



**Napa County Regional Park
and Open Space District**

Harold Kelly—Vice President
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan—President
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

Monday September 15, 2008 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:15 pm

- A. Discussion with Tracy Schulze, Napa County Assistant Auditor-Controller, of proposed format and content for monthly reporting of the District's financial status (verbal presentation--no advanced written materials).

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of August 11, 2008.
- B. Presentation by Barry Christian on behalf of the NCTPA Napa Greenway Feasibility Study (verbal presentation—plan available for downloading at <http://www.nctpa.net/docs/Napa%20Greenway%20Feasibility%20Study.pdf>)
- C. Receipt of report on expenditures, encumbrances and donations approved by the General Manager (RCD agreement for NRER)
- D. Authorization for General Manager to make payments to United Site Services and Upper Valley Disposal for services at the Napa River Ecological Reserve.
- E. Consideration of possible extension of exercise of option and escrow closing dates for the Moore Creek Open Space Park acquisition.
- F. Review of Projects Status Report.
- G. Consideration and potential approval of accepting a trail easement from John and Judy Ahmann (APN #015-260-004 and 015-260-010) along Blue Ridge east of Lake Berryessa
- H. Review of draft Master Plan.
- I. Potential items—meetings, formation of foundation—presentation by EBRPD Foundation members, Ahmann trail easement, Consideration and approval of a modified proposal to be submitted to the City Council of the City of Napa for trails on the Milliken property owned by the City of Napa.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters, unless specifically noted otherwise.

- A. Consideration of cancellation of the Regular Board Meeting of October 13, 2008 and setting of a Special Board Meeting for October 20, 2008.

7. Adjournment



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DRAFT
MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday August 11, 2008 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

1. Call to Order

The meeting was called to order at 2:03 p.m.
All Directors present.

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of July 14, 2008.
Directors voted to approve the Minutes as presented.
TN-MA-DF-GK-HK
- B. Consideration of maintenance contract for the Napa River Ecological Reserve
Directors voted to approve the Contract as stated.
MA-TN-HK-GK-DF
- C. Authorization of receipt of grant augmentation for the Napa River Ecological Reserve.
Directors voted to approve the grant augmentation.
HK-GK-DF-MA-TN
- D. Consideration and potential approval of amendment to the District By-laws related to the acceptance of donations.
Directors voted to approve the By-Law amendment.
GK-TN-DF-MA-HK

- E. Receipt of report on expenditures, encumbrances and donations approved by the General Manager.
John Woodbury presented the report. No action taken.
- F. Review of Projects Status Report.
John Woodbury presented reports on Berryessa Vista, Camp Berryessa, Moore Creek Acquisition, Skyline Park, Vallejo Lakes, Wild Lake Ranch, Oat Hill Mine Trail, and the Newell Preserve.

5. Announcements by Board and Staff

- ▶ Director Dave Finigan reported that John Woodbury's position has been reclassified as Manager of Parks & Open Space.
- ▶ Director Myrna Abramowicz reported that the Park District will be represented at the August 31, 2008 Symphony on the River.
- ▶ Director Tony Norris reported that the CARPOSA Annual Conference will be held in Petaluma on September 10-12, 2008.

6. Agenda Planning

- A. Consideration of changing the upcoming September Board meeting date to September 15, 2008
Directors voted to cancel the regular Park & Open Space District meeting on September 8, 2008 and schedule a special Park & Open Space District meeting for September 15, 2008.
GK-TN-DF-HK-DF

7. Adjournment

Meeting was adjourned to the Special Park & Open Space District Meeting on September 15, 2008.

HAROLD KELLY, Board Vice President

ATTEST: _____
MELISSA VON LOESCH
District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: September 15, 2008
Agenda Item: 4.C
Subject: Receipt of report on expenditures, encumbrances and donations approved by the General Manager

Recommendation

Receive this report on expenditures and encumbrances approved by the General Manager.

Background

Section III.A (7) authorizes the General Manager to bind the district for supplies, materials, labor and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A(8) of the By-Laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Pursuant to this authorization, the following information is provided to the Board.

Date	Purpose	Recipient	Amount
8/14/08	Appraisal for Moore Creek Acquisition	Stahr and Associates	\$3,850.00
9/2/08	CEQA Filing Fee	Napa County Registrar	\$50.00
8/26/08	Napa River Ecological Reserve Trash and Recycling Disposal	Upper Valley Disposal	\$87.81
8/26/08	Napa River Ecological Reserve portable toilet maintenance	United Site Services	\$306.34
8/26/08	Napa River Ecological Reserve portable toilet maintenance	United Site Services	\$306.34
8/14/08	Conference Registration	CARPOSA	\$125.00



Napa County Regional Park
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STAFF REPORT

Date: September 15, 2008

Agenda Item: 4.D

Subject: Authorization for General Manager to make payments to United Site Services and Upper Valley Disposal for services at the Napa River Ecological Reserve.

Recommendation

Authorize the General Manager to make payments to United Site Services for portable toilet services, and Upper Valley Disposal for trash and recycling pickup services, at the Napa River Ecological Reserve

Background

The Board of Directors at its August 11, 2008 meeting authorized receipt of a budget augmentation of \$13,750 for fiscal year 2008-09 to pay for the cost of maintenance services at the Napa River Ecological Reserve. Separately, the District approved assumption of the County's contract with Joaquin Landscaping for litter and graffiti cleanup. By contrast, services provided by United Site Services and Upper Valley Disposal have been provided not by formal agreement but by purchase order. Rather than report every month on the routine payments for these services, the Board is requested to authorize the General Manager to make these payments, provided they will not result in the District exceeding its adopted budget for Reserve maintenance.



Napa County Regional Park
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STAFF REPORT

Date: September 15, 2008
Agenda Item: 4.E
Subject: Consideration of possible extension of exercise of option and escrow closing dates for the Moore Creek Open Space Park acquisition

Recommendation

Authorize the General Manager to extend the exercise of option and escrow closing dates for the Moore Creek Open Space Park acquisition

Background

The District entered into an Option, Purchase and Sale Agreement on June 30, 2008 with the Delabriandais family to acquire 673 acres of property in the Moore Creek Watershed. The agreement sets a deadline of October 15th by when the District must decide whether to exercise the option, and December 31st for the close of escrow. During the option period the seller needs to satisfy several conditions, including correcting a deficiency in their title to the property that was noted by the Preliminary Title Report. The attorney for the sellers has indicated it will take a little longer to clear up the title problem than initially expected, and has requested a 30 day extension of the deadlines.

Staff is requested authorization for the General Manager to approve an amendment to the Agreement to extend the deadlines as necessary to enable the sellers to meet their obligations under the Agreement.

Plan of Projects

Status Report for September 15, 2008

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	Feasibility study completed. A Negative Declaration under the California Environmental Quality Act has been completed, and a Use Permit obtained, for the first phase of the project (American Canyon to Green Island Road. The District in June 2008 was awarded a \$1,032,300 grant from the California River Parkway Grant Program. The City of American Canyon has obtained agreement from the Department of Fish and Game for a proposed spur trail that will provide a direct connection to the Napa River, and the City and District are close to an agreement with the Napa-Vallejo Waste Management Authority for another spur trail that would provide a second direct access to the River and loop around the landfill. The County Board of Supervisors has approved \$50,000 in funding for the District to complete CEQA for the remainder of the trail. A recent meeting with DFG revealed a problem with the design of the levees for pond 10 (north of Green Island Road) which will significantly delay the implementation of the second phase of the trail.
Berryessa Estates	Bureau of Land Management has declared 160 acres next to Berryessa Estates as surplus, and BLM has expressed willingness to transfer to District under their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	Draft trail plan prepared. CDF has indicated its crews will be available to clear brush for a combined firebreak and trail; crews cost \$200/day. Next step is to hold another community meeting in Berryessa Estates to get input from and determine level of support in the community, then submit RPP application to BLM
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detail GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. A letter introducing the District and the park adjacent and nearby landowners is in preparation, and planning for signage and gate(s) is underway. A local Boy Scout troop has agreed to design and construct the entry kiosk for the park.
Camp Berryessa	Redevelopment of former Boy Scout Camp into a group/environmental education camp.	MOU with Bureau of Reclamation has been approved by BOR and by the District granting District an 18 month period to develop a plan for the camp. Questa Engineering has begun work on the plan, and has met on site with staff to discuss issues and preliminary ideas.

<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey</p>	<p>Next step is to complete draft trail plan, management plan and CEQA review.</p>
<p>Master Plan Development</p>	<p>Board Master Plan subcommittee presented the plan outline, and some illustrative section, to the Board at the March meeting. The draft plan is scheduled for Board review in September.</p>
<p>Milliken Reservoir Trails and Picnic Area Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and the Board of Directors has accepted the feasibility study. District staff is in active discussions with City of Napa staff to develop a draft agreement and operations plan that can be presented to the City Council for direction prior to completing environmental review for the proposed project. City staff has asked for modifications to the proposal. District staff has been discussing these modifications with the Ridge Trail Council. A revised proposal will be brought to the District Board prior to a formal submittal to the City Council.</p>
<p>Moore Creek Acquisition and Park Development Acquisition of 673 acres of open space adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>District has entered into an option to purchase the property. A preliminary title report has been obtained, and an appraisal of fair market value has been completed. The County BOS on August 12 approved allocating Proposition 40 and Special Project Fund money to assist with the acquisition and improvements. An application for \$1,650,000 in grant funding will be considered by the State Coastal Conservancy Board on September 25, 2008.</p>
<p>Napa River Ecological Reserve Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, restore the interior trail and interpretive elements, and if feasible install a seasonal bridge.</p>	<p>The State Coastal Conservancy has approved a \$100,000 grant for habitat restoration, environmental education and improved signage. A Notice of Exemption under CEQA has been filed on this project. The grant contract has been signed, the District's partners on the project have met to review approaches and roles. The District is continuing to work with the Resource Conservation District and the Department of Fish and Game and the Conservancy on grant contract documents. One of the District's proposed partners, Acorn Soupe, recently closed its doors due to financial difficulties; the District will need to line up a new partner for the student environmental education portion of the plan. The County BOS has approved transferring to the District its role under the joint management agreement for the Reserve that is currently between DFG and the County.</p>
<p>Newell Preserve Provide on-site water supply for group campground and so cattle can be restricted from access to riparian areas.</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust is willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City is planning to try drilling in a second location.</p>

Oat Hill Mine Trail	Grand opening to the Oat Hill Mine Trail with weekend of signage installation, brush removal and erosion control	The volunteer work party weekend took place May 16-18, 2008, and the trail has been formally opened. Staff is working on finishing up some loose ends and on developing a volunteer trail patrol. The judge hearing the legal challenge to the trail has thrown out the three main arguments made by the plaintiff on the grounds that the statute of limitations had long ago run its course; three other arguments will be considered next.
Rector Ridge/Stags Leap Ridge Trail	Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.	CEQA on this project was completed several years ago--may require minor updating. The project concept has been approved by the District Board. Staff has met with the Pathway Home Project leadership at the Veterans Home, who are supportive of the trail as an amenity which will benefit their program. District and Ridge Trail Council staff met again with Veterans Home staff in late August to discuss the process for moving forward; District staff with assistance from the Ridge Trail Council is now preparing a draft agreement for consideration by the Veterans Home.
River to Ridge Trail	Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on private property in two locations).	Lot line adjustment approved by Syar Properties. The California Department of General Services has begun to process the County's application for a lot line adjustment. DGS has decided it cannot do a lot line adjustment without legislative authorization; staff is discussing with legislative staff the feasibility of doing this.
Skyline Park Protection	Permanent Protection for Skyline Park	Legislation by Senator Wiggins to authorize sale to the County was vetoed by the Governor. The County is now pursuing development of a park overlay zone to protect public lands such as Skyline Park. County Counsel has determined that a park overlay zone could be implemented without triggering a Measure J vote. New language has been included in the new draft General Plan to allow development of a park overlay zone. Work on preparing the new park zone and applying it to specific properties has begun now that the General Plan has been adopted by the Board of Supervisors. The BOS on July 22 approved a budget appropriation to prepare an updated Master Plan for the park. The Request For Proposals for a consultant to help with preparation of the plan has been issued, with responses due the end of September.
Skyline Park Improvements	Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.	The proposals for a second greenhouse and a covered arena improvements have been approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area	Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer approved in concept by the flood control district advisory committee and Board of Directors. District staff is continuing to research flood district documents related to the site, and has begun outreach to neighbors, the City of Napa and other interested parties. Staff has determined, with City assistance, that there is a legal public pedestrian access easement through the Yacht Club that leads to the SWOA property, although the Club has posted a No Trespassing sign at the entrance to the Club. Staff led a tour of the property on May 22, 2008 in conjunction with the Napa County Watershed Symposium to discuss options and constraints at the site related to public use and environmental education.

Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	Staff-level discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. Formal surplusing of the property by the City Council of the City of Vallejo is scheduled for September 16, 2008. District staff and our partners are continuing to research issues related to the property, including potential public access locations, potential trail alignments, and easements and other encumbrances which affect the property.
Wild Lake Ranch	Possible joint management of trails, camping and picnic areas through agreement between the Land Trust, the District and State Parks	The District is participating in the development of a strategic plan for the property, together with other public lands in the area, that is being led by the Land Trust of Napa County.
<u>Completed Projects</u>		
Berryessa Vista	Purchase of 224 acres from the Land Trust of Napa County for use as a public park.	The purchase is complete. Invoice to the State to obtain Prop 12 reimbursement of the purchase has been submitted.
Connolly Ranch	Construction of patio, restrooms and cooking facilities	The project is complete, and the State has approved Prop 12 reimbursement for project costs.
Napa River Ecological Reserve	Trash enclosure and removal of graffiti	Project completed.
Napa River Ecological Reserve	Paving the parking area, and control vehicle access through placement of rock barriers	The project is complete, and the State Prop 12 reimbursement has been received.
Napa River Flood Control Easement	Conservation easement held by District to facilitate Flood District project and grant funding	Easement completed.
River to Ridge Trail Enhancements	Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area.	Installation completed through an Eagle Scout candidate project.
Skyline Park Improvements Phase I	Prop 12 funding for erosion control work on Lake Marie Road, and paving of campground loop road.	Project is complete, and Prop 12 reimbursement has been received.

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Napa River Flood Control Easement	Conservation easement held by District to facilitate Flood District project and grant funding	Easement completed.
River to Ridge Trail Enhancements	Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area.	Installation completed through an Eagle Scout candidate project.
Skyline Park Improvements Phase I	Prop 12 funding for erosion control work on Lake Marie Road, and paving of campground loop road.	Project is complete, and Prop 12 reimbursement has been received.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: April 10, 2008
 Agenda Item: 4.G
 Subject: Consideration and potential approval of accepting a trail easement from John and Judy Ahmann (APN #015-260-004 and 015-260-010) along Blue Ridge east of Lake Berryessa

Recommendation

Approve acceptance of and authorize the Board President to sign the Ahmann Property Trail Easement Deed and Agreement and Certificate of Acceptance.

Background

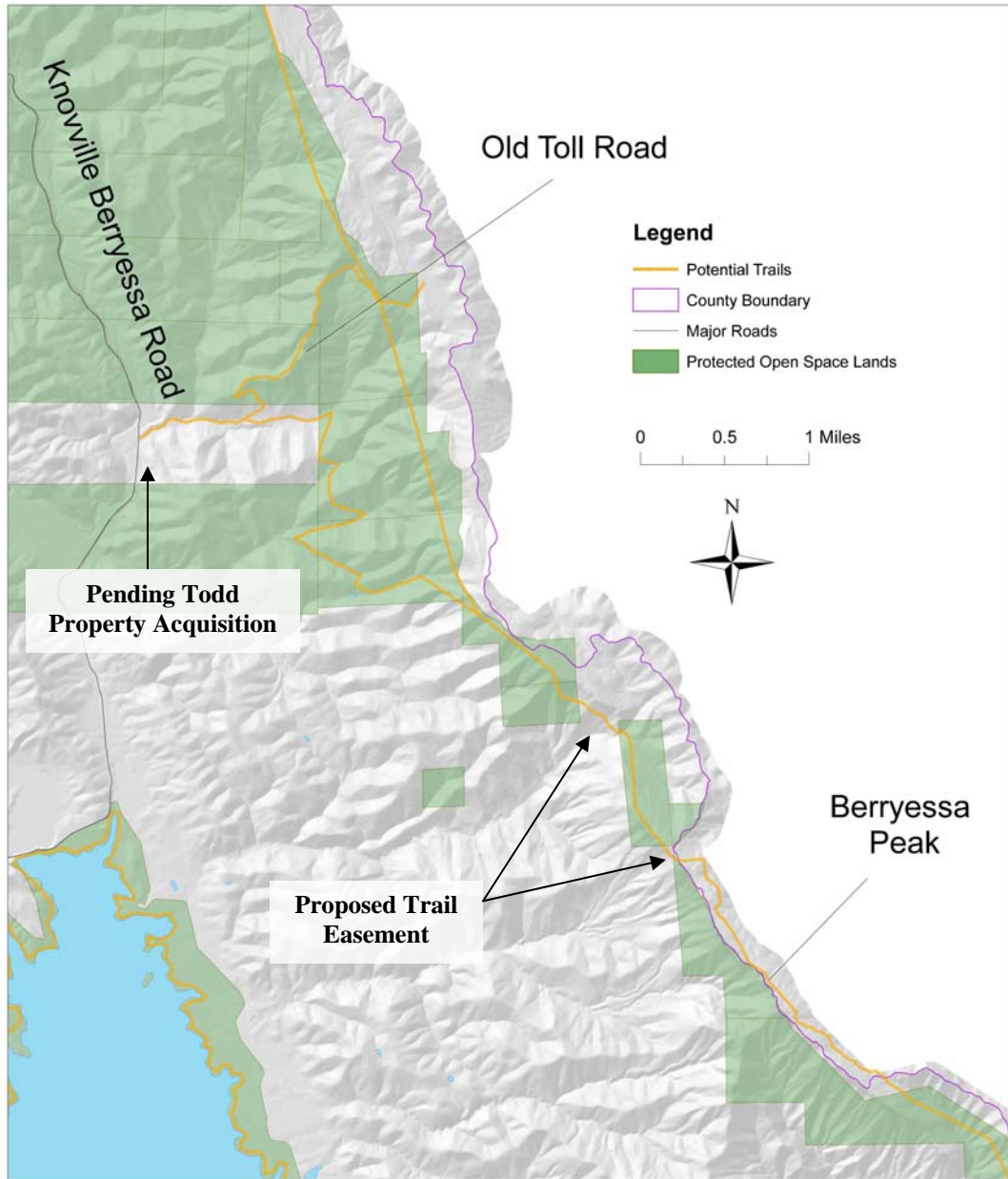
Blue Ridge defines the eastern boundary of Napa County. The northern section extends from Cache Creek in Yolo County to Putah Creek at Monticello Dam and the outfall of Lake Berryessa. This magnificent range of rocky cliffs dominates the skyline of much of Napa County; views from the ridge extend east across the Central Valley to the Sierra Nevada, south across the Delta to Mount Diablo, west across San Francisco Bay to Mount Tamalpais and north to Snow Mountain.

Most of the upper elevations of Blue Ridge are owned by the Bureau of Land Management (BLM), although the California Department of Fish and Game (DFG) is also a major public agency landowner. Additional properties are owned by non-profit land conservation organizations. However, much of this area is inaccessible to the public due to gaps between the public lands and the lack of trails. The Land Trust of Napa County has an option to obtain the approximately 800-acre Todd property, and the Wildlife Conservation Board has approved funding for this acquisition by DFG. Once acquired, there will only be two small remaining gaps in public ownership.

The owners of the properties where these gaps are located have generously offered to provide a trail easement to the District. If the Board approves acceptance of this easement, the next step will be to prepare an operations and management plan acceptable to the owners. Once this plan is approved, the trail can be constructed.

Based on the wishes of the donors of the easement, the trail easement will be for use by hikers only, not equestrians or mountain bicyclists. This is consistent with the nature of the terrain in this area, which is exceptionally steep and rocky. Thus, the trail which is proposed will involve minimal construction: a few signs, gates at the property boundaries to control movement of cattle, minor brush clearance, and only a small amount of earth movement. Construction is expected to be done by volunteers from organizations including Tuleyome, Yolo Hiker and Berryessa Trails and Conservation. The cost to the District of constructing and maintaining the trail are expected to be minimal.

Berryessa Peak/ Blue Ridge Potential Trails





Napa County Regional Park
and Open Space District

STAFF REPORT

Date: September 15, 2009
 Agenda Item: 4.H
 Subject: Review of Preliminary District 2008-13 Master Plan and authorization
 Commence Plan public review process.

Recommendation:

- (1) Review preliminary 2008-13 District Master Plan in a study session.
- (2) Authorize issuance of draft Master Plan for public review, subject to any changes which the Board believes are appropriate.
- (3) Review and approve or modify public review process.

Background:

In April, 2007 the District Board approved the formation of an Ad Hoc Committee of Board members Dave Finigan and Tony Norris to work with John Woodbury to develop the District's first Master Plan. In August, 2007 the Ad Hoc Committee presented and the Board approved a preliminary table of contents and guidelines and schedule for the development of this first District Master Plan for the period of 2008-13. The Ad Hoc Committee has worked during the past year to complete a preliminary draft of this plan which it desires to present and review with the full Board to determine if it is acceptable and ready for the public review process.

The Ad Hoc committee defined the primarily purpose of this first Master Plan **to identify, prioritize, and present an implementation plan for the acquisition, restoration, development and operation of a countywide system of regional parks, trails, water resources, natural habitats and other open spaces in Napa County.** It is not a general plan, plan element, strategic plan, part standards plan or development plan. It focuses on the identification and prioritization of specific projects intended to provide a work program for the District to follow during this five year period of 2008-13.

The Master Plan is organized around four broad goals of facility development, open space preservation, educational programs and District operations and partnerships. These goals are as follows:

- A. Provide opportunities for outdoor recreation through the development of a system of parks, trails, water resource activities, open space and related facilities.
- B. Preserve, restore and protect open space lands, natural resources and special habitat areas.
- C. Provide historical, cultural and environmental educational programming opportunities.
- D. Provide for District management and interagency partnerships.

The Master Plan is divided into six sections that conclude by providing a specific work program and strategy for the district to implement the plan. The plan first defines the policy foundation upon which the projects and works program were developed. It then defines the goals and guiding principles based upon this policy foundation followed by a review of existing natural habitat and park, recreation and open space resources and needs.

The heart of the Master Plan is the 56 project descriptions presented in chapter VII that reflect and respond to the policy foundation, goals and guiding principles, and park, recreation, habitat conservation and open space facility and program needs in the previous chapters. Finally chapter VIII identifies project priorities and funding strategies to implement the Master Plan.

This Master Plan is intended to be a living policy and planning document and not another plan that uses shelf space. It is a five year plan that is intended to be updated every three years becoming a new five year plan. It has been written to be a readable narrative with a minimum of technical terms to facilitate use by the public.

This Master Plan is all about informing and explaining to Napa County residents what the District is planning to do during the designated five year time frame. It is not intended to be a dream but a reality that will be achieved on an incremental basis as funding resources become available. It is a plan for **Now**.

Proposed Public Process for the Review of the Master Plan

Following completion of the regular Board business, the Board will hold a study session to review the preliminary Master Plan during the regular business meeting. This is intended to provide the Board members with an opportunity to become more informed and ask questions in order to determine if the Master Plan is complete enough to start the public review process.

After this study session the Board will be asked to take action on (1) determining if the master plan is ready for the public review process and (2) review and approve a proposed schedule of meetings for the public review of the Master Plan.

It is proposed that the public review process be designed to provide for the Master Plan to be approved by the Board at its November 10th meeting. It is suggested that the Board hold a night meeting in October perhaps in Yountville which will combine the regular business meeting with a public hearing on the Master Plan. In addition it is recommended that a minority of Board members have informal meetings in America Canyon and the Lake Berryessa areas to review the Master Plan with interested residents during this time. Meetings can also be planned with interested organizations such as the Sierra Club, Friends of Napa River and others to review the Master Plan during this two month time period. Finally, a final public hearing on the Master Plan would be scheduled at the November Board meeting prior to final Board consideration and approval.

Following approval of the Master Plan by the Board it is proposed that the Plan be presented for informational purposes to the County Planning Commission and Board of Supervisors, with a request that the Board of Supervisors find that the Plan satisfies the County General Plan action item which calls for the County to work with the District in preparing a park and recreation master plan.

Staff is currently in the process of determining the appropriate level of environmental review of the Master Plan by the California Environmental Quality Act, and will report to the Board at the meeting how it expects to proceed.

It is proposed that the Board review this proposed public review process and approve or modify it as necessary so that this process can be started as soon as possible.

Attachment:

A. Preliminary Draft 2008-13 Master Plan for the Napa County Regional Park and Open Space District.