



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
*Director, Ward One*

Tony Norris  
*Director, Ward Two*

Michael Haley  
*Director, Ward Three*

Dave Finigan  
*Director, Ward Four*

Myrna Abramowicz  
*Director, Ward Five*

## AGENDA

### BOARD OF DIRECTORS SPECIAL MEETING

Monday, August 12, 2013 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

#### General Information

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than than 48 hours prior to the meeting date by contacting 707.259.8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Directors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the NCRPOSD Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 4:30 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code §§6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

#### 1. Call to Order and Roll Call

## 2. Public Comment

*In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.*

## 3. Set Matters

None.

## 4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meeting of July 1, 2013.
- b. Consideration and potential approval of Change Orders № 1 and № 2 to Agreement 13-03 (Pearson Exploration - Construction of an alternative septic treatment and disposal system at Moore Creek Park).
- c. Consideration and potential approval of an amendment to the adopted District Purchasing and Contracting Manual allowing the General Manager to approve certain contract change orders.
- d. Consideration and potential approval of a professional services agreement with the Napa County Resource Conservation District to assist with restoration and environmental education at the Napa River Ecological Reserve.
- e. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.
- f. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.
- g. Review of the District Projects Status Report

## 5. Announcements by Board and Staff

*In this time period, members of the Board of Directors and staff will announce meetings, events, and other matters of interest. No action will be taken by the Board on any announcements.*

## 6. Agenda Planning

*In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. Other than to determine whether and when such matters should be agendized, no action will be taken by the Board on these items unless specifically noted otherwise.*

Next Board Meeting: Monday, September 9, 2013

## 7. Adjournment



**Napa County Regional Park  
and Open Space District**

Harold Kelly  
Director, Ward One

Tony Norris  
Director, Ward Two

Michael Haley  
Director, Ward Three

Dave Finigan  
Director, Ward Four

Barry Christian  
Director, Ward Five

## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, July 1, 2013 at 2:00 P.M.

1195 Third Street, Third Floor, Napa, Calif. 94559

1. Call to Order and Roll Call

Directors present: Harold Kelly, Michael Haley, Barry Christian, and Tony Norris.

Vice-Chair Finigan was excused.

Staff present: John Woodbury, Chris Apallas, Chris Cahill and Aileen Weddell

2. Public Comment

None

3. Set Matters

2:00 pm

Administration of the Oath of Office for Ward 5 Director Barry Christian  
Director Christian was sworn in by Gladys Coil, Clerk of the Board for  
the County of Napa.

4. Administrative Items

- a. Consideration and potential approval of Minutes of the Board of Directors regular meetings of May 13, 2013 and the special meeting of June 24, 2013. (Note: the draft June 10, 2013 minutes will be placed on the next meeting agenda)

Minutes were approved as presented.

HK-MH-TN-BC-DF

A X

- b. Consideration and potential approval of Agreement with Gallina LLP in an amount not to exceed \$5,250 to perform an independent financial audit of the District for FY 2012-13.

HK-MH-TN-BC-DF

X

- c. Update on Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park.

John Woodbury gave the update and reported on repairs that were completed, and donations that were.

- d. Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff.

John Woodbury gave the report. No action taken.

- e. Review of the District Projects Status Report

John Woodbury gave the report with discussions on Moore Creek, the Napa River and Bay Trail, Camp Berryessa, Skyline Park, the Oat Hill Mine Trail and the Vine Trail.

- f. Consideration and potential approval of the budget for the July 1, 2013 to June 30, 2014 fiscal year.

HK-MH-TN-BC-DF

X

- g. Consideration of and authorization for the Board President to sign a Resolution honoring former Director Myrna Abramowicz.

MH-HK-TN-BC-DF

X

5. Announcements by Board and Staff

Director Christian reported Open Day at Newell Preserve and the new access pedestrian route.

Director Kelly will not be in attendance during the September 2013 meeting.

6. Agenda Planning

Next Board Meeting: Monday, August 12, 2013, 2:00 p.m.

7. Adjournment

Adjourned to the regular meeting of Monday, August 12, 2013, 2:00 P.M.

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TONY NORRIS, Board President

ATTEST:

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AILEEN WEDDELL, Acting District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; MH = Michael Haley; DF = David Finigan; BC = Barry Christian

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park  
and Open Space District

## STAFF REPORT

*By:* Chris Cahill, Land Planner  
*Date:* August 12, 2013  
*Item:* 4b  
*Subject:* Consideration and potential approval of Change Orders № 1 and № 2 to Agreement 13-03 (Pearson Exploration - Construction of an alternative septic treatment and disposal system at Moore Creek Park).

### RECOMMENDATION

1. Find that this action is consistent with the Board's previously adopted mitigated negative declaration.
2. Approve Change Orders № 1 and № 2 to Agreement 13-03.

### ENVIRONMENTAL DETERMINATION

**Mitigated Negative Declaration Adopted.** The Board adopted a mitigated negative declaration covering the development of Moore Creek Park on February 14<sup>th</sup>, 2011. The action proposed here is within the scope of that adopted document. Consistent with CEQA Guidelines §15162, no new significant information regarding the project has been identified and neither the project nor the circumstances under which it is undertaken will cause new significant environmental effects or a substantial increase in the severity of any previously-identified significant effect.

### BACKGROUND

On May 13, 2013, following a public bid, the District awarded a contract to furnish and install septic improvements at Moore Creek Park to Pearson Exploration. Construction on that project began in July and two changes have since been requested by District staff requiring amendment to the contract. Because the contract resulted from a formal public bid, those amendments must be approved by the Board via Change Order.

Change Order № 1 resulted from the rediscovery of a sewer line at the ranch house +/- 300 feet to the north of the location shown on engineered plans. This necessitated changes to the specified septic tanks, as well as to their depth and location, and an additional cost of \$7,650.

Change Order № 2 resulted from a District-requested change in project specifications; specifically moving from a lease arrangement to direct purchase of a required chlorinating system. The change entails additional capital costs not-to-exceed \$8,000, but could save more than \$14,000 per year in operating expenses.

In total, the requested change orders approve up to \$15,650 in expenditures, increasing the contract's not-to-exceed amount from \$136,130 to \$151,780.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

*By:* Chris Cahill, Land Planner  
*Date:* August 12, 2013  
*Item:* 4c  
*Subject:* Consideration and potential approval of an amendment to the adopted District Purchasing and Contracting Manual allowing the General Manager to approve certain contract change orders.

### RECOMMENDATION

1. Find that the proposed amendment is not a project under CEQA.
2. Approve the proposed amendment to the District Purchasing and Contracting Manual.

### ENVIRONMENTAL DETERMINATION

**No Project.** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### BACKGROUND

The District's adopted Purchasing and Contracting Manual currently requires that any change order on a project awarded via formal public bid be reviewed and approved by the Board of Directors. Since the Board only meets once a month, this policy creates a substantial risk of delay to ongoing construction projects; projects which are almost always time-sensitive in one way or another.

Napa County has adopted a policy allowing the Director of Public Works to administratively approve change orders valued at up to 10% of the total project cost, up to a 25% cumulative maximum, without the need to return to the "approving body"<sup>1</sup> for authorization. We propose inserting more or less the same boilerplate language into the District's construction contracts, and have drafted an amendment to the District Purchasing Manual which would authorize that change.

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<sup>1</sup> Generally the Board of Supervisors in the County's case.

In the following proposed revision additions are underlined and deletions are ~~struck through~~.

(c) Standard Provisions for Construction Contracts.

A construction contract shall include the following, at a minimum...

- Change Orders. A methodology for approval of change orders, to deal with post-award changes in environmental requirements or standards or to deal with unexpected increases or decreases in the amount or nature of the work required to accomplish the same project described in the plans and specifications; The General Manager is authorized to approve change orders for the District if the total project cost remains under the contracting limits prescribed for the General Manager by Public Resources Code section 5549. In other instances change orders shall be approved by the Board, excepting that the Board may approve contracts that delegate to the General Manager the authority to approve change orders not to exceed 10% of the contract total individually or 25% cumulatively; ~~as long change orders are approved by the contractor and either the General Manager (if the total project cost remains under the contracting limits prescribed for the General Manager by Public Resources Code section 5549) or by the Board in all other instances;~~





Napa County Regional Park  
and Open Space District

## STAFF REPORT

*By:* Chris Cahill, Land Planner  
*Date:* August 12, 2013  
*Item:* 4d  
*Subject:* Consideration and potential approval of a professional services agreement with the Napa County Resource Conservation District to assist with restoration and environmental education at the Napa River Ecological Reserve.

### RECOMMENDATION

1. Find the proposed agreement categorically exempt under CEQA.
2. Approve the proposed professional services agreement with the Napa County RCD.

### ENVIRONMENTAL DETERMINATION

**Mitigated Negative Declaration Adopted.** This project includes an agreement which would subcontract certain educational activities at the State-owned and District-managed Napa River Ecological Reserve to the Napa County Resource Conservation District (RCD). The proposed agreement is exempt from the application of the California Environmental Quality Act (CEQA) under State CEQA Guidelines, Class 22 (*Educational or Training Programs Involving No Physical Changes*), State CEQA Guidelines, Class 23 (*Normal Operations of Facilities for Public Gatherings*), and the Napa County Regional Park and Open Space District's Local CEQA Guidelines, Class 1, Sub 3 (*Existing Facilities – Operation and Maintenance Activities*). There are no unusual circumstances associated with the project that would cause it to have a significant effect on the environment.

### BACKGROUND

Earlier this year the Napa County Wildlife Conservation Commission awarded the District \$14,725 to support our ongoing educational activities at the Napa River Ecological Reserve (NRER). Specifically, the grant facilitates:

- 1) Development of an outdoor education curriculum guide for the NRER that can be used by teachers to plan, conduct, and build upon field trips to the Reserve; and
- 2) Coordination of 10 half-day, docent-lead field trips for Napa County school groups to the NRER to promote understanding of local watershed science, history, and stewardship.

Matching funds totaling \$4,550 will be provided out of the District's existing NRER State Coastal Conservancy grant and we have also committed +/-30 hours of Chino Yip's time for fieldtrip coordination and general supervision.

The approved Wildlife Commission grant application envisioned that nearly all of the project work would be completed by the staff of the RCD. The attached professional services agreement implements that relationship; outlining the responsibilities of each party (see Exhibit A – Scope of Work) and setting reimbursement rates and a not-to-exceed contract amount of \$19,225 (see Exhibit B- Budget).

As fieldtrips to the NRER were previously managed solely by Chino Yip, the combined Wildlife Commission grant and this agreement with the RCD will free up a substantial amount of Chino's time for other District priorities.

## **EXHIBIT "A"**

### **SCOPE OF WORK**

RCD shall provide DISTRICT with the following services:

#### **I. DESCRIPTION OF SERVICES**

RCD shall perform the following services on DISTRICT's behalf as specified in the grant agreement between DISTRICT and Napa County (Napa County Agreement № 7989), the terms of which are incorporated by reference as if set forth herein:

#### **GUIDEBOOK**

RCD staff will take the following steps to complete a Napa River Ecological Reserve Curriculum Guidebook:

- 1) Survey teachers and naturalists who have lead students groups at the Ecological Reserve for activities, lesson plans, and accompanying in-class materials associated with fieldtrip activities. Collect and compile written description of activities, appropriate age group, estimated time required, and main subjects covered.
- 2) Assess breadth of activities and add additional activities to ensure that the Guidebook contains:
  - Activities for both elementary and middle/high school audiences
  - Activities that focus on ecosystem science, history, and arts
  - Activities that are correlated to CA State Standards
  - Additional activities will be selected from published, public outdoor education curriculum guides, and will be selected based on their applicability at the Ecological Reserve.
- 3) Create document that contains all activities, and circulate as draft guide to at least four teachers. Solicit comments from reviewing teachers.
- 4) Use feedback from reviewers, and field experiences gained during 2013-2014 school year, to develop draft of guide that is suitable for distribution (it is expected that the Guidebook will continue to be revised to incorporate user feedback and field experience) and publication on websites.
- 5) Place link to Napa River Ecological Reserve Curriculum Guidebook on webpages of: Environmental Education Coalition of Napa County, RCD, WICC, and DISTRICT with the understanding that all of these agencies are allowed to use and reproduce the Napa River Ecological Reserve Curriculum Guidebook.

#### **Timeline**

- *July-August 2013*  
Begin compiling activities for the Napa River Ecological Reserve Curriculum Guidebook by surveying local experts who have served as docents at Ecological Reserve, teachers

who have conducted field trips at Ecological Reserve, and publicly available outdoor education curriculum.

- *December 2013*  
Complete first draft of Guidebook and distribute for review to at least four local educators
- *September 2013 – April 2014*  
Modify compiled lessons according to experiences with students during 2013-2014 fieldtrips
- *April 2014*  
Complete draft of Guidebook placed online and promoted to County educators

## **FIELDTRIPS**

RCD staff will take the following steps to promote, coordinate, and conduct 10 fieldtrips to Ecological Reserve during the 2013-2014 school year:

- 1) RCD will conduct outreach to school groups and/or community groups (e.g. Boys Club/Girls Club, Scouts, after-school camps) to advertise availability of half-day fieldtrips at Ecological Reserve. RCD will use teacher email distribution lists of EECNC members and principal contacts to reach a broad audience.
- 2) Teachers will be notified that half-day fieldtrips will include: transportation funding, docent-lead activities, and can be provided on a variety of topics, including: geomorphology, ecology, history, watershed stewardship, and restoration. Restoration activities that could be incorporated into field trips include: mulching and weeding native planting, planting additional native plants, and adding educational signs to native plantings.
- 3) RCD staff will work with interested teachers to secure field trip dates. Once teachers' instructive needs and interests are discussed, RCD staff will find appropriate activities and docents.
- 4) RCD staff will serve as lead docent for field trips. Up to two RCD staff will be present to serve as docents for fieldtrips. Number of staff used will depend on class size and activity needs. If a docent is required to assist with an activity that RCD staff deems outside their area of expertise, RCD staff will identify and coordinate to ensure that fieldtrip docent needs are met.
- 5) RCD staff will survey teachers and students to assay effectiveness and efficiency of field trips, along with lessons learned.

## **Timeline**

- *August-November 2013*  
Advertise field trip availability to County school teachers.
- *September 2013 - May 2014*  
Work with interested teachers to schedule, coordinate, and conduct 10 fieldtrips

In support of project, DISTRICT Staff will:

- Coordinate site use schedule with Department of Fish and Wildlife

- Be available to serve as docent on field trip, as needed
- Prepare site and supervise restoration activities that students may perform during fieldtrips.

**II. COMPLIANCE WITH GOVERNMENT CODE SECTION 7550.** As required by Government Code section 7550, each document or report prepared by RCD for or under the direction of DISTRICT pursuant to this Agreement shall contain the numbers and dollar amounts of the Agreement and all subcontracts under the Agreement relating to the preparation of the document or written report. The Agreement and subcontract dollar amounts shall be contained in a separate section of the document or written report. If multiple documents or written reports are the subject of the Agreement or subcontracts, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

**EXHIBIT "B"****BUDGET**

<b>Item</b>	<b>Rate</b>	<b>Units</b>	<b>Total</b>
<i>Labor</i>			
Napa County RCD Stewardship Facilitator, Education Coordinator or other staff as appropriate	\$72.50/hour(1 )	210	\$15,225
<i>Expense</i>			
Field trip supplies: snacks, mulch, irrigation tubing, shovels, gloves	\$100/trip	10	\$1,000
Field trips: busing, substitute teacher	\$300/trip	10	\$3,000
<b>Total</b>			<b>\$19,225</b>

## Notes:

- (1) Hourly compensation rates vary among RCD staff. Actual rates as of January 1, 2013 are listed below.
- (2) The line item breakdown between labor and expenses is an estimate. Actual labor and expenses may differ from the budget presented. In any case RCD must adhere to the maximum compensation of this Agreement.

**HOURLY RATES FOR COMPENSATION**

RCD shall bill DISTRICT, and DISTRICT shall compensate RCD for the services outlined in Exhibit A, in accordance with the following hourly rates for the RCD employees and/or contractors whose positions are noted:

- Education Coordinator \$66.55
- Stewardship Facilitator \$69.06
- Senior Hydrologist \$74.89
- Senior Biologist \$94.65
- Sr. Soil Conservationist \$107.04
- District Administrator \$95.20
- Conservation Project Manager \$74.30
- Bookkeeper \$64.92
- Executive Director: \$105.50

RCD adjusts its billable rates annually on January 1 and whenever there is a change in an employee's underlying direct pay rate. On January 1, 2014 or whenever there is any other change to any of these rates, RCD will notify DISTRICT immediately, and with the approval of DISTRICT's General Manager, RCD may implement such adjusted rates. In any case RCD must still adhere to the budget limitations under "BUDGET" above.



Napa County Regional Park  
and Open Space District

## STAFF REPORT

Date: August 12, 2013  
Item: 4e  
Subject: Receipt of report on expenditures, encumbrances, donations, and grants approved by District staff

### Recommendation

Receive the report.

### Background

Section III.A.(7) of the District By-laws authorizes the General Manager to bind the district for supplies, materials, labor, and other valuable consideration, in accordance with board policy and the adopted District budget, up to \$10,000 for non-construction purposes and up to \$25,000 for construction purposes, provided that all such expenditures are subsequently reported to the Board of Directors. Section III.A.(8) of the By-laws authorizes the General Manager to apply for grants and receive donations, subject to reporting such actions to the Board of Directors.

Attached is a report showing all District expenditures for June 24<sup>th</sup> through the end of August 2013. Because this period covers the end of one fiscal year and the beginning of another, and the need to record expenses in the fiscal year they were incurred, most entries are dated June 30, 2013, and only a few expenses were booked for July. Note that staff has removed blank pages from the attached printout; therefore, there are some gaps in the page numbering for the printout.

Report ID: GLS7505 Bus. Unit: NAPCO-Napa County GL Business Unit Fund: 8500 N C Parks & Open Space Distr Dept: 8500000 Parks Administration	GENERAL LEDGER DETAIL TRANSACTIONS For Fiscal Year 2013 Period 12 to 12	Page No. 1 Run Date 08/07/2013 Run Time 07:25:17
Program:		

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account : 52100 - Administration Services											
06/30/2013	0000242772	Gen Admin Q3 & Q4 FY 12/13			PBES STAFF			164,708.52	0.00		
Total For 52100 - Administration Services								164,708.52	0.00		
										Beginning Balance:	97,574.37
										Total Activity:	164,708.52
										Ending Balance:	262,282.89
<hr/>											
Account 52105 - Election Services											
								0.00	0.00		
										Beginning Balance:	202.33
										Total Activity:	0.00
										Ending Balance:	202.33
<hr/>											
Account 52125 - Accounting/Auditing Services											
06/30/2013	0000242405	Acctg Services 04/01-06/3013						1,818.88	0.00		
Total For 52125 - Accounting/Auditing Services								1,818.88	0.00		
										Beginning Balance:	11,801.56
										Total Activity:	1,818.88
										Ending Balance:	13,620.44
<hr/>											
Account 52140 - Legal Services											
06/30/2013	0000242468	County Counsel 4th Qtr 12-13						1,581.92	0.00		
Total For 52140 - Legal Services								1,581.92	0.00		
										Beginning Balance:	12,561.95



Report ID: GLS7505 Bus. Unit: NAPCO-Napa County GL Business Unit Fund: 8500 N C Parks & Open Space Distr Dept: 8500000 Parks Administration	GENERAL LEDGER DETAIL TRANSACTIONS For Fiscal Year 2013 Period 12 to 12	Page No. 2 Run Date 08/07/2013 Run Time 07:25:17
Program:		

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Total Activity:		1,581.92
								Ending Balance:		14,143.87
<hr/>										
Account	52490	- Other Professional Services								
06/19/2013	AP00241765	PARK070113 CJ YIP 5/13	5/13 SERVICES	00886523	23180	CJYIPASSOC		2,400.00	0.00	
06/30/2013	AP00242655	PARK070113 CJ YIP 6/13	6/13 SERVICES	00889596	23180	CJYIPASSOC		1,500.00	0.00	
								3,900.00	0.00	
Total For 52490 - Other Professional Services								Beginning Balance:		26,753.32
								Total Activity:		3,900.00
								Ending Balance:		30,653.32
<hr/>										
Account	52700	- Insurance - Liability								
								0.00	0.00	
								Beginning Balance:		3,731.62
								Total Activity:		0.00
								Ending Balance:		3,731.62
<hr/>										
Account	52830	- Publications & Legal Notices								
06/30/2013	AP00243192	#2107 CDP05805 5/24/13	Acct. 237-6000	00891085	878	NAVLY-PUBL		99.51	0.00	
Total For 52830 - Publications & Legal Notices								99.51	0.00	
								Beginning Balance:		0.00
								Total Activity:		99.51
								Ending Balance:		99.51
<hr/>										
Account	52840	- Permits/License Fees								

Report ID: GL87505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8500000 Parks Administration

GENERAL LEDGER DETAIL TRANSACTIONS  
 For Fiscal Year 2013  
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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
<b>Account 52840 - Permits/License Fees</b>											
06/19/2013	AP00241765	DMV TITLE TXFR	Vehicle Title	00886428	10756	CAST-DMV-0		15.00	0.00		
Total For 52840 - Permits/License Fees								15.00	0.00		
										Beginning Balance:	0.00
										Total Activity:	15.00
										Ending Balance:	15.00
<hr/>											
<b>Account 52900 - Training/Conference Expenses</b>											
								0.00	0.00		
										Beginning Balance:	270.00
										Total Activity:	0.00
										Ending Balance:	270.00
<hr/>											
<b>Account 52905 - Business Travel/Mileage</b>											
06/19/2013	AP00241765	J.Woodbury-May/June	May June Milea	00886499	19796	WOODBURY,J		124.87	0.00		
06/30/2013	AP00242491	C CAHILL 6/24 LAND DONOR MTG	6/24 POTENTIAL	00888961	24717	CAHILL,CHR		45.20	0.00		
Total For 52905 - Business Travel/Mileage								170.07	0.00		
										Beginning Balance:	107.30
										Total Activity:	170.07
										Ending Balance:	277.37
<hr/>											
<b>Account 53100 - Office Supplies</b>											
06/13/2013	AP00241508	C. Yip Staff reimb-May	May reimbursem	00885529	23180	CJYIPASSOC		94.99	0.00		

Report ID: GLS7505 Bus. Unit: NAPCO-Napa County GL Business Unit Fund: 8500 N C Parks & Open Space Distr Dept: 8500000 Parks Administration	GENERAL LEDGER DETAIL TRANSACTIONS For Fiscal Year 2013 Period 12 to 12	Page No. 4 Run Date 08/07/2013 Run Time 07:25:17
Program:		

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Total For 53100 - Office Supplies								94.99	0.00		
								Beginning Balance:		3,305.35	
								Total Activity:		94.99	
								Ending Balance:		3,400.34	
<hr/>											
Account	53120	- Memberships/Certifications							0.00	0.00	
								Beginning Balance:		1,500.00	
								Total Activity:		0.00	
								Ending Balance:		1,500.00	
<hr/>											
Account	53600	- Special Departmental Expense							0.00	0.00	
								Beginning Balance:		4,400.07	
								Total Activity:		0.00	
								Ending Balance:		4,400.07	
<hr/>											
TOTAL EXPENSE								172,388.89	0.00	334,596.76	
=====											

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501000 Moore Creek

GENERAL LEDGER DETAIL TRANSACTIONS  
 For Fiscal Year 2013  
 Period 12 to 12

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Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52100 - Administration Services											
06/30/2013	0000242772	Moore Creek Q3 & Q4 FY 12/13			PBES STAFF			36,173.56	0.00		
Total For 52100 - Administration Services								36,173.56	0.00		
										Beginning Balance:	12,041.80
										Total Activity:	36,173.56
										Ending Balance:	48,215.36
Account 52115 - Property Tax/Assessment Admin											
								0.00	0.00		
										Beginning Balance:	435.94
										Total Activity:	0.00
										Ending Balance:	435.94
Account 52325 - Waste Disposal Services											
06/04/2013	AP00241131	United Site- Moore Creek	Act#	CAN-09735	00884358	20925	UNITEDSITE	142.44	0.00		
06/13/2013	AP00241508	United Services-May/June	Act	CAN-09735	00885527	20925	UNITEDSITE	142.44	0.00		
06/26/2013	AP00241986	United Site- June rental	Cust#	CAN-0973	00887310	20925	UNITEDSITE	49.84	0.00		
Total For 52325 - Waste Disposal Services								334.72	0.00		
										Beginning Balance:	1,665.68
										Total Activity:	334.72
										Ending Balance:	2,000.40
Account 52490 - Other Professional Services											
06/19/2013	AP00241765	PARK070113 CJ YIP 5/13	5/13 SERVICES	00886523	23180	CJYIPASSOC		2,740.87	0.00		

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Account 52490 - Other Professional Services											
06/30/2013	AP00242567	PARK130413BrentHarris 6/13	6/13 VALENTINE	00889220	2275	BRENTHARRI		4,800.00	0.00		
06/30/2013	AP00242567	PARK130513ForestTrails 6/13	TRAIL & FENCE	00889362	35008	FORESTTRAI		5,200.00	0.00		
06/30/2013	AP00242655	PARK070113 CJ YIP 6/13	6/13 SERVICES	00889596	23180	CJYIPASSOC		5,329.67	0.00		
Total For 52490 - Other Professional Services								18,070.54	0.00		
										Beginning Balance:	20,539.61
										Total Activity:	18,070.54
										Ending Balance:	38,610.15
<hr/> Account 52505 - Maintenance-Buildings/Improvem											
06/30/2013	AP00242421	C. Yip - Chimney sweep		00888683				159.00	0.00		
Total For 52505 - Maintenance-Buildings/Improvem								159.00	0.00		
										Beginning Balance:	3,765.36
										Total Activity:	159.00
										Ending Balance:	3,924.36
<hr/> Account 52525 - Maintenance-Infrastructure/Lan											
06/13/2013	AP00241508	C. Cahill- emp reimb home depo	Home Depot/Moo	00885528	24717	CAHILL,CHR		142.56	0.00		
06/30/2013	0000242793	RDS REIMB JUNE 2013						2,426.48	0.00		
06/30/2013	0000243014	RDS REIMB FUEL JUNE						169.62	0.00		
06/30/2013	AP00242181	Napa Sign-trail signs	Regional Park	00888157	12797	NAPASIGNSH		231.12	0.00		
Total For 52525 - Maintenance-Infrastructure/Lan								2,969.78	0.00		
										Beginning Balance:	29,458.58

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								Total Activity:		2,969.78
								Ending Balance:		32,428.36
								0.00	0.00	
Account	52700	- Insurance - Liability						Beginning Balance:		733.00
								Total Activity:		0.00
								Ending Balance:		733.00
Account	52800	- Communications/Telephone								
06/19/2013	AP00241765	Hughes Net-6/12-7/12	Act# DSS883602	00886489	17372	HUGHESNETW		76.59	0.00	
								76.59	0.00	
Total For 52800	- Communications/Telephone						Beginning Balance:		842.31	
								Total Activity:		76.59
								Ending Balance:		918.90
								0.00	0.00	
Account	52820	- Printing & Binding						Beginning Balance:		305.47
								Total Activity:		0.00
								Ending Balance:		305.47
Account	52830	- Publications & Legal Notices								
06/11/2013	AP00241402	NapReg#165747CDP05794 4/1/13	Acct. 1241 Nap	00885262	878	NAVLY-PUBL		429.86	0.00	
								429.86	0.00	
Total For 52830	- Publications & Legal Notices						Beginning Balance:		0.00	



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								Total Activity:		429.86		
								Ending Balance:		429.86		
<hr/>												
Account	52840	- Permits/License Fees								0.00	0.00	
								Beginning Balance:		2,947.06		
								Total Activity:		0.00		
								Ending Balance:		2,947.06		
<hr/>												
Account	52905	- Business Travel/Mileage										
06/19/2013	AP00241765	J.Woodbury-May/June	May June Milea	00886499	19796	WOODBURY,J		69.93	0.00			
Total For 52905 - Business Travel/Mileage								69.93	0.00			
								Beginning Balance:		149.85		
								Total Activity:		69.93		
								Ending Balance:		219.78		
<hr/>												
Account	53100	- Office Supplies										
06/13/2013	AP00241508	C. Yip Staff reimb-May	May reimbursem	00885529	23180	CJYIPASSOC		281.39	0.00			
Total For 53100 - Office Supplies								281.39	0.00			
								Beginning Balance:		0.00		
								Total Activity:		281.39		
								Ending Balance:		281.39		
<hr/>												
Account	53205	- Utilities - Electric										

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Program:										
Account 53205 - Utilities - Electric			act# 009975924	00885520	945	PAC-GAS-00		61.10	0.00	
06/13/2013	AP00241508	PGE-4/25-5/23								
06/30/2013	AP00242181	PGE- 5/24-6/22	Act# 009975924	00888097	945	PAC-GAS-00		63.71	0.00	
								124.81	0.00	
Total For 53205 - Utilities - Electric										1,202.53
								Beginning Balance:		1,202.53
								Total Activity:		124.81
								Ending Balance:		1,327.34

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
Account 53345 - Construction Supplies/Material										
06/19/2013	AP00241765	J.Woodbury-May/June	May June Milea	00886499	19796	WOODBURY, J		27.93	0.00	
06/25/2013	AP00241945	Central Valley-post hole digge	Act# NAPACORP	00887174	219	CENTRALVAL		142.88	0.00	
06/25/2013	AP00241945	Central Valley-wood/cble ties	Act# NAPACORP	00887176	219	CENTRALVAL		48.05	0.00	
06/30/2013	AP00242421	C. Yip - Construction exp		00888683				406.76	0.00	
06/30/2013	AP00242421	CV - mortar mix	Cust #NAPACORP	00888702	219	CENTRALVAL		34.52	0.00	
06/30/2013	AP00242421	CV - concrete mix	Cust #NAPACORP	00888716	219	CENTRALVAL		58.16	0.00	
06/30/2013	AP00242421	CV - concrete mix	Cust #NAPACORP	00888720	219	CENTRALVAL		77.54	0.00	
06/30/2013	AP00242421	CV-fence post, rebar	Cust #NAPACORP	00888723	219	CENTRALVAL		68.43	0.00	
06/30/2013	AP00242421	CV - screws, redwood, etc	Cust #NAPACORP	00888730	219	CENTRALVAL		451.05	0.00	
06/30/2013	AP00242421	CV - supplies	Cust #NAPACORP	00888737	219	CENTRALVAL		93.26	0.00	
06/30/2013	AP00242421	CV - flexexogen	Cust #NAPACORP	00888739	219	CENTRALVAL		72.35	0.00	
06/30/2013	AP00242421	CV-clamp, flag tape	Cust #NAPACORP	00888807	219	CENTRALVAL		15.91	0.00	
								1,496.84	0.00	
Total For 53345 - Construction Supplies/Material										4,340.96
								Beginning Balance:		4,340.96



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								Total Activity:		1,496.84
								Ending Balance:		5,837.80
<hr/>										
Account	53350	- Maintenance Supplies								
06/13/2013	AP00241508	Diamond Pool-Supplies	Act# 55555555	00885522	25498	DIAMONDQUA		77.48	0.00	
06/13/2013	AP00241508	Diamond Pool-supplies	act# 55555555	00885523	25498	DIAMONDQUA		11.87	0.00	
06/30/2013	AP00242421	Diamond Pool-fiilter screen	Acct #55555555	00888646	25498	DIAMONDQUA		19.17	0.00	
06/30/2013	AP00242421	Diamond Pool-chlorine	Acct #55555555	00888647	25498	DIAMONDQUA		51.19	0.00	
06/30/2013	AP00242421	Diamond-chlorine	Acct #55555555	00888648	25498	DIAMONDQUA		93.98	0.00	
06/30/2013	AP00242421	C. Yip - MC supplies		00888683				212.70	0.00	
								466.39	0.00	
Total For 53350	- Maintenance Supplies									
								Beginning Balance:		1,515.06
								Total Activity:		466.39
								Ending Balance:		1,981.45
<hr/>										
Account	53600	- Special Departmental Expense								
06/30/2013	AP00242421	C.Yip - Volunteer expenses	Reimbursement	00888683	23180	CJYIPASSOC		1,132.59	0.00	
								1,132.59	0.00	
Total For 53600	- Special Departmental Expense									
								Beginning Balance:		581.00
								Total Activity:		1,132.59
								Ending Balance:		1,713.59
<hr/>										
								61,786.00	0.00	142,310.21
TOTAL EXPENSE										
=====										

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 Dept: 8501001 Oat Hill Mine Trail

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Account 52100 - Administration Services											
06/30/2013	0000242772	Oat Hill Q3 & Q4 FY 12/13			PBES STAFF			1,625.36	0.00		
Total For 52100 - Administration Services								1,625.36	0.00		
										Beginning Balance:	4,086.40
										Total Activity:	1,625.36
										Ending Balance:	5,711.76
Account 52490 - Other Professional Services											
06/19/2013	AP00241765	PARK070113 CJ YIP 5/13	5/13 SERVICES	00886523	23180	CJYIPASSOC		208.33	0.00		
Total For 52490 - Other Professional Services								208.33	0.00		
										Beginning Balance:	5,725.05
										Total Activity:	208.33
										Ending Balance:	5,933.38
Account 52525 - Maintenance-Infrastructure/Lan											
06/30/2013	0000243131	Recl C. Yip to 53600		AP00237788				0.00	238.30		
06/30/2013	0000243131	Recl C. Yip to 53600		AP00240580				0.00	89.78		
Total For 52525 - Maintenance-Infrastructure/Lan								0.00	328.08		
										Beginning Balance:	801.29
										Total Activity:	-328.08
										Ending Balance:	473.21

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Account	52905	- Business Travel/Mileage						0.00	0.00	
								Beginning Balance:		66.60
								Total Activity:		0.00
								Ending Balance:		66.60
Account	53345	- Construction Supplies/Material						0.00	0.00	
								Beginning Balance:		70.04
								Total Activity:		0.00
								Ending Balance:		70.04
Account	53600	- Special Departmental Expense								
06/30/2013	0000243131	CJ Yip-Vol supplies, food		AP00237788				238.30	0.00	
06/30/2013	0000243131	C. Yip-volunteer exp, food		AP00240580				89.78	0.00	
								328.08	0.00	
Total For	53600	- Special Departmental Expense						Beginning Balance:		0.00
								Total Activity:		328.08
								Ending Balance:		328.08
								2,161.77	328.08	12,583.07
TOTAL EXPENSE										

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 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501002 Napa River and Bay Trail

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Account 52100 - Administration Services											
06/30/2013	0000242772	NRBT Q3 & Q4 FY 12/13			PBES STAFF			5,786.00	0.00		
Total For 52100 - Administration Services								5,786.00	0.00		
										Beginning Balance:	5,108.00
										Total Activity:	5,786.00
										Ending Balance:	10,894.00
Account 52490 - Other Professional Services											
06/19/2013	AP00241765	PARK070113 CJ YIP 5/13	5/13 SERVICES	00886523	23180	CJYIPASSOC		161.66	0.00		
Total For 52490 - Other Professional Services								161.66	0.00		
										Beginning Balance:	2,792.57
										Total Activity:	161.66
										Ending Balance:	2,954.23
Account 52905 - Business Travel/Mileage											
06/19/2013	AP00241765	J.Woodbury-May/June	May June Milea	00886499	19796	WOODBURY,J		13.32	0.00		
Total For 52905 - Business Travel/Mileage								13.32	0.00		
										Beginning Balance:	12.77
										Total Activity:	13.32
										Ending Balance:	26.09
Account 53345 - Construction Supplies/Material											
								0.00	0.00		

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Dept: 8501003 Camp Berryessa		
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Account 52100 - Administration Services										
06/30/2013	0000242772	Camp B Q3 & Q4 FY 12/13			PBES STAFF			4,180.00	0.00	
Total For 52100 - Administration Services								4,180.00	0.00	
								Beginning Balance:		13,055.00
								Total Activity:		4,180.00
								Ending Balance:		17,235.00
Account 52490 - Other Professional Services										
06/30/2013	AP00242567	PARK111513 PSOMAS 5/13	PROJ 6NAP01010	00889227	33202	PSOMAS-001		6,500.00	0.00	
06/30/2013	AP00242567	PARK111513 PSOMAS 6/13	PROJ 6NAP01010	00889228	33202	PSOMAS-001		3,974.00	0.00	
Total For 52490 - Other Professional Services								10,474.00	0.00	
								Beginning Balance:		58,166.25
								Total Activity:		10,474.00
								Ending Balance:		68,640.25
Account 52505 - Maintenance-Buildings/Improvem										
								0.00	0.00	
								Beginning Balance:		0.00
								Total Activity:		0.00
								Ending Balance:		0.00
Account 53345 - Construction Supplies/Material										
								0.00	0.00	
								Beginning Balance:		88.37
								Total Activity:		0.00



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 Dept: 8501004 Berryessa Vista

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Account 52100 - Administration Services										
06/30/2013	0000242772	BV Q3 & Q4 FY 12/13			PBES STAFF			2,196.44	0.00	
								2,196.44	0.00	
Total For 52100 - Administration Services										
								Beginning Balance:		919.44
								Total Activity:		2,196.44
								Ending Balance:		3,115.88
Account 52490 - Other Professional Services										
06/30/2013	AP00242655	PARK070113 CJ YIP 6/13	6/13 SERVICES	00889596	23180	CJYIPASSOC		350.00	0.00	
								350.00	0.00	
Total For 52490 - Other Professional Services										
								Beginning Balance:		100.00
								Total Activity:		350.00
								Ending Balance:		450.00
								2,546.44	0.00	3,565.88
TOTAL EXPENSE										

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Account 52100 - Administration Services											
06/30/2013	0000242772	NRER Q3 & Q4 FY 12/13			PBES STAFF			357.56	0.00		
Total For 52100 - Administration Services								357.56	0.00		
										Beginning Balance:	5,108.00
										Total Activity:	357.56
										Ending Balance:	5,465.56
<hr/> Account 52325 - Waste Disposal Services											
06/04/2013	AP00241131	United Site-Napa River Eco	CAN-09735	00884352	20925	UNITEDSITE		180.47	0.00		
06/13/2013	AP00241508	UVDS-May Disposal	Act 01-4864 4	00885510	19694	UPPERVALLE		101.52	0.00		
06/30/2013	AP00242421	Upper Vly Disp-June 2013	Acct #01-48644	00888696	19694	UPPERVALLE		101.52	0.00		
Total For 52325 - Waste Disposal Services								383.51	0.00		
										Beginning Balance:	4,029.64
										Total Activity:	383.51
										Ending Balance:	4,413.15
<hr/> Account 52490 - Other Professional Services											
06/04/2013	AP00241131	C. Yip-Napa River Eco	Go Wild Consul	00884406	23180	CJYIPASSOC		350.00	0.00		
06/19/2013	AP00241765	PARK070113 CJ YIP 5/13	5/13 SERVICES	00886523	23180	CJYIPASSOC		1,036.08	0.00		
06/30/2013	0000243136	Recl NVUSD bus to 53600 11/5						0.00	380.50		
06/30/2013	0000243136	Recl C, Yip to 53600						0.00	600.00		
06/30/2013	0000243136	Recl NVUSD co 53600						0.00	150.50		

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Account 52490 - Other Professional Services											
06/30/2013	0000243136	Recl NVSUD to 53600						0.00	210.75		
06/30/2013	0000243136	Recl NVUSD to 53600 2/27						0.00	126.16		
06/30/2013	0000243136	Recl NVUSD to 53600 3/7						0.00	111.75		
06/30/2013	0000243136	Recl Chino bus to 53600						0.00	245.00		
06/30/2013	0000243136	Recl C.Yip to 53600						0.00	350.00		
Total For 52490 - Other Professional Services								1,386.08	2,174.66		
										Beginning Balance:	17,659.18
										Total Activity:	-788.58
										Ending Balance:	16,870.60

Account 52505 - Maintenance-Buildings/Improvem											
06/19/2013	AP00241765	PARK081213 OPTIONS3 5/13	5/13 SERVICES	00886522	24404	OPTIONS3-0		910.00	0.00		
06/30/2013	AP00242655	PARK081213 OPTIONS3 6/13	6/13 SERVICES	00889595	24404	OPTIONS3-0		910.00	0.00		
Total For 52505 - Maintenance-Buildings/Improvem								1,820.00	0.00		
										Beginning Balance:	8,350.00
										Total Activity:	1,820.00
										Ending Balance:	10,170.00

Account 52525 - Maintenance-Infrastructure/Lan										
06/04/2013	AP00241131	C. Yip- Napa River Eco	Golden Gate La	00884363	23180	CJYIPASSOC		480.00	0.00	
06/04/2013	AP00241131	C.Yip Napa River Eco	Ben Meadows	00884402	23180	CJYIPASSOC		460.71	0.00	
06/04/2013	AP00241131	C. Yip- Napa River Eco	Ben Meadows	00884403	23180	CJYIPASSOC		39.00	0.00	



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Account 52525 - Maintenance-Infrastructure/Lan											
06/30/2013	0000243136	Recl Chino-bandanas to 53600						0.00	2,235.65		
06/30/2013	0000243136	Recl NVUSD to 53600 4/2						0.00	800.25		
06/30/2013	0000243136	Recl NVUSD to 53600 4/2						0.00	823.50		
06/30/2013	0000243136	Recl NVUSD to 53600 4/17						0.00	449.50		
06/30/2013	0000243136	Recl NVUSD to 53600 4/17						0.00	178.25		
06/30/2013	0000243136	Recl NVUSD to 53600 5/15						0.00	360.00		
06/30/2013	0000243136	Recl Chino to 53600 5/15						0.00	681.02		
Total For 52525 - Maintenance-Infrastructure/Lan								979.71	5,528.17		
										Beginning Balance:	10,046.28
										Total Activity:	-4,548.46
										Ending Balance:	5,497.82
<hr/> Account 53100 - Office Supplies											
06/13/2013	AP00241508	C. Yip Staff reimb-May	May reimburse	00885529	23180	CJYIPASSOC		36.62	0.00		
Total For 53100 - Office Supplies								36.62	0.00		
										Beginning Balance:	0.00
										Total Activity:	36.62
										Ending Balance:	36.62
<hr/> Account 53345 - Construction Supplies/Material											
								0.00	0.00		
										Beginning Balance:	49.65
										Total Activity:	0.00
										Ending Balance:	49.65

Report ID: GLS7505 Bus. Unit: NAPCO-Napa County GL Business Unit Fund: 8500 N C Parks & Open Space Distr Dept: 8501005 Napa River Ecological Reserve	GENERAL LEDGER DETAIL TRANSACTIONS For Fiscal Year 2013 Period 12 to 12	Page No. 22 Run Date 08/07/2013 Run Time 07:25:17
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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID Name	Seq	Debit	Credit	Balance
Account 53600 - Special Departmental Expense									
06/30/2013	0000243136	NVUSD field trip expenses		FROM 52490			2,174.66	0.00	
06/30/2013	0000243136	NVUSD Field Trip Expenses		FROM 52525			5,528.17	0.00	
							7,702.83	0.00	
Total For 53600 - Special Departmental Expense									
							Beginning Balance:		0.00
							Total Activity:		7,702.83
							Ending Balance:		7,702.83
							12,666.31	7,702.83	50,206.23
TOTAL EXPENSE									

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501006 Vine Trail

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Account	52100	- Administration Services									
06/30/2013	0000242772	Vine Tr Q3 & Q4 FY 12/13			PBES STAFF			1,021.60	0.00		
								1,021.60	0.00		
Total For 52100 - Administration Services								1,021.60	0.00		
										Beginning Balance:	766.20
										Total Activity:	1,021.60
										Ending Balance:	1,787.80
<b>TOTAL EXPENSE</b>								1,021.60	0.00	1,787.80	

Report ID: GLS7505  
 Bus. Unit: NAPCO-Napa County GL Business Unit  
 Fund: 8500 N C Parks & Open Space Distr  
 Dept: 8501007 Putah Creek

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Account 52100 - Administration Services											
06/30/2013	0000242772	Putah Cr Q3 & Q4 FY 12/13			PBES STAFF			2,048.04	0.00		
Total For 52100 - Administration Services								2,048.04	0.00		
										Beginning Balance:	6,826.80
										Total Activity:	2,048.04
										Ending Balance:	8,874.84
Account 52490 - Other Professional Services											
06/30/2013	AP00242655	PARK130213Tuleyome 6/30/13	AGMT 13-02 SER	00889605	34957	TULEYOME-0		594.00	0.00		
Total For 52490 - Other Professional Services								594.00	0.00		
										Beginning Balance:	10,108.13
										Total Activity:	594.00
										Ending Balance:	10,702.13
Account 52505 - Maintenance-Buildings/Improvem											
								0.00	0.00		
										Beginning Balance:	210.36
										Total Activity:	0.00
										Ending Balance:	210.36
Account 52840 - Permits/License Fees											
06/30/2013	0000243137	State Board-water rights fee			AP00235142			150.95	0.00		
Total For 52840 - Permits/License Fees								150.95	0.00		

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 Dept: 8501007 Putah Creek

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance
								Beginning Balance:		4.70
								Total Activity:		150.95
								Ending Balance:		155.65
<hr/>										
Account	53600	- Special Departmental Expense								
06/30/2013	0000243137	Recl to 52840		AP00235142				0.00	150.95	
Total For	53600	- Special Departmental Expense								
								0.00	150.95	
								Beginning Balance:		150.95
								Total Activity:		-150.95
								Ending Balance:		0.00
<hr/>										
TOTAL EXPENSE								2,792.99	150.95	19,942.98

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								Beginning Balance:		75,795.93	
								Total Activity:		0.00	
								Ending Balance:		75,795.93	
<hr/>											
Account	52125	- Accounting/Auditing Services							0.00	0.00	
								Beginning Balance:		3,188.40	
								Total Activity:		0.00	
								Ending Balance:		3,188.40	
<hr/>											
Account	52325	- Waste Disposal Services									
06/13/2013	AP00241508	UVDS-Bothe May	Act#	01-13452	00885525	19694	UPPERVALLE	856.95	0.00		
06/30/2013	AP00242421	Upper Vly Disp-June 2013	Acct #	01-13452	00888650	19694	UPPERVALLE	856.95	0.00		
								<hr/>	<hr/>		
								1,713.90	0.00		
Total For 52325 - Waste Disposal Services								Beginning Balance:		10,129.36	
								Total Activity:		1,713.90	
								Ending Balance:		11,843.26	
<hr/>											
Account	52490	- Other Professional Services									
06/13/2013	AP00241508	PARK1206-13 MARIONI 5/13	MAY 2013 INVOI	00885753	33711	MARIONI,JE		1,542.20	0.00		
06/26/2013	AP00241986	Advantage Protection-June Chg	June Monitorin	00887305	33928	ADVANTAGET		40.00	0.00		
06/30/2013	AP00242567	PARK1206-13 MARIONI 6/13	6/13 SERVICES	00889222	33711	MARIONI,JE		950.00	0.00		
								<hr/>	<hr/>		
								2,532.20	0.00		
Total For 52490 - Other Professional Services								Beginning Balance:		10,275.02	



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								Total Activity:		2,532.20
								Ending Balance:		12,807.22

Account 52505 - Maintenance-Buildings/Improvem

06/04/2013	AP00241131	Confortaire-matress pads -Park	Napa Co. Regio	00884434	34899	CONFORTAIR		2,725.68	0.00	
06/19/2013	AP00241765	CDF- Konocti CC-May	May-Bothe Park	00886440	27627	CAST-DEPTF		461.02	0.00	
06/25/2013	AP00241945	Central Valley-holesaw, bolts,	Act# NAPACORP	00887026	219	CENTRALVAL		16.32	0.00	
06/25/2013	AP00241945	Central Valley-paint pail/tape	Act# NAPACORP	00887028	219	CENTRALVAL		55.14	0.00	
06/25/2013	AP00241945	Central Valley-blu/wt derby	Act# NAPACORP	00887030	219	CENTRALVAL		49.54	0.00	
06/25/2013	AP00241945	Central Valley-concrete mix	Act# NAPACORP	00887032	219	CENTRALVAL		18.12	0.00	
06/25/2013	AP00241945	Central Valley-filter fabric	Act# NAPACORP	00887037	219	CENTRALVAL		936.36	0.00	
06/25/2013	AP00241945	Central Valley-grinder, pack	Act# NAPACORP	00887040	219	CENTRALVAL		35.02	0.00	
06/25/2013	AP00241945	Central Valley-orange paint	Act# NAPACORP	00887043	219	CENTRALVAL		12.94	0.00	
06/25/2013	AP00241945	Central Valley-wood, cement, bol	Act# NAPACORP	00887156	219	CENTRALVAL		371.21	0.00	
06/25/2013	AP00241945	Central Valley-press trt wood	Act# NAPACORP	00887158	219	CENTRALVAL		309.75	0.00	
06/25/2013	AP00241945	Central Valley-couplings, hoses	Act# NAPACORP	00887160	219	CENTRALVAL		66.20	0.00	
06/25/2013	AP00241945	Central Valley-bolts/screws	Act# NAPACORP	00887162	219	CENTRALVAL		24.59	0.00	
06/25/2013	AP00241945	Central Valley-Trex wood	Act# NAPACORP	00887166	219	CENTRALVAL		1,945.26	0.00	
06/25/2013	AP00241945	Central Valley Prss Trt Wood	Act# NAPACORP	00887168	219	CENTRALVAL		53.17	0.00	
06/25/2013	AP00241945	Central Valley-Sand	Act# NAPACORP	00887169	219	CENTRALVAL		64.75	0.00	
06/25/2013	AP00241945	Central Valley-bolts/screws	Act# NAPACORP	00887170	219	CENTRALVAL		79.65	0.00	
06/25/2013	AP00241945	Central Valley-cement-sq bit	Act# NAPACORP	00887172	219	CENTRALVAL		16.60	0.00	
06/25/2013	AP00241945	Central Valley-bolts/screws	Act# NAPACORP	00887178	219	CENTRALVAL		0.84	0.00	
06/25/2013	AP00241945	Central Valley-bolts screws	Act# NAPACORP	00887179	219	CENTRALVAL		0.84	0.00	

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Account 52505 - Maintenance-Buildings/Improvem										
06/25/2013	AP00241945	Central Valley-joist hanger et	Act# NAPACORP	00887181	219	CENTRALVAL		44.44	0.00	
06/30/2013	AP00242421	CV-redwood	Cust #NAPACORP	00888710	219	CENTRALVAL		489.92	0.00	
06/30/2013	AP00242421	CV - trex	Cust #NAPACORP	00888712	219	CENTRALVAL		265.26	0.00	
06/30/2013	AP00242421	CV - yurt supplies	Cust #NAPACORP	00888727	219	CENTRALVAL		285.81	0.00	
06/30/2013	AP00242421	CV - press treat	Cust #NAPACORP	00888745	219	CENTRALVAL		90.32	0.00	
								8,418.75	0.00	
Total For 52505 - Maintenance-Buildings/Improvem										42,690.77
										Beginning Balance:
										Total Activity:
										Ending Balance:
								0.00	0.00	
Account 52525 - Maintenance-Infrastructure/Lan										
										Beginning Balance:
										Total Activity:
										Ending Balance:
								0.00	0.00	
Account 52700 - Insurance - Liability										
										Beginning Balance:
										Total Activity:
										Ending Balance:
								0.00	0.00	
Account 52800 - Communications/Telephone										
06/13/2013	AP00241508	Tele Pacific-May	Act#133326	00885526	34480	TELEPACIFI		451.29	0.00	
06/30/2013	AP00242421	Telepacific - Bothe Park	Acct #133326	00888649	34480	TELEPACIFI		533.79	0.00	
06/30/2013	AP00243006	Comcast-final bill	Acct #81553004	00890373	11443	COMCAST-00		69.38	0.00	



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								1,054.46	0.00	
Total For 52800 - Communications/Telephone										4,668.57
										1,054.46
										5,723.03
								0.00	0.00	
Account 52825 - Bank Charges										766.53
										0.00
										766.53
Account 52840 - Permits/License Fees										
06/19/2013	0000241723	Pool Permit Fee			BOTHE PARK			210.00	0.00	
Total For 52840 - Permits/License Fees								210.00	0.00	
										0.00
										210.00
										210.00
Account 52905 - Business Travel/Mileage								0.00	0.00	
										2,460.52
										0.00
										2,460.52
Account 53100 - Office Supplies										
06/13/2013	AP00241508	S.Jones- staff reimb-	Wristco.com	00885513	33857	JONES, SAND		60.60	0.00	

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Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 53100 - Office Supplies											
06/18/2013	0000241667	Office Depot-May 2013						72.19	0.00		
06/26/2013	AP00241986	Thurston Printing- T-shirts	County Regiona	00887315	34609	THURSTONSC		75.91	0.00		
06/30/2013	0000242402	Office Depot 6/17/13 Inv		OFFICE DEP				95.24	0.00		
06/30/2013	AP00243006	Rack Card - Bothe Park	Inv #3939 - Ra	00890374	35080	PRINTINGSE		334.17	0.00		
Total For 53100 - Office Supplies								638.11	0.00		
										Beginning Balance:	2,298.04
										Total Activity:	638.11
										Ending Balance:	2,936.15

Account 53205 - Utilities - Electric											
06/26/2013	AP00241986	PGE Bothe Park 5/16-6/14	Act# 536007980	00887292	945	PAC-GAS-00		9.28	0.00		
06/26/2013	AP00241986	PGE- Bothe 5/16-6/14	Act# 483140695	00887294	945	PAC-GAS-00		60.56	0.00		
06/26/2013	AP00241986	PGE Bothe Park 5/16-6/14	Act# 186901249	00887298	945	PAC-GAS-00		975.28	0.00		
06/26/2013	AP00241986	PGE Bothe Park-5/15-6/13	Act# 676540311	00887300	945	PAC-GAS-00		38.51	0.00		
06/26/2013	AP00241986	PGE Bothe Park-5/15-6/13	Act# 217283182	00887302	945	PAC-GAS-00		43.69	0.00		
Total For 53205 - Utilities - Electric								1,127.32	0.00		
										Beginning Balance:	12,777.86
										Total Activity:	1,127.32
										Ending Balance:	13,905.18

Account 53250 - Fuel										
06/13/2013	AP00241508	S. Jones-staff reimb.	keys/fuel	00885512	33857	JONES,SAND		125.00	0.00	

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Account 53250 - Fuel										
06/30/2013	AP00242181	S. Jones- reimb gas	Gas-Chevron 6/	00888101	33857	JONES, SAND		40.00	0.00	
06/30/2013	AP00242181	S. Jones- Reimb fuel/hardware	reimb fuel/har	00888102	33857	JONES, SAND		125.00	0.00	
								290.00	0.00	
Total For 53250 - Fuel										
								Beginning Balance:		998.55
								Total Activity:		290.00
								Ending Balance:		1,288.55

Account 53330 - Janitorial Supplies										
								0.00	0.00	
								Beginning Balance:		172.22
								Total Activity:		0.00
								Ending Balance:		172.22

Account 53350 - Maintenance Supplies										
06/04/2013	AP00241131	Steves Hardware-misc-St Parks	Act# 31248	00884409	1222	STEVESHARD		228.73	0.00	
06/04/2013	AP00241131	Steves Hardware-misc-St Parks	Act# 31248	00884413	1222	STEVESHARD		48.51	0.00	
06/04/2013	AP00241131	Steves Hardware-misc-St Parks	Act# 31248	00884416	1222	STEVESHARD		91.50	0.00	
06/04/2013	AP00241131	Steves Hardware-misc-St Parks	Act# 31248	00884420	1222	STEVESHARD		66.93	0.00	
06/13/2013	AP00241508	Browns Auto Parts-misc	act# 8537	00885514	158	BROWNSAUTO		40.91	0.00	
06/13/2013	AP00241508	Cash & Carry-supplies	act# 601246000	00885515	34310	CASH&CARRY		143.34	0.00	
06/13/2013	AP00241508	Cash & Carry-supplies	act# 601246000	00885516	34310	CASH&CARRY		162.16	0.00	
06/19/2013	AP00241765	Harold Smith-gravel	Napa Co Region	00886446	1190	HAROLDSMIT		679.54	0.00	
06/19/2013	AP00241765	Diamond Quality Water-supplies	Bothe Park	00886481	25498	DIAMONDQUA		405.21	0.00	
06/26/2013	AP00241986	Belkorp Ag-equip. service	equip repairs	00887306	34758	BELKORPAG-		561.69	0.00	

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Account	53350	- Maintenance Supplies								
06/26/2013	AP00241986	Harold Smith/Sons- Bothe Yurts	Bothe Yurts	00887308	1190	HAROLDSMIT		185.41	0.00	
06/26/2013	AP00241986	Harold Smith/Sons- Bothe (D.G.	Bothe Yurts- D	00887309	1190	HAROLDSMIT		702.45	0.00	
06/30/2013	AP00242181	S. Jones- Reimb fuel/hardware	reimb fuel/har	00888102	33857	JONES,SAND		6.50	0.00	
06/30/2013	AP00242181	H. Smith-rock	Bothe Yurts- P	00888104	1190	HAROLDSMIT		659.98	0.00	
06/30/2013	AP00242421	Diamond Pool-chlorine	Bothe State Pa	00888651	25498	DIAMONDQUA		187.70	0.00	
06/30/2013	AP00242421	Harold Smith-blue shale	Bothe Yurts In	00888652	1190	HAROLDSMIT		706.88	0.00	
06/30/2013	AP00242421	Harold Smith-blue shale	Bothe Yurts In	00888653	1190	HAROLDSMIT		422.68	0.00	
06/30/2013	AP00242421	C&C - toilet paper/gloves	Acct #60124600	00888664	34310	CASH&CARRY		164.95	0.00	
06/30/2013	AP00242421	C&C - mats	Acct #60124600	00888666	34310	CASH&CARRY		87.17	0.00	
06/30/2013	AP00242421	Steves Hardware-keys	Cust #31248	00888667	1222	STEVESHARD		18.82	0.00	
06/30/2013	AP00242421	Steves Hardware-bleach, outlet	Cust #31248	00888670	1222	STEVESHARD		51.80	0.00	
06/30/2013	AP00242421	Steves Hardware-dist water	Cust #31248	00888672	1222	STEVESHARD		10.76	0.00	
06/30/2013	AP00242421	Steves Hardware-hinge	Cust #31248	00888674	1222	STEVESHARD		19.41	0.00	
06/30/2013	AP00242421	Steves hardware-hose	Cust #31248	00888676	1222	STEVESHARD		30.23	0.00	
06/30/2013	AP00242421	Steves Hardware-batteries	Cust #31248	00888678	1222	STEVESHARD		89.60	0.00	
06/30/2013	AP00242421	CV - hose,coupling,etc	Cust #NAPACORP	00888705	219	CENTRALVAL		64.36	0.00	
06/30/2013	AP00242421	CV - teflon paste	Cust #NAPACORP	00888714	219	CENTRALVAL		4.96	0.00	
06/30/2013	AP00242421	CV - drill bit	Cust #NAPACORP	00888718	219	CENTRALVAL		5.93	0.00	
06/30/2013	AP00242421	CV-deck screw,press treated	Cust #NAPACORP	00888719	219	CENTRALVAL		100.25	0.00	
06/30/2013	AP00242421	CV - brown tres	Cust #NAPACORP	00888725	219	CENTRALVAL		132.63	0.00	
06/30/2013	AP00242421	CV-hose, bolts, screws, etc	Cust #NAPACORP	00888726	219	CENTRALVAL		38.25	0.00	
06/30/2013	AP00242421	CV-supplies	Cust #NAPACORP	00888732	219	CENTRALVAL		10.30	0.00	
06/30/2013	AP00242421	CV-bolts,screws,washers	Cust #NAPACORP	00888733	219	CENTRALVAL		12.05	0.00	

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Account 53350 - Maintenance Supplies											
06/30/2013	AP00242421	CV - supplies	Cust #NAPACORP	00888734	219	CENTRALVAL		16.43	0.00		
06/30/2013	AP00242421	CV-deck screws, etc	Cust #NAPACORP	00888742	219	CENTRALVAL		60.11	0.00		
06/30/2013	AP00242421	CV - pvc union	Cust #NAPACORP	00888747	219	CENTRALVAL		29.15	0.00		
Total For 53350 - Maintenance Supplies								6,247.28	0.00		
										Beginning Balance:	13,276.84
										Total Activity:	6,247.28
										Ending Balance:	19,524.12
Account 53400 - Minor Equipment/Small Tools											
06/13/2013	AP00241508	S. Jones-staff reimb.	keys/fuel	00885512	33857	JONES, SAND		69.50	0.00		
06/13/2013	AP00241508	A&T Towing-golf cart	Bothe Park Gol	00885518	8842	ATTOWING-0		2,035.80	0.00		
06/26/2013	AP00241986	Pace Supply-pipe	Act# 03700-03	00887312	9520	PACESUPPLY		92.88	0.00		
06/26/2013	AP00241986	Pace Supply-steel box	Act# 03700-03	00887313	9520	PACESUPPLY		649.45	0.00		
Total For 53400 - Minor Equipment/Small Tools								2,847.63	0.00		
										Beginning Balance:	16,333.23
										Total Activity:	2,847.63
										Ending Balance:	19,180.86
Account 57100 - Special Items											
								0.00	0.00		
										Beginning Balance:	0.00
										Total Activity:	0.00
										Ending Balance:	0.00

Report ID: GLS7505	GENERAL LEDGER DETAIL TRANSACTIONS	Page No. 1
Bus. Unit: NAPCO-Napa County GL Business Unit	For Fiscal Year 2014	Run Date 08/07/2013
Fund: 8500 N C Parks & Open Space Distr	Period 1 to 1	Run Time 07:48:45
Dept: 8501000 Moore Creek		

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52490 - Other Professional Services											
07/23/2013	AP00243045	PARK130314PearsonExp 7/15/13	MOORE CREEK RA	00890471	34991	PEARSONEXP		34,500.00	0.00		
07/31/2013	AP00243447	PARK130314Pearson 7/22/13	MOORE CREEK 7/	00891688	34991	PEARSONEXP		55,000.00	0.00		
Total For 52490 - Other Professional Services								89,500.00	0.00		
										Beginning Balance:	0.00
										Total Activity:	89,500.00
										Ending Balance:	89,500.00
Account 52700 - Insurance - Liability											
07/18/2013	AP00242904	ALLIANT INS MOORE CRK FY14	POLICY: PPROP1	00890136	36310	ALLIANTINS		948.45	0.00		
Total For 52700 - Insurance - Liability								948.45	0.00		
										Beginning Balance:	0.00
										Total Activity:	948.45
										Ending Balance:	948.45
TOTAL EXPENSE								90,448.45	0.00	90,448.45	

Report ID: GLS7505	GENERAL LEDGER DETAIL TRANSACTIONS	Page No. 2
Bus. Unit: NAPCO-Napa County GL Business Unit	For Fiscal Year 2014	Run Date 08/07/2013
Fund: 8500 N C Parks & Open Space Distr	Period 1 to 1	Run Time 07:48:45
Dept: 8501008 State Parks		

Program:

Journal Date	Journal ID	Journal Description	Voucher Desc	Reference	Vendor ID	Name	Seq	Debit	Credit	Balance	
Account 52825 - Bank Charges											
07/12/2013	0000242634	Heartland credit card fees-WFB		APR-JUN 13				55.87	0.00		
Total For 52825 - Bank Charges								55.87	0.00		
										Beginning Balance:	0.00
										Total Activity:	55.87
										Ending Balance:	55.87
Account 53250 - Fuel											
07/30/2013	AP00243385	SJones Parks Employee Reimb	Reimburse gas	00891586	33857	JONES, SAND		221.84	0.00		
Total For 53250 - Fuel								221.84	0.00		
										Beginning Balance:	0.00
										Total Activity:	221.84
										Ending Balance:	221.84
TOTAL EXPENSE								277.71	0.00	277.71	
TOTAL FOR PROGRAM								90,726.16	0.00	90,726.16	





Napa County Regional Park  
and Open Space District

## **STAFF REPORT**

Date: August 12, 2013  
 Agenda Item: 4.F  
 Subject: Update on Bothe-Napa Valley State Park and the Bale Grist Mill State  
 Historic Park.  
 Submitted By: Park Manager Sandy Jones and Outreach Coordinator Jeanne Marioni

### Recommendation

Receive the July 2013 report.

### ENVIRONMENTAL DETERMINATION

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### Background

This report covers both Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park. Note that activities at the Bale Grist Mill are a joint effort of the Napa Valley State Parks Association and the District.

Yurts – July 17<sup>th</sup> the Fire Marshall was out inspect the yurts. We are oh, so close.

Visit from Major General Jackson—July 24<sup>th</sup> Major General Jackson, Director of State Parks, will visit Bale Mill as part of his tour of all the state parks, including the ones currently run by park partners.

Volunteer Get Together – The Napa Historical Society and Napa County Landmarks will host their volunteer get-together at Bale Mill.

Near Miss – Robert Redford was scheduled for an all-day photo shoot at Bale Mill July 10<sup>th</sup>. Site fee was negotiated at \$2,000. The photo was a cover shot to be on the cover of Men's Journal Magazine. After several site visits and many test shots, it was decided the night before the shoot that a St Helena winery was the better site because they had air conditioning!

CSPF Grant – We received a grant from the California State Parks Foundation for \$35,000 to repair three entrances at the Bothe visitor center. NVSPA will receive the check. The District, as the entity responsible for the structure, will allocate the funds.



Ranger Sandy Jones will be project manager with Rob Grassi. A PEF will soon be submitted. A Plan-of-Action is underway.

Bothe-Napa and Bale Mill roofs – The District and DPR signed the contract regarding the extra funding available to help parks operated by park partners. Salary of Ranger Jones and 2 lifeguards will be paid for 2 years. Several roofs at Bothe-Napa and Bale Mill will be replaced. The priorities are as follows:

1. Bale Mill and Granary
2. Visitor Center
3. Maintenance Shop and Milk Barn

This is an extensive project so we have been given until 2016 to spend the funds.

Wright House – Hopefully this project can be completed by late fall, after the Yurts are complete and the summer season winds down. The wood floors and painting are underway.

Historic Cabins – Work on the cabins can begin this winter after completion of the Wright House.

Harvest Dinner. Preparations are underway for this September 7<sup>th</sup> fundraiser). There will be a silent auction. Linda McClimans has agreed to help. The flyer and save-the-date cards are ready to go. The press has been contacted. Bernardo Ayala will prepare the food with Michael's help. We anticipate some involvement with CIA and SlowFood. Michael is ordering a large HARVEST DINNER banner. We expect to complete the mill/granary walkway lighting and install the new sink by the Harvest Dinner.

Old Mill Days—Preparations are underway. Artisans and volunteers are being contacted. The flyer is ready to go.

Historic Cemetery – The cemetery committee met. They are developing a map for a path of travel in the cemetery that is sensitive to the environment, the people buried in the cemetery and their families, and considers ADA accessibility. A plan of action is also underway regarding staging and the interpretative panels. Next: a pre-PEF and a PEF.

Bale Mill - Sources for wheat and corn have been secured: Ardenwood Farm, Tom Guilliams, the farmer in Solano County who donate last year.

Bothe-Napa park brochures – We are looking into a republication of the state park brochures. The 25,000 that we received from DPR two years ago are almost gone. They were paid for by Save the Redwoods (about \$3,000). It is unknown at this time if there will be funding to pay for more of the brochures.

TripAdvisor--This is an effective marketing tool that Jeanne regularly monitors. Currently, we have 11 comments: 10 “excellent” and 1 “very good”. The write-ups we have received are nice. Please contribute.

Ritchey Creek – removal of the impediments in Ritchey Creek that prevent fish from swimming freely to their spawning grounds is being discussed by various entities including DPR, NCRPOSD, RCD, Friends of Napa River and interested individuals. A potential funding source is being explored. This is a nascent, long-term project.

## Plan of Projects Status Report

August 12, 2013

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay Area Ridge Trail Tuteur Loop	Assignment of Tuteur Loop Ridge Trail easement from the Bay Area Ridge Trail to the District	The Bay Area Ridge Trail Council obtained a donated easement from the Tuteur family and constructed a section of Bay Area Ridge Trail adjacent to Skyline Park. The Council wishes to transfer this easement to the District. Staff for the District and Council have gathered all the relevant documents, and initiated discussion with the Tuteur family to determine if there are any issues or amendments that should be considered. Next steps are to complete legal review of the documents, make amendments if warranted, obtain the consent of the Coastal Conservancy (who funded the trail construction), and then execute the assignment. Staff is currently reviewing the easement location to confirm it connects to the property to the south in the proper location.
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	
Phase Two--Green Island Road to Soscol Ferry Road	Questa has largely completed a revised draft PUC permit application for a public crossing of the SMART tracks. SMART, NRCA and the PUC have verbally agreed to allow the railroad crossing. LSA Associates has completed a biological survey for the Fagan Marsh area; based on the results, DFG has indicated they do not want the trail alignment to follow the levee on the north side of Fagan Marsh; District staff is reviewing the feasibility of an alternative alignment. DFG, the Bay Trail Project and the Coastal Conservancy are funding the preparation of the supplemental environmental analysis for the section of the trail next to DFG's ponds 9 and 10; this work is being handled by Ducks Unlimited on behalf of DFG. District staff met with the involved parties on May 25, 2011 and again on November 9, 2011, and thought all questions with this supplemental review had been resolved, but no documents have been released for review. Staff met with BCDC staff in late November 2012 about DFG non-compliance with BCDC permit conditions to provide public access around Pond 10. In January 2013 BCDC issued a letter of non-compliance to DFW, and on March 6, 2013 all of the involved parties met to try and get the project back on track. A follow-up meeting was held April 23, 2013. Now that it appears that progress is being made regarding the trail to the north of the crossing, the Board in March approval of a new contract with Questa to complete the formal approval of the crossing. <u>Fish and Wildlife presented a schedule for completion to BCDC at their July 18, 2013 hearing; the schedule calls for their environmental work to be done by the end of this calendar year.</u> Separately, District staff together with Napa Sanitation District staff toured two other water treatment facilities that have segments of the Bay Trail going through or past their facilities.	
Phase Three--Soscol Ferry Road to Napa Pipe	All permits and permissions have been obtained, and construction bid documents are done. Caltrans determined the project is eligible for federal Transportation Enhancements grant funds, and approved NEPA review for the project. However, the District was unable to complete Caltrans' extensive paperwork needed to obtain the funds, and so the funding that the District had lined up expired. <u>Staff is seeking replacement funding.</u>	
Berryessa Estates	The District in 2009 applied to BLM for a no-fee transfer of this property to the District for the no-fee transfer of this property; while this transfer has received conceptual approval by BLM staff, the formal approval has dragged; several meetings have been held over the past three years to try and speed to process, but BLM staff has so far had higher priorities. CDF crews did extensive fire break work in 2009 through 2011 to protect the residences next to the BLM land. The Fire Marshall and the Pope Valley Volunteer Fire Department have added a proposal to construct a fire substation on a corner of the property. <u>The Fire Marshall has identified funding for the fire station, and the County Board of Supervisors is now strongly supportive.</u> A community meeting was held March 2009 to get input from the community. The District has completed the donation to the District of a small, 0.2 acre property that provides critical access to the northeast corner of the property. District staff in January 2013 met with the Napa County Fire Marshall and the the Calfire Battalion Chief for the area and agreed to jointly advocate for BLM action. In February staff talked with BLM and was assured that processing of the transfer was now beginning. <u>BLM did a site visit in June, 2013. The Bureau of Reclamation in June 2013 asserted that Reclamation has property rights such that BLM is not permitted to transfer the property. BLM is now projecting the transfer will be complete by the end of this calendar year.</u>	
Berryessa Vista	Volunteers working with the District have completed detailed GIS mapping showing all existing roads, creek crossings, vista points and potential campsites. Continuing damage by off-road vehicles trespassing on the property was noted. The District sent a letter was sent to all property owners in that area introducing the District, explaining the deed restriction prohibiting off road vehicles, and asking for their cooperation. Since then there has been less observed damage, although the problem is not resolved. After observing more OHV damage in the fall of 2012, staff is preparing to install a gate to block OHV access. No other work is anticipated until Lake Berryessa Trail planning is completed, as that is a key step in gaining overland access to the property. District staff has been meeting with Reclamation, their consultants and interested parties on the trail planning and prioritization.	
Blue Ridge/Berryess Peak Trail	Obtained donated trail easement from the Ahmann family to close gaps between existing public lands on Blue Ridge. A Negative Declaration and Use Permit hearing was approved December 16, 2009 by the County Planning Commission. An Operations and Management Plan has been approved by the property owner and the District. BLM staff on April 11th inspected the proposed trail alignment where it crosses BLM land. District and BLM staff met on August 5, 2011 to discuss BLM review of this project. BLM's biologist inspected the alignment on September 17, 2011. There have been volunteer trail building work parties have been held numerous times between 2011 and the present, and the trail is now done except for signage and a fence crossing. District staff met with Fish and Game on June 15, 2012 to discuss signage at the trailhead on DFG property, and in November 2012 submitted signage language for DFG review. Staff contacted DFG (now DFW) in February and again in early April to determine the status of their review, but has as of yet received no answer.	

<p>Camp Berryessa</p> <p>Redevelopment of former Boy Scout Camp into a group/environmental education camp.</p>	<p>CEQA and NEPA review is complete, as is the Use Agreement between the District and Reclamation. A grant for \$50,000 to help with construction has been provided by the Mead Foundation, together with a \$1.5 million grant from the State Coastal Conservancy. The contract for preparation of plans and specifications with Psomas was approved by the Board at its October meeting, and Psomas has now completed the 90% construction drawings, which are being reviewed by District and Reclamation staff; Reclamation provided comments on June 24, 2013, and Psomas is now preparing the final version of the plans and commencing work on BOR-required erosion control specifications. A meeting of potential future users was held September 22, 2011. The District has contracted for labor compliance monitoring for the construction work. Efforts to reuse the existing well proved unsuccessful, though water quality tests did demonstrate the groundwater in the area is of acceptable quality. A new water well was dug in October 2012--production is great, and quality is acceptable with some treatment. Construction groundbreaking will be in the fall of 2013 assuming Reclamation's review and approval is not delayed. Staff met with the County Sheriff and Fire Marshall, and the CalFire Battalion Chief for the area, to review emergency services for the camp. The camp will likely open in the fall of 2014.</p>
<p>District Non-profit Foundation</p> <p>Organize a non-profit foundation to raise funds for District projects</p>	<p>The District Board has approved the goals, objectives and basic structure for a non-profit foundation to assist the District with fundraising. Formation of the foundation will likely be timed to the opening of Camp Berryessa.</p>
<p>Lake Hennessey North Shore Trails</p> <p>Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey, and connecting to the planned Moore Creek Open Space Park trail system.</p>	<p>In November, 2009 the Napa City Council directed city staff to work with the District to finalize an agreement for the proposed Hennessey trails. A plant survey of the new section of trail was completed on April 3, 2010. The District approved a Mitigated Negative Declaration on February 14, 2011. A final lease agreement and operations plan was approved by the District Board in August 2012, and by the City Council in September 2012. The fully executed agreement was completed in November 2012. Work was completed on the connector trail to Moore Creek on June 16, 2013. <u>Initial staff and public response to the new trail has been very positive.</u> Public trail access is slated to be available in 2014 following the completion of City-required fencing and signage improvements.</p>
<p>Moore Creek Park Development</p> <p>Development of open space park on 673 acres acquired by the District adjacent to City of Napa watershed lands at Lake Hennessey to protect habitat, provide recreational trails, and overnight camping facilities.</p>	<p>All discretionary permits have been obtained, and park improvements are underway. The entry driveway was graded and paved in November 2011. The design of the new septic system for the ranch house and the staging area composting toilet facility has been approved by the County. The eastern boundary survey is complete except for a small amount of flagging; a partial payment to the surveyor was made, with the remainder due after the brush removal is performed so he can access the boundary line. Three bids were obtained by the adjacent property owner, and District staff has given the go-ahead to use the lowest bidder. Monthly volunteer work parties have performed numerous tasks on the property, including cleanup of trash, trail repair and construction, fence building, restoration planting, and removal of invasive french broom. Construction of the Vista Trail was completed in 2011, and the Chiles Creek Overlook Trail was completed in 2012. Staging area fill and compaction is complete except for finish grading. Graveling in the staging area is complete. The contract for construction of the ranch house septic system was approved by the Board in May 2013, and <u>work is expected to wrap up this week.</u> The contract for constructing the northern 1/3 of the final connector of the Vista Trail was awarded in May 2013 and work was completed on June 14, 2013. <u>Bidding for construction of the remaining 2/3 of the connector trail closes on August 19, 2013 with construction envisioned in winter or spring 2014.</u> The staging area toilet facility is ready to go out to bid. The park opened on June 30, 2013 at the conclusion of a VOCAL project at the park.</p>
<p>Napa River Ecological Reserve Restoration</p> <p>Remove invasive plants and restore native vegetation in the entryway meadow, replace damaged signage and information panels, and if feasible install a seasonal bridge</p>	<p>The CCC did mechanical and chemical weed removal and installed an all-weather surface on the trail from the parking area to the river levee, in May and June 2010. Additional invasive weed removal, mapping, and cleanup was done by volunteers on numerous occasions in 2010, 2011, 2012 and 2013. The District has used grant funding to bring several thousand students to the site to study ecology of the area and assist with the habitat restoration. Additional weed removal has been done by a private contractor under contract to the District on several occasions. Staff met with invasive plant control specialists in June 2011 to evaluate eradication efforts to date and plan next steps. Native plant cuttings gathered from the reserve were propagated and planted by volunteers in Dec 2011 and Jan 2012. Supplemental grant funding for the restoration work was awarded by the County Wildlife Commission in 2011. The Coastal Conservancy grant the District received to pay for restoration work had its deadline extended until December 2013. This time extension will allow us to continue invasive weed removal. <u>The District received a second Napa Wildlife Commission grant for FY 2013-14 to continue weed control and environmental education, in partnership with the RCD.</u></p>
<p>Oat Hill Mine Trail</p> <p>Various improvements to the historic Oat Hill Mine Road</p>	<p>The litigation holding up this project has been successfully concluded. Several of the trail sign posts have been vandalized and will need to be replaced. The District is continuing to work with Tuleyome on a project to clean up the Twin Peaks and Corona Mines, in the hopes this may enable the District to safely open the northern Oat Hill Mine Trail for public use. A volunteer crew did erosion control work on the trail in January 2013. Staff and volunteers in February 2013 to did a comprehensive evaluation of erosion issues on the trail, and experts from the RCD joined staff for another evaluation in early April. <u>The City of Calistoga and CalTrans have restarted discussions about constructing a roundabout at the intersection of Highway 29 and Silverado Trail; the District is tracking these discussions to ensure that whatever design as adopted will provide adequate and safe access to the Oat Hill Mine Trail.</u></p>
<p>Oat Hill Mine Trail</p> <p>Transfer of 40 acre parcel from BLM</p>	<p>The District in 2008 applied to BLM for a non-fee transfer to the District of a 40 acre parcel at Maple Springs on the Oat Hill Mine Trail; this application is pending. Staff met with BLM in February 2011 to discuss how to speed up this transfer; another meeting with the same topic was held August 5, 2011. The District is still waiting on BLM to process the application.</p>
<p>Rector Ridge/Stags Leap Ridge Trail</p> <p>Construction of staging area and 6+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.</p>	<p>CEQA on this project was completed several years ago--staff has prepared a draft update to the Negative Declaration due to the passage of time since the original approval. The project concept has been approved by the District Board, and was positively viewed by the Veterans Home administration. However, Veterans Home staff had been having difficulty figuring out what approval process is needed, because of ongoing discussions at the state level about the appropriate roles and future programs for the Veterans Home, and then key management staff at the Veterans Home retired in November 2010, so progress was delayed pending the filling of their vacant positions. The District will restart the process when other project priorities are under control.</p>
<p>Skyline Park Protection</p> <p>Purchase of Skyline Park from the State</p>	<p>Three past legislative efforts to authorize sale to the County failed due to unrelated disagreements between the state legislature and administration. Separately, the County in September 2009 approved a new park overlay zone and an updated Master Plan for Skyline Park. A fourth legislative effort by Assemblymember Evans in 2010, sponsored by Napa County and supported by the District, was approved by the legislature and signed by the Governor. The County and state General Services agreed on an appraisal process for determining the fair market value purchase price, the County retained an appraiser acceptable to the State, and a draft appraisal was prepared. In late April 2012 the state indicated they did not accept the value as determined by the appraisal. Negotiations have therefore stalled.</p>

<p>Spanish Valley, Crystal Flats, and Stone Corral</p> <p>Planning for open space donated by Bob and Evalyn Trinchero</p>	<p>Staff met with key community leaders from Lake Berryessa Estates on February 6 and March 6, 2011. A public session was held April 21st at the Pope Valley Farm Center. The District has negotiated an easement across the District's Stone Corral property to resolve one of the clouds on the title to this land; this easement was approved by the Board at its October meeting, and has now been finalized and recorded. The District took full possession of the properties on January 1, 2012. Staff met with the LBEPOA Board on November 13th and again on December 4, 2011 to discuss use of the Crystal Flats and Stone Corral areas. District staff has prepared a draft agreement between the District and the Association, which the Association is now reviewing. The District has been waiting for about a year for a formal Association response to the draft proposal. Negotiations have been complicated by the ongoing controversy between LBE residents and the Lake Berryessa Estates Resort Improvement District, even though they are not related issues. The District is working with a well driller to make the existing well in Spanish Valley functional. The District has contracted for botanical and bird surveys over the course of 2012. Staff completed a preliminary survey of the Spanish Valley access road in late July and, while legal access to the property has been established, it does not appear that the existing road is located within the Spanish Valley Trail easement. This will require discussions with the adjacent property owner, which may further delay our timeline for opening Spanish Valley to public use. In February 2013 several no trespassing signs were installed in response to some evidence of illegal OHV use. At least one sign was immediately removed and the lock on the gate removed. In late June of 2013 an LBE resident involved with fire management efforts obtained the services of the Konocci prison crew to clear weeds from our access road into Spanish Valley. <u>The District is partnering with Tuleyome to investigate and come up with the trail alignment connecting Spanish Valley to the Pope To Putah Trail on BLM land which is under construction by Tuleyome.</u></p>
<p>State Parks</p> <p>Operate Bothe-Napa Valley State Park and the Bale Grist Mill State Historic Park</p>	<p>The District, with assistance from the Napa Valley State Parks Association took over management of the parks on April 1, 2012. A County permit for the pool was obtained in July and the pool was reopened immediately thereafter. The state completed installing 3 yurts in October 2012. The District obtained approval in January 2013 to install an additional 8 yurts. Seven yurts have been installed; landings, paths and parking areas are nearly finished and ready for Fire Marshall's final inspection. Numerous volunteer projects have been organized (PG&amp;E event improving the Mill, firewood splitting, hazardous tree removal, mowing, pool cleaning, native plant garden maintenance, historic orchard restoration, lots of trash removal, and in September/October a footbridge on the History Trail was repaired by the St Helena Kiwanis). A volunteer forestry management group has been formed and the District has acquired a boom truck and other equipment in support of their mission. Utility service accounts have been transferred from the state to the District. Work on an improved recycling system is nearly complete. Every septic tank in the park has been pumped clean, and sewer lines were located and cleared of root blockages. Two additional failed septic tanks were discovered in March and pumped clean. Nearly \$270,000 in gifts, grants and pledges have been obtained to assist with improvements at the parks. The District and State Parks have finalized an agreement regarding the "found" state money that provides up to \$537,800 in State funds being granted to the District to cover some salaries and two capital improvement projects (replacement roofs and AC overlay to the picnic area road). <u>The District is sponsoring SB 170 (Wolk) which would exempt the mill from state food processing facility requirements so that flour from the mill can be sold as a food item; the bill has passed the Senate and all Assembly committees, but unfortunately in late July the Department of Public Health announced their opposition to the bill. Staff will meet with State staff on August 8th to see if their concerns can be overcome.</u></p>
<p>Vallejo Lakes</p> <p>Possible purchase of 1100 acres of surplus Vallejo Water District lands, of which 200 acres are located in Napa County</p>	<p>Discussions between the District, the Land Trust of Napa County, the County of Solano and the Solano Land Trust indicate a common desire to work together to purchase this property adjacent to Skyline Park. The City Council of the City of Vallejo has officially authorized staff to pursue surplusing of the property. The City of Vallejo has hired an appraiser to prepare an estimate of the property's fair market value, but this has not yet been released. The District GM, together with the County of Solano EO, in February 2012 each sent letters to the City of Vallejo formally expressing interest in the property and requesting notification per state law of any planned surplusing of the property. The District's analysis of County ROW's with potential for recreational trails identified a potential ROW through the Vallejo Lakes property; however, it appears that one short section of the historic ROW is in Solano County and appears to not have been properly established. Sale of the property by the City has been delayed because of complications related to questions about how best to supply water to residents in Green Valley. The Trust for Public Land has expressed interest in assisting with the purchase of this area.</p>
<p>Vine Trail</p> <p>A Class I bicycle/pedestrian path extending from Calistoga to the Vallejo Ferry Terminal sponsored by the Vine Trail Coalition, of which the District is a participating member.</p>	<p>The District has entered into an MOU with the Vine Trail Coalition to provide assistance as requested by the Coalition in receiving funds, preparing plans and environmental documents, constructing and operating the trail. The District, the Bay Area Ridge Trail, the San Francisco Bay Trail and the Vine Trail Coalition have prepared a joint Case Statement for the combined trail network for fundraising purposes. The District on February 5, 2010 submitted an appropriations request for FY 2011 to Senator Feinstein, and a similar request to Congressman Thompson on February 26, 2010 on behalf of the Vine Trail Coalition. Approximately \$135,000 in federal Transportation Enhancements funding was available to construct the section of the trail under the Butler Bridge, but the District was not able to process the paperwork through Caltrans in time to use these funds. Replacement funding is now being sought. The District in April 2013 approved and sent a letter of support for the City of Calistoga's request for a grant from the Coastal Conservancy to plan the trail through Calistoga. The Board President in early June sent a letter of support for a Vine Trail federal "Tiger" grant to help construct the section of trail between Yountville and Napa. The Vine Trail is now proposed to in part run through Bothe-Napa Valley State Park.</p>

Completed Projects

<p>Bay Area Ridge Trail Realignment  Amendment to the proposed alignment of the Bay Area  Ridge Trail extend north to the Oat Hill Mine Trail</p>	<p>In December of 2012 the Bay Area Ridge Trail Council approved the proposed realignment of the Ridge Trail through Napa County as requested by the District.</p>
<p>Bay/River Trail -- American Canyon to Napa Phase I  Phase One--Eucllyptus Drive to Green Island Road</p>	<p>Construction of approximately 5 miles of Class I bicycle and pedestrian path in the vicinity of American Canyon along the Napa River was completed in April 2012, in partnership with the City of American Canyon, Department of Fish and Game and Napa Vallejo Waste Management Authority. A formal opening ceremony was held June 2, 2012.</p>
<p>Berryessa Vista Acquisition  Purchase of 224 acres from the Land Trust of Napa County for use as a public park completed in early 2008 using State Prop 12 funds.</p>	
<p>Connolly Ranch  Construction of patio, restrooms and cooking facilities completed in 2008 using State Prop 12 funds.</p>	
<p>Oat Hill Mine Trail  The Oat Hill Mine Trail was formally opened in May 0f 2008, after a major volunteer work party doing signage installation, brush removal and erosion control.</p>	
<p>Historic ROW Analysis  Study to determine location and status of historic road  Rights-of-Way and whether they have value as non-  motorized recreational trails</p>	<p>Staff has completed a comprehensive review of historic rights-of-way, and is now focusing attention on those which have greatest potential.</p>
<p>Linda Falls  Conservation easement accepted in spring 2008 from Land Trust of Napa County to provide additional protection for this 39 acre property, which is owned by the land trust</p>	
<p>Master Plan Development  The Master Plan for 2008-2013 was approved in January 2009</p>	
<p>Master Plan Update  First scheduled update to the Master Plan adopted in  January 2009</p>	<p>Board adhoc committee appointed. Methodology for doing update has been agreed upon. Project was delayed due to competing demands on staff time (primarily the effort to keep Napa's state parks from closing. A draft update has been prepared by staff working with the Board ad hoc committee for the Master Plan update, and released by the Board at the April 9, 2012 meeting for public comment. The plan update was adopted by the Board at its June 2012 meeting.</p>
<p>Milliken Reservoir Trails and Picnic Area Feasibility Study  Would construct approximately 3 miles of Bay Area  Ridge Trail plus additional feeder and loop trails, along  with a staging and picnic area</p>	<p>The feasibility study has been completed, and accepted by the Board of Directors. The Napa City Council in November, 2009 approved city staff recommendation to hold off on the Milliken Reservoir trails project until the Hennessey trail project is up and running.</p>
<p>Moore Creek Open Space Park  Acquisition of 673 acres in the Moore Creek Watershed completed in December 2008.</p>	
<p>Napa River Ecological Reserve Improvements  Parking area paved, and rock barrier installed to control vehicular access in 2007. Trash enclosure constructed and entry signs restored by volunteers in 2008. Deteriorated kiosk removed in 2008. The District in July 2008 assumed the County's role in managing the preserve under the joint management agreement with DFG. A new maintenance contract with the non-profit organization Options 3 was started in January 2009. The old deteriorated information kiosk, which had become a serious eyesore, was removed in November 2008.</p>	
<p>Napa River Flood Control Easement  Conservation easement accepted by District in 2007 to facilitate Flood District project and grant funding</p>	
<p>Newell Preserve Improvements  Provide on-site water supply for group campground for  cattle</p>	<p>As part of the arrangement with the land trust on the District's purchase of Berryessa Vista, the land trust was willing to use some of the proceeds from the transaction to fund a well pump and distribution system at the Preserve. However, the first well drilled by the City of American Canyon came up dry. The City has dropped plans for digging any more test wells.</p>
<p>River to Ridge Trail Enhancements  Installation of animal silhouettes along the entryway fence illustrating the types of birds and mammals that can be found in the area completed by Eagle Scout candidate in 2008. In November 2008 five Valley Oak trees were planted at the Highway 221 entrance to the trail with the assistance of a volunteer from CNPS.</p>	
<p>River to Ridge Trail  Lot line adjustment to legalize River to Ridge Trail as  constructed (it curently encroaches on private property</p>	<p>Deeds accomplishing the adjustment in property boundaries between Syar and the State have been recorded.</p>
<p>River to Ridge Trail Entrance Enhancements  A new information kiosk was installed at the entrance in December 2008 as part of a Boy Scout project. Several Live Oak seedlings were donated by CNPS and have been planted at the entrance to improve its appearance.</p>	
<p>River to Ridge Trail  Correct drainage problems to trail can be used year-  round.</p>	<p>Two volunteer work weekends in March and April and two more in May of 2010 were organized by the District to clear brush, improve drainage, and surface about 300 feet of the trail with quarry fines to control problems with mud. Volunteers completed additional work in August 2011.</p>

Skyline Park Road and Trail Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road, completed in 2007 using State Prop 12 funds.	
Skyline Park Concessionaire Agreement Renewal		District staff negotiated renewal of concessionaire agreement on behalf of the County. The renewal involved changes to the fee schedule and amendments to and approval of subagreements with three non-profit partner organizations.
Skyline Park Trail Improvements	Major volunteer event to reroute and repair trails	Staff worked with SPCA and V-O-CAL to sponsor a weekend work party on October 15-17, 2010. Approximately 110 volunteers worked to reroute and repair trails experiencing serious erosion problems. SPCA is donating \$1,000 toward expenses.
Skyline Park Facility Improvements	Partner-sponsored improvement include a second greenhouse and a covered equestrian arena.	The proposals for a second greenhouse and a covered arena were approved by the Department of General Services and by the County Board of Supervisors. The sponsors of these projects are now raising funds for implementation.
South Napa Wetlands Habitat Area	Transfer to the District those wetlands owned by the Napa County flood control district between the Napa River, Highway 29 and Newport Drive for use as habitat and nature-based recreation.	Transfer was approved in concept by the flood control district, and Park District staff prepared the first draft of a transfer agreement. Subsequently, attorney's for the flood district concluded it would be better from their perspective for the flood district to retain ownership of the property, due to their ongoing maintenance obligations.
State Parks	Assume management of Bothe-Napa Valley State Park and keep it and the Bale Grist Mill open	The District took over operations of the parks on April 1, 2012, and have a 5 year agreement with the State to continue operating the parks.
Trinchero Open Space Acquisition	Donation of 3,400 acres of open space to the District by Bob and Evalyn Trinchero	The donation was completed on December 29, 2010. A related granting of an access easement to the Lake Berryessa Resort Improvement District was completed in mid-January 2011.
Wild Lake Ranch	Assist land trust with planning and possible joint management of trails, camping and picnic areas.	The District participated in the development of a strategic plan for the property, together with other public lands in the area, that was led by the Land Trust of Napa County. The land trust has decided, at least for the near term, to manage the Wildlake-Duff property itself.