



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
*Director Ward One*

Tony Norris  
*Director Ward Two*

Guy Kay  
*Director Ward Three*

Dave Finigan  
*Director Ward Four*

Myrna Abramowicz  
*Director Ward Five*

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

**Monday July 12, 2010 2:00 P.M.**  
1195 Third Street, Third Floor, Napa, CA 94559

#### GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:10 P.M. Presentation by the City of American Canyon, and direction to staff, regarding City request for District to hold a conservation easement on the Clark Ranch West property northwest of the intersection of Eucalyptus Road and Wetlands Edge Drive.

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of May 10, 2010 and June 14, 2010.
- B. Consideration and potential approval of professional services agreement to conduct surveys and tests and prepare plans for the proposed Moore Creek Park.
- C. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.
- D. Consideration of and potential approval of response to the 2009-2010 County Grand Jury report.
- E. Review of the District Projects Status Report.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendaize such matters, unless specifically noted otherwise.

7. Adjournment



Napa County Regional Park  
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Director Ward Two

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Director Ward Five

## MINUTES

### BOARD OF DIRECTORS SPECIAL MEETING

Monday May 10, 2010 2:00 P.M.  
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order and Roll Call

Meeting was called to order by President Abramowicz.  
Directors Finigan, Kelly, Kay, Norris and Abramowicz were present.

2. Public Comment

Barry Christenson provided the district with the book *Managing Mountain Biking* and discussed possible conflicts on trails between hikers, bikers and equestrian users.

3. Set Matters

2:05 p.m.. Presentation by Napa County Tobacco Advisory Board regarding smoking in District parks.

Jim Tennant gave the presentation and requested that the Park District adopt a Smoke Free Ordinance in our local parks.

2:30 pm Presentation by Bob Russell on behalf of the Napa County Transportation Planning Agency regarding the draft climate action plan for Napa County

Bob Russell gave the report.

4. Administrative Items

A. Consideration of and potential approval of Minutes of Board of Directors' meeting of March 8, 2010.

Minutes were approved as presented.  
GK-TN-DF-HK-MA

B. Public Hearing to receive comments on and consideration and potential actions on the District's proposed Moore Creek Park comprised of 673 acres owned by the District and 970 acres owned by the City of Napa on the north side of Lake Hennessey, including:

- a. authorization for General Manager to apply for a County Use Permit to develop and operate Moore Creek Park.
  - b. Adoption of a Mitigated Negative Declaration pursuant to the California Environmental Quality Act.  
 Directors voted to extend the public comment period to June 14, 2010. No action was taken.  
 TN-GK-DF-HK-MA
- C. Consideration and potential approval of the acceptance of a non-motorized public access easement from VCC-Napa LLC, and authorization for the Board President to execute a Certificate of Acceptance pursuant to California Government Code Section 27281, for a section of the Napa River and Bay Trail within the Napa Valley Corporate Park (APN# 046-630-007).  
 Directors voted to Authorize Board President to execute a Certificate of Acceptance for a public access easement on parcel APN# 046-630-007.  
 HK-DF-GK-TN-MA
- D. Consideration and potential action on Segments 7 and 8 of the Napa River and Bay Trail between Anselmo Court and Soscol Ferry Road, including:
- a. Receipt of report on professional services contract for preparation of engineering specifications and bid documents and
  - b. Approval of Resolution authorizing application for and receipt of grant funds.  
 Directors received the report and voted to approve the resolution.  
 TN-GK-HK-DF-MA
- E. Consideration of and potential authorization for Board President to execute agreement with the California Department of Fish and Game for the construction and operation of the Napa River and Bay Trail along the eastern perimeter of the former salt plant site to the north and south of Green Island Road.  
 Directors voted to authorize Board President to execute an agreement with the California Department of Fish and Game for the construction and operation of the Napa River and Bay Trail between City of American Canyon property west of Eucalyptus Drive and Fagan Marsh north of Green Island Road.  
 HK-GK-DF-TN-MA
- F. Receipt of report and potential direction to staff regarding budget projections for FY 2009-10 and FY 2010-11.  
 Directors received the report and directed staff to move forward as proposed.
- G. Consideration of and potential action on the State Parks and Wildlife Conservation Trust Fund Act of 2010.  
 Directors approved a motion indicating District endorsement of the initiative.  
 DF-TN-HK-GK-MA

- H. Consideration of and potential adoption of position on AB 2279 (Evans) authorizing the sale of Skyline Park from the State to the County of Napa.

Directors voted to adopt a motion of support for AB 2279 (Evans) declaring as surplus the property containing Skyline Wilderness park and authoring its sale to the County of Napa.  
TN-GK-DF-HK-MA

- I. Review of the District Projects Status Report.

John Woodbury gave the report with discussions on Bay Area Ridge Trail, Berryessa Estates, Blue Ridge - Berryessa Peak Trail, Moore Creek, River to Ridge Trail, Rector Ridge and South Napa Wetlands.

- J. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager

John Woodbury gave the report.

5. Announcements by Board and Staff

- Director Myrna Abramowicz reported that she had received an invitation to the Farm Bureau VIP Reception.
- Director Guy Kay announced that he will be meeting with the CEO of Rails to Trails and will give the Board an update at the next meeting.
- Director Dave Finigan announced that he will be speaking about the District at the SIRS meeting.

6. Agenda Planning

7. Adjournment

Meeting was adjourned to the Regular Park & Open Space District Meeting of June 14, 2010.

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MYRNA ABRAMOWICZ, Board President

ATTEST:

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MELISSA GRAY  
District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



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## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday June 14, 2010 2:00 P.M.  
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order and Roll Call

Meeting was called to order by President Abramowicz.  
Directors Finigan, Kelly, Kay, Norris and Abramowicz were present.

2. Public Comment

None

3. Set Matters

3:00 pm. A. Public Hearing and consideration and potential action regarding proposed District budget for Fiscal Year 2010-11 (see item 4.G for staff report)  
President Abramowicz opened the public hearing. There were no public comments, and she closed the hearing. The Directors unanimously approved the recommended budget for FY 2010-11.

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of May 10, 2010. (POSTPONED TO JULY MEETING)  
No action taken.
- B. Consideration of and direction to staff regarding the project description for the District's proposed Moore Creek Park comprised of 673 acres owned by the District and 970 acres owned by the City of Napa on the north side of Lake Hennessey.  
Directors received public comment, and provided direction to staff on the questions discussed and related to the project description, indicating continued support for including camping and designing it to serve as broad a cross section of the Napa community as

possible. President Abramowicz appointed an *ad hoc* committee consisting of Directors Kay and Norris to work with staff in evaluating options.

- C. Consideration of and direction to staff regarding potential policy on smoking in parks and trails owned and/or managed by the District.  
Directors directed staff to draft a policy indicating that smoking in parks and trails owned and/or managed by the District is generally prohibited, with specific restrictions or exceptions tailored to the circumstances related to each park or trail.
- D. Consideration of and potential adoption of position on AB 1962.  
Directors voted to approve a motion supporting AB 1962 (Chesbro) related to regional park districts accepting irrevocable offers of dedication.  
GK-TN-HK-DF-MA
- E. Consideration and potential approval of professional services contract with Gallina LLP, Certified Public Accountants, in an amount not to exceed \$5,250 to perform the independent financial audit of the District for fiscal year 2009-10.  
Directors voted to approve the proposed professional services contract for preparation of the District's independent financial audit for FY 2010-11  
DF-GK-TN-HK-MA
- F. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager  
John Woodbury gave the report.
- G. Consideration of and potential action on adjustments to the District budget for Fiscal Year 2009-10.  
Directors unanimously approved the recommended budget adjustments for FY 2009-10.
- H. Consideration of and potential appointment of Board Ad Hoc Committee to develop response to the 2009-2010 County Grand Jury report (no staff report)  
Directors Dave Finigan and Guy Kay will draft a response for Board discussion at the July 12, 2010 meeting.
- I. Review of the District Projects Status Report.  
John Woodbury gave the report with discussions on Moore Creek, Oat Hill Mine Trail, River to Ridge Trail and Skyline Park.

#### 5. Announcements by Board and Staff

- Director Guy Kay announced that the City of Calistoga is reworking a bike plan to connect to the Oat Hill Mine Trail to the Vine Trail.
- Director Tony Norris announced that he will be retiring from the City of Richmond August 1, 2010 and will be a more available resource to the Board.
- Director Myrna Abramowicz announced that she will be a speaker at the River to Bay Trail ribbon cutting.
- Director Myrna Abramowicz announced that she was interviewed as a Board member of the District for an article for the Yountville Sun and Napa Valley Life.

6. Agenda Planning

There will be a presentation at the July 12, 2010 meeting regarding Clark Ranch West.

7. Adjournment

Meeting was adjourned to the Regular Park & Open Space District Meeting of July 12, 2010.

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MYRNA ABRAMOWICZ, Board President

ATTEST:

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MELISSA GRAY  
District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

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Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: July 12, 2010  
Agenda Item: 4.B  
Subject: Consideration and potential approval of professional services agreement to conduct surveys and tests and prepare plans for the proposed Moore Creek Park.

### Recommendation

A recommendation will be provided at the meeting.

### Background

Staff issued a request for proposals (RFP) for professional services for Moore Creek on April 26, 2010. The requested scope of services included surveying, civil engineering and architectural work related to proposed improvements for Moore Creek Park. These improvements include widening and paving the entry road up to the staging area, septic and/or gray water treatment related to the proposed camping, and design of the proposed tent cabins, restroom and shower facility. The RFP was sent to every civil engineering and architectural services firm known to have an office in Napa County, as well as similar firms elsewhere who have requested to receive such RFP's. Seven responses were received by the deadline of May 25, 2010.

Subsequent to receipt of the proposals, at staff's request the Board of Directors at its June meeting appointed an *ad hoc* committee consisting of Directors Kay and Norris to work with staff in reviewing the proposed improvements in terms of scope, location and timing. The committee has not completed its deliberations, but staff is recommending to the committee that the District consider continuing going forward with the day use and primitive camping (on the eastern knoll only, not up-canyon) aspects of the park but dropping further consideration of the proposed tent cabins and shower facility at this time. If this approach is adopted by the Board, it would not be until some point after the park has been opened to public day use, and is operating smoothly, that the question of the tent cabins and shower facility would be reconsidered.

To assist the committee in developing its recommendation to the Board, staff recommends going forward with the award of the professional services contract. At the same time, because the tent cabin and shower facilities may end up being dropped from the current proposal, staff has been working to revise the professional services scope of work to ensure that it focuses on those design and technical issues which are relevant for day use and primitive camping, and for helping the committee decide whether to recommend continuing with, deferring or dropping consideration of the tent cabins. Staff is also amending the scope to add design of a new septic system for the existing ranch house so that it meets current County design and setback standards.

At the time of preparation of this agenda report, staff had not completed negotiations with the top ranked professional services team related to the revised scope of work. If these negotiations are complete prior to the Board meeting, staff will at the meeting present a recommendation regarding the award of the professional services contract. If negotiations have not been successfully completed, staff will recommend deferral of this item to a subsequent meeting of the Board.



Napa County Regional Park  
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## STAFF REPORT

Date: July 12, 2010  
 Agenda Item: 4.C.  
 Subject: Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager

### Recommendation

Receive the report.

### Background

Section III.A (7) authorizes the General Manager to bind the district for supplies, materials, labor and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A(8) of the By-Laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors. Pursuant to this authorization, the following information is provided to the Board.

<u>Date</u>	<u>Purpose</u>	<u>Source / Recipient</u>	<u>Amount</u>
6/9/2010	OHMT expense reimbursement	JOHN WOODBURY	\$93.71
6/9/2010	Moore Creek maintenance	DEPENDABLE SEPTIC SYSTEMS	\$425.00
6/9/2010	Moore Creek--May expense reimbursement	JOHN WOODBURY	\$204.26
6/15/2010	Moore Creek May expense reimbursement	CJ YIP & ASSOCIATES	\$394.96
6/30/2010	Moore Creek trail planning	CHANDLER & CHANDLER	\$3,532.50
6/30/2010	Moore Creek June expense reimbursement	JOHN WOODBURY	\$87.88
6/9/2010	Moore Creek May transportation reimbursement	JOHN WOODBURY	\$105.00
6/30/2010	Moore Creek June transportation reimbursement	JOHN WOODBURY	\$42.00
6/9/2010	May office expense reimbursement	JOHN WOODBURY	\$96.01
6/21/2010	Legal ad—budget hearing	NAPA VALLEY PUBLISHING	\$107.26
6/30/2010	June Transportation reimbursement	JOHN WOODBURY	\$70.50
6/15/2010	R2R Trail expense reimbursement	CJ YIP & ASSOCIATES	\$636.23



Napa County Regional Park  
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## **STAFF REPORT**

Date: June 14, 2010

Agenda Item: 4.D

Subject: Consideration of and potential approval of response to the 2009-2010 Napa County Grand Jury Final Report

### Recommendation

Approve the attached response to the recommendations contained in the 2009-10 Napa County Grand Jury Final Report

### Background

Each year the Napa County Grand Jury reviews the activities of selected public agencies and issues a report on their findings. The governing board of each agency which is reviewed by the Grand Jury is required to submit a response to the recommendations contained in the Grand Jury report.

On May 24, 2010 the Grand Jury issued its Final Report related to the Napa County Regional Park and Open Space District. At its June 14, 2010 meeting the Board of Directors appointed an *ad hoc* committee consisting of Directors Kay and Finigan to work with staff in reviewing and preparing a response to the Grand Jury report on the District. Attached is a draft response for consideration by the full Board.



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## D R A F T

July 12, 2010

The Honorable Stephen T. Kroyer  
Presiding Judge, Superior Court of California—Napa County  
825 Brown Street  
Napa, CA 94559

RE: Response to Grand Jury Report of May 24, 2010

Dear Judge Kroyer:

The Napa County Regional Park and Open Space District Board of Directors appreciates the thoughtful and supportive comments made by the Grand Jury in its Final Report on the Napa County Regional Park and Open Space District which was issued on May 24, 2010. As required by Section 933(c) of the California Penal Code, the District Board has approved the following response to the three recommendations made in the Final Report.

*Recommendation #1: The District present the annual budget to the public in such a way as to state clearly which funds are obtained from the County and which are from outside grants for operations, capital improvements, and acquisitions.*

*Response #1: The District already implements this recommendation.*

The District's budget for each year since formation of the District does clearly separate which funds are obtained from the County and which are from outside grants, as well as distinguish between capital, acquisition and operational purposes. The County's Budget, on the other hand, does not separate out the various distinctions of the funding, which may be what this recommendation is referencing. Although it would be beneficial to the District to have the County's budget reflect the same line items as in the District budget, it is not under the District's control to do this. The County does maintain detailed support of the funding breakdown and it is consistent with the District's Budget.

It should be noted that the graph on page nine of the Final Report is somewhat misleading in that it combines operating and capital grants from the County to the District, and therefore concludes that County support for the District has been roughly twice what was projected for operating expenses prior to formation of the District. In fact, as the District budget documents indicate, the County's grant funding for District *operating* expenses has averaged less than the \$300,000 to \$350,000 per year projected by the County prior to the establishment of the District.

*Recommendation #2: The District disclose to the public, by notation, the SPAF funding and disbursements in both the District's annual budget and audit report.*

*Response #2: The District will include a notation in the Management Analysis for the next District audit regarding the potential for a future District role in the acquisition of Skyline Park, as recommended in the Final Report.*

The set-aside for the SPAF (the "Skyline Park Acquisition Fund") is solely a County budget matter, and is not in any way controlled by the District. Skyline Park is managed by the County, through a lease with the State; the District at this time has no legal or formal role in the management of the park. It is the County, not the District, which is the sponsor of state legislation that would authorize the sale of the land to the County. Should that legislation pass, and the County and the State successfully enter into a purchase and sale agreement, it may turn out that the County and District will agree that management and/or ownership of the park should be transferred to the District. .

Since there could be a future management and/or ownership role for the District related to Skyline Park, the District Manager will provide a brief statement in the Annual Audit indicating this potential role and the funding which has been set aside by the County.

*Recommendation #3: The District staff prepare a plan and timeline for a reduction in County funding and present it to the BOD.*

*Response #3: The District Board does not believe this recommendation is warranted at this time but will revisit this issue in 2011 as part of the already planned first update to the District's Master Plan.*

The District has devoted considerable thought to the long-term finances of the District. The District's Master Plan, adopted in January 2009 and subsequently received by the County Board of Supervisors, lays out a multi-year financial and organizational strategy. The strategy says, in essence, that the District must establish a positive track record of accomplishment, responsiveness and efficiency, using its current, albeit limited, funding, before it should consider asking the voters for additional funding.

The Final Report notes the District has operated diligently and frugally, and made substantial progress toward its goals. The Final Report also notes the District has the legal authority to ask the voters for certain types of dedicated tax revenues, and that prior to the formation of the District, it was anticipated that within a few years after formation the District would seek voter approval for dedicated tax revenues. In light of these observations, Recommendation #3 appears to be saying the District should seek a tax increase (since there is currently no other way to reduce County financial support without eliminating the District). The District appreciates the Grand Jury's faith in the District that is implied by this recommendation, and the District Board would very much like to have a dedicated and predictable source of long-term funding.

However, shortly after the formation of the District, the local, national and international economies were hit extremely hard. In addition to the hardship that this has caused to individuals and businesses, the economic situation has placed serious fiscal burdens on all levels of government and the programs and services provided by the public sector. In light of this, the District Board believes that now is not the appropriate time to be contemplating a new tax.

Given the current state of the economy, the key challenge for the District at this time is to focus on the planning and permitting for as many as possible of the worthy projects included in its Master Plan. Only after it has done all that it can with its current funding should the District decide whether it makes sense to ask the voters for new, dedicated revenues to complete and operate the projects which cannot be pursued without additional funding. Should it decide to pursue approval of dedicated tax funding, this approach will allow the District to provide the voters with the detail they deserve regarding how their taxes would be used.

It should also be noted that the amount of funding provided by the County for parks and open space is primarily a policy matter for the County Board of Supervisors. While the voter-approved ballot measure which increased the Transient Occupancy Tax in 2004 placed the new revenues into the General Fund, without specific earmarks, parks and open space was clearly identified as one of the purposes for which the new funds were intended. Given the magnitude of unfunded park and open space needs in Napa County, as long as the County Board of Supervisors continues to support and have faith in the work of the District, the District believes any future District efforts to obtain new funding should be for the purpose of accomplishing more, and not reducing the County's use of TOT funds for park and open space purposes.

On a final note, the District Board appreciates the Commendations included in the Final Report. We are especially proud of our successful and ever-increasing use of volunteers. We have focused considerable efforts on building a strong volunteer base, not only because of the economic value which volunteers provide, but also because we believe strong community involvement is essential to the long-term effectiveness of the District, and our success in preserving and allowing public enjoyment of Napa County's special open spaces.

Sincerely,

Myrna Abramowicz  
President, Board of Directors

Plan of Projects

Status Report for July 12, 2010

Name of Project	Description	Status
Bay Area Ridge Trail Realignment	Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	Ridge Trail Board has approved evaluating the amended alignment. District staff is working with the Ridge Trail and other partners to prepare the evaluation. Sonoma County agency staff have prepared an initial analysis of trail alignments on the Sonoma side of the Napa-Sonoma border.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	<p>Phase One--Euclptus Drive to Green Island Road Feasibility study completed. Phase one (American Canyon to Green Island Rd) CEQA review and Use Permit done. The contract for a \$1,032,300 California River Parkway Grant has been signed. Agreements between the Waste Management Authority, City of American Canyon and the District for the landfill loop have been signed. <u>The District-DFG Agreement has been signed. The Authority has approved the necessary amendment to the landfill closure permit. Next step is for the District to obtain the services of a civil engineering firm to prepare plans and specifications.</u></p> <p>Phase Two--Green Island Road to Soscol Ferry Road Questa has completed the draft PUC permit application for a public crossing of the SMART tracks. <u>All parties intrested in the railroad crossing met on site on June 30,2010; further negotiation with SMART will be needed.</u> DFG has agreed, subject to further environmental review, to allow the trail to run along the eastern edge of Fagan Marsh. <u>LSA Associates is continuing biological survey work for this segment.</u></p> <p>Phase Three--Soscol Ferry Road to Napa Pipe All permits and permissions have been obtained, and construction bid documents are done. The project is ready to go to construction as soon as funding can be obtained. <u>NCTPA has included this project in its request to MTC for funding in the regional 2011 Transportation Improvement Plan.</u></p>
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	The District has applied to BLM for the no-fee transfer of this property. CDF and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. A community meeting with about two dozen attendees was held March 10, 2009 at the Pope Valley Farm Center to get input from and determine level of support in the community. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. The District has allowed excess soil from a nearby public project to be disposed of on this property, which saves them money and facilitates the eventual construction of the fire substation; <u>staff is working on a drainage easement to the County to assure the County takes care of the extension of the storm drain under this new fill.</u> CDF crews did extensive fire break work in 2009 to protect the residences next to the BLM land. It appears CDF crews will be available again in 2010 and will clear brush along the main ridgeline where the future trail alignment is proposed.
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. No further work is anticipated until Lake Berryessa Trail planning is completed by Berryessa Trails and Conservation.
Blue Ridge/Berryess Peak Trail	Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. Undertook a reconnaissance of the trail route in December 2008. Based on this reconnaissance, a revised easement description was drafted, approved by the landowner and recorded. Botanical surveys field work needed for CEQA review is complete. At Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. District staff and volunteers have flagged the route of the trail through the Ahmann property.
Camp Berryessa	Redevelopment of former Boy Scout Camp into a group/environmental education camp.	MOU with Bureau of Reclamation gave the District an 18 month period to develop a feasibility study for the camp. BOR has completed its cultural survey of the site. The District has completed the feasibility report, and BOR has reviewed and supports the conclusions. The District has prepared a draft land use agreement, which is undergoing review by BOR. <u>The Coastal Conservancy has expressed preliminary support for funding most of the cost of construction for Option A.</u>
District Non-profit Foundation	Organize a non-profit foundation to raise funds for District projects	The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Board members are contacting potential future members of the foundation governing board.



<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>This project is being combined with the Milliken Ridge Trail project for purposes of seeking City of Napa approvals to construct and operate trails on their property. The Napa City Council in November, 2009 directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010.</p>
<p>Milliken Reservoir Trails and Picnic Area Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park Development Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>The gatehouse well has been drilled, pump installed, well flushed, water quality tested, and bids for installing water treatment system are being sought; the ranch house well has been drilled and pump installed. Unfortunately, the water is excessively salty and probably not usable. An agreement for surveying the boundary between the District property and adjacent private property to the east has been signed, but the survey is going slowly. Volunteers demolished a large old shed in early September, constructed a new boundary/pool fence at the ranch house in October, in November planted 250 willows, oaks and buckeyes to stabilize a section of creek bank; in February demolished 3 additional decrepid structures and removed French broom, and in March constructed most of the security fence for the ranch house pool and removed French broom. Temporary irrigation for the creek bank restoration was installed in early May, <u>and a decrepid shed at the gate house was demolished and 30 yards of trash was removed in June. Work on a Proposed Negative Declaration, Use Permit application and operating agreement with the City of Napa continues. An RFP for engineering and architectural services was issued in June 2010.</u></p>
<p>Napa River Ecological Reserve Restoration Remove invasive plants and restore native vegetaion in the entryway meadow, replace damaged signage and information panels, restorate the interior trail and interpretive elements, and if feasible install a seasonal bridge, using a \$100,000 grant from the State Coastal Conservancy.</p>	<p>The California Conservation Corps completed a first round of mechanical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May 2010. <u>In June the CCC did follow up chemical spraying and completed construction of the interpretive path.</u></p>
<p>Oat Hill Mine Trail Improvements to first 1/2 mile of trail next to Calistoga</p>	<p>The project is on hold pending resolution of litigation. The judge hearing the legal challenge to the trail in December 2008 denied the substance of the issues raised by the plaintiff. The plaintiff in late April 2009 selected new legal counsel to represent him; this was the third legal counsel he has used on this case. The court case was scheduled to be heard on December 16, 2009, was postponed until February due to the judge's illness, was postponed until March due to plaintiff's illness, and on March 1st in the courtroom the plaintiff fired his attorney and obtained a continuance until June. At the June court hearing the judge threw out the lawsuit for failure of the plaintiff to have an attorney and to pursue the litigation in a timely way. Still remaining to be heard is a cross-complaint by the County which is intended to get judicial approval for a specific surveyed right-of-way. <u>County staff is preparing the necessary survey documents.</u></p>
<p>Oat Hill Mine Trail Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending.</p>
<p>Rector Ridge/Stags Leap Ridge Trail Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff is preparing an update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and is being positively viewed by the Veterans Home administration. District and Veterans Home staff met on June 30, 2009 to develop a strategy to allow the project to go forward. In late February 2010 the Veterans Home staff indicated they may have a revised strategy for moving forward; but after discussion this did not appear like the way to go, so discussions are continuing.</p>
<p>River to Ridge Trail Lot line adjustment to legalize River to Ridge Trail as constructed (it curenly encroaches on private property in two locations)</p>	<p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded. If the County ends up not being able to purchase Skyline Park, including the area with the River to Ridge Trail, then the County and the state will need to record a new trail alignment easement description.</p>
<p>River to Ridge Trail Correct drainage problems to trail can be used year-round.</p>	<p>Two volunteer work weekends in March and April and two more in May were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. About 50 feet of the trail still needs to be surfaced with quarry fines.</p>

Skyline Park Improvements	Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area	Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer approved in concept by the flood control district. Park District staff has prepared the first draft of a transfer agreement. The Flood District and staff are continuing to research details related to completing the transaction. Attorney's for the flood district have concluded it would be better from their perspective for the flood district to retain ownership of the property, but to grant an access and habitat restoration easement to the district.
Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	Staff-level discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. District staff and our partners are continuing to research issues related to the property, including potential public access locations, potential trail alignments, and easements and other encumbrances which affect the property. The State Coastal Conservancy has indicated an interest in assisting with the funding necessary to purchase the property. We are now waiting for the City to complete title research for the property so that an appraisal can be prepared. The surplusing process has slowed down due to new discussions between the City and residents of Green Valley over overall water supply arrangements. The District is working with the American Land Conservancy to find funding for the acquisition.
Vine Trail	A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal	The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 subitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition.
Wild Lake Ranch	Possible joint management of trails, camping and picnic areas through agreement between the Land Trust, the District and State Parks	The District is participating in the development of a strategic plan for the property, together with other public lands in the area, that is being led by the Land Trust of Napa County. The advisory committee has met once, and completed a field trip to inspect the property. The planning process was put on hold due to the freeze in the state bond-funded grant; however, the freeze was mostly lifted in August and the planning process has restarted. A community input meeting was held on March 24, 2010.

**Completed Projects****Berryessa Vista Acquisition**

Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

**Connolly Ranch**

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

**Oat Hill Mine Trail**

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

**Linda Falls**

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust

**Master Plan Development**

The Master Plan for 2008-2013 was approved in January 2009

**Moore Creek Open Space Park**

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. Trail reroute to remove two stream crossings mostly completed in May 2009. New heater installed in gatehouse in

**Napa River Ecological Reserve Improvements**

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.

**Napa River Flood Control Easement**

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

**Newell Preserve Improvements**

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells. Provide on-site water supply for group campground and so cattle can be restricted from access to riparian areas.

**River to Ridge Trail Enhancements**

Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.

**River to Ridge Trail Entrance Enhancements**

A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

**Skyline Park Improvements Phase I**

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

**Skyline Park Protection**

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park.

**Skyline Park Concessionaire Agreement Renewal**

District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.