



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday January 9, 2012 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

- 2:00 p.m. Presentation on Napa County Bicycle Master Plan
- 2:30 p.m. Presentation on Permanent Federal Protection for the Berryessa-Snow Mountain Region

4. Administrative Items

- A. Election of Board Officers for 2012.
- B. Consideration and potential approval of Minutes of Board of Directors meeting of December 14, 2011.
- C. Update and potential direction to staff regarding the planned closure of Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park, and the District's proposal to operate the two parks in partnership with the Napa Valley State Parks Association (oral report).
- D. Update on opening the Napa River and Bay Trail Phase I (oral report).
- E. Consideration and potential approval of amendment to By-Laws to change the time of Board Officer elections.
- F. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.
- G. Review of the District Projects Status Report.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendaize such matters, unless specifically noted otherwise.

Next Board Meeting: Monday, February 6, 2012, 2:00 p.m., 1195 Third Street, 3rd floor
Flyway Festival: February 10-12, 2012

7. Closed Session

- A. Public Employee Performance Evaluation (Government Code Section 54957)
TITLE: General Manager

8. Adjournment



**Napa County Regional Park
and Open Space District**

Harold Kelly—Vice President
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan—President
Director Ward Four

Myrna Abramowicz
Director Ward Five

**DRAFT
MINUTES**

BOARD OF DIRECTORS REGULAR MEETING

Monday December 12, 2011 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order

Meeting called to order.

Directors present: Dave Finigan, Guy Kay, Tony Norris, Harold Kelly (late) and Myrna Abramowicz.

Staff present: John Woodbury, Chris Apallas, Chris Cahill, Sarah Minahen

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

- A. Consideration and potential approval of Minutes of Board of Directors meeting of November 14, 2011.

Minutes of the regular meeting of the Board of Directors of the Park & Open Space were approved as presented.

DF-GK-TN-MA

- B. Update and potential direction to staff regarding the planned closure of Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park, and the District's proposal to operate the two parks in partnership with the Napa Valley State Parks Association (oral report).

John Woodbury gave the report. Negotiations are continuing and things are going forward, but nothing final yet. The timing sequence of retaining an existing park ranger

is causing some trouble. Existing staff are being reassigned to different parks as State parks are closing. This should still work out, however.

- C. Update and potential direction to staff regarding the development of plans for the stewardship and use of the District's Spanish Valley, Crystal Flats and Stone Corral properties (oral report).

John Woodbury gave the report. Meeting with Lake Berryessa Estates on December 4 went well. Intent of the meeting was just to gather and share information. The overall message is that group of folks want to solve the problem and come to an agreement. Somewhat hopeful that can be done.

Spanish Valley - Agreed with David Trinchero to purchase the existing water tank and controller. He took generator, so the next step is to put in a new power (solar system) to generate water at the site. The hope is to get a camp host there.

Access to Spanish Valley – Should County assert easement as public road? There are tradeoffs either way. Currently no recommendation.

Vincent/Fifield easement – Chris Apallas confirmed that all documents have been recorded and \$5,000.00 received.

- D. Adoption of calendar of regular meetings for the Board of Directors for 2012.

The calendar of regular meetings for 2012 was approved.

DF-GK-TN-MA

- E. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager.

John Woodbury gave the report.

- F. Review of the District Projects Status Report.

John Woodbury gave the report.

Napa River Bay Trail – Construction almost complete. Volunteers to provide work party. We may have a soft opening once things are ready – maybe within a week of early January.

Napa River Bay Trail Phase II – John Woodbury reported on the status of negotiations.

Blue Ridge Berryessa Peak Trail – Volunteers worked last weekend on the trail – coming along well. There was an incident with the adjoining property owner yelling at volunteers about what they were doing.

Camp Berryessa – Chris Cahill reported. An RFP has been released to get a contractor for the labor compliance program. An RFP for well drilling will be ready to launch within the next day or two to close up the existing well.

Master Plan update – John Woodbury reported that the update has been delayed because of the urgency of working on the State Park closures.

Moore Creek – Another work party this coming weekend. About two weeks ago County road crew paved the driveway between road and parking area.

Napa River Ecological Reserve – School groups will be coming out again. Chino had high school kids plant about 25 different native plants. Met with Fish & Game staff on site and discussed game plan for next year.

Skyline Park – Draft appraisal has been prepared, and is under review by the County and the State.

5. Announcements by Board and Staff

- ▶ Chair Abramowicz announced Flyway Festival Feb 10-12.
- ▶ Director Norris announced meeting at NCTPA regarding ½ cent sales tax for transportation needs, date and time TBA, location 130 Randolph Street.

6. Agenda Planning

Chair Abramowicz discussed potential By-Laws change regarding election of incoming President of the Board. Currently this occurs at the beginning of the January meeting. Should be at the end of the December meeting and have the new director seated at the beginning of the January meeting.

John Woodbury reported that NCTPA is preparing their County-wide Bicycle Master Plan. Scheduled for presentation at the January District Board meeting.

7. Adjournment

Meeting adjourned (2:50 p.m.) to next regular meeting of January 9, 2012.

MYRNA ABROMOWICZ, Board President

ATTEST:

SARAH MINAHEN, Acting District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: January 9, 2011

Agenda Item: 4.E

Subject: Consideration and potential approval of amendment to By-Laws to change the time of Board Officer elections.

Recommendation

Consider changing the date of selection of Board officers.

Background

The District's By-Laws currently state that Board officers shall be elected at the first regular meeting of each calendar year. Director Abramowicz has requested that this be changed such that the officers for each year be selected at the last Board meeting of the prior calendar year.

The Public Resources Code is silent on when and how often Board officers shall be elected. Therefore, the timing of the election is entirely within the purview of the Board.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: January 9, 2011
 Agenda Item: 4.F
 Subject: Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager

Recommendation

Receive the report.

Background

Section III.A (7) authorizes the General Manager to bind the district for supplies, materials, labor and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A(8) of the By-Laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors. Pursuant to this authorization, the following information is provided to the Board.

Date	Journal #	Purpose	Recipient	Amount
12/7/2011	AP00223788	GF--BAOSC Dues	SAN FRANCISCO PARKS TRUST	\$1,000.00
12/19/2011	AP00224119	GF--Blue Ridge Berryessa Natural Area Partnership dues	NAPA COUNTY LAND TRUST	\$500.00
12/19/2011	AP00224119	GF—office supplies reimbursement	JOHN WOODBURY	\$15.07
12/15/2011	0000224045	GF--legal notice for redistricting	NV REGISTER	\$113.67
12/19/2011	AP00224119	GF—transportation reimbursement	JOHN WOODBURY	\$102.79
11/30/2011	0000224205	MC—driveway paving	COUNTY ROADS	\$22,537.77
12/19/2011	AP00224119	MC—materials and supplies reimbursement	CJ YIP & ASSOCIATES	\$377.79
12/19/2011	AP00224119	MC—materials and supplies reimbursement for caretaker	CJ YIP & ASSOCIATES	\$258.92
12/19/2011	AP00224119	MC—materials and supplies reimbursement	JOHN WOODBURY	\$62.50
12/19/2011	AP00224119	OHMT—materials and supplies reimbursement	JOHN WOODBURY	\$31.41

12/22/2011	AP00224229	NRBT-- Deposit for benches	QUICK CRETE PRODUCTS CORP	\$2,181.94
12/21/2011	AP00224193	BV-- sign	NAPA SIGN SHOP	\$155.16
12/19/2011	AP00224119	NRER-- reimbursement for tools	CJ YIP & ASSOCIATES	\$235.76
12/19/2011	AP00224119	NRER: Fee for field trip expert	CJ YIP & ASSOCIATES	\$325.00
12/19/2011	AP00224119	PC: transportation reimbursement	JOHN WOODBURY	\$48.84

Plan of Projects Status Report

January 9, 2012

Name of Project	Description	Status
Bay Area Ridge Trail Realignment	Amendment to the proposed alignment of the Bay Area Ridge Trail extend north to the Oat Hill Mine Trail	Ridge Trail Board has approved evaluating the amended alignment. District staff is working with the Ridge Trail and other partners to prepare the evaluation. Sonoma County agency staff have prepared an initial analysis of trail alignments on the Sonoma side of the Napa-Sonoma border. A proposed realignment for the Napa portion of the route has been prepared and is now under review by Ridge Trail and Sonoma staff, and should be available for BOD review in the near future.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	<p>Phase One--Euclptus Drive to Green Island Road All permits and contracts in place. Maggiora and Ghilotti has completed 99% of their construction. The CCC is 95% complete with installing fencing around the landfill. The text and layout of the interpretive panels has been completed; fabrication should start in December. Trail construction is scheduled to be complete by December 2011, with the interpretive elements completed by February 2012. A soft opening of the landfill loop will take place at the beginning of January <u>with the formal opening in late spring</u>.</p> <p>Phase Two--Green Island Road to Soscol Ferry Road Questa has completed a revised the draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing; formal concurrence is now being sought. District staff is continuing to work with SMART to get their formal approval. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is now reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011 to resolve questions, and is continuing to meet to address questions about the scope of additional CEQA review. District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities.</p> <p>Phase Three--Soscol Ferry Road to Napa Pipe All permits and permissions have been obtained, and construction bid documents are done. Caltrans has determined the project is eligible for federal Transportation Enhancements grant funds, and has approved NEPA review for the project. Staff is now completing Caltrans' extensive paperwork needed to obtain the funds. The goal is to to construct the project May-June 2012.</p>
Berryessa Estates	Acquire 480 acres next to Berryessa Estates from BLM at no fee through their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	The District met with BLM in mid-January 2011 to discuss how to speed up BLM's process for the no-fee transfer of this property. Another meeting was held August 5, 2011 to try and speed up the BLM processing of this application. CDF and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. A community meeting was held March 2009 to get input from the community. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. The District has allowed excess soil from a nearby public project to be disposed of on this property, which saves them money and facilitates the eventual construction of the fire substation; staff is working on a drainage easement to the County to assure the County takes care of the extension of the storm drain under this new fill. CDF crews did extensive fire break work in 2009 <u>through 2011</u> to protect the residences next to the BLM land.
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted; staff is developing a plan for how to stop the trespass. As a first step, a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. No further work is anticipated until Lake Berryessa Trail planning is completed by Berryessa Trails and Conservation. An inholding between the District's property and BLM property is available for purchase; the land trust has agreed to pursue purchase of the property, with the understanding that the District is interested in acquiring the property from the land trust at a futrue date when funding is available.

<p>Blue Ridge/Berryess Peak Trail</p> <p>Obtain right of way and construct trail to provide public access to extensive federal lands on Blue Ridge and to Berryessa Peak</p>	<p>Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. Undertook a reconnaissance of the trail route in December 2008. Based on this reconnaissance, a revised easement description was drafted, approved by the landowner and recorded. Botanical surveys field work needed for CEQA review is complete. At Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. District staff and volunteers have flagged the route of the trail through the Ahmann property. There have been volunteer trail building work parties in November 2010 and January, February and March and April 2011. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land, and is expected to issue their environmental clearance in the near future. District and BLM staff met on August 5, 2011 to determine how to speed completion of BLM review of this project. Pending BLM approval, trail construction is scheduled to resume in the fall of 2011. BLM's biologist inspected the alignment on September 17, 2011. <u>A volunteer work party was led by Yolo Hiker on the weekend of December 10-11th, 2011, and another work party is planned for mid-January.</u></p>
<p>Camp Berryessa</p> <p>Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. The contract for preparation of plans and specifications with Psomas was approved by the Board at its October meeting, and Psomas is now in the first phase of the design work. A meeting of potential future users was held September 22, 2011. <u>A coordination meeting with Reclamation was held in November, 2011. District staff in December 2012 released RFP's for construction of the water well and for labor compliance monitoring.</u> The camp will likely open in 2013.</p>
<p>District Non-profit Foundation</p> <p>Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Board members are contacting potential future members of the foundation governing board.</p>
<p>Lake Hennessey North Shore Trails</p> <p>Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>The Napa City Council in November, 2009 directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010. City and District staff have come to an agreement on the extent of improvements and operational parameters, and are now working to complete a draft agreement for approval by both agencies; the date for consideration by the City Council is now targeted for <u>February 2012</u>. The District approved a Mitigated Negative Declaration on February 14, 2011. The earliest this area could be opened to the public is summer of 2013.</p>
<p><u>Master Plan Update</u></p> <p><u>First scheduled update to the Master Plan adopted in January 2009</u></p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. <u>A draft update should be available for Board review in February 2012.</u></p>
<p>Moore Creek Open Space Park Development</p> <p>Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>All discretionary permits have been obtained, and park improvements are underway. The County road department completed paving of the entryway driveway in November 2012. <u>The plans and specifications for the restroom facilities are complete, and the building permit application has been submitted.</u> The design of the new septic system for the ranch house has been approved by the Regional Water Quality Control Board, <u>and is now before the County for permits.</u> The surveyor for eastern boundary survey restarted work the beginning of November, <u>all corner points have been set, a question about the corners was resolved between the District and Raja, and the surveyor should now be finishing the flagging. More trailwork and french broom pulling was done at the Decembe 2011 volunteer work weekend. The next volunteer weekend will be January 21-22, 2012.</u> The park is expected to open to the public by the spring of 2012.</p>
<p>Napa River Ecological Reserve Restoration</p> <p>Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, restore the interior trail and interpretive elements, and if feasible install a seasonal bridge, using a \$100,000 grant from the State Coastal Conservancy.</p>	<p>The California Conservation Corps completed a first round of mechanical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May 2010. In June the CCC did follow up chemical spraying and completed construction of the interpretive path. Additional invasive weed removal was done by volunteers on two weekends in September 2010. The District assisted Audubon coordinate a volunteer project on November 6, 2010 to prepare new maps showing the location of invasive species on the southwest side of the river and continue removal of invasive plants. The District has used grant funding to bring numerous school classes to the site to study ecology of the area and assist with the habitat restoration. A 50 volunteer work party did additional invasive plant removal on April 30, 2011. Staff met with invasive plant control specialists on June 3, 2011 to evaluate eradication efforts to date and plan next steps. Staff is continuing to work with local teachers to development curriculum and set up educational field trips. Native plant cuttings gathered from the reserve have been propagated <u>and were planted by volunteers on Dec 8, 2011.</u> Supplemental grant funding for the restoration work was awarded to the District by the County Wildlife Commission. The Conservancy has also indicated a willingness to extend the termination date for their grant, in light of the delays to the project caused by the State's budget problems. DFG has agreed to a simplified approval process for scheduling field trips and work parties. <u>District staff met with DFG on December 8, 2011 to agree on work plans for the coming year.</u></p>
<p>Oat Hill Mine Trail</p> <p>Improvements to first 1/2 mile of trail next to Calistoga</p>	<p>The litigation holding up this project has been successfully concluded, meaning the District can now complete repairs to the first 1/2 mile of the trail. Because of the cash flow needs of the Napa River and Bay Trail project, completion of the work on the Oat Hill Mine will be delayed until summer of 2012. <u>Several of the trail sign posts have been vandalized and will need to be replaced.</u></p>
<p>Oat Hill Mine Trail</p> <p>Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011.</p>

<p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff is preparing an update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and is being positively viewed by the Veterans Home administration. Veterans Home staff have been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home. District and Veterans Home staff have discussed possible short-terms steps that can be taken to get the project moving. Key management staff at the Veterans Home retired in November 2010, so progress is delayed pending the filling of their vacant positions.</p>
<p>River to Ridge Trail</p> <p>Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on private property in two locations)</p>	<p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded. If the County ends up not being able to purchase Skyline Park, including the area with the River to Ridge Trail, then the County and the state will need to record a new trail alignment easement description.</p>
<p>Skyline Park Protection</p> <p>Purchase of Skyline Park from the State</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services have agreed on an appraisal process for determining the fair market value purchase price. The County has retained an appraiser acceptable to the State <u>and a draft appraisal is now being reviewed by the County and the State.</u></p>
<p>Spanish Valley, Crystal Flats and Stone Corral</p> <p>Planning for 3,400 acres of open space donated by Bob and Evalyn Trinchero</p>	<p>Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. Staff met with the LBRPOA Board on November 13th and again on December 4, 2011 to discuss use of the Crystal Flats and Stone Corral areas. <u>The District took full possession of the properties on January 1, 2012.</u></p>
<p><u>State Parks</u></p> <p>Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open</p>	<p>Proposal submitted to State Parks on August 23, 2011. Met with St. Helena Star Editorial Board. The County Board of Supervisors endorsed the proposal on September 27, 2011. State Parks on November 3, 2011 indicated they would negotiate an agreement with the District to operate Bothe-Napa Valley State park, and the Napa Valley State Parks Association to operate the Bale Grist Mill State Historic Park. <u>Negotiations on the terms of the operating agreement are nearly complete, and is awaiting completion of the companion proposal by the Napa Valley State Parks Association.</u> The proposal currently has the District taking over operations on April 1, 2012.</p>
<p>Vallejo Lakes</p> <p>Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County</p>	<p>Staff-level discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplus of the property. District staff and our partners are continuing to research issues related to the property, including potential public access locations, potential trail alignments, and easements and other encumbrances which affect the property. The State Coastal Conservancy has indicated an interest in assisting with the funding necessary to purchase the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value. The surplus process has slowed down due to new discussions between the City and residents of Green Valley over overall water supply arrangements. District staff met with Solano Land Trust staff on September 7, 2011 to discuss project status and next steps. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established.</p>
<p>Vine Trail</p> <p>A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.</p>	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. Approximately \$235,000 in federal Transportation Enhancements fund is available to construct the section of the trail under the Butler Bridge. NCTPA will act as pass-through for both of this grant, since Caltrans has not been willing to enter into a Master Agreement with the District. Staff is currently working through the paperwork required by Caltrans for this grant.</p>

Completed Projects

Berryessa Vista Acquisition	Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.
Connolly Ranch	Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.
Oat Hill Mine Trail	The Oat Hill Mine Trail was formally opened in May Of 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.
Historic ROW Analysis	Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential. Study to determine location and status of historic road Rights-of-Way and whether they have value as non-motorized recreational trails
Linda Falls	Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust
Master Plan Development	The Master Plan for 2008-2013 was approved in January 2009
Milliken Reservoir Trails and Picnic Area Feasibility Study	The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running. Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area
Moore Creek Open Space Park	Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008. Trail reroute to remove two stream crossings mostly completed in May 2009. New heater installed in gatehouse in April 2009.
Napa River Ecological Reserve Improvements	Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.
Napa River Flood Control Easement	Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding
Newell Preserve Improvements	As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells. Provide on-site water supply for group campground for cattle
River to Ridge Trail Enhancements	Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.
River to Ridge Trail Entrance Enhancements	A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.
Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.
Skyline Park Concessionaire Agreement Renewal	District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.
Skyline Park Trail Improvements	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses. Major volunteer event to reroute and repair trails
Skyline Park Facility Improvements	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation. Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.
<u>River to Ridge Trail</u>	Correct drainage problems to trail can be used year-round. Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. <u>Volunteers completed additional work in August 2011.</u>
South Napa Wetlands Habitat Area	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the

Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation. flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligation:

Trichero Open Space Acquisition

Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero

The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.

Wild Lake Ranch

Assist land trust with planning and possible joint management of trails, camping and picnic areas.

The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.