



**Napa County Regional Park
and Open Space District**

Harold Kelly—Vice President
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan—President
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday July 14, 2008 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of June 16, 2008.
- B. Consideration and potential approval of actions related to the proposed acquisition of 673 acres in the Moore Creek watershed.
- C. Review of Project Status Report.
- D. Receipt of report on expenditures and encumbrances approved by the General Manager.
- E. Receipt of Budget Report for FY 2007-08.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters, unless specifically noted otherwise.

7. Adjournment



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DRAFT - MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday June 16, 2008 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

1. Call to Order

Meeting was called to order at 2:02 p.m.
All directors present.

2. Public Comment

Randy Davis, the Community Services Director for the City of American Canyon shared thanks to John Woodbury and Myrna Abramowicz for their continued support for American Canyon.

3. Set Matters

2:15 p.m. Public Hearing and adoption of budget for FY 2008-9
Motion to approve Budget for 2008-09 as proposed and revised.
HK-TN-MA-GK-DF

4. Administrative Items

- A. Consideration of and potential approval of Minutes of meeting of May 8, 2008.
Motion to approve Minutes as presented.
TN-GK-MA-HK-DF
- B. Receipt and approval of independent audit for FY 2006-7.
Motion to approve the independent audit.
TN-GK-MA-HK-DF
- C. Receipt of report on expenditures and encumbrances approved by the General Manager.
John Woodbury gave the report.
- D. Consideration and potential authorization for General Manager to enter into a professional services contract with Friends of the Napa River in an amount not to exceed \$3,500 to organize a science teacher workshop to assist with developing an environmental education program for properties which may be owned or operated by the District.
Directors Abramowicz and Norris recused themselves from the discussion and action to avoid the potential for a conflict of interest, given their involvement with Friends of the Napa River. Motion to authorize the General Manager to execute a professional services agreement with Friends of the Napa River in an amount not to exceed \$3500.00.

HK-GK-DF
MA-TN- Abstained

- E. Consideration and potential authorization for General Manager to enter into a professional services contract with Questa Engineering in an amount not to exceed \$49,990 to prepare an operations planning, design and preliminary engineering study for Camp Berryessa.
Motion to authorize the General Manager to enter into a professional services contract with Questa Engineering in an amount not to exceed \$49,990.00.
GK-MA-TN-HK-DF
- F. Review of Projects Status Report.
John Woodbury gave the report.

5. Announcements by Board and Staff

Director Tony Norris announced CARPOSA is having their annual conference September 10th, 2008 in Petaluma.
Director Norris announced that he attended the Growth Summit held on Friday June 13th, 2008.

6. Agenda Planning

None

7. Closed Session

- A. Conference with Real Property Negotiator (Government Code Section 54956.8)
Property: APN Nos 025-440-010, 025-200-034, 025-060-025 and 025-060-023
Agency Negotiator: John Woodbury, NCRPOSD General Manager
Negotiating Parties: NCRPOSD and the DeLaBriandais family
Under Negotiation: Instructions to Negotiator will concern price and terms of payment.
- B. Public Employee Performance Evaluation (Government Code Section 54957)
TITLE: General Manager

District Counsel announced there were no reportable actions taken in closed session.

8. Administrative Items

- A. Consideration and potential adjustments to the District Budget for FY 2007-8.
Motion to approve an adjustment to the current District Budget for FY 2007-8 as recommended by the General Manager, by transferring \$50,000 from Administration to SDE:Other.
MA-TN-DF-HK-GK

9. Adjournment

Meeting was adjourned at 4:11 p.m.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: July 14, 2008

Agenda Item: 4.B

Subject:

Recommendation

Approve the following actions related to the acquisition and improvement of 673 acres of property in the Moore Creek watershed:

1. Announcement of Agreement 08-07—Option, Purchase and Sale Agreement, as authorized by the Board in closed session on June 16, 2008
2. Approval of and authorization for General Manager to sign a grant agreement with Napa County providing \$866,688 from Proposition 40 and \$783,312 from the County Special Projects Fund.
3. Approval of and authorization for the Board President to sign a Land Tenure Agreement with Napa County related to the use of Proposition 40 funds.
4. Approval of and authorization for the Board President to sign a resolution authorizing a grant application to the State Coastal Conservancy in the amount of \$1,650,000.
5. Approval of and authorization for the Board President to sign an Exercise Notice pursuant to Agreement 08-07, subject to sufficient funding being secured and the contingencies contained in said Agreement being satisfied.
6. Approval of and authorization for the Board President to sign a Certificate of Acceptance, subject to the Board President signing an Exercise Notice as provided above.

Background

The Board of Directors on June 16, 2008 authorized the Board President to sign Agreement 08-07, an Option, Purchase and Sale Agreement, for the purchase of approximately 673 acres in the Moore Creek watershed (APN #'s 025-060-023 & 025, 025-200-034, and 025-440-010) subject to the District and the sellers of the property negotiating acceptable terms. The Board authorized a purchase price of up to \$2.8 million, and an option payment of up to \$35,000.

The General Manager was able to negotiate an acceptable agreement, which was signed by the Board President on June 30, 2008. The option, which costs \$35,000, gives the District until October 15, 2008 to complete due diligence and secure funding for the purchase at a price of \$2.8 million. The option payment is non-refundable unless the sellers fail to perform on several matters related to correcting mistakes in the property title and demonstrating the property is free from any leases or other encumbrances. If the sellers fail to perform as specified, the option payment will be refunded and the option agreement will terminate.

Funding for the purchase and improvement of the property for use as a public park is proposed to come from three sources: \$1.65 million as a grant from the State Coastal Conservancy, \$866,688

from Proposition 40 per capita formula funds available to Napa County, and \$783,312 from the Special Projects Fund. The Proposition 40 and Special Projects Fund monies had been set aside by prior Board of Supervisors' action for use in acquiring Skyline Park. Since the State Legislature and Governor have for the past four years been unable to agree on the sale of this property to the County, it makes sense to use those funds for other purposes which will provide more immediate benefit to Napa residents. The Board of Supervisors on July 22, 2008 will consider a request from the District to use those funds for the acquisition and improvement of the Moore Creek property (Attachment A)

The deadline for submitting a grant application to the State Coastal Conservancy is also July 22, 2008, in order to get the grant request before the Coastal Conservancy Board at their September 25, 2008 meeting.

The total amount of funding being requested comes to \$3.3 million. If approved, this will provide \$500,000 to pay for improvements to the property including signage, fencing, water development, parking area and hopefully camping facilities. The nature, scope and location of improvements will be worked out as part of process of the District obtaining a Use Permit for using the property as a public park and recreation facility.

In addition to funding, there are several other issues which must be resolved prior to exercising the option to purchase the property. These include:

--Mistakes in the way the title to the property transferred to the sellers from their parents need to be corrected by the sellers.

--The property is currently grazed under a lease with an adjacent property owner. While the District may well want to continue grazing of the property as a wildfire management technique, the sellers are obligated to assure the property transfer with no inherited grazing lease, so that the District is free to negotiate terms that assure responsible grazing practices and compatibility between public use and grazing.

--The gate house on the property is occupied by a tenant; a decision needs to be made whether to continue leasing the gate house to the tenant, or seek a new tenant/caretaker.

--Further inspection of the two houses on the property needs to be performed, and a preliminary development plan for the property should be prepared, so that costs associated with improvements can be more precisely determined.

--The District needs to submit to the County a notice that it may purchase the property, and request a written determination that this purchase is consistent with the County General Plan.

If the District exercises the option, escrow will close on or before December 31, 2008. By this time, the District will need to have in place a transition plan to assure the property is secured and managed while improvements are made. During this transition period the District will need to refine its development plans, complete CEQA analysis, obtain a Use Permit from the County, and enter into one or more contracts to make the improvements.

Attachments:

- A. Letter from President Finigan to County Board of Supervisors dated July 3, 2008
- B. Property Location Map



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July 3, 2008

Chairman Wagenknecht and Members of the
Board of Supervisors
County of Napa
1195 Third Street, Third Floor
Napa, CA 94559

RE: Request for Matching Funds for the Purchase and Development of the Moore Creek
Wilderness Park

Honorable Chair Wagenknecht and Supervisors:

We have a unique opportunity to preserve open space, natural resources, protect water quality and offer remarkable new outdoor recreation opportunities for Napa residents. To avoid losing this opportunity, the Napa County Regional Park and Open Space District on June 30th entered into an option to purchase four parcels containing 673 acres of exceptional open space extending north from City of Napa watershed lands at Lake Hennessey. The option gives the District until October 15, 2008 to complete due diligence and put together a financing plan for the purchase of the property. The District respectfully requests your assistance in providing matching funds to make this a reality.

This acquisition will ensure the protection of 3 miles of perennial creek as well as a high priority area for biodiversity as determined by a comprehensive countywide study completed in 2003 by the non-profit Land Trust of Napa County with the assistance of The Nature Conservancy and NatureServe. The property includes an unusually diverse combination of Douglas Fir, Oak, grasslands, rock outcrop, chaparral and riparian plant communities. The adjacent private properties to the west are already permanently protected through conservation easements held by the Land Trust of Napa County; combined with those easements, this acquisition will ensure the preservation of the Moore Creek watershed and protect the quality of the water flowing into Lake Hennessey.

The property would provide at least five miles of trails for hikers, equestrians and mountain bicyclists, as well as facilitate opening up several more miles of trails on the north side of Lake Hennessey. The acquisition is a critical step for implementing the Napa Crest Trail. First proposed in the County's 1979 Park and Recreation Plan, the Napa Crest Trail is a concept for a recreational trail that circumnavigates the Napa Valley traveling through the hills surrounding the Valley. With this acquisition, there will only be a 4,000 foot gap in public or land trust ownership for the entire distance extending from the southern side of Lake Hennessey to Mount St. Helena.

The property has the potential to support group and family camping in addition to day use. It also includes two modest residences and a swimming pool. A portion of the property has been leased for grazing. We expect that revenues that could be generated from camping fees, continued rental of one or both of the residences, and continuation of the grazing lease would be sufficient to pay for basic operations and maintenance of the park.

The total cost of the project is estimated at \$3.3 million, including a \$2.8 million purchase price and \$500,000 in improvements. The State Coastal Conservancy has expressed an interest in providing half of the total project cost. If the remaining \$866,688 in Proposition 40 park bond per capita funds available to the County are used for this project, an additional \$783,312 earmarked for parks in the Special Projects Fund would be needed to complete funding.

The District Board of Directors is excited about the possibilities presented by this acquisition. It is rare to have the chance to purchase such a large, pristine area at such a reasonable price so close to where most Napa residents live and work. This project fulfills the criteria and expectations laid out for the District in the recently adopted Recreation and Open Space Element of the County General Plan.

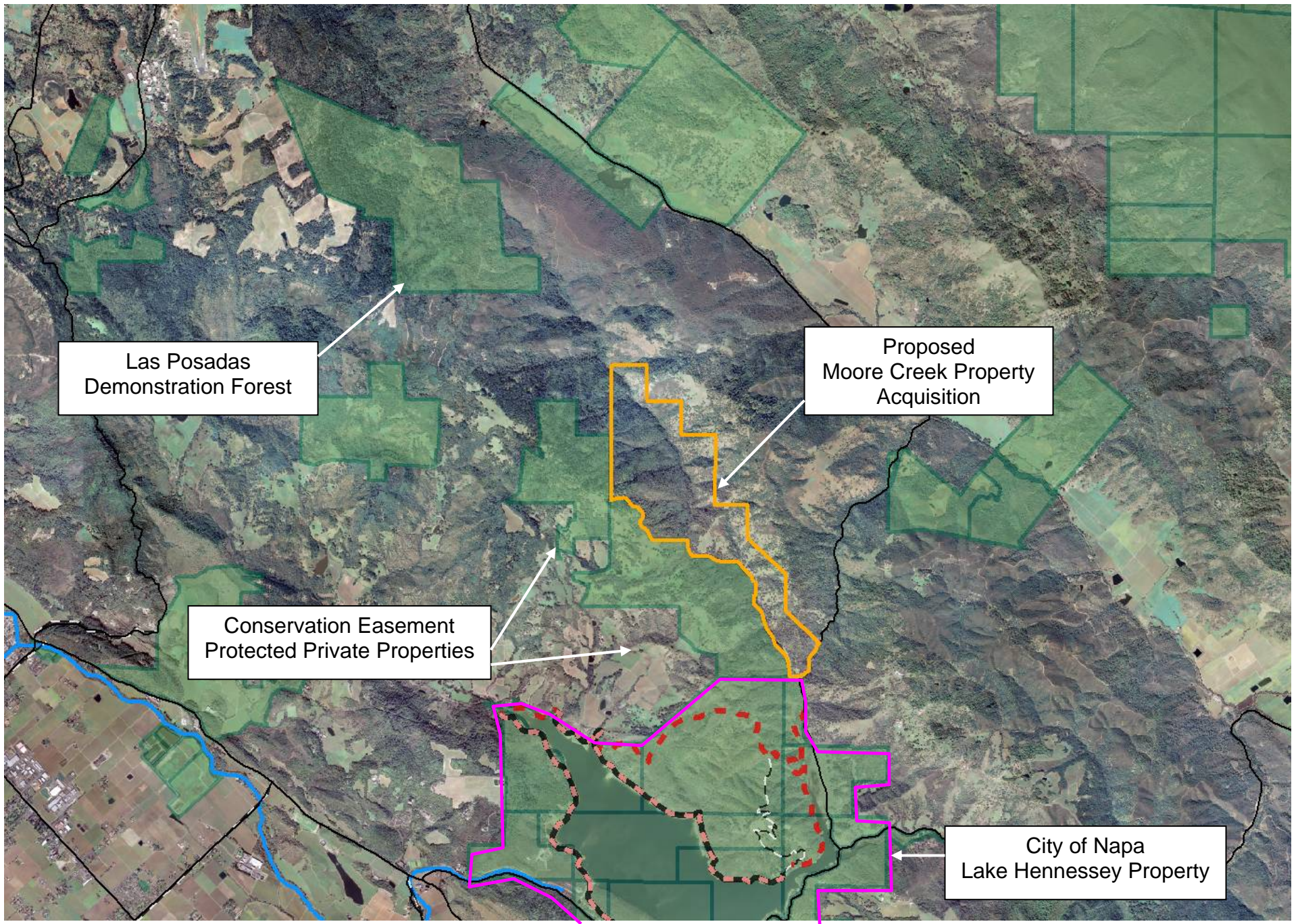
With your help, we will establish a legacy for which we can all be truly proud.

Sincerely,

A handwritten signature in blue ink that reads "Dave Finigan". The signature is written in a cursive, flowing style.

President of the Board of Directors

Proposed Moore Creek Property Acquisition



Plan of Projects

Status Report for July 14, 2008

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	Feasibility study completed. A Negative Declaration under the California Environmental Quality Act has been completed, and a Use Permit obtained, for the first phase of the project (American Canyon to Green Island Road. The District in June 2008 was awarded a \$1,032,300 grant from the California River Parkway Grant Program. The City of American Canyon has obtained agreement from the Department of Fish and Game for a proposed spur trail that will provide a direct connection to the Napa River, and the City and District are close to an agreement with the Napa-Vallejo Waste Management Authority for another spur trail that would provide a second direct access to the River and loop around the landfill. The County Board of Supervisors has approved \$50,000 in funding for the District to complete CEQA for the remainder of the trail.
Berryessa Estates	Bureau of Land Management has declared 160 acres next to Berryessa Estates as surplus, and BLM has expressed willingness to transfer to District under their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for local residents eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	Draft trail plan prepared. CDF has indicated its crews will be available to clear brush for a combined firebreak and trail; crews cost \$200/day. Next step is to hold another community meeting in Berryessa Estates to get input from and determine level of support in the community, then submit RPP application to BLM
Berryessa Vista	Planning and stewardship of this 224 acre wilderness park.	Volunteers working with the District have completed detail GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The next steps are to introduce the District to adjacent and nearby landowners, and to figure out how to control the OHV trespassing.
Camp Berryessa	Redevelopment of former Boy Scout Camp into a group/environmental education camp.	MOU with Bureau of Reclamation has been approved by BOR and by the District granting District an 18 month period to develop a plan for the camp. Questa Engineering has been hired to work with the District in developing the plan.

<p>Lake Hennessey North Shore Trails Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey</p>	<p>Next step is to complete draft trail plan, management plan and CEQA review.</p>
<p>Master Plan Development</p>	<p>Board Master Plan subcommittee presented the plan outline, and some illustrative section, to the Board at the March meeting. A draft plan is scheduled for Board review in August.</p>
<p>Milliken Reservoir Trails and Picnic Area Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area</p>	<p>The feasibility study has been completed, and the Board of Directors has accepted the feasibility study. District staff is in active discussions with City of Napa staff to develop a draft agreement and operations plan that can be presented to the City Council for direction prior to completing environmental review for the proposed project. Some modifications have been made to the proposal based on City staff review; a revised proposal will be brought to the District Board for approval at the August 2008 meeting.</p>
<p>Moore Creek Acquisition and Park Development Acquisition of 673 acres of open space adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>District has entered into an option to purchase the property. An appraiser is under contract to prepare an appraisal of the property. The County BOS on July 22 will consider allocating Proposition 40 and Special Project Fund money to assist with the acquisition and improvements. Staff is also preparing an application for grant funding to the State Coastal Conservancy.</p>
<p>Napa River Ecological Reserve Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, restore the interior trail and interpretive elements, and if feasible install a seasonal bridge.</p>	<p>The State Coastal Conservancy has approved a \$100,000 grant for habitat restoration, environmental education and improved signage. A Notice of Exemption under CEQA has been filed on this project. The grant contract has been signed, the District's partners on the project have met to review approaches and roles. The District is continuing to work with the Resource Conservation District, Acorn Soupe and the Department of Fish and Game and the Conservancy on grant contract documents. the County BOS will consider transfer to the District its role under the joint management agreement for the Reserve that is currently between DFG and the County.</p>
<p>Newell Preserve Provide on-site water supply for group campground and so cattle can be restricted from access to riparian areas.</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust is willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City is planning to try drilling in a second location.</p>
<p>Oat Hill Mine Trail Grand opening to the Oat Hill Mine Trail with weekend of signage installation, brush removal and erosion control</p>	<p>The volunteer work party weekend took place May 16-18, 2008, and the trail has been formally opened. Staff is working on finishing up some loose ends and on developing a volunteer trail patrol. The judge hearing the legal challenge to the trail has thrown out the three main arguments made by the plaintiff on the grounds that the statute of limitations had long ago run its course; three other arguments will be considered next.</p>

<p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--may require minor updating. The project concept has been approved by the District Board. Staff has met with the Pathway Home Project leadership at the Veterans Home, who are supportive of the trail as an amenity which will benefit their program. The Pathway Home Project is planning on issuing a white paper seeking proposals for outdoor recreational opportunities that can benefit the program; when this is issued, staff will submit a formal proposal to the Department of Veteran's Affairs.</p>
<p>River to Ridge Trail</p> <p>Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on private property in two locations).</p>	<p>Lot line adjustment approved by Syar Properties. The California Department of General Services has begun to process the County's application for a lot line adjustment. DGS has decided it cannot do a lot line adjustment without legislative authorization; staff is discussing with legislative staff the feasibility of doing this.</p>
<p>Skyline Park Protection</p> <p>Permanent Protection for Skyline Park</p>	<p>Legislation by Senator Wiggins to authorize sale to the County was vetoed by the Governor. The County is now pursuing development of a park overlay zone to protect public lands such as Skyline Park. County Counsel has determined that a park overlay zone could be implemented without triggering a Measure J vote. New language has been included in the new draft General Plan to allow development of a park overlay zone. Work on preparing the new park zone and applying it to specific properties has begun now that the General Plan has been adopted by the Board of Supervisors. The BOS on July 22 will consider a budget appropriation to prepare an updated Master Plan for the park.</p>
<p>Skyline Park Improvements</p> <p>Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.</p>	<p>Application for second greenhouse and covered arena improvements has been submitted to Department of General Services for review. DGS has prepared a CEQA Notice of Exemption for the project, which is scheduled to be filed by June 13th; if there is no appeal to the NOE within 35 days, DGS has indicated they will approve the lease amendment, subject to a processing fee of \$4,000.</p>
<p>South Napa Wetlands Habitat Area</p> <p>Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.</p>	<p>Transfer approved in concept by the flood control district advisory committee and Board of Directors. District staff is continuing to research flood district documents related to the site, and has begun outreach to neighbors, the City of Napa and other interested parties. Staff has determined, with City assistance, that there is a legal public pedestrian access easement through the Yacht Club that leads to the SWOA property, although the Club has posted a No Trespassing sign at the entrance to the Club. Staff led a tour of the property on May 22, 2008 in conjunction with the Napa County Watershed Symposium to discuss options and constraints at the site related to public use and environmental education.</p>

Vallejo Lakes	Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County	Staff-level discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. Formal surplusing of the property by the City Council of the City of Vallejo has been delayed because of staff turnover due to their financial problems. District staff and our partners are continuing to research issues related to the property, including potential public access locations, potential trail alignments, and easements and other encumbrances which affect the property.
Wild Lake Ranch	Possible joint management of trails, camping and picnic areas through agreement between the Land Trust, the District and State Parks	Continuing discussions with the Land Trust of Napa County and California State Parks regarding development of master plan and long-term ownership and management arrangements. The District has provided a support letter regarding a land trust grant request to fund development of the master plan.
<u>Completed Projects</u>		
Berryessa Vista	Purchase of 224 acres from the Land Trust of Napa County for use as a public park.	The purchase is complete. Invoice to the State to obtain Prop 12 reimbursement of the purchase has been submitted.
Connolly Ranch	Construction of patio, restrooms and cooking facilities	The project is complete, and the State has approved Prop 12 reimbursement for project costs.
Napa River Ecological Reserve	Trash enclosure and removal of graffiti	Project completed.
Napa River Ecological Reserve	Paving the parking area, and control vehicle access through placement of rock barriers	The project is complete, and the State Prop 12 reimbursement has been received.
Napa River Flood Control Easement	Conservation easement held by District to facilitate Flood District project and grant funding	Easement completed.
River to Ridge Trail Enhancements	Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area.	Installation completed through an Eagle Scout candidate project.
Skyline Park Improvements Phase I	Prop 12 funding for erosion control work on Lake Marie Road, and paving of campground loop road.	Project is complete, and Prop 12 reimbursement has been received.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: July 14, 2008
 Agenda Item: 4.D
 Subject: Report on expenditures and encumbrances approved by the General Manager

Recommendation

Receive this report on expenditures and encumbrances approved by the General Manager.

Background

Section III.A (7) authorizes the General Manager to bind the district for supplies, materials, labor and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors.

Pursuant to this authorization, the following information is provided to the Board.

Date	Purpose	Recipient	Amount
6/26/2008	Legal Ad for Budget Hearing	NAPA VALLEY REGISTER	\$118.70
7/2/2008	Entered into Agreement #08-06 for Appraisal of DeLaBriandais Property	Stahr and Associates	\$3,850



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: July 14, 2008
Agenda Item: 4.E
Subject: Receipt of Budget Report for FY 2007-08

Recommendation

Receive this report of budget results for fiscal year 2007-08.

Background

Attached is a semi-final summary of budget results for the past fiscal year, which ended on June 30, 2008. Please keep in mind that at least one figure will change (interest income/expense for the fourth quarter has not yet been calculated), and the numbers have not yet been audited.

The spreadsheet shows revenues and expenses for both operating and capital purposes. The District modestly increased its reserves, by \$8,296.66, due to program income related to the conservation easement the District accepted from the Napa County Flood Control District, a gift for the District's work on the Oat Hill Mine Trail, and a sponsorship of Oat Hill Mine Trail maps. Combined with prior year savings, the District ended the year with a reserve of approximately \$25,000.

The District did not use the full amount of operations grant provided by the County of Napa, spending \$241,653 of the \$264,863 grant. The resulting savings will be retained in the portion of the County's Special Projects Fund designated for parks and open space; unless County policy for that Fund is changed by Board action, these savings will be available for future appropriation to the District.

Budgeted funds for three projects—the Oat Hill Mine Trail, the Napa River and Bay Trail, and Camp Berryessa—which are derived from a separate grant awarded by the County, are part of a three-year agreement, pursuant to which funds allocated by calendar year. The District allocated one-half of each project's first year grant to FY 2007-08, to ensure that money would be available if needed, but knowing that the full amount budgeted was unlikely to be needed. In the end, only \$8,801.99 of the funds budgeted for the Oat Hill Mine Trail project were spent. The remaining funds are being held until the litigation associated with the Trail is resolved, after which (assuming a favorable verdict) they will be used to undertake additional erosion control work. A professional services contract for the Camp Berryessa feasibility study was entered into effective July 1, 2008, and the funds budgeted for this project will start to be drawn down. Use of the funds budgeted for environmental and permit review related to phase two of the Napa River and Bay Trail was delayed pending a decision on whether the District would receive the River Parkway Grant for phase one of that project. With the announcement in mid-June that the District would receive the grant, the District will now start to work on the phase two environmental review and permitting.

Preliminary Year End Budget Actuals 2007/08

prepared July 8, 2008

Accounting Code	Description	Budget	Actuals (unaudited)				Year
			1st	2nd	3rd	4th	
REVENUES							
48500000 O/FS:OPR Trans In	County Special Project Fund Operations Grant	\$264,863	\$35,837.15	\$51,520.01	\$51,484.62	102,811.63	\$241,653.41
	County Special Project Fund Capital Grant	\$75,000				8,807.99	\$8,807.99
	Prop 12 Cnty Per Capita grant	\$125,818				125,818.00	\$125,818.00
48042000 O/R:Donations	Donations	\$1,156	\$1,155.70			\$1,000.00	\$2,155.70
	Interest Income		\$277.59	\$292.99	-\$179.62		\$390.96
	Other Revenues	\$5,000		\$5,000.00		\$750.00	\$5,750.00
	Carryover	\$16,963					-\$8,296.66
TOTAL REVENUES		\$488,800.00	\$37,270.44	\$56,813.00	\$51,305.00	\$239,187.62	\$376,279.40
EXPENSES							
52186300:PSS-Admin	County Staff Services (GM, Secretary, Auditor-Controller, other)*	\$203,000	\$34,249.00	\$38,634.00	\$33,701.15	\$44,927.00	\$151,511.15
52180510:PSS-Audit/Account	Accounting and Auditing	\$5,000		\$896.56	\$150.25	\$3,266.75	\$4,313.56
52250000	Transportation and Travel	\$2,500				\$0.00	\$0.00
52170000	Office Expense	\$1,500		\$882.95	\$42.40	\$268.70	\$1,194.05
52180500	Legal Services	\$8,000	\$1,288.15	\$1,999.44	\$2,544.87	\$2,141.26	\$7,973.72
5218500:PSS-other	Professional Services Contract (volunteer coordination and facility management)	\$37,500		\$3,024.03	\$14,861.10	\$10,827.73	\$28,712.86
SDE-other	Reserve/contingency/special projects	\$153,300		\$3,500.00	\$184.85	\$167,198.19	\$170,883.04
52139260	Oat Hill Mine Trail	\$25,000				\$8,807.99	\$8,807.99
52139270	Camp Berryessa	\$25,000					\$0.00
52139250	Napa River and Bay Trail	\$25,000					\$0.00
52100300	Insurance: Liability	\$1,500		\$1,583.03			\$1,583.03
5215000	Memberships	\$1,500	\$300.00	\$1,000.00			\$1,300.00
TOTAL EXPENSES		\$488,800.00	\$35,837.15	\$51,520.01	\$51,484.62	\$237,437.62	\$376,279.40

Notes

- (1) Auditor billed to PSS-Admin for quarter one, then put into PSS-Audit/Accounting
- (2) special projects include \$2,000 grant to Ridge Trail Council for Tuteur Trail repair; \$121,914 for Berryessa Vista acquisition; \$35,000 for Moore Creek acquisition option; \$8284.19 for web site development