



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan
Director Ward Four

Myrna Abramowicz
Director Ward Five

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday March 8, 2010 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order and Roll Call

Meeting was called to order by President Myrna Abramowicz.
Directors Harold Kelly, Tony Norris, Guy Kay, and Dave Finigan also present.

2. Public Comment

None.

3. Set Matters

None.

4. Administrative Items

A. Consideration of and potential approval of Minutes of Board of Directors' meeting of February 8, 2010.

Minutes were approved as corrected.

GK-TN-HK-DF-MA

B. Consideration and potential adoption of a Categorical Exemption under the California Environmental Quality Act and authorization for the Lake Berryessa Estates Resort Improvement District to deposit fill material on District property at Lake Berryessa Estates (APN#016-221-001).

Directors voted to:

(1) Adopt a Categorical Exemption under the California Environmental Quality Act for the proposed project (Exemption Class 4--Section 15304: Minor Alterations to Land).

(2) Authorize the placement of fill material on District property at Lake Berryessa Estates (APN#016-221-001), subject to those conditions which the General Manager determines to be appropriate.

TN-GK-HK-DF-MA

C. Consideration and potential approval of Operation and Management Plan for the Ahmann easement on the Berryessa Peak Trail.

Directors voted to Authorize the General Manager to execute an Operation and Management Plan.

HK-DF-TN-GK-MA

- D. Consideration and potential adoption of a Negative Declaration under the California Environmental Quality Act for Sections 7 and 8 of the Napa River and Bay Trail, authorization for the Board President and/or General Manager to execute those documents and take those actions necessary to complete construction and begin operation of the trail, and approval of related budget amendments for FY 2009-10.
Directors voted to:
- (1) Adopt a Negative Declaration under the California Environmental Quality Act for Sections 7 and 8 of the Napa River and Bay Trail.
TN-DF-HK-GK-MA
 - (2) Authorize the Board President and/or General Manager to (a) apply to the City of Napa for a Use Permit for the trail, (b) accept trail easements where the trail crosses through the Napa Valley Corporate Park, (c) obtain permission from the California Department of Transportation to construct and operate the section of the trail crossing state land, (d) amend Napa County Agreement No 6782 to allow the District to construct and operate the trail where it utilizes the Soscol Ferry Road right-of-way, (e) execute a grant funding agreement to pay for construction of the trail, (f) enter into a professional services contract to prepare construction and bid documents, and (g) take any and all other actions necessary to complete construction and begin operation of the trail.
DF-HK-GK-TN-MA
 - (3) Amend the FY 2009-10 budget to increase the Napa River and Bay Trail project account by \$30,000 and decrease the Contingency/Special Projects account by an equivalent amount.
HK-GK-TN-DF-MA
- E. Report on professional services contract for habitat assessment and biological survey work related to the Napa River and Bay Trail, and consideration and potential approval of related budget amendments for FY 2009-10.
Directors voted to:
- (1) Cancel the contract with Land Conservation Associates, and unoblate the remaining fund balance in the contract of an estimated \$33,960.26.
DF-GK-TN-HK-MA
 - (2) Amend the District FY 2009-10 District Budget by increasing the budget for the Napa River and Bay Trail project by \$21,500 and decreasing the PSS:Other (Professional Services) budget category by an equal amount.
DF-TN-HK-GK-MA
- F. Consideration and potential approval of amendment to District By-Laws authorizing General Manager to file Notices of Completion for construction projects pursuant to California Civil Code 3093.
Directors voted to Amend District By-Laws to authorize the General Manager to file Notices of Completion for construction projects pursuant to California Civil Code 3093.
GK-TN-HK-DF-MA

G. Review of the District Projects Status Report.
John Woodbury gave the report with discussions on the Napa River and Bay Trail, Berryessa Estates, Blue Ridge Berryessa, Camp Berryessa, Moore Creek, Oat Hill Mine Trail, Napa River Ecological Reserve, Rector Ridge, the Vine Trail, Lake Hennessey, and the South Napa Wetlands.

H. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager
John Woodbury gave the report.
Directors received invoices from the State Department of General Services covering their costs for the lot line adjustment and trail easement relocation.

5. Announcements by Board and Staff


- ▶ John Woodbury announced that the potential tax default sale at Lake Berryessa did not happen as the owner did pay the back taxes at the last minute.
- ▶ John Woodbury announced that Assemblymember Evans introduced a bill to authorize the State to sell Skyline Park to the County at fair market value.
- ▶ John Woodbury announced that the Healthy People Healthy Planet Faire will be held this year on May 1, 2010 in American Canyon.
- ▶ Dave Finigan announced that he gave a presentation on the Board to SIRS.
- ▶ Tony Norris announced that he attended a conference of the Bay Area Early Detection Network and received updates from the National Park Service on weed management, mapping and elimination of exotic weeds.

6. Agenda Planning


- ▶ Dave Finigan reminded the Board that the 3 year Status Report will need to be started soon.

7. Adjournment

Meeting was adjourned to the Regular Park & Open Space District Meeting of April 12, 2010.


MYRNA ABRAMOWICZ,
Board President

ATTEST:


MELISSA GRAY
District Secretary

Key
Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused