four

Myrna Abramowicz  
Director Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday June 6, 2011 2:00 P.M.  
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order and Roll Call

Meeting was called to order by Chair Myrna Abramowicz.

Directors present: Tony Norris, Dave Finigan, Guy Kay, Harold Kelly and Myrna Abramowicz.

Staff present: John Woodbury, Sarah Minahen

2. Public Comment

None

3. Set Matters

2:00 pm Public Hearing. Consideration and potential approval of District budget for Fiscal Year 2011-12  
Directors voted to approve the budget as presented.  
DF-TN-GK-HK-MA

4. Administrative Items

A. Consideration of and potential approval of Minutes of Board of Directors meetings of May 9, 2011.

Minutes were approved as presented.

TN-DF-GK-MA-HK

A

B. Consideration and potential approval of agreement with Gallina LLP to prepare the District's independent financial audit for FY 2010-11 and up to four subsequent years.

Directors voted to approve the agreement with Gallina LLP to prepare the District's independent financial audit for FY 2010-11 and up to four subsequent years, for an amount not to exceed \$5,250 per year.

HK-TN-GK-DF-MA

C. Consideration and potential approval of amendment to agreement with Delta Consulting and Engineering to extend the term until June 30, 2012, and to approve a new agreement with Jacobsen and Associates for architectural services.

Directors voted to approve an extension of Agreement No. 10-12 until June 30, 2012.

TN-GK-HK-DF-MA

Directors voted to approve a new Agreement with Jacobsen and Associates in the not-to-exceed amount of \$7,116.  
GK-DF-TN-HK-MA

D. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.

John Woodbury gave the report.

E. Review of the District Projects Status Report.

John Woodbury gave the report with discussions on Napa River & Bay Trail, Camp Berryessa, Lake Hennessey, Moore Creek, Ecological Reserve, Spanish Valley Crystal Flats, Skyline Park, Vine Trail, and the South Napa Wetlands.

5. Announcements by Board and Staff

- John Woodbury reported about the Watershed Symposium, and that he was a speaker at the Mental Health conference linking mental health with outdoor activities.
- Tony Norris reminded staff that June was Land Trust of Napa County Month.
- Myrna Abramowicz reported she attended the San Francisco Bay Area Open Space Council and received compliments about NCRPOSD General Manager John Woodbury.

6. Agenda Planning

- John Woodbury announced a special meeting of the NCRPOSD will be held on June 13th, 2011.

7. Closed Session

A. Conference with Real Property Negotiator (Government Code Section 54956.8)

Property: APN Nos 015-070-011, -012; 016-120--024, -025

Agency Negotiator: John Woodbury, NCRPOSD General Manager

Negotiating Parties: Reverdy Johnson, Attorney for the Vincent and Fifield families, and Janice Killion, Attorney for the Lake Berryessa Resort Improvement District

Under Negotiation: Instructions to Negotiator will concern price and terms of payment.

Item was dropped from the agenda per County Counsel request to a future date uncertain.

8. Adjournment

Meeting was adjourned to the Special Park & Open Space District Meeting of June 13, 2011 in memory of Milan Pittman.

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MYRNA ABRAMOWICZ,  
Board President

ATTEST:

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SARAH MINAHEN  
District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz  
The maker of the motion and second are reflected respectively in the order of the recorded vote.  
Notations under vote: N = No; A = Abstain; X = Excused



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## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday July 11, 2011 2:00 P.M.  
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order and Roll Call

Meeting was called to order by Chair Myrna Abramowicz.

Directors present: Tony Norris, Dave Finigan, Guy Kay, Harold Kelly and Myrna Abramowicz.

Staff present: John Woodbury, Melissa Gray

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

A. Consideration of and potential approval of Minutes of Board of Directors meetings of June 6 and June 13, 2011.

Minutes were approved as presented.

GK-DF-HK-MA-TN

A

B. Consideration of and potential action on AB 1036 (Allen) related to Section 5500 park and open space districts.

Directors voted to adopt a position of "oppose unless amended" on AB 1036 (Allen)

GK-HK-TN-DF-MA

C. Update on proposed State Park closures and local efforts to keep parks open, and potential direction to staff.

Chip Bouril and Wendy Cole of the Napa Valley State Parks Association gave the update.

D. Update on Camp Berryessa management agreement with Reclamation and next steps.

John Woodbury gave the report.

- E. Progress report on construction of the Napa River and Bay Trail Phase I  
John Woodbury gave the report.
- F. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.  
John Woodbury gave the report.
- G. Review of the District Projects Status Report.  
John Woodbury gave the report with discussions on Camp Berryessa, Lake Hennessey, and Moore Creek.
5. Announcements by Board and Staff
- Director Myrna Abramowicz announced that she was in the Napa 4th of July parade and reminded the Board about the Ridge Trail Potluck and Hike that evening.
  - Director Abramowicz announced a July 16, 2011 Memorial for Dave Dickson
6. Agenda Planning
7. Closed Session
- A. Conference with Real Property Negotiator (Government Code Section 54956.8)
- Property: APN Nos 015-070-011, -012; 016-120--024, -025  
 Agency Negotiator: John Woodbury, NCRPOSD General Manager  
 Negotiating Parties: Reverdy Johnson, Attorney for the Vincent and Fifield families, and Janice Killion, Attorney for the Lake Berryessa Resort Improvement District  
 Under Negotiation: Instructions to Negotiator will concern price and terms of payment.  
Item was dropped from the agenda. No action taken.
8. Adjournment  
Meeting was adjourned to the regular Park & Open Space District Meeting of August 8, 2011.

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MYRNA ABRAMOWICZ,  
 Board President

ATTEST:

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MELISSA GRAY  
 District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: August 8, 2011  
Agenda Item: 4.B  
Subject: Consideration and potential approval of amendment to Agreement No. 11-08 with the California Conservation Corps to increase the amount of the agreement by not to exceed \$10,000.

### Recommendation

Approve Amendment No. 1 to Agreement No. 11-08 with the California Conservation Corps to increase the amount of the agreement by not to exceed \$10,000.

### Background

The Board of Directors at its May 9, 2011 meeting approved a contract with the CCC for \$17,780 to install fencing as part of the Napa River and Bay Trail project. This contract is funded through a grant from the California Natural Resources Agency.

The contract involves installing approximately 8,000 linear feet of T-post and wire fencing along the section of the Napa River and Bay Trail which loops around the perimeter of the now-closed American Canyon landfill. When installing the T-posts, the Corps discovered extensive amounts of asphalt and concrete blocks just below the surface of the ground, which more than doubled the amount of time needed to install each post. Since these conditions were unknown at the time the contract was entered into, the General Manager and the Corps have negotiated a compromise for dealing with the extra cost. Under the compromise, the extra cost would be split 50-50. This would increase the amount of the contract by 9,533.65. The extra cost would be paid for out of the contingency fund included in the grant for the project. Prior to this increase, the total cost of using the Corps to install the fencing was slightly lower than the bids submitted by private contractors; with the increase, the cost is slightly higher than those bids, although given the unknown subsurface conditions any private contractor doing the work would also have sought a change order to address this problem. Given these circumstances, the General Manager believes this amendment is a reasonable and fair solution, and recommends its approval.





Napa County Regional Park  
and Open Space District

## **STAFF REPORT**

Date: August 8, 2011

Agenda Item: 4.C

Subject: Consideration and potential receipt of grant in the amount of \$10,000 from the Napa County Wildlife Commission for habitat restoration at the Napa River Ecological Reserve, and authorization for the General Manager to execute the grant agreement and take other actions as needed to implement the grant.

### Recommendation

Approve grant agreement with the County of Napa in the amount of \$10,000 to fund continued restoration work at the Napa River Ecological Reserve.

### Background

The District is currently implement a \$100,000 grant from the State Coastal Conservancy to remove invasive plants, restore native vegetation and install a native plants interpretive path. This grant expires at the end of this calendar year. District staff applied for, and the County Wildlife Commission is recommending approval of, a \$10,000 grant using Department of Fish and Game fine revenues. The purpose of the grant is to enable another year of removing invasive weeds from the 5 acre meadow at the entrance to the Reserve. This will be the third consecutive year of controlling the invasive weeds (primarily teasel and Himalayan blackberry). While several additional years of active weed management will still be needed, the bulk of the seed bank of these invasive plants should by the end of this third year of effort be substantially diminished.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: August 8, 2011  
Agenda Item: 4.D  
Subject: Update on proposed State Park closures and local efforts to keep parks open, and potential authorization for staff to pursue negotiations with State Parks, the Napa Valley State Parks Association, and other interested parties.

### Recommendation

- (1) Authorize the General Manager to work with the California Department of Parks and Recreation, the Napa Valley State Parks Association, and other potentially interested partners, to develop a draft proposal for consideration by the Board.
- (2) Appoint a Board Ad-hoc subcommittee to work with staff to seek donations to cover transitional costs.

### Background

As part of the budget approved by the State of California for FY 2011-12, 70 State Parks are slated to be closed, with the start date for the closures set for this fall through the end of this fiscal year. Once the parks are closed, there are no State plans to reopen these parks. Two parks in Napa County are slated for closure—the Bothe-Napa State Park and the Bale Grist Mill State Historic Park. Robert Louis Steven State Park is not slated for closure because there is no way to close this wilderness park, but with the close of Bothe-Napa, staff support for RLS will disappear, since RLS has no assigned staffing; Bothe-Napa staff are on call to respond to emergencies at RLS.

Over the past three months District staff has been discussing the planned closures with State Parks, with the Napa Valley State Parks Association (a non-profit volunteer supporting organization for the park), and with other potentially affected organizations and agencies. Staff has also meet with and discussed the larger park closure situation with agencies and organizations in the East Bay, the Peninsula, Sonoma County and southern California to share information and ideas on how the parks might be kept from closing.

The planned closures are unique in California history, which means there are no good models for how local agencies and organizations can work with State Parks to prevent these closures. State Parks has not developed any formal guidelines for what may be possible; rather, State Parks is inviting agencies and organizations to be creative and recommend what they believe is best, after which State Parks will try to decide if they like the recommendations. Complicating matters even more, it has proven difficult to obtain accurate financial and operating information from State Parks for the two parks which are slated for closure.

Nonetheless, the information collected to date suggests it may be financial possible for the District to take over operation of the campground, with the Association taking over operation of the Grist Mill and Visitor Center. Doing so will require operating the park more efficiently than State Parks has in the past, as well as increasing revenues through changes to the fee schedule and other revenue enhancement efforts.

While it appears it may be possible to operate the two parks without operating subsidies, there will likely still be a cash-flow challenge, since expenses occur throughout the year but the park revenues are concentrated in the summer months. In addition, several cabins at the park could be turned into revenue generators, but to do so would require some improvements to resolve deferred maintenance problems. Before the District could take on operating the park, it will need to find sufficient funds to address cash flow needs as well as the most pressing deferred maintenance problems. At this stage in the research, it appears this up-front funding need is in the range of \$50,000 to \$100,000. The District's existing funding is already stretched to the limit, so another source of funding would be necessary to cover initial transition costs.

Staff over the next month will continue meeting with potential partners, including the Napa Valley State Parks Association, the cities of Calistoga and St. Helena, the County of Napa, and local organizations, service groups and businesses, to explore the potential for funding and/or in-kind services. Staff requests that the Board appoint an ad hoc subcommittee to work with staff in identifying and pursuing sources of funding to cover transitional costs with taking over operating of the two parks.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: August 8, 2011  
 Agenda Item: 4.E  
 Subject: Status report on the Napa River and Bay Trail Project, and consideration and potential approval of process for handling cash flow requirements.

### Recommendation

Receive this report, and approve the temporary use of the funds earmarked for other District projects to handle cash flow requirements for the Napa River and Bay Trail Project Phase I.

### Background

Phase I of the Napa River and Bay Trail project is funded through a \$1,032,300 grant from the California Natural Resources Agency. These grant funds are paid to the District on a reimbursement basis. The State typically takes about 8 weeks to process reimbursement checks. Further, based on recent history, there is some risk that the State could delay reimbursements due to State budget and cash flow problems.

Phase I construction has started, and most of the costs will occur over the upcoming four-month period. Because of the size of this project, and the potential delay in reimbursements, the District General Manager has requested the County advance this year's County grant as needed to cover cash flow requirements for the Napa River and Bay Trail project. The County Executive Office has agreed to this, but will be placing an information item on the Board of Supervisors Agenda to let them know of this approach. The County Executive Office is concerned that given the State's past history of delaying reimbursements, there is a small risk that using a portion of the County's FY 2011-12 operating grant of \$596,174 could result in other District projects being delayed or cancelled, if the State does not honor its grant commitment and make timely reimbursements.

While there is a risk that the State does not honor its contract with the District and delays reimbursement of grant-funded expenses, the General Manager does not believe this risk justifies not proceeding with the Napa River and Bay Trail project. This is a high priority project for the District—and certainly the highest priority at this point. Failure to proceed as recommended would result in the project not being completed by the grant deadline (May 1, 2012), and put the District at risk of having to repay the funds already expended on this project (approximately \$100,000 for preparation of plans and specifications, competitive bidding, and fencing).

For these reasons, the General Manager recommends the Board confirm the Napa River and Bay Trail Project Phase I is the District's highest priority at this time, and approve the use of the District's operating grant with the County to handle interim cash flow needs for the project.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: August 8, 2011

Agenda Item: 4.F

Subject: Consideration and potential approval of contract with Erica Fielder Studio to design and coordinate fabrication of interpretive signs and other materials for the Napa River and Bay Trail Project Phase I.

### Recommendation

Authorize General Manager to enter into an agreement with Erica Fielder Studio in an amount not to exceed \$31,000 to design and coordinate fabrication of interpretive signs and other materials for the Napa River and Bay Trail Project Phase I.

### Background

The Napa River and Bay Trail Phase I includes funding for 9 stations for interpreting the history, ecology and uses relevant to this section of the trail. The interpretation will be done with both written and audio media. The Board previously contracted with Susan Alfeld Consulting to research the information to be conveyed and coordinate the development of the program. One of Ms. Alfeld's tasks is to identify and solicit proposals from potential suppliers of artwork and displays. Ms. Alfeld thus requested proposals from three professionals who had the most experience with these kinds of interpretive displays. She received two proposals. The proposal from Erica Fielder Studio was by far the best thought out, and this firm has an excellent reputation among park and recreation agencies for the high quality designs and artwork which they produce.

The proposal is for \$31,000 to create draft layouts, edit text, produce all illustrations, prepare digital files for fabricator, and coordinate production with the fabricator. The actual fabrication costs are estimated to be a little under \$6,500; the fabricator would be paid directly by the District under separate contract. This will leave approximately \$15,000 in the grant for additional sculptural, hands-on display elements (such as relief images to make rubbings from, illustrated benches, and viewing pipes). These additional sculptural elements will be contracted under separate agreement.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: August 8, 2011  
 Agenda Item: 4.G  
 Subject: Consideration of and potential approval of amendment to policy on volunteer caretakers to provide flexibility on the maximum term of residency.

### Recommendation

Approve amendment to policy on volunteer caretakers to allow resident volunteer caretakers to serve for more than six months under specified circumstances.

### Background

On September 13, 2010, the Board adopted a policy on resident volunteer caretakers. The policy authorizes the General Manager to enter into volunteer caretaker agreements subject to the following parameters. The proposed change is highlighted.

*Residency. Volunteer caretakers will only be permitted in cases where the volunteer duties require physical residency on the property.*

*Duties. Volunteer agrees to perform specific volunteer duties equivalent to at least 15-20 hours of work per week.*

*Term. Volunteer caretakers may only reside on District property for a maximum of six consecutive months. The General Manager may approve longer in-residence service stays of up to a maximum of 12 consecutive months in the event of unique circumstances such that a longer consecutive stay is determined by the General Manager to be in the best interests of the District.*

*Termination. District may require volunteer to leave property immediately at any time, for failure to satisfactorily perform volunteer duties, or any other reason.*

*Not employee. Volunteer caretakers will not have any employee rights or benefits.*

*Not leaseholder. Volunteer caretakers will not have any leaseholder rights. Their residency will be based solely on their need to be on District property in order to provide a volunteer service, and volunteer caretakers will be expected to share the use of District property with other District-authorized volunteers and staff, as determined by the District.*

*Insurance. No property, medical or other insurance will be provided to volunteer caretakers, unless specifically authorized by the District Board of Directors.*

*Living expenses. Volunteer caretakers will not pay any rent, but volunteer caretakers will be responsible for all personal expenses and supplies, including their share of utility costs.*

*Priority for selection. In the event more people wish to be volunteer caretakers than positions exist, priority for selection will be based on their skills and their record of volunteering with the District or elsewhere.*

At the present time, the District only has a volunteer caretaker at the ranch house at Moore Creek. This volunteer has been providing great service for the District. Late this past spring the main septic system at the ranch house failed. A new system is being designed that will be environmentally superior, but in the interim anyone staying at the house must use a portable toilet, and overall the experience is akin to camping. This is thus not a good time to be recruiting a new resident volunteer. Fortunately, the current resident volunteer is highly motivated and willing to accept these living conditions.

Recognizing that there may be more than just this situation where it would be in the District's interest to benefit from the services of a volunteer resident caretaker, staff recommends amending the policy to include the following additional paragraph:



Napa County Regional Park  
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## STAFF REPORT

Date: August 8, 2011  
 Agenda Item: 4.H  
 Subject: Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager

### Recommendation

Receive the report.

### Background

Section III.A (7) authorizes the General Manager to bind the district for supplies, materials, labor and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A(8) of the By-Laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors. Pursuant to this authorization, the following information is provided to the Board.

<u>Date</u>	<u>Purpose</u>	<u>Source / Recipient</u>	<u>Amount</u>
6/6/2011	Election fees 2010	COUNTY OF NAPA	\$830.02*
6/30/2011	Napa Botanical	NAPA BOTANICAL SURVEY SERVICES	\$315.00
6/20/2011	NRBT—legal notice	NAPA VALLEY PUBLISHING	\$176.33
6/29/2011	NRBT—transportation	JOHN WOODBURY	\$42.84

\*Note: This expense was reported previously, but the amount reported was incorrect. This is the correct amount.



Plan of Projects

Status Report for August 8, 2011

Name of Project	Description	Status
Bay Area Ridge Trail Realignment	Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	Ridge Trail Board has approved evaluating the amended alignment. District staff is working with the Ridge Trail and other partners to prepare the evaluation. Sonoma County agency staff have prepared an initial analysis of trail alignments on the Sonoma side of the Napa-Sonoma border. District staff is working with two volunteers to prepare the analysis for the Napa County side.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	<u>All permits and contracts in place. Maggiora and Ghilotti is ready to start construction of most of the project. The CCC is 70% complete with installing fencing around the landfill. An contract for developing interpretive materials has been awarded to Susan Alfeld, and a second contract to design and fabricate the materials is before the Board for consideration at its August 2011 meeting. Trail construction is scheduled to be complete by November 2011, with the interpretive elements completed by early 2012.</u>
Phase Two--Green Island Road to Soscol Ferry Road	Questa has completed a revised the draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing; formal concurrence is now being sought. District staff is continuing to work with SMART to get their formal approval. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is now reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work will be handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 to resolve questions. <u>District staff is working to set up a tour for Napa Sanitation District staff of other water treatment districts that have segments of the Bay Trail going through or past their facilities.</u>	
Phase Three--Soscol Ferry Road to Napa Pipe	All permits and permissions have been obtained, and construction bid documents are done. The project is ready to go to construction as soon as funding can be obtained. Funding for this project is included in the regional Transportation Improvement Plan. Caltrans staff has decided they are opposed to entering into a Master Agreement with the District for the receipt of this and expected future grants using federal transportation funds, so NCTPA will act as project sponsor. Staff met with Caltrans on May 26, 2011 to review the project, and is now preparing followup paperwork required by Caltrans. <u>Caltrans after review the project had concerns about the eligibility of the project, but the District staff response appears to have convinced them to reverse their decision. The goal is to have the funds obligated prior to the end of this calendar year, so that the project can go to construction in the summer of 2012.</u>	
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	The District met with BLM in mid-January 2011 to discuss how to speed up BLM's process for the no-fee transfer of this property. <u>Another meeting is scheduled for August 5, 2011 to try and speed up the BLM processing of this application</u> CDF and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. A community meeting was held March 2009 to get input from the community. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. The District has allowed excess soil from a nearby public project to be disposed of on this property, which saves them money and facilitates the eventual construction of the fire substation; staff is working on a drainage easement to the County to assure the County takes care of the extension of the storm drain under this new fill. CDF crews did extensive fire break work in 2009 to protect the residences next to the BLM land.
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted; staff is developing a plan for how to stop the trespass. As a first step, a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. No further work is anticipated until Lake Berryessa Trail planning is completed by Berryessa Trails and Conservation. An inholding between the District's property and BLM property is available for purchase; the land trust has agreed to pursue purchase of the property, with the understanding that the District is interested in acquiring the property from the land trust at a future date when funding is available.

<p>Blue Ridge/Berryess Peak Trail</p> <p>Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. Undertook a reconnaissance of the trail route in December 2008. Based on this reconnaissance, a revised easement description was drafted, approved by the landowner and recorded. Botanical surveys field work needed for CEQA review is complete. At Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. District staff and volunteers have flagged the route of the trail through the Ahmann property. There have been volunteer trail building work parties in November 2010 and January, February and March and April 2011. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land, and is expected to issue their environmental clearance in the near future. <u>District and BLM staff will be meeting on August 5, 2011 to determine how to speed completion of BLM review of this project. Pending BLM approval, trail construction is scheduled to resume in the fall of 2011.</u></p>
<p>Camp Berryessa</p> <p>Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>MOU with Bureau of Reclamation gave the District an 18 month period to develop a feasibility study for the camp. The District has completed the feasibility report, and BOR has reviewed and supports the conclusions. The draft combined NEPA/CEQA document has been completed and certified. A grant for \$50,000 to help with construction has been provided by the Mead Foundation. A \$1.5 million grant to construct Phase One of the camp was approved by the State Coastal Conservancy Board March 17, 2011. <u>The management agreement between the District and Reclamation is fully executed. Next step is to establish a advisory group of potential future users, and to select the engineering and design professionals to develop construction plans. The camp will likely open in 2013.</u></p>
<p>District Non-profit Foundation</p> <p>Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Board members are contacting potential future members of the foundation governing board.</p>
<p>Lake Hennessey North Shore Trails</p> <p>Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>The Napa City Council in November, 2009 directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010. City and District staff have come to a agreement on the extent of improvements and operational parameters, and are now working to complete a draft agreement for approval by both agencies. <u>the date for consideration by the City Council has been delayed until October of 2011, because City staff are currently focused on hearings on proposed water rate increases. The District approved a Mitigated Negative Declaration on February 14, 2011. The earliest this area could be opened to the public is summer of 2013.</u></p>
<p>Milliken Reservoir Trails and Picnic Area</p> <p>Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park Development</p> <p>Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p><u>All discretionary permits have been obtained, and park improvements are underway. A 100-person weekend volunteer work party is scheduled for August 12-14 to complete work on the 1-mile Vista Trail, and construct a short bypass to an existing but too steep section of the Canyon trail. The County road department is scheduled starting the week of August 8th to install approximately 1/4 mile of asphalt and chip seal to the entrance drive to the park. Design of the restrooms is still underway (awaiting completion of geotechnical work). Design of the new septic system for the ranch house is also underway. The park is expected to open to the public by the spring of 2012.</u></p>
<p>Napa River Ecological Reserve Restoration</p> <p>Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, restorate the interior trail and interpretive elements, and if feasible install a seasonal bridge, using a \$100,000 grant from the State Coastal Conservancy.</p>	<p>The California Conservation Corps completed a first round of mechanical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May 2010. In June the CCC did follow up chemical spraying and completed construction of the interpretive path. Staff is continuing to work with local teachers to development curriculum and set up educational field trips for the next school year. Additional invasive weed removal was done by volunteers on two weekends in September 2010. The District assisted Audubon coordinate a volunteer project on November 6, 2010 to prepare new maps showing the location of invasive species on the southwest side of the river and continue removal of invasive plants. The District has used grant funding to bring numerous school classes to the site to study ecology of the area and assist with the habitat restoration. Native plant cuttings gathered from the reserve are being propagated in preparation for planting this fall. A 50 volunteer work party did additional invasive plant removal on April 30, 2011. Staff met with invasive plant control specialists on June 3, 2011 to evaluate eradication efforts to date and plan next steps.</p>
<p>Oat Hill Mine Trail</p> <p>Improvements to first 1/2 mile of trail next to Calistoga</p>	<p>The litigation holding up this project has been successfully concluded, meaning the District can now complete repairs to the first 1/2 mile of the trail. <u>Because of the cash flow needs of the Napa River and Bay Trail project, completion of the work on the Oat Hill Mine will be delayed until May 2012.</u></p>
<p>Oat Hill Mine Trail</p> <p>Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic is scheduled for August 5, 2011.</p>

<p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff is preparing an update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and is being positively viewed by the Veterans Home administration. Veterans Home staff have been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home. District and Veterans Home staff have discussed possible short-term steps that can be taken to get the project moving. Key management staff at the Veterans Home retired in November 2011, so progress is delayed pending the filling of their vacant positions.</p>
<p>River to Ridge Trail</p> <p>Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on private property in two locations)</p>	<p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded. If the County ends up not being able to purchase Skyline Park, including the area with the River to Ridge Trail, then the County and the state will need to record a new trail alignment easement description.</p>
<p>River to Ridge Trail</p> <p>Correct drainage problems to trail can be used year-round.</p>	<p>Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. About 50 feet of the trail still needs to be surfaced with quarry fines.</p>
<p>Skyline Park Protection</p> <p>Purchase of Skyline Park from the State</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services have agreed on an appraisal process for determining the fair market value purchase price, <u>and the State has retained an appraiser from a list acceptable to the County.</u></p>
<p>Spanish Valley, Crystal Flats and Stone Corral</p> <p>Planning for 3,400 acres of open space donated by Bob and Evalyn Trinchero</p>	<p>Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. A neighboring property owner is requesting an easement across the District's Stone Corral property; staff has met with the interested parties, including the Lake Berryessa Resort Improvement District, which is also affected by this request, <u>and a draft easement has been prepared by staff for consideration by the other parties.</u> The next step is for the District to develop proposals for the area and discuss them with the potentially affected parties prior to developing a final proposal for public consideration.</p>
<p>Vallejo Lakes</p> <p>Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County</p>	<p>Staff-level discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplus of the property. District staff and our partners are continuing to research issues related to the property, including potential public access locations, potential trail alignments, and easements and other encumbrances which affect the property. The State Coastal Conservancy has indicated an interest in assisting with the funding necessary to purchase the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value. The surplus process has slowed down due to new discussions between the City and residents of Green Valley over overall water supply arrangements. The District is working with the American Land Conservancy to find funding for the acquisition.</p>
<p>Vine Trail</p> <p>A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal</p>	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The Metropolitan Transportation Commission has included \$211,000 in the Transportation Improvement Plan for FY 10-11 to fund preliminary engineering work on the trail between Yountville and the center of the City of Napa, and the Coalition in September voted to provide the grant's required \$28,000 non-federal match. Another \$183,000 in federal Transportation Enhancements fund is available to construct the section of the trail under the Butler Bridge. NCTPA will act as pass-through for both of these grants, since Caltrans has not been willing to enter into a Master Agreement with the District. Staff is currently working through the paperwork required by Caltrans for this grant. Secretary LaHood met with the Vine Trail board recently, and encouraged the Coalition to apply for a special federal grant; this was submitted in late May 2011, with NCTPA as the fiscal sponsor.</p>

**Completed Projects**

Berryessa Vista Acquisition	Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.
Connolly Ranch	Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
Oat Hill Mine Trail	The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.
Linda Falls	Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
Master Plan Development	The Master Plan for 2008-2013 was approved in January 2009
Moore Creek Open Space Park	Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. Trail reroute to remove two stream crossings mostly completed in May 2009. New heater installed in gatehouse in
Napa River Ecological Reserve Improvements	Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.
Napa River Flood Control Easement	Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding
Newell Preserve Improvements	As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.
River to Ridge Trail Enhancements	Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.
River to Ridge Trail Entrance Enhancements	A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.
Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.
Skyline Park Concessionaire Agreement Renewal	District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.
Skyline Park Trail Improvements	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Skyline Park Facility Improvements	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area	Transfer approved in concept by the flood control district. Park District staff has prepared the first draft of a transfer agreement. The Flood District and staff are continuing to research details related to completing the transaction. Attorney's for the flood district have concluded it would be better from their perspective for the flood district to retain ownership of the property, but to grant an access and habitat restoration easement to the district.
Trichero Open Space Acquisition	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch	The District is participating in the development of a strategic plan for the property, together with other public lands in the area, that is being led by the Land Trust of Napa County. The advisory committee has met once, and completed a field trip to inspect the property. The planning process was put on hold due to the freeze in the state bond-funded grant; however, the freeze was mostly lifted in August and the planning process has