



**Napa County Regional Park
and Open Space District**

Karen Turjanis
Director, Ward One

Tony Norris
Director, Ward Two

Brent Randol
Director, Ward Three

Dave Finigan
Director, Ward Four

Barry Christian
Director, Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 8, 2016 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of January 11, 2016 and the special meeting of January 27, 2016.
- b. Discussion and potential direction to staff regarding policy choices in the District's proposed ballot measure for November 2016.
- c. Consideration and potential approval of the purchase of 7 additional bunk beds for Camp Berryessa from Grassroots Woodworks for a cost of \$5,950, total purchase value, including 25 bunk beds already approved by the General Manager: \$28,700 inclusive of delivery and setup assistance.
- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff
- e. Review of the District Projects Status Report
- f. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report)
- g. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.

7. Adjournment



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MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, January 11, 2016 at 2:00 P.M.

County of Napa Board Chambers, 1195 Third Street Third Floor, Napa, CA

1. Call to Order and Roll Call

Directors Present: Tony Norris, Barry Christian, Brent Randol, Dave Finigan, Karen Bower Turjanis

Staff Present: John Woodbury, Dylan Roy, Melissa Frost

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of December 14, 2015

December 14, 2015 Minutes were approved as presented.

TN-DF-BC-BR-KBT

- b. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

John Woodbury gave the report. No action taken.

- c. Consideration and potential approval of Amendment No 2 to Agreement No 14-15 with Ron Critchley for project management work at Camp Berryessa, to increase total allowable compensation by \$6,150.

Directors voted to find that the proposed amendment is not a project under CEQA, and approved Amendment No 2 to Agreement No 11-18, to increase total allowable compensation by \$6,150 to \$31,150.

TN-BC-BR-DF-KBT

- d. Review of the District Projects Status Report
John Woodbury gave the report with discussions on Amy's Grove, Bay Area Ridge Trail (Tuteur Loop), Berryessa Peak Trail, Camp Berryessa, Moore Creek Park, Park District Web Site, Skyline Park, and Suscol Headwaters.

- e. Update on the proposed Syar Quarry expansion and potential direction to staff (oral report)
Director Dave Finigan reported that he is working with county staff and will attend the Syar appeal hearing scheduled with the Board of Supervisors on March 22, 2016 where he will submit a letter on behalf of the Districts encouraging the BOS to accept the county's staff recommendations (not the Planning Commission's) from the October 21, 2015 Planning Commission meeting.
No formal action taken.

- f. Receipt of monthly report for Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park
John Woodbury gave the report. No action taken.

5. Announcements by Board and Staff

- JW – SF Bay Restoration Authority considering a \$12 regional parcel tax for wetland restoration

6. Agenda Planning

7. Adjournment

Adjourned to the Regular Board Meeting of February 8, 2016.



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MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Wednesday, January 27, 2016 at 5:30 P.M.

Napa River Inn Second Floor Ballroom, 500 Main Street, Napa, CA

General Information

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1. Call to Order and Roll Call

Called to order by President Turjanis at 6:05 pm. All Directors were present.

2. Remarks by Karen Turjanis, President, Board of Director

President Turjanis welcomed those in attendance, and gave a brief overview of the District's work over the past year, and what is expected in 2016.

3. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period. **No Public Comments.***

4. Adjournment. **Adjourned at 7:30**



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 8, 2016
 Agenda Item: 4.B
 Subject: Discussion and potential direction to staff regarding policy choices for the District's proposed ballot measure for November 2016

Recommendation

Discuss policy options for the District's proposed ballot measure, so that staff can be better informed about preferences of Board members. Staff recommends the Board make no decisions at this time, but take public comment and focus on articulating Board values and objectives, so that these can be reflected in the draft of the ballot measure ordinance.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

Background

In May 2015, the 15 member Parks and Open Space Advisory Committee concluded that (1) the Napa County Regional Park and Open Space District had done an excellent job in its first eight years of existence, (2) much more needed to be done, and (3) the District should consider seeking voter approval for a small sales tax to fund future efforts, subject to first conducting polling to determine whether the voters of Napa County would be interested in supporting such a measure.

Over the summer of 2015, the Land Trust of Napa County retained Godbe Research to conduct a public opinion survey to determine what voters want and are willing to pay for. The conclusion of the research was that of likely voters in November 2016, more than the two-thirds supermajority required to approve any tax measure appear supportive of a one-half cent sales tax to restore and protect watersheds, rivers and creeks, natural areas and wildlife habitat, and improve public access to our natural environment.

On December 15, 2015, the Napa County Board of Supervisors expressed unanimous support for the District moving forward with a funding measure and directed County staff to work with the District to develop a proposed ballot measure.

In developing the ballot measure language, staff has identified a variety of policy issues on which it would like Board direction. These are discussed below:

- (a) Sales Tax Rate. The survey conducted by Godbe Research indicates voters would be willing to support a one-half cent sales tax for the purposes enumerated in paragraph two above. Given the high cost of land in Napa County, the District could easily use all of the revenues from a one-half cent sales tax (estimated at \$17 million annually in current dollars). However, support at this rate was just slightly above the required two-thirds level among likely November 2016 voters. A quarter-cent sales tax would constrain what the District could accomplish, but should be sufficient to enable the District to respond to the most critical one-time opportunities as they arise each year. The Godbe research indicates reducing the tax rate from one-half cent to one-quarter cent would increase voters support by 1 to 2 percent, which could make the difference on whether the measure passes or fails. It should be noted, however, that the percentage difference is less than the margin of error in the survey overall.
- (b) Term. Ballot language tested by Godbe Research initially included no provision for the tax to expire. This language received just over 2/3 voter support. Godbe Research also tested the impact of placing a sunset on collection of the sales tax, asking about terms of 9, 14 or 19 years. Results indicated a sunset provision increased voter support by 1 to 2 percent, with support increasing as the length of the tax decreased. However, as with lowering the tax rate, while this could make the difference in whether the measure passes or fails, the change in support level indicated by the survey is less than the margin of error in the survey.
- (c) Bonding. Public agencies frequently use tax revenue streams as the collateral for the issuance of bonds to provide money up front. This can be helpful when implementing large projects. In the case of land acquisition, land prices in Napa and the Bay Area have been rising much faster than the interest rate on bonds. Thus, selling bonds so that land can be purchased earlier may save money in the long run. At the same time, many people are reluctant to incur debt, and prefer a pay-as-you-go approach. The ballot measure must specify whether the District would or would not be authorized to issue bonds secured by the revenue stream.
- (d) Citizens Oversight Committee. Most local tax measures in recent years have included a requirement for an oversight committee. In Napa County, both Measure A (the flood tax) and Measure T (the road tax) included provisions for oversight committees, although their composition and responsibilities vary. Under Measure T, the oversight committee must approve a 5-year expenditure plan identifying each project before any tax revenues can be spent. This is feasible in the world of transportation, since transportation projects are typically programmed at least five years, and often much longer, before construction. Such advance review is problematic when it comes to land acquisition, however, since private property owners when selling their property expect that the transactions will be kept confidential until terms are worked out. In addition, since the District has no power of eminent domain, it must only work with willing sellers. Unexpected life events drive many property sales, and these by definition cannot be predicted. The District therefore needs the ability to act quickly to take advantage of these opportunities when they arise. Another issue is that Measure T contained a provision that oversight committee members will receive \$250 per meeting they attend, as a way to improve attendance. Such a provision would be unusual in the case of the District, however, since District Board members receive no compensation whatsoever for their public service. This raises the question of why

appointed representatives would be compensated for their public service when the elected representatives receive no compensation even though their time commitment is much greater.

- (e) Educational Program. The Park and Open Space District Advisory Committee in its Final Report identified educating the next generation about the environment and sustainable stewardship of our natural resources as an important responsibility for the District. Financial projections developed for the Committee indicated it would cost approximately \$750,000 annually to enable each K-12 student to have one outdoor education field trip per year. While such a target may seem modest, it would be a dramatic change from the present, where most K-12 students in Napa currently have no opportunities for hands-on learning in the field. Despite this need, staff is aware of a belief by at least some members of the community that tax measure should be narrowly single-purpose, and that educational programs should be handled by the schools while the District should focus only on its primary mission of protecting, restoring and maintain open space lands that provide clean water and air, protect wildlife habitat and provide public access to the lands we preserve.
- (f) Administrative Overhead. Voters want to see tax revenues spent on products and services, not expanding bureaucracies. As a result, many tax measures in California include limitations on how much of the revenues can be spent on administrative overhead. Administrative overhead costs vary widely, but depending on how overhead is defined, public agency overhead typically ranges from 10 to 30 percent. In response to public input, Measure T limited administrative overhead to 1 percent of tax revenues. Such a low percentage for Measure T revenues was only possible because the agencies involved had other sources of funding that they could utilize for staff costs. Staff projects that should a one-quarter cent sales tax be approved, total administrative costs for the District would be approximately 7 percent of total revenues. This assumes that the District continue to strictly limit staff size by relying as much as possible on partnerships with other agencies and organizations, volunteers and private contractors. The only practical way for the District to restrict the use of proposed sales tax revenues to less than about 7 percent would be for the County to agree to continue to provide the District with a grant of Transient Occupancy Tax-generated funds, which could be used to cover administrative costs not paid by the sales tax.

In considering the above policy choices, the Board will need to take into account both what Board members prefer in the ideal world as well as what the public will support. The discussion today is intended to give the Board and public an opportunity to flesh out the issues and inform staff as they develop the draft ordinance for subsequent decision by the Board of Directors and the County Board of Supervisors.



Napa County Regional Park
and Open Space District

STAFF REPORT

By: Chris Cahill, Land Planner
Date: February 8, 2016
Item: 4.c
Subject: Consideration and potential approval of the purchase of 7 additional bunk beds for Camp Berryessa from Grassroots Woodworks for a cost of \$5,950, total purchase value, including 25 bunk beds already approved by the General Manager: \$28,700 inclusive of delivery and setup assistance.

RECOMMENDATION

- 1.) Find that the proposed amendment is not a project under CEQA.
- 2.) Approve the purchase of 7 additional bunk beds from Grassroots Woodworks for a cost of \$5,950; total purchase value, including 25 bunk beds already approved by the General Manager: \$28,700 for a total of 32 bunk beds.

ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND

One of the major capital expenses associated with the furnishing of Camp Berryessa is the purchase of 32 bunk beds- four bunks for each of the eight tent cabins which were constructed at the Camp. In researching bunk beds available for purchase, staff was somewhat dismayed to find that most fell into one of two categories. The first was imported wooden bunks which could be had for +/- \$300 but which were cheaply made of low quality wood and which did not look like they would last long in a public campground setting.



The second was institutional metal bunks which were surely sturdy, but looked more appropriate to a prison than a camp; these metal bunks ran \$600 - \$800 delivered.



What we were looking for was a well-made solid wood bunk bed that included a ladder and which would be sturdy, durable, and attractive over years of use. That search eventually led us to Grassroots Woodworks, a small cabinet and furniture shop located in Washington State that specializes in constructing handmade Douglas Fir bunk beds. As an added benefit, Grassroots' design was modular, meaning that the beds could either be stacked to make a bunk bed or used as individual beds. As we feel our way in to the best way to set up and manage the camp, staff believes that flexibility will likely be valuable.

We settled on the "Back to the Beach" design (picture below). The actual bunks would be twin sized and the design will be customized to fit the space in Camp Berryessa's tent cabins. The cost is \$850 per bunk.



Because Grassroots Woodworks is a small family-run shop that generally builds furniture one piece at a time for individual customers, a 32 bunk bed is a very large order and they were initially wary of signing on for such a major commitment. However, once they found out that the beds would be going to Camp Berryessa, a public outdoor education camp, they became excited about the idea of working with us and committed to basically dropping everything else and having the order complete and delivered by June of this year.

Staff received and checked references from a number of very satisfied Grassroots Woodworks customers and secured terms which are designed to make sure that the beds are completed and delivered on time- a 25% deposit was due when we placed the order, a further 25% will be due when half of the beds are completed, and the remainder is due at delivery. Scott & Jasmine Filley, who own Grassroots Woodworks, will be driving the beds down themselves and assisting in setup in June, when they are complete. Because they are doing the trucking themselves, delivery costs for the full 32 bed order are a reasonable \$1,500.

Because staff felt some pressure to get Grassroots under way and working on meeting the tight June deadline, we approved an initial order of 25 beds in early January. That order was below the \$25,000 cutoff below which purchases can be made under the General Manager's authority. This request seeks Board approval for an additional 7 bunk beds, making 32 total, for an all-in delivered cost of \$28,700. The Board is, however, in no way committed to approve the additional beds. If you chose not to approve the purchase staff will either hold at 25 beds for the time being or round out the purchase with seven additional bunks from some other provider.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: February 8, 2015
 Item: 4.D
 Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

Recommendation

Receive the report.

Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$25,000, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for January 2015.

In addition to these expenditures, the General Manager has authorized the following contracts using his signature authority:

Sonoma County Probation	Picnic Tables for Camp Berryessa	\$10,895.20
Grassroots Woodworks	Bunk Beds for Camp Berryessa	\$5,687.50

PARKS & OPEN SPACE DISTRICT - JANUARY 2016 EXPENSE REPORT

Gen Admin Dept - 85000-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2016	9th year flyers	Reimbursements-Parks expenses	CJ YIP & ASSOCIATES	\$ 7.94
01/05/2016	Blue Ridge-Berryessa 2016 fee	Annual Membership 2016-NCRPOSD	TRUST FOR CONSERVATION INNOVATION	\$ 500.00
01/05/2016	Ins overpayment			\$ (12.47)
01/05/2016	Appraisal fee-Dry Creek Rd	Appraisal Reimbursement	JOHN CHAMBERLAIN	\$ 3,000.00
01/05/2016	volunteer tshirts/embroidery	Reimbursements-Parks expenses	CJ YIP & ASSOCIATES	\$ 399.54
01/08/2016	escrow refund			\$ (10,498.27)
01/13/2016	PARK152216 12/2015	December FY16 PARKS 15-22	6539 CONSULTING	\$ 4,680.00
01/14/2016	PARK070116 12/2015	December FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 3,197.52
01/20/2016	2nd Qtr Legal Services			\$ 1,562.10
01/20/2016	OpenRoadsFoundingSponsorship	Agency# 11039858 CompanyCode TOVG	NBC UNIVERSAL, LLC	\$ 5,000.00
01/27/2016	PARK151316 12/2015	December FY16 Parks 15-13	PATRICK O'BRIEN	\$ 225.00
01/27/2016	PARK151416 12/2015	December FY16 Parks 15-14	TRAILHEAD LABS, INC.	\$ 5,000.00

Moore Creek Dept - 85010-00

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2016	Broom Walk volunteer expenses	Reimbursements-Parks expenses	CJ YIP & ASSOCIATES	\$ 150.64
01/05/2016	Central Valley-Dec 2015	Customer #NAPACORP136667	CENTRAL VALLEY BUILDERS	\$ 77.35
01/05/2016	Drain rock	Reimbursements-Parks expenses	CJ YIP & ASSOCIATES	\$ 98.27
01/05/2016	Pump Supplies	Moore Creek Park	OAKVILLE PUMP SERVICE	\$ 319.49
01/13/2016	Porta potty - December 2015	Moore Creek Park	JOHNNY ON THE SPOT	\$ 179.36
01/13/2016	Porta potty - November 2015	Moore Creek Park	JOHNNY ON THE SPOT	\$ 173.57
01/13/2016	PG&E 11/21/15-12/19/15	Account #0099759249-8	PACIFIC GAS & ELECTRIC CO	\$ 397.30
01/14/2016	PARK070116 12/2015	December FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 1,648.06
01/27/2016	PARK 1402-16 Sampling 01/2016	January FY16 Parks 14-02	HERITAGE SYSTEMS, INC.	\$ 367.67
01/28/2016	HughesNet 1/12/16-02/12/16	Account #DSS8836028	HUGHES NETWORK SYSTEMS LLC	\$ 136.59

Oat Hill Mine Trail - 85010-01

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2016	Palisades hike volunteer expen	Reimbursements-Parks expenses	CJ YIP & ASSOCIATES	\$ 42.95
01/14/2016	PARK070116 12/2015	December FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 441.58

NRBT - 85010-02

Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2016	Web hosting NRBT Panels	Reimbursements-Parks expenses	CJ YIP & ASSOCIATES	\$ 150.98
01/14/2016	PARK070116 12/2015	December FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 211.88

Camp Berryessa - 85010-03				
Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/05/2016	Spreading hay volunteers	Reimbursements-Parks expenses	CJ YIP & ASSOCIATES	\$ 102.43
01/05/2016	PG&E 10/23/15-11/21/15	Account #1765266301-8	PACIFIC GAS & ELECTRIC CO	\$ 15.01
01/05/2016	Zeller's Hardware-supplies	Reimbursement-CB supplies	CHRISTOPHER CAHILL	\$ 115.77
01/05/2016	Central Valley-Dec 2015	Customer #NAPACORP136667	CENTRAL VALLEY BUILDERS	\$ 621.00
01/13/2016	PARK141516 09/2015-10/2015	September - October FY16 Parks 14-15	RONALD C CRITCHLEY	\$ 7,588.00
01/13/2016	PG&E 11/22/15-12/22/15	Account #1765266301-8	PACIFIC GAS & ELECTRIC CO	\$ 52.14
01/14/2016	PARK070116 12/2015	December FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 700.00
01/14/2016	PARK141516 10/16/15-11/30/15	October - November FY16 Parks 14-15	RONALD C CRITCHLEY	\$ 6,149.50
01/22/2016	16 picnic tables	Napa County Reg. Park & Open Space Distr	SONOMA COUNTY PROBATION DEPT	\$ 10,895.20
01/28/2016	BunkBeds for CB 25% Deposit	Estimate NCRP01	GRASSROOTS WOODWORKS LLC	\$ 5,687.50

NRER - 85010-05				
Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/13/2016	Porta Potty - December 2015	Yountville Park	JOHNNY ON THE SPOT	\$ 179.36
01/13/2016	Porta Potty - November 2015	Yountville Park	JOHNNY ON THE SPOT	\$ 198.57
01/14/2016	PARK070116 12/2015	December FY16 Parks 07-01	CJ YIP & ASSOCIATES	\$ 150.00
01/27/2016	PARK081216 12/2015	December FY16 Parks 08-12	OPTIONS3	\$ 685.00

State Park - 85010-08				
Date	Journal Line Description	Voucher Description	Name	Monetary Amount
01/04/2016	Heartland CC billing			\$ 10.63
01/04/2016	PARK120816 11/2015	November FY16	JEANNE MARIONI	\$ 1,437.50
01/05/2016	J. Jessen-Outdoor Ed	Reimbursement-Jay Jessen	NAPA VALLEY STATE PARKS ASSOCIATION	\$ 1,950.00
01/05/2016	T. Oropezo (Lifeguard hours)	Reimbursement-T. Oropezo (lifeguard)	NAPA VALLEY STATE PARKS ASSOCIATION	\$ 780.00
01/05/2016	Central Valley-Dec 2015	Customer #NAPACORP136667	CENTRAL VALLEY BUILDERS	\$ 563.48
01/05/2016	Steve's Hardware-Dec 2015	Account #31248	STEVES HARDWARE	\$ 202.26
01/05/2016	Construction supplies	Customer #03700-03	PACE SUPPLY CORP	\$ 2,031.19
01/05/2016	PG&E 11/14/15-12/14/15	Account #9051730227-0	PACIFIC GAS & ELECTRIC CO	\$ 60.63
01/05/2016	PG&E 11/13/15-12/13/15	Account #6765403114-4	PACIFIC GAS & ELECTRIC CO	\$ 37.99
01/05/2016	PG&E 11/14/15-12/14/15	Account #5360079806-9	PACIFIC GAS & ELECTRIC CO	\$ 10.30
01/05/2016	PG&E 11/13/15-12/14/15	Account #1869012498-9	PACIFIC GAS & ELECTRIC CO	\$ 677.42
01/05/2016	PG&E 11/14/15-12/15/15	Account #4831406953-4	PACIFIC GAS & ELECTRIC CO	\$ 330.21
01/05/2016	PG&E 11/13/15-12/13/15	Account #2172831822-7	PACIFIC GAS & ELECTRIC CO	\$ 60.21
01/05/2016	PG&E 11/19/15-12/17/15 (RLS)	Account #2662302249-3	PACIFIC GAS & ELECTRIC CO	\$ 57.02
01/07/2016	Fuel 12/2015	Statement# 46261312	CHEVRON PRODUCTS COMPANY	\$ 216.88

01/11/2016	PARK150316 12/17/2015	Bothe Park PARKS 15-03	STEVE TRIOLO ELECTRIC	\$	543.92
01/13/2016	PARK150316 12/26/2015	December FY16 PARKS 15-03	STEVE TRIOLO ELECTRIC	\$	696.90
01/13/2016	Porta potty - November 2015	Bothe State Park	JOHNNY ON THE SPOT	\$	358.71
01/13/2016	Clover Flat - trash dump	Account #40008	CLOVER FLAT LANDFILL	\$	31.00
01/13/2016	Upper Vly Disposal-Dec 2015	Account #01-0013452-7	UPPER VALLEY DISPOSAL	\$	870.75
01/13/2016	Porta potty - December 2015	Bothe State Park	JOHNNY ON THE SPOT	\$	358.71
01/13/2016	Telepacific - January 2016	Account #133326	TELEPACIFIC COMMUNICATIONS	\$	599.11
01/13/2016	Vests, shirts, sweatshirts	Bothe Park-Inv #8495/8506	THURSTON SCREEN PRINTING & EMBROIDE	\$	191.53
01/28/2016	Service call & deadbolt	Bothe State Park	HORTON'S LOCK & KEY	\$	250.89
01/28/2016	ATP - Jan 2016	Acct #746-0150	ADVANTAGE TOTAL PROTECTION	\$	40.00
01/28/2016	H. Smith - rip rap	Inv #84085 Project CABINS	HAROLD SMITH & SON INC	\$	769.18
01/28/2016	Service call & deadbolt	Bothe State Park	HORTON'S LOCK & KEY	\$	250.88
01/28/2016	Steve's Hardware - Jan 2016	Account #31248	STEVES HARDWARE	\$	488.22
01/28/2016	Refrigerator	Bothe NV State Park	ST HELENA APPLIANCE, INC	\$	583.92
01/28/2016	Pace - construction supplies	Cust #03700-03	PACE SUPPLY CORP	\$	211.33
01/28/2016	Pace - construction supplies	Cust #03700-03	PACE SUPPLY CORP	\$	40.39
01/28/2016	Pace - construction supplies	Cust #03700-03	PACE SUPPLY CORP	\$	522.85

Napa County Regional Park and Open Space District

Plan of Projects
Status Report

08-Feb-16

Name of Project Description

Status

Amy's Grove	Planning and permits for public use of Amy's Grove	<u>The District will hold a community scoping session in late spring, with the timing dependent on when the adjacent Enchanted Hills Camp is available to host the meeting.</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff has resumed work on transferring the easement to the District now that the option agreement for purchasing a portion of the Kirkland Ranch is about to be executed. Staff has reviewed with Mr. Tuteur the results of our survey for the Soscol Headwaters acquisition and together have arrived at a common understanding of property boundaries; Tuteur has agreed to modify the trail easement, as part of the transfer of the easement to the District, to reflect the actual property boundaries. <u>Staff flagged the proposed new trail alignment with Mr. Tuteur on January 12, 2016; the next step is to engage a surveyor to place boundary markers and legal description for the trail easement.</u> Staff is setting up a meeting with interested parties to discuss access in and out of Skyline Park, but this has been deferred at the request of Skyline Park Citizens Association due to their need to focus on immediate threats to Skyline Park.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail generally following the Napa River and interior levees of associated wetlands.	Phase 2-B--Pond 10 to Soscol Ferry Road Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment.
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would connect Lake Berryessa Estates to the District's Spanish Valley holdings.	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. BLM did a series of site visits June-August, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year. In late August Reclamation determined they still retained jurisdiction, but they have committed to completing the transfer in the same time frame as BLM would have. Staff has submitted additional materials to Reclamation which is now processing the permit. Reclamation provided a draft agreement to the District in February 2014 which will lead to Reclamation eventually transferring its interests in the property; District staff responded with comments to the draft in early March 2014. Not willing to keep waiting for the federal agencies to resolve their differences, Napa County has acquired a property within the Lake Berryessa Estates subdivision for constructing the fire sub-station. Reclamation says they have done their work and it is now up to BLM to finish the transfer. <u>BLM thought they would complete their work by the end of 2015, but this did not happen, and a new date for completion has not been set.</u> BLM's timeline has been extended because BLM has determined that not only these but other federal lands in the same general area also need to have their revocation process completed, and they wish to resolve all at the same time.
Berryessa Vista		Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential

Planning, stewardship and expansion of this wilderness park.

campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. Staff was planning on installing a gate to restrict OHV access, but this has proven infeasible. After observing more OHV damage in the summer of 2013, staff is exploring options other than a gate to prevent unauthorized OHV use. The latest plan is to install remote cameras in an attempt to determine who is causing the damage. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization. Staff in late June 2014 toured an adjacent parcel with the owner of the property; in September the owner indicated they are interested in selling the property for addition to Berryessa Vista Wilderness Park. The Land Trust of Napa County has obtained the appraisal of the property, and the land trust and the sellers have agreed on the appraised value as the sales price. The District Board in November 2014 agreed to acquire the property from the Land Trust at a later date when funding is available. Escrow closed and title transferred to the land trust in early 2015.

Camp Berryessa

Redevelopment of former Boy Scout Camp into a group/environmental education camp.

A grant for \$50,000 to help with construction was provided by the Mead Foundation, together with a \$1.7 million grant from the State Coastal Conservancy. A new water well was dug in October 2012--production is great, and quality is acceptable with minor treatment. The 100% plans were submitted to the District and Reclamation in early July 2014 and were verbally ok'd in mid August. To meet budget constraints, work on the planned black water leach field was deferred to phase two. A \$1.7m construction contract was awarded to G.D. Nielson Inc on Napa in November 2014 and Ron Critchley served as our construction manager & inspector on the project. Construction was complete as of early December, and a Notice of Completion filed in early January 2016. Staff is now working on provisioning the camp with bunk beds, kayaks, storage containers, toilet paper, etc. So far we have not been able to arrange for an interim caretaker, but our search is ongoing. In the meantime Reclamation rangers patrol the Camp twice daily and the local State Game Warden has agreed to also check in as he passes through. The Forest Trails Alliance crew building Tuleyome's Berryessa North end Trail will be staying at the camp for several months starting in early February. A soft opening is expected in late spring 2016.

District Non-profit Foundation

Organize a non-profit foundation to raise funds for District projects

The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa. Director Turjanis in early 2015 began the process of preparing articles of incorporation and identifying potential Board members. Before proceeding further, Director Turjanis and staff continue to meet with other interested organizations about potential collaboration on fundraising and programming.

Lake Hennessey North Shore Trails

Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.

In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. Work was completed on the connector trail to Moore Creek in June 2013 and public response to the new trail has been very positive. Lake Hennessey North Shore Trails formally opened with a ribbon cutting on October 18, 2014. The Sam the Eagle Trail was completed in April 2015 and, in staff's opinion, turned out wonderfully. Forest Trails Alliance is donating a hand carved wooden trail sign to be installed at the northern terminus of the new trail. District staff patrol the North Shore several times a week. District staff and volunteers installed the Harold Kelly bench in early June and constructed a short ADA-compliant access trail to it on July 11, 2015. The County Wildlife Conservation Commission awarded the District a +/- \$2,000 grant to fund installation of an interpretive birding trail developed in partnership with Napa Solano Audubon along the north shore of the lake. A new bench along the shoreline was dedicated to former Director Harold Kelly on October 22, 2015. Planning for construction of the next trail segment is now underway.

Linda Falls Conservation Easement

Expansion of conservation easement to cover all of the property at Linda Falls owned by the Land Trust of Napa County

The District currently holds a conservation easement on one of several parcels owned by the Land Trust of Napa County. The land trust desires to expand this conservation easement to include all of the land trust's holdings at Linda Falls. The purpose is to provide an additional layer of protection for the property. This is a continuation of a long-term project for the district and land trust to hold easements over each other's properties to protect against unforeseen circumstances that could threaten the conservation values of the properties. District and land trust staff are working on the actual text of the easement to be donated to the District.

Moore Creek Park Development

Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.

The park opened on June 30, 2013. The eastern boundary survey and fencing project was completed June 2014. Construction of the remainder of the Valentine Vista Trail was completed by the Forest Trails Alliance in April 2014. With the help and support of the County Fire Department and County communications technicians, the District has installed an emergency communications radio and antenna at the Ranch House (which has neither landline nor cellular phone service). The next big project is the construction of the Madrone Trail, a roughly 2 miles footpath on the western side of Moore Creek canyon north of the ranch house. In February and March volunteers helped flag and brush the first part of the Madrone Trail. A VO-CAL event with approximately 100 volunteers gathered May 15-17, 2015 to continue this construction. In April we purchased an ATV for use at Moore Creek Park and other facilities, primarily with funds granted by the Wildlife Conservation Commission. The County in May 2015 kindly donated a used but well cared for full-size Ford F250 pickup to the District to allow us to move the ATV from property to property; the truck will be stationed in downtown Napa and will also be available for other District projects. The District put out the word among its volunteers that we were looking for a new caretaker; interest was very strong, staff interviewed the three strongest candidates, and staff selected David Pruett and his wife to be the caretakers. The Pruetts moved in in late August. A dozen volunteers working on the Madrone Trail on October 3 and 4, 2015, constructing a set of steps and a few hundred feet of new trail. The septic system for the gate house had to be pumped out in November 2015, at which time a collapsed leach field pipe was noted; this was repaired in late December. In January 2016 the District contracted with a new company to provide both high speed internet and phone service to the ranch house; this will improve safety and emergency response capabilities, as well as make the caretaker's life less isolated.

Oat Hill Mine Trail

Various improvements to the historic Oat Hill Mine Road

The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail. The Bay Area Ridge Trail did some cleanup and minor improvements in late October 2013 to the staging area, and the lower 4 miles of the OHMT was dedicated as part of the Ridge Trail on November 10, 2013. The 40 acre Randy Lee Johnson property donation was completed in December 2014. Volunteers made drainage improvements on the trail in late January 2015; a lot more is needed. Another work party was held January 9, 2016.

Oat Hill Mine Trail

Transfer of 40 acre parcel from BLM

The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.

Rector Ridge/Stags Leap Ridge Trail

Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.

CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other priorities are under control.

Skyline Park

Permanent protection of Skyline Park

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal and negotiations stalled. A Draft EIR was released in late September 2013 for the proposed expansion of the adjacent Syar Quarry. The District Board approved comments on the DEIR at its October 2013 meeting. The Final EIR was released in November of 2014; the Planning Commission certified the EIR on October 21, 2015. On October 22, 2015, the State applied to the county to rezone Skyline Park by removing the Skyline Wilderness park Combining District overlay, which would make it easier for the State to sell for development and at a higher price. The Planning Commission certification for the quarry expansion was appealed to the Board of Supervisors by two organizations; the appeals are scheduled to be heard March 22, 2016

Smittle Creek

Planning and permits to open this 411 acre holding for public use

The District completed purchase of this property in December 2015. The next step is to conduct resource surveys, complete CEQA, and obtain permits.

Suscol Headwaters

Kirkland Ranch Acquisition of land and easements to protect Suscol Headwaters and construct Ridge Trail from Highway 12 to Skyline Park.

The Purchase and Sale Agreement was adopted by the District Board at its June 8, 2015 meeting. Phase I of the acquisition is scheduled to close in September 2015. Funding for Phase I will come from Napa County in exchange for the County receiving an equal amount from the Priority Conservation Area program administered by MTC. Caltrans and the US Fish and Wildlife Service are seriously looking in to the possibility of turning a portion of the property into red-legged frog mitigation area, which could involve substantial grant funding for property purchase and wildlife improvements. On July 1st the board of the Napa Sanitation District approved an easement option agreement which should allow us to construct a trail and trailhead parking lot on their Kelly Road sprayfield property. Survey work, the costs of which are split between buyer and seller according to our purchase agreement, is underway and has been somewhat complicated by the lack of monumentation along the Napa/Solano county line. Staff has come to terms with the seller on a revised agreement, which will be before the Board in closed session at this hearing. The Phase One acquisition closed on October 20, 2015. Staff continues to work with Caltrans and the USFWS to secure funds for Phase Two; another site visit with their biologists was completed on January 15, 2016

Spanish Valley, Crystal Flats, and Stone Corral

Planning for open space donated by Bob and Evalyn Trinchero

The District took full possession of the properties on January 1, 2012. Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBEPOA Board many times in 2011-2013 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association has informally rejected. The well serving Spanish Valley was repaired in November 2013. The District also sealed up an abandoned dry well bore discovered on the property. A group of 10 boyscouts GPS'd old ranch roads and 4-wheel drive tracks on the Spanish Valley property for us over the weekend of April 26-27 so that we can create a map of existing roads and trails. A contract for archeological surveying (a required part of the CEQA process) was completed by Tom Origer and Associates in June, 2014. Staff completed a preliminary survey of the Spanish Valley access road in late July 2012 and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. In early January 2014 staff learned the affected parcels are for sale. Staff's cash offer to purchase half of the property in mid March was rejected and we have decided to be patient while the property owner attempts to find a better buyer (as we think it unlikely that there is one). In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. The Crystal Flats sign was immediately removed and the lock on the gate removed; a more secure temporary lock has been installed, and staff is researching a new gate that will exclude ATV's and motorcycles while allowing hikers, bicyclists and equestrians. The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome. An abandoned trailer in Spanish Valley was removed in July 2014 at no cost to the District using an abandoned vehicle program administered by the County. The Butts Canyon fire did not reach District property, but CDF graded several emergency roads and firebreaks through Spanish Valley. CDF did some remediation work after the fire to address grading damage. The Board in March 2015 adopted interim policies for the Crystal Flats and Stone Corral holdings regarding hunting, shooting, fires and motorized vehicle use. The District in 2015 reimbursed the Lake Berryessa Estates Property Owner's Association for half the cost (~\$4,000) for pruning hazardous trees in the small campground within the Crystal Flats property (which has been used by the Association since the 1970's).

State Parks Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park

The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July 2012. The state completed installing 3 yurts in October 2012. The District has installed 7 additional yurts. Numerous volunteer projects have been organized (PG&E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment to facilitate hazardous tree removal and pruning. Utility service accounts have been transferred from the state to the District. An improved recycling system has been implemented. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March 2013 and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). The District sponsored SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill passed the legislature, but unfortunately opposition from the Department of Public Health resulted in the Governor vetoing the bill. Senator Wolk reintroduced the same legislation in the 2015 session; the bill has passed the Senate, but has been turned into a two year bill due to continued opposition from the Department of Public Health. Architectural plans for the repair of the cabins were submitted in February 2014 for State Parks approval, and were approved in December 2014. In March 2014 the district was approached by several organizations and individuals requesting that the District consider taking over management of Robert Louis Stevenson State Park; after approval from the Board, staff in June 2014 submitted a proposal to State Parks to manage some aspects of RLS; this proposal has received favorable response, the necessary legislative authorization was approved as part of the proposed State budget for 2015-16. A free admission day including the dedication of the Ridge Trail/Vine Trail junction was held on July 27, 2014. State-grant funded roof repairs and day use area roadways were completed in November 2014. State Parks provided the District with a draft Agreement in mid-October of 2015; the draft agreement is still under review by State Parks. State Parks has now indicated that the new agreement probably won't be completed until the end of 2016. Cabin repairs and improvements are nearly complete for three cabins and a shower/toilet combo building.

Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area. Staff from the District and its partners met with the Vallejo City Manager in April 2014; the surplusing process has become more complicated and the City does not anticipate any action in the near future, but meanwhile the City Manager appears open to working with us to figure out a mutually beneficial outcome. Staff had a very interesting meeting with City of Vallejo water division staff and a tour of Lake Curry in late May. The Lake Curry property can only be described as a jewel, and the City of Vallejo would clearly like to divest it. District staff is presently exploring a broad array of options.
Vine Trail	A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.	The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June 2014 sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The District continues to coordinate with the Vine Trail on plans to route the Vine Trail through Bothe-Napa Valley State Park. A joint Vine Trail/Ridge Trail dedication event was held at Bothe on July 27, 2014. In March 2015 the Vine Trail initiated discussions with district staff about the possibility of the District providing maintenance for the entire Vine Trail. Syar Industries in March 2015 entered into an agreement with Napa Pipe and the Vine Trail to provide an easement for the trail connection between Napa Pipe and Kennedy Park. The Vine Trail Coalition has asked the District whether it would be willing and able to take on operation and maintenance of the Vine Trail as sections are completed, if adequate funding can be obtained. The Vine Trail Coalition, the County and the cities along its route, and the District are currently in discussions about which is the best entity to operate and maintain the trail. The County Board of Supervisors considered this issue on December 8, 2015, but no decisions were made. <u>A meeting with the TAC for the Napa County Transportation Planning Agency to continue the discussion about who should manage the trail was held January 14, 2016; no decisions were made at that time.</u>
<u>Completed Projects</u>		
Amy's Grove	Donation of 50 acres along Dry Creek and Wing Creek	The donation of approximately 50 acres of open space from the Chamberlain family to the District closed in December 2015.
Bay Area Ridge Trail	Realignment Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.
Bay/River Trail --	American Canyon to Napa Phase I Phase One--Eucllyptus Drive to Green Island Road	Constructed approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.
	Phase Two--A Pond 10	DFW surfaced the existing levee with gravel and opened the gate to the public in spring 2015.
	Phase Three--Soscol Ferry Road to Napa Pipe	Completed construction in spring of 2015 of 0.7 miles between Soscol Ferry Road and the Napa Pipe property in the Napa Valley Corporate Park. The contractor will need to return in the summer of 2015 to reapply stabilizer in those spots where it didn't set up due to cold and wet weather.
Berryess Peak Trail	Obtain right of way and construct trail to provide public access to extensive federal lands on Blue	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work

public access to extensive federal lands on Blue Ridge and to Berryessa Peak

parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February of 2013, again in early April, and again in late summer to determine the status of their review. In January 2014 DFW staff responded with an alternative entry sign design, and accepted our fence stile design. Volunteers installed the fence stile in March 2014. DFW installed the trail sign in late June 2015, though the sign copy is missing some information required by the trail easement that the trail uses after leaving DFW property. See attached picture. Staff has prepared two new signs to be placed at the termini of the private land trail easement that clearly state the rules for using the easement; these were installed by volunteers in late December 2015.

Berryessa Vista Acquisition

Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

Cedar Roughs/Smittle Creek

Acquisition of 443 acres providing public access to Cedar Roughs from Smittle Creek Day Use Area

Purchase of the property closed in December 2015.

Connolly Ranch

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

Oat Hill Mine Trail

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

Historic ROW Analysis

Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails

Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.

Linda Falls

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust

Master Plan Development

The Master Plan for 2008-2013 was approved in January 2009

Master Plan Update

First scheduled update to the Master Plan adopted in January 2009

Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.

Milliken Reservoir Trails and Picnic Area Feasibility Study

Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area

The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.

Moore Creek Open Space Park

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.

Napa River Ecological Reserve Improvements

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.

Napa River Ecological Reserve Restoration

This multi-year project resulted in the removal of the bulk of the invasive teasel that had taken over the 5 acre meadow at the entrance to the Reserve, and the construction of a short native plant interpretive trail. Work was done by volunteers, students, and paid contractors. In doing this work, several thousand students received a day of environmental education about native and invasive plants and riparian ecology.

Napa River Flood Control Easement

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

Newell Preserve Improvements

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from

Provide on-site water supply for group camparound for cattle	the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.
River to Ridge Trail Enhancements Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.	
River to Ridge Trail Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.
River to Ridge Trail Entrance Enhancements A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.	
River to Ridge Trail Correct drainage problems to trail can be used year-round.	Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.
Skyline Park Road and Trail Improvements Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.	
Skyline Park Concessionaire Agreement Renewal District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.	
Skyline Park Trail Improvements Major volunteer event to reroute and repair trails	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Skyline Park Facility Improvements Partner-sponsored improvement include a second greenhouse and a covered equestrian arena	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
State Parks Assume management of Bothe-Napa Valley State Park and keep it and the Rale Grist Mill	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Trichero Open Space Acquisition Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch Assist land trust with planning and possible joint management of trails, camping and picnic areas.	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.

Park Report for January 2016
Submitted by Ranger Sandy Jones & Jeanne Marioni

Bothe-Napa Valley State Park

Watch Dough McConnell's OpenRoad Sunday Feb 21st and tell your friends! The episode featuring our parks will re-air. Doug has been a great park supporter and is returning this month to film RLS too. We are most appreciative of the exposure.

The day after Thanksgiving was "get out and hike day". Save the Redwoods League sponsored free passes to CA state parks with redwood trees if people pre-registered. We received a check for \$720 from the League to cover the value of the passes issued to Bothe hikers. A good day for us! The League reports Bothe was so popular a hiking spot the number of passes issued to our park had to be limited!

Napa County's Risk Management and Emergency Services provided two AED's (Automatic External Defibrillator) through Queen of the Valley's "Heart Safe" Program. One AED will be at the mill and one at the Bothe. Queen of the Valley will provide training for our staff and volunteers.

We have received the lumber required for the repairs to the Visitor Center's front porch deck (CSPF grant) and the lumber needed to repair the front decking of the Milk Room (District).

We are considering installing an automated iron ranger near the Kiosk where the small iron ranger is. This station would be effective in capturing revenue that is lost when the Kiosk is not manned. The new station would be able to take credit cards and perhaps cash. We would apply for a grant in late February to cover most, if not all, of the cost.

We are designing and will order new rack cards for Bothe and Bale Mill for dissemination to the Chambers, Welcome Centers, wineries, hotels, etc.

CalMart, a longtime supporter of our parks, is donating the proceeds of their "ten cents a bag" program to our parks. They have about \$2,000 to give. The checks will be issued to NVSPA and NCRPOSD equally.

We continue to work with Landmarks re the Vintage Trailer Hitch-Up at Bothe-Napa August 20 & 21, 2016! We hope to develop this event into an annual happening at Bothe. Please mark your calendars now.

Rob is finishing the last few details on the cabins. Gas lines are in and working. Heaters have been tested and are working fine. We are preparing the necessary paperwork for check-in, check-out, security deposit, etc.

Another large tree fell over Ritchey Trail and was removed by our awesome crew.

Marilou had an electrical issue that was repaired by a local tractor company. While she was down, she was greatly missed by the rest of the crew but she has returned and is busy again moving rocks and grading parking pads for the cabins.

Robert Louis Stevenson

It has been rainy, cold, wet and snowy at RLS this month.

Late February we will submit the grant application to CSPF for money to match the \$7,500 donation we received to repair trails at RLS.

As mentioned above, Doug McConnell will be at RLS in February to film another episode for his show, OpenRoad. He will film the beautiful vistas and trails and will talk about the park's history and Robert Louis Stevenson.

Bale Grist Mill

Thanks miller Mario, we received a \$1,000 donation to the mill from a visitor from Switzerland who was impressed by the mill buildings and Mario's fantastic tour.

The lock on the gate at the foot of the mill's driveway has broken and will be repaired by a longtime mill volunteer so we will be able to secure our driveway again.

We are in the process installing the small pump and the large pump has been removed to see if it can be repaired or needs to be replaced.