



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
*Director Ward One*

Tony Norris  
*Director Ward Two*

Guy Kay  
*Director Ward Three*

Dave Finigan  
*Director Ward Four*

Myrna Abramowicz  
*Director Ward Five*

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

**Monday      November 8, 2010    2:00 P.M.**  
**1195 Third Street, Third Floor, Napa, CA 94559**

#### **GENERAL INFORMATION**

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**1. Call to Order and Roll Call**

**2. Public Comment**

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

**3. Set Matters**

2:00 p.m. Board of Directors' appointment of Directors for Wards One and Five, and administration of the oath of office for new Directors by Judge Stephen Kroyer.

2:15 p.m. Public Hearing to receive input on the planned update of the District Master Plan and proposed funding priorities for the coming three years, and consideration and potential adoption of funding priorities for the coming three years.

**4. Administrative Items**

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of October 11, 2010.
- B. Consideration and potential approval of District Purchasing Manual.
- C. Consideration and potential approval of contract for preparation of plans, specifications and bid documents and provision of construction management services for Phase I of the Napa River and Bay Trail.
- D. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.
- E. Review of the District Projects Status Report.

**5. Announcements by Board and Staff**

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

**6. Agenda Planning**

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters, unless specifically noted otherwise.

**7. Closed Session**

- A. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: APN Nos 015-070-011, -012; 015-080-003, -007; 016-100-015, -016;  
016-120-003, -004, -014, -016, -017, -020, -021, -023, -024, -025, -026;  
016-140-004, -010, -011, -012, -014  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and Bournemouth LLC  
Under Negotiation: Instructions to Negotiator will concern terms and conditions

**7. Adjournment**



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: November 8, 2010

Agenda Item: 3 (2:00 pm set time)

Subject: Adoption of Resolution Appointing Directors for Wards One and Five

### Recommendation

Adopt the attached resolution making the following appointments to the Board of Directors:

Ward One: Harold Kelly

Ward Five: Myrna Abramowicz

### Background

Section 5532 (e) of the California Public Resources Code provides that in the event that only one person is nominated to run for a seat on the Board of Directors, then the Board of Directors, at a regular or special meeting held prior to the last Monday before the last Friday in November in which the election is held, shall appoint to the office or offices the person or persons who have been nominated.

Upon appointment by the Board of Directors, Section 5532 (f) states that the secretary of the District shall issue certificates of election.

Section 5533 (g) The oath of office shall be taken, subscribed and filed with the secretary of the District within 30 days after the officer has notice of his or her election or appointment or before the expiration of 15 days before the commencement of his or her term of office.

Based on these code provisions, the Board of Directors should make appointments for Wards One, Two, Four and Five as recommended above. The oaths of office for these four Directors, plus that for the winning candidate for Ward Three, will be scheduled to be administered at the Board's regular meeting on December 8, 2008.

Resolution No. 10-02

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT**

**APPOINTING DIRECTORS FOR WARDS ONE AND FIVE  
FOR TERMS OF OFFICE STARTING JANUARY 4, 2011**

WHEREAS, the Napa County Regional Park and Open Space District is a special district formed pursuant to Section 5500 *et seq* of the California Public Resources Code; and

WHEREAS, Section 5532(e) of the California Public Resources Code specifies that if only one person is nominated for any elective office for a special district formed pursuant to Section 5500 *et seq*, then the Board of Directors shall submit a certificate of these facts to the county elections official, and the Board of Directors shall appoint to the office or offices the person or persons so nominated at a regular or special meeting held prior to the last Monday before the last Friday in November in which the election is held.

WHEREAS, only one person each was nominated for wards one and five for the Board of Directors for terms starting January 4, 2010.

**NOW, THEREFORE**, be it resolved that the Board of Directors of the Napa County Regional Park and Open Space District as follows:

1. The Board of Directors certifies to the Napa County elections official, pursuant to California Public Resource Code section 5532, the fact that only one person each was nominated for Wards One and Five, and the Board President is authorized to sign any documents to such effect.
2. Harold Kelly is appointed as the Director for Ward One for the term starting January 4, 2011.
3. Myrna Abramowicz is appointed as the Director for Ward Five for the term starting January 4, 2011.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Board of Directors of the Napa County Regional Park and Open Space District, State of California, at a regular meeting of the Board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2010, by the following vote:

AYES: DIRECTOR(s) \_\_\_\_\_

\_\_\_\_\_

NOES: DIRECTOR(s) \_\_\_\_\_

\_\_\_\_\_

ABSENT: DIRECTOR(s) \_\_\_\_\_

Signed: \_\_\_\_\_

President, Board of Directors

Attest \_\_\_\_\_

Melissa Gray, District Secretary

Date: \_\_\_\_\_

**APPROVED AS TO FORM**  
Office of District Counsel

By:

Date:



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: September 13, 2010

Agenda Item: 3 (2:15 pm set time)

Subject: Public Hearing to receive input on the planned update to the District Master Plan and Proposed funding priorities for the coming three years.

### Recommendation

1. Open Public Hearing and take public comment on updating the District Master Plan and developing funding priorities for the coming three years.
2. Close Public Hearing.
3. Discuss and as appropriate provide direction to staff regarding the process for updating the Master Plan, as well as any specific issues which should be addressed.
4. Discuss and approve a recommendation to the County Board of Supervisors regarding funding priorities for the next three years.

### Background

The District Master Plan calls for the plan to be updated every three years so that it remains a relevant and strategic planning document. The first update should occur in 2011. The Public Hearing at today's meeting is intended to be the first step in the process.

The County Board of Supervisors has requested that the District Board develop recommended three-year funding priorities for the money allocated to parks and open space in the County's Special Projects fund. The amount available to parks and open space will likely be \$600,000 per year. In developing the recommendation, the County asks that (a) projects be selected that are consistent with the adopted District Master Plan, (b) that interested groups and citizens be contacted to get their ideas and input, (c) that criteria and/or performance standards be adopted for setting priorities.

A major challenge with carrying out the above request is that we don't know how much money will really be available for new park and open space projects. With the Governor's approval of legislation authorizing local purchase of Skyline Park, making sure there are sufficient funds available for this purchase is an overarching priority. The County currently has about \$930,000 earmarked for the purchase. We will not know for at least six months whether this set-aside is sufficient, or whether other grant funds may be available to supplement County funds.

Given limited discretionary funding, and uncertainty about Skyline Park, staff last month recommended the District adopt funding priorities which are conservative and also flexible. The following funding priorities were proposed by staff and made available to the public at the time the hearing was announced.

## Overall Funding Priority Criteria (in priority order)

- (1) Fund basic District operations to ensure existing properties are adequately maintained, and planning and preparation for future projects continues so the District is able to effectively compete for other grant funds as they become available.
- (2) Fund existing County commitments (Moore Creek Park improvements, Skyline Park acquisition).
- (3) Fund any remaining funding gaps in active projects so they can be completed on schedule (Camp Berryessa, Napa River and Bay Trail).
- (4) Fund new projects with priority going to those which are most time-sensitive (e.g., one-time acquisition opportunities; availability of one-time matching funds).

### FY 2011-12

- (1) Allocate \$375,000 to the District for administration, planning of projects, and operations.
- (2) Allocate the final installment of the County obligation to fund improvements at Moore Creek Park (estimated to be \$175,000).
- (3) Allocate \$50,000 to the Napa River and Bay Trail, to cover the required local match for \$185,000 in federal transportation grant funds to construct Segments 7&8 of the Napa River and Bay Trail.
- (4) If any of the above projects do not need all of the funds so allocated, they would be available for other high priority projects (including but not limited to Skyline Park acquisition, Camp Berryessa, Napa River and Bay Trail)

### FY 2012-13

- (1) Allocate \$450,000 to the District for administration, planning of projects and operations. The increased allocation from the prior year is to cover election costs in the event there are contested races in the three wards whose Director terms are up.
- (2) Allocate the remaining \$150,000, as well as any savings from Item #1 above resulting if one or more of the wards end up not having contested races, to the highest priority projects, based on needs at that time (including but not limited to Skyline Park acquisition, Camp Berryessa, Napa River and Bay Trail, Napa Valley Vine Trail)

### FY 2013-14

- (1) Allocate \$400,000 to the District for administration, planning of projects and operations.
- (2) Allocate remaining \$200,000 to the highest priority projects, based on needs at that time (including but not limited to Skyline Park acquisition, Camp Berryessa, Napa River and Bay Trail, Napa Valley Vine Trail)

The above proposal would allow the District to refill the vacant half-time project manager position in FY 2011-12, have no increase in contract staff in FY 2012-13, and increase either the project manager or outreach coordinator position from half-time to full-time in FY 2013-14. This level of increase in staff support is generally consistent with but more modest and slower than called for in the current District Master Plan. The more modest and slower pacing of growing staff capacity is a reflection of lower revenues being generated for the Special Projects Funds than had been projected when the Master Plan was adopted.



Napa County Regional Park  
and Open Space District

Harold Kelly  
Director Ward One

Tony Norris  
Director Ward Two

Guy Kay  
Director Ward Three

Dave Finigan  
Director Ward Four

Myrna Abramowicz  
Director Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday October 11, 2010 2:00 P.M.  
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order and Roll Call

Meeting was called to order by President Myrna Abramowicz.

Directors Harold Kelly, Tony Norris, Guy Kay, Dave Finigan and Myrna Abramowicz present.

2. Public Comment

None.

3. Set Matters

None

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of September 13, 2010.

Minutes were approved as corrected.

TN-GK-DF-HK-MA

- B. Consideration and potential approval of Resolution 10-01 accepting grant of \$211,000 in federal transportation funds to prepare preliminary engineering plans for the Napa Valley Vine Trail.

Directors voted to approve and authorize the Board President and/or General Manager to sign Resolution 10-01, accepting \$211,000 is federal grant funding for the Napa Valley Vine Trail, subject to the Napa Valley Vine Trail Board of Directors agreeing to contribute the required local matching funds (estimated at \$28,000).

TN-DF-HK-GK-MA

- C. Consideration and potential action regarding Local Agency Formation Commission draft review and recommendations related to the municipal service review and setting of sphere of influence for the Napa County Regional Park and Open Space District.

Directors discussed the draft report prepared by the Local Agency Formation Commission. No formal action taken.

D. Policy on when the District would consider taking positions on land use and other discretionary decisions before other legislative issues, and consideration of potential action on request to take position opposing the Redwood City Salt Ponds development proposal.

**Directors provided direction to staff to develop a draft policy for Board consideration on the circumstances in which the District will consider taking positions on land use and other discretionary decisions before other legislative bodies.**

**Directors voted to oppose the Redwood City Salt Ponds development proposal.**

**DF-TN-GK-HK-MA**

E. Consideration and potential action on selecting a process for setting funding priorities for parks and open space funds available through the County Special Projects Fund, as well as updating the District Master Plan.

**Directors expressed support for the outreach and priority-setting process outlined in the staff report. A public hearing will be held at the November Board meeting. No formal action taken.**

F. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.

**John Woodbury gave the report.**

G. Review of the District Projects Status Report.

**John Woodbury gave the report with discussions on Napa River and Bay Trail, Blue Ridge-Berryessa Peak Trail, Camp Berryessa, Lake Hennessey, Moore Creek, Napa River Ecological Reserve, Rector Ridge, and Skyline Park.**

## 5. Announcements by Board and Staff

- ▶ Director Myrna Abramowicz announced that she attended the American Canyon Open Space Advisory Committee meeting.

## 6. Agenda Planning

## 7. Closed Session

- A. Conference with Real Property Negotiator (Government Code Section 54956.8)  
Property: APN Nos 015-070-011, -012; 015-080-003, -007; 016-100-015, -016; 016-120-003, -004, -014, -016, -017, -020, -021, -023, -024, -025, -026; 016-140-004, -010, -011, -012, -014  
Agency Negotiator: John Woodbury, NCRPOSD General Manager  
Negotiating Parties: NCRPOSD and Bournemouth LLC  
Under Negotiation: Instructions to Negotiator will concern terms and conditions

**President Abramowicz at the end of closed session announced that no reportable actions had been taken.**

7. Adjournment

Meeting was adjourned to the Regular Park & Open Space District Meeting of November 8, 2010.

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MYRNA ABRAMOWICZ, Board President

ATTEST:

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MELISSA GRAY  
District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: November 8, 2010

Agenda Item: 4.B

Subject: Consideration and potential approval of District Purchasing Manual.

### Recommendation

Approve the draft District Purchasing Manual

### Background

All public agencies in California are required to adopt purchasing procedures. Since its inception, the District has followed the procedures used by Napa County. However, special districts in California are not subject to as many restrictions and mandatory procedures as apply to counties. In addition, the Napa County purchasing manual assumes an organization structure which the District often does not fit. For these reasons, staff has developed a purchasing manual which is tailored to the District's specific circumstances.

For the most part, the provisions in the manual are required by state law. There are, however, some matters on which the District has flexibility. One example is the degree to which preference is provided to local bidders. Another is the degree to which "green" criteria are used when making purchases (eg, recycled content, etc). On the question of local preference, the Board previously indicated it wanted to wait until the County had decided on what it was going to do regarding local preference. The County was initially scheduled to have adopted a local preference policy by now, but action has been delayed several times, and is now deferred until at least December.

Staff recommends the Board approve the draft purchasing manual, with the understanding that further consideration of local preference or other optional criteria will come back to the Board once the County acts. While further refinements will be needed, the draft purchasing manual is a dramatic improvement compared to the District trying to apply the County manual.

Because of the length of the draft manual, it is not included as part of the Agenda packet but is available separately.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: November 8, 2010

Agenda Item: 4.C

Subject: Consideration and potential approval of contract for preparation of plans, specifications and bid documents and provision of construction management services for Phase I of the Napa River and Bay Trail.

### Recommendation

Authorize General Manager to enter into a contract with Questa Engineering in an amount not to exceed \$99,985.

### Background

A Request for Proposals for the preparation of plans and specifications and provision of construction management services for Phase I of the Napa River and Bay Trail was issued on September 27, 2010. The RFP was sent to ten firms, including all known Napa County-based engineering firms as well as two additional firms which have shown interest in working in our area. Three firms declined to bid, noting that the earlier feasibility work on the trail had been performed by Questa Engineering, making Questa the logical firm to do the detailed plans and specifications. Six firms inspected the site with District staff, and three firms submitted proposals: Riechers Spence Associates, Questa Engineering and Chaudhary & Associates.

During the course of the bidding process the American Council of Engineering Professionals sent a letter to the General Manager and the Board objecting to the use of price as one of the factors in evaluating proposals. The Council's position is that by state law price may not be a factor in selecting engineering firms; rather, the Council believes that the District should select the most qualified firm, and only then negotiate a reasonable cost. After reviewing the statutes in question, the District believes the Council is only partly correct. The statute which the Council cites as requiring the District to use a two-step process which separates selection from cost negotiation in fact does not apply to the District, but only applies to counties. Nonetheless, the District agrees that the selection is not based on low bid, but on overall assessment of qualifications including understanding of the project and experience with the type of work. As a result, the District clarified to bidders that the selection would be on these qualification rather than price. The District still asked for information regarding what staff would be assigned, their billing rates, and how many hours they would work on which tasks, as well as overall costs per task, since this is one of the best ways to ascertain the bidder's understanding of the project's scope.

After reviewing the three proposals, staff recommends contracting with Questa Engineering. They are very familiar with the project, having prepared the feasibility study for the trail and having done the engineering and construction management work for the portion of the connecting trail which was recently completed by the City of American Canyon. They already have all of the background

documents, know the individuals and agencies with whom we must coordinate, and their proposal completely and accurately describes every aspect of the project.

Riechers Spence Associates also has a very good proposal. Their costs come in lower than Questa (\$74,280 compared to \$99,985) but this is because their base proposal (1) does not include the cost of biological monitoring (which will be required by Fish and Game), (2) does not include permit fees or likely expenses such as for soil testing, and (3) proposes less extensive construction monitoring than does Questa. When these differences are considered, RSA and Questa costs and allocation of resources would likely end up being very similar. The major difference between the two is simply that Questa has more knowledge of the specifics of this project, there would be no learning curve, and they would not need the District's help in tracking down documents and developing relationships with the specific staff at the other agencies whose participation is required.

Chaudhary & Associates's proposal misunderstands the project in that it assumes that no land use or environmental permits have yet been obtained, and so includes doing this work as part of the proposal. All bidders were provided a set of background documents which included the Negative Declaration under CEQA as well as the conditions of approval for the Use Permit, so there should have been no misunderstanding. For this reason, staff does not recommend using Chaudhary & Associates for this project.

The question of local preference in the selection of professional service providers is currently under consideration by the County, and the District has received several requests to give preference to local providers. The Board of Directors previously indicated it wanted to see what type of policy the County adopted before considering a District local preference policy. The County has been working on this issue for the past year, but final action has not yet been taken.

In deciding which firm to award the contract to, the Board has the right to consider the location of bidders, though due to the absence of clear definitions and policy guidance doing this is somewhat problematic. For example, Questa has its main office in Richmond, but maintains a small satellite office in American Canyon. Does having a local satellite office matter? Second, Questa has included three Napa-based subcontractors in their proposal that represents between 18 and 29 percent of the cost of the total proposal, depending on how much biological monitoring is required. By comparison, RSA is based on Napa, and has been here for 31 years. However, RSA's environmental and structural engineering consultants are large national firms headquartered in San Francisco. Does local preference apply only to the prime contractor, or does the location of subcontractors matter, and if so how much?

Absent Board policy on the subject of local preference, staff believes Questa is the better choice given their long and intimate involvement with the overall trail project, and given the exceptionally high quality work which they have provided in the past. At the same time, staff's judgment is that both Questa and Riechers Spence are eminently qualified and have a good understanding of the project. As a result, the Board would have a solid basis for selecting either firm.



**Napa County Regional Park  
and Open Space District**

## **STAFF REPORT**

Date: November 8, 2010

Agenda Item: 4.D.

Subject: Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager

### Recommendation

Receive the report.

### Background

Section III.A (7) authorizes the General Manager to bind the district for supplies, materials, labor and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A(8) of the By-Laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors. Pursuant to this authorization, the following information is provided to the Board.

<u>Date</u>	<u>Purpose</u>	<u>Source / Recipient</u>	<u>Amount</u>
10/22/10	Grant for Camp Berryessa	Mead Foundation	\$50,000.00
10/22/10	Donation for Skyline Park Work Party	The Bicycle Works	\$200.00
10/18/10	Transportation Reimbursement	John Woodbury	\$77.50
10/5,18/10	Moore Creek supplies reimbursement	Chino Yip	\$232.41
10/5/10	Moore Creek Possessory Interest Tax	County Tax Collector	\$424.52

## Plan of Projects

Status Report for November 8, 2010

Name of Project	Description	Status
Bay Area Ridge Trail Realignment	Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	Ridge Trail Board has approved evaluating the amended alignment. District staff is working with the Ridge Trail and other partners to prepare the evaluation. Sonoma County agency staff have prepared an initial analysis of trail alignments on the Sonoma side of the Napa-Sonoma border. District staff is working with two volunteers to prepare the analysis for the Napa County side.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	Phase One--Eucalyptus Drive to Green Island Road Feasibility study completed. Phase one (American Canyon to Green Island Rd) CEQA review and Use Permit done. The contract for a \$1,032,300 California River Parkway Grant has been signed. Agreements between the Waste Management Authority, City of American Canyon and the District for the landfill loop have been signed. The District-DFG Agreement has been signed. The Authority has approved the necessary amendment to the landfill closure permit. DFG expects to complete levee repair work by early September. District staff has issued the RFP to obtain the services of a civil engineering firm to prepare plans and specifications; award of the contract should come to the Board at its November meeting.
		Phase Two--Green Island Road to Soscol Ferry Road Questa has completed the draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing; formal concurrence is now being sought. DFG has agreed, subject to further environmental review, to allow the trail to run along the eastern edge of Fagan Marsh. <u>LSA Associates has completed a biological survey for the Fagan Marsh area, and District staff is scheduled to meet with DFG in late-November to discuss the findings and identify potential mitigation requirements.</u> DFG, the Bay Trail Project and the Coastal Conservancy have tentatively agreed on funding to prepare the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; <u>this work will be handled by Ducks Unlimited on behalf of DFG, who in September 2010 submitted a grant request to the Conservancy.</u>
		Phase Three--Soscol Ferry Road to Napa Pipe All permits and permissions have been obtained, and construction bid documents are done. The project is ready to go to construction as soon as funding can be obtained. Funding for this project is included in the draft regional Transportation Improvement Plan, which will be voted on by the Metropolitan Transportation Commission in November or December of 2010. <u>Staff has started the process of obtaining a Master Agreement with Caltrans for the receipt of this and expected future grants using federal transportation funds.</u>
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryessa Estates and Pope Canyon.	The District is waiting on BLM to complete their process for the no-fee transfer of this property. CDF and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. A community meeting with about two dozen attendees was held March 10, 2009 at the Pope Valley Farm Center to get input from and determine level of support in the community. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. The District has allowed excess soil from a nearby public project to be disposed of on this property, which saves them money and facilitates the eventual construction of the fire substation; staff is working on a drainage easement to the County to assure the County takes care of the extension of the storm drain under this new fill. CDF crews did extensive fire break work in 2009 to protect the residences next to the BLM land.
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. No further work is anticipated until Lake Berryessa Trail planning is completed by Berryessa Trails and Conservation.
Blue Ridge/Berryessa Peak Trail	Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. Undertook a reconnaissance of the trail route in December 2008. Based on this reconnaissance, a revised easement description was drafted, approved by the landowner and recorded. Botanical surveys field work needed for CEQA review is complete. At Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. District staff and volunteers have flagged the route of the trail through the Ahmann property. <u>A volunteer trail building work party is scheduled for November 19-21, 2010.</u>
Camp Berryessa	Redevelopment of former Boy Scout Camp into a group/environmental education camp.	MOU with Bureau of Reclamation gave the District an 18 month period to develop a feasibility study for the camp. BOR has completed its cultural survey of the site. The District has completed the feasibility report, and BOR has reviewed and supports the conclusions. The District has prepared a draft land use agreement, which is undergoing review by BOR. The Coastal Conservancy has expressed preliminary support for funding most of the cost of construction for Option A. <u>The administrative draft of a combined NEPA/CEQA document has been completed, and is undergoing review by Reclamation and the District. A grant for \$50,000 to help with construction has been approved by the Mead Foundation. Staff submitted a \$1.5 million grant/loan request to the State Coastal Conservancy for construction of the camp.</u>

District Non-profit Foundation	The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Board members are contacting potential future members of the foundation governing board.
Lake Hennessey North Shore Trails	Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.
Milliken Reservoir Trails and Picnic Area	This project is being combined with the Milliken Ridge Trail project for purposes of seeking City of Napa approvals to construct and operate trails on their property. The Napa City Council in November, 2009 directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010. <u>Staff is coordinating with City of Napa staff on the preparation of a draft operating and management agreement and the associated environmental review.</u>
Moore Creek Open Space Park Development	The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.
Napa River Ecological Reserve Restoration	Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.
Oat Hill Mine Trail	Wells at the gate house and ranch house dug, pumps installed and water quality tested, and the gate house well connected up. An agreement for surveying the boundary between the District property and adjacent private property to the east has been signed, but the survey is going slowly; District Counsel has corresponded with the owner's attorney regarding completing the work. Volunteers have demolished a large old shed, constructed a new boundary/pool fence at the ranch house, planted and irrigated 250 willows, oaks and buckeyes to stabilize a section of creek bank; demolished 3 additional decrepid structures, removed thousands of invasive French broom plants, and done a lot of tree pruning and weed removal to reduce fire risk, and hauled off more than 50 yards of trash. Work on a Proposed Negative Declaration, Use Permit application and operating agreement with the City of Napa continues. Contracts for engineering and architectural services were approved in June 2010. The County road crew did extensive drainage improvements to the dirt access road in August and September 2010, and water meters were added to the subcreek wells to comply with new state regulations.
Rector Ridge/Stags Leap Ridge Trail	Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, restorate the interior trail and interpretive elements, and if feasible install a seasonal bridge, using a \$100,000 grant from the State Coastal Conservancy.
River to Ridge Trail	The California Conservation Corps completed a first round of mechanical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May 2010. In June the CCC did follow up chemical spraying and completed construction of the interpretive path. Staff is continuing to work with local teachers to development curriculum and set up educational field trips for the next school year. Additional invasive weed removal was done by volunteers on two weekends in September 2010. <u>The District is assisting Audubon coordinate a volunteer project planned for November 6, 2010 to prepare new maps showing the location of invasive species on the southwest side of the river.</u>
Oat Hill Mine Trail	Improvements to first 1/2 mile of trail next to Calistoga
River to Ridge Trail	The project is on hold pending resolution of litigation. The judge hearing the legal challenge to the trail in December 2008 denied the substance of the issues raised by the plaintiff. The plaintiff in late April 2009 selected new legal counsel to represent him; this was the third legal counsel he has used on this case. The court case was scheduled to be heard on December 16, 2009, was postponed until February due to the judge's illness, was postponed until March due to plaintiff's illness, and on March 1st in the courtroom the plaintiff fired his attorney and obtained a continuance until June. At the June court hearing the judge threw out the lawsuit for failure of the plaintiff to have an attorney and to pursue the litigation in a timely way. Still remaining to be heard is a cross-complaint by the County which is intended to get judicial approval for a specific surveyed right-of-way. County staff is preparing the necessary survey documents.
Oat Hill Mine Trail	Transfer of 40 acre parcel from BLM
Rector Ridge/Stags Leap Ridge Trail	The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending.
River to Ridge Trail	CEQA on this project was completed several years ago--staff is preparing an update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and is being positively viewed by the Veterans Home administration. Veterans Home staff have been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home. District and Veterans Home staff have discussed possible short-term steps that can be taken to get the project moving.
River to Ridge Trail	Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.
River to Ridge Trail	Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on private property in two locations)
River to Ridge Trail	Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded. If the County ends up not being able to purchase Skyline Park, including the area with the River to Ridge Trail, then the County and the state will need to record a new trail alignment easement description.
River to Ridge Trail	Correct drainage problems to trail can be used year-round. Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. About 50 feet of the trail still needs to be surfaced with quarry fines.

Skyline Park Trail Improvements

Major volunteer event to reroute and repair trails

Skyline Park Facility Improvements

Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.

Skyline Park Protection

Purchase of Skyline Park from the State

South Napa Wetlands Habitat Area

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.

Vallejo Lakes

Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County

Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.

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The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.

Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The next big step is for the County and state General Services to agree on an appraisal process for determining the fair market value purchase price. DGS has assigned one of their staff to work on the sale, and discussion on how to proceed have begun.

Transfer approved in concept by the flood control district. Park District staff has prepared the first draft of a transfer agreement. The Flood District and staff are continuing to research details related to completing the transaction. Attorney's for the flood district have concluded it would be better from their perspective for the flood district to retain ownership of the property, but to grant an access and habitat restoration easement to the district.

Staff-level discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. District staff and our partners are continuing to research issues related to the property, including potential public access locations, potential trail alignments, and easements and other encumbrances which affect the property. The State Coastal Conservancy has indicated an interest in assisting with the funding necessary to purchase the property. We are now waiting for the City to complete title research for the property so that an appraisal can be prepared. The surplusing process has slowed down due to new discussions between the City and residents of Green Valley over overall water supply arrangements. The District is working with the American Land Conservancy to find funding for the acquisition.

Vine Trail

A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal

The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. The Metropolitan Transportation Commission has included \$211,000 in the draft Transportation Improvement Plan for FY 10-11 to fund preliminary engineering work on the trail and the Coalition in September voted to provide the grant's required \$28,000 non-federal match.

Wild Lake Ranch

Possible joint management of trails, camping and picnic areas through agreement between the Land Trust, which acquired the property.

The District is participating in the development of a strategic plan for the property, together with other public lands in the area, that is being led by the Land Trust of Napa County. The advisory committee has met once, and completed a field trip to inspect the property. The planning process was put on hold due to the freeze in the state bond-funded grant; however, the freeze was mostly lifted in August and the planning process has restarted. A community input meeting was held on March 24, 2010. The Wildlife Conservation Board approved purchasing a \$6 million easement from the Land Trust at its August meeting, this purchase will enable the Land Trust to repay its outstanding loans and start an endowment for managing the property. The Advisory committee on which the District serves met in October to review the draft plan.

**Completed Projects****Berryessa Vista Acquisition**

Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.

**Connolly Ranch**

Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.

**Oat Hill Mine Trail**

The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.

**Linda Falls**

Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust

**Master Plan Development**

The Master Plan for 2008-2013 was approved in January 2009

**Moore Creek Open Space Park**

Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. Trail reroute to remove two stream crossings mostly completed in May 2009. New heater installed in gatehouse in

**Napa River Ecological Reserve Improvements**

Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.

**Napa River Flood Control Easement**

Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding

**Newell Preserve Improvements**

As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds Provide on-site water supply for group campground and so from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon cattle can be restricted from access to riparian areas. came up dry. The City has dropped plans for digging any more test wells.

**River to Ridge Trail Enhancements**

Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.

**River to Ridge Trail Entrance Enhancements**

A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.

**Skyline Park Improvements Phase I**

Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.

**Skyline Park Concessionaire Agreement Renewal**

District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.