



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan
Director Ward Four

Myrna Abramowicz
Director Ward Five

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday May 11, 2009 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order

Meeting was called to order at 2:00 p.m.

Directors Harold Kelly, Tony Norris, Guy Kay, Myrna Abramowicz, and Dave Finigan present.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of April 20, 2009.
Minutes were approved as presented.**
- B. Consideration of and potential approval of a Professional Services Agreement with Questa Engineering to prepare plans and specifications and apply to the Public Utilities Commission for a public crossing of the SMART railroad north of Green Island Road to accommodate the Napa River and Bay Trail.
Directors voted to approve the Professional Services Agreement.
GK-TN-MA-HK-DF**
- C. Receipt of FY2008-9 Third Quarter Financial Statements and consideration of and potential approval of revisions to the District budget for FY 2008-9.
Directors voted to approve revisions as recommended.
HK-GK-MA-TN-DF**
- D. Consideration of and potential adoption of District budget for FY 2009-10.
Directors voted to adopt the FY 2009-10 Budget as recommended.
HK-TN-MA-GK-DF**

- E. Consideration of and potential approval of policies and procedures as guidelines for monitoring and enforcement of District-held conservation easements.
Directors voted to approve the monitoring protocol, monitoring form and violation policy as general guidelines. TN-GK-MA-HK-DF
- F. Receipt of report on expenditures, encumbrances and donations approved by the General Manager.
The Board received the report.
- G. Discussion of logistics for the volunteer weekend at Moore Creek on May 15-17, 2009 (oral staff report).
John Woodbury gave the report.
- H. Update on Napa Valley Vine Trail project (oral staff report).
John Woodbury gave the update.
- I. Update on Camp Berryessa project (oral staff report).
John Woodbury gave the update on the status of the feasibility study.
- J. Review of the District Projects Status Report.
John Woodbury gave the report, including discussions on the Blue Ridge/ Berryessa Peak trail, Rector Ridge trail, South Napa Wetlands, and Lake Hennessey/Milliken Reservoir trail planning efforts.

5. Announcements by Board and Staff

- ▶ **John Woodbury reported staff had received information on potential district foundation board members from some of the Directors, and encouraged the others to provide their input.**
- ▶ **Director Harold Kelly announced that he and John Woodbury would be attending the the Napa Noon Rotary to give a presentation on the District. He also reminded everyone to register for the Watershed Symposium.**
- ▶ **Director Tony Norris announced the dedication of a new Nature Center, and their concept for mobile exhibits as a potential example for the District to consider.**

6. Agenda Planning

Adjournment

Meeting was adjourned to the Regular Park & Open Space District Meeting on June 8, 2009.

DAVE FINIGAN, Board President

ATTEST:

MELISSA GRAY, District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused