



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

Monday February 24, 2012 9:00 A.M.
1195 Third Street, Third Floor, Napa, CA 94559

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Administrative Items

- A. Consideration and potential approval of Amendment No 1 to Agreement 10-14 with Questa Engineering to increase the amount of the agreement by \$10,000.
- B. Consideration and potential approval of agreement with the State of California for the District to manage and operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

4. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

5. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendaize such matters, unless specifically noted otherwise.

Next Board Meeting: Monday, March 12, 2012, 2:00 p.m., 1195 Third Street, 3rd floor

6. Adjournment



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STAFF REPORT

Date: February 24, 2011
Agenda Item: 4.A
Subject: Consideration and potential approval of Amendment No 1 to Agreement 10-14 with Questa Engineering to increase the amount of the agreement by \$10,000.

Recommendation

Authorize General Manager to execute Amendment No. 1 to Agreement 10-14 with Questa Engineering.

Background

The District Board of Directors on December 9, 2010 entered into Agreement 10-14 with CONTRACTOR to provide specialized services, as authorized by the Public Resources Code Section 5538, in order to prepare plans and specifications, and to perform construction monitoring services for the Napa River and Bay Trail Phase I project. The term of this Agreement was through December 31, 2011.

Subsequent to entering into the Agreement, the District modified the approach to the project to separate fencing work around the former landfill from the remainder of the construction project, so that the fencing work could be performed by the California Civilian Conservation Corps, as is encouraged by the grant funding for the project. This resulted in the need to modify the plans and specifications, and created additional complexity coordinating the work of the Corps with other contractors.

Questa Engineering has request an additional \$4,600 for additional design work, and an additional \$5,400 for extra construction management services. District staff believes this request is reasonable and appropriate, and recommends authorization for the amendment to the agreement.