



**Napa County Regional Park
and Open Space District**

Harold Kelly—Vice President
Director Ward One

Tony Norris
Director Ward Two

Guy Kay—President
Director Ward Three

Dave Finigan
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday July 9, 2007 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

1. Call to Order

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

A. 2:15 p.m.

Presentation by Eliot Hurwitz and Bob Russell representing the Napa County Transportation Planning Agency on the development of the County's strategic transportation plan.

4. Administrative Items

- A. Approval of Minutes of Board of Directors meeting of May 31, 2007.
- B. Discussion and approval of amendment to Grant Agreement with the County of Napa (Agreement No. 6782) for fiscal year 2007-08 and consideration of District Budget for fiscal year 2007-08.
- C. Discussion and approval of Resolution 07-03 authorizing signatories for District actions.
- D. Authorization to submit grant application to the State Coastal Conservancy for restoration grant for the Napa River Ecological Reserve.
- E. Consideration and approval of agreement with and acceptance of easement from the Napa County Flood Control District for County Assessor's Parcel 005-180-019.
- F. Discussion and potential approval of scope of work for professional services contract for developing a District volunteer program and managing and operating District parks and trails.
- G. Projects Status Report

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters.

7. Closed Session

Public Employee Performance Evaluation (Government Code Section 54957)
TITLE: General Manager

8. Adjournment



MINUTES

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS

Thursday May 31, 2007 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

1. Call to Order
Meeting called to order at 2:02 pm by President Kay. Directors Kay, Norris, Finigan, Morris and Abramowicz present.
2. Public Comment
Barry Christian wanted to address the board regarding the general plan comments but will wait until that item is presented on the agenda.
3. Set Matters
None
4. Administrative Items
 - A. Approval of Minutes of Board of Directors meeting of May 14, 2007
Minutes of May 14, 2007 approved s revised.
TN-HK-GK-MA-DF
 - B. Discussion and approval of comments on the draft Napa County General Plan and Draft Environmental Impact Report.
Director Kay excused himself due to a possible conflict of interest since he is also on the steering committee for the general plan. Director Kelly opened the item for discussion. The board discussed various comments submitted and heard from members of the public including Carol Kunze, Debra Blodgett and Barry Christian. The board moved to instruct John Woodbury to prepare a letter to the steering committee to adopt the proposed changes as proposed by this board.
DF-MA-TN-HK-GK
A

- C. Discussion and possible action on web address for the District, including possible appointment of an ad hoc committee to develop a recommendation on site address for and design of District web page. John Woodbury acknowledged that the board has already expressed that it would be an advantage for the district to have a separate website from the county and stated that the decision that needed to be made was regarding the name of the website. Director Norris wanted to acknowledge Bernhardt Krevet for retaining the original Parks website in the chance that the Parks District would want to take it over. Board voted to create a new website using the name "napaparksandopenspace.org".
DF-MA-TN-GK-HK
- D. Discussion and possible action on including park and trail information in the Napa Valley Guidebook (verbal report—no staff report). Director Kelly stated that he had met with the publisher who had offered to include whatever information we wanted to provide at the next printing of their map at no cost. He had also offered to help the district develop its own map by removing the winery layer and using their graphics and adding park information. The cost for this service would be approximately \$5,000 for 40,000 maps. The board moved to accept the offer to include parks information on the map currently published by the Napa Valley Guidebook. This would be at no cost to the district.
TN-MA-GK-HK-DF
- E. Discussion of Project Status Report
John Woodbury presented a project status report and will provide one at every meeting, showing updates and changes in bold. Director Norris mentioned that the City of Vallejo is intending to sell Vallejo Lakes and also considering the sale of Lake Curry watershed. Director Finigan requested that John Woodbury provide a brief description of the project underneath the project name.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

Director Abramowicz announced that she had been invited to speak before the Yountville Kiwanis club and that she would be attending with John Woodbury on July 18th to make a short presentation.

Director Kay suggested that the district communicate with Jim McCann and the Mayor of Calistoga to update them on the Oat Hill Mine Trail and provide a schedule of events.

John Woodbury agreed to contact them and also to request a spot to address the Calistoga City Council and provide an update on the Oat Hill Mine Trail.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than the scheduling of meetings and whether and when to agendaize matters for future consideration.

John Woodbury announced that the June 11th meeting will be cancelled and that the next regular meeting will be held on the second Monday in July.

7. Adjournment

Board voted to adjourn at 3:18 pm
TN-HK-MA-DF-GK6

GUY KAY, Board President

ATTEST:

BARB RUFFINO,
Acting District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: July 9, 2007
Agenda Item: 4.B
Subject: Grant Agreement with the County of Napa (Agreement No. 6782) and District Budget for Fiscal Year 2007-08

Recommendation

- (1) Approve amendment to Grant Agreement with the County of Napa (Agreement No. 6782)
- (2) Review District Budget for Fiscal Year 2007-08 and schedule public hearing for August 13, 2007

Background

The Napa County Board of Supervisors has authorized, as part of its adoption of the County budget for FY 2007-08, a grant allocation of \$264,863 to the Napa County Regional Park and Open Space District. To receive this allocation, a revised Exhibit B of Agreement No. 6782 needs to be adopted by the Napa County Regional Park and Open Space District Board of Directors (see Attachment One).

Based on this grant allocation, staff has prepared a proposed District Budget for Fiscal Year 2007-08 (see Attachment Two). The proposed budget at this time only includes basic district operating expenses. The budget will be amended periodically during the year to reflect any other revenues which are received during the year.

Government Code Sections 29066-29093 specifies the process under which counties approve their annual budgets. While these code sections do not apply to the District, the District's Controller, who also serves as Napa County's Controller, has asked that the District utilize the same procedure. The practical effect of doing this is that the District must make the draft budget available for public review for a minimum of 10 days, public a notice of intent to adopt in the newspaper, and hold a public hearing on the draft budget. Staff recommends this budget hearing and adoption be scheduled for the next regular meeting on August 13, 2007..

Included in the proposed budget is sufficient funding to maintain current staff services contracted through the County, including General Manager, District Secretary, Auditor-Controller, Treasurer, District Counsel and miscellaneous other professional services. The proposed budget also includes sufficient funding to cover insurance and independent audit costs, and to contract for professional services to assist with developing and managing a District volunteer program and the operation and management of the Oat Hill Mine Trail (see Agenda Item 4.C.)

**NAPA COUNTY AGREEMENT NO. 6782
Fiscal Year 2007-08 Amendment No. 1**

This Fiscal Year 2007-08 Amendment No. 1 to Napa County Agreement No. 6782 (hereinafter "Agreement") is made and entered into as of this ____ day of July, 2007, by and between the COUNTY OF NAPA, a political subdivision of the State of California (hereinafter "COUNTY"), and the NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT, whose mailing address is 1195 Third Street, Room 210, Napa, California (hereinafter "DISTRICT").

RECITALS

WHEREAS, the parties wish to continue to provide specified park and open space planning, development, management and operational services under the terms and conditions set forth herein;

TERMS

NOW, THEREFORE, the parties hereby amend the Agreement by adding Addendum to Exhibit "B," attached hereto and incorporated by reference herein, effective as of the date first above written, and all references to Exhibit "B" in the Agreement shall be deemed to also include Addendum to Exhibit "B".

IN WITNESS WHEREOF, this Amendment was executed by the parties hereto as of the date first written above.

NAPA COUNTY REGIONAL PARK AND
OPEN SPACE DISTRICT

COUNTY OF NAPA, a political subdivision
of the State of California

By _____
GUY KAY, President
Board of Directors

By _____
HAROLD MOSKOWITE, Chair
Board of Supervisors

"DISTRICT"

"COUNTY"

ATTEST: District Secretary, Napa County
Regional Park and Open Space District

ATTEST: Clerk of the Board
of Supervisors

By _____

By _____

APPROVED AS TO FORM
District Counsel

By: *Chris R.Y. Apallas*
(by e-signature)

Date: June 28, 2007

APPROVED AS TO FORM
Office of County Counsel

By: *Pat Tyrrell*
(by e-signature)

Date: 6/28/07

**APPROVED BY THE NAPA COUNTY
BOARD OF SUPERVISORS**

Date: _____

Processed by: _____

Clerk of the Board

**Addendum to Exhibit “B”
Napa County Agreement No. 6782**

GRANT AMOUNTS AND PAYMENT POLICIES

For Fiscal Year 2007-08, COUNTY agrees to provide grant funding in the amount of \$264,863.00, which shall be used to contract with COUNTY for staff services and associated supplies and expenses, and to cover other eligible expenses of the DISTRICT as specified in Exhibit “A” (and any amendments or addendums to Exhibit “A”).

Any funds not expended by the end of the fiscal year, for the purposes specified in this Agreement, shall be used to fund eligible activities of the DISTRICT, as specified in Exhibit “A” (and any amendments or addendums to Exhibit “A”), in the subsequent fiscal year. In the event the Agreement is not extended beyond the end of a fiscal year, any funds not expended by that date shall be repaid by DISTRICT to COUNTY.

Any other future grand funding to the DISTRICT unilaterally approved by the COUNTY shall be incorporated into this Agreement, under the terms and conditions of this Agreement, and shall not require a separate addendum or amendment. Such unilateral approvals shall be kept on file with this Agreement by the Clerk of the Board of Supervisors.

Attachment Two

Napa County Regional Park and Open Space District**Proposed Budget 2007/08**

draft of July 9, 2007

<u>Accounting Code</u>	<u>Description</u>	<u>FY 2007/08 Proposed</u>
REVENUES		
48500000:OPR Trans In	County Special Project Fund	\$264,863
	Other Revenues	\$0
TOTAL REVENUES		\$264,863
EXPENSES		
52186300:PSS-Admin	County Staff Services (GM, Secretary, Auditor-Controller, other)	\$198,000
52180510:PSS-Audit and Accounting	Independent Audit	\$5,000
52250000	Transportation and Travel	\$2,500
52170000	Office Expense	\$1,500
52180500	Legal Services	\$8,000
	Professional Services Contract (volunteer coordination and facility management)	\$37,500
52235000:SDE-other	Reserve/contingency/special projects	\$5,863
SDE-other 52100300	Insurance: Liability	\$1,500
TOTAL EXPENSES		\$264,863



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: July 9, 2007

Agenda Item: 4.C.

Subject: Discussion and approval of Resolution 07-03 authorizing signatories for District actions

Recommendation

Approve Resolution 07-03 authorizing signatories for checks, warrants and other actions binding the District

Background

Section 3.B of the District By-Laws requires the Board of Directors to by ordinance or resolution authorize signatories for checks and warrants drawn in payment of obligations and demands against the District. The District's Controller, who also acts as the County Auditor-Controller, has for the County set up a system of authorizing signatures for a variety of other financial transactions and bookkeeping entries. The attached Resolution specifies those actions which the General Manager, District Secretary and Controller may authorize. The specifics of these actions are derived from and consistent with the District's By-Laws.

DRAFT

RESOLUTION No. 07-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT (NCRPOSD) AUTHORIZED SIGNATURES

WHEREAS, on January 8, 2007 the Board of Directors approved By-Laws for the Napa County Regional Park and Open Space District (NCRPOSD); and

WHEREAS, Section 3.B of the By-Laws indicates that the Board of Directors shall or ordinance or resolution authorize signatories for checks or warrants drawn in payment of obligations and demands against the district.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Napa County Regional Park And Open Space District as follows:

1. The General Manager is hereby authorized to sign vendor claims, contract face sheets, purchase orders, checks and warrants, and/or otherwise bind the district, in accordance with board policy and the adopted District budget, for the payment for supplies, materials, labor, or other valuable consideration for any purpose other than new construction of any building, structure, or improvement in amounts not exceeding ten thousand dollars (\$10,000), and for the payment for supplies, materials, or labor for new construction of any building, structure, or improvement in amounts not exceeding twenty-five thousand dollars (\$25,000). All expenditures shall be reported to the board of directors at its next regular meeting.
2. The District Secretary is hereby authorized to perform budgetary transfers, journal entries, and correcting journal entries, to implement Board policies, or actions approved by the General Manager pursuant to paragraph one above.
3. The Controller is hereby authorized to pay demands against the district, approved by the General Manager, with or without the prior, specific approval of the board, that are for any purpose for which an expenditure has been previously authorized in the district's adopted budget and which do not exceed the amount of expenditure so authorized. Demands so paid shall be presented to the board of directors at the next regular meeting for its review and approval.

Passed and Adopted the ____ day of _____ 2007.

Guy Kay, NCRPOSD President

ATTEST:

NCRPOSD Interim District Secretary

Ayes:

Noes:

Absent:

<p>APPROVED AS TO FORM District Counsel</p> <p>By: (by e-signature)</p> <p>Date:</p>



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: July 9, 2007
Agenda Item: 4. D
Subject: Authorization to submit grant application to the State Coastal Conservancy for restoration grant for the Napa River Ecological Reserve.

Recommendation

Authorize General Manager to submit grant application to the State Coastal Conservancy for restoration grant for the Napa River Ecological Reserve.

Background

District staff has been working with staff for the Napa County Resource Conservation District, the California Department of Fish and Game, the Natural Resource Conservation Service and Acorn Soupe to prepare a proposal for restoring native habitat at the Napa River Ecological Reserve, using the project as a way to engage volunteers and promote environmental education. Under the proposal, the District would be the lead agency and manage the grant. The RCD and NRCS would develop the restoration plan with assistance from Fish and Game. Acorn Soupe would provide educational materials and lead field trips for school children. The District would be responsible for overseeing and coordinating contracted and volunteer restoration work and two years of follow-up care of new plantings.

The grant application will be written to cover all out-of-pocket expenses related to the project. District staff time will be provided as local match for the grant.

The grant application will be submitted to a new grant program administered by the Coastal Conservancy which is seeking projects which simultaneously restore habitat and/or provide improved public access to the outdoors, together with providing environmental education opportunities, especially for underserved communities.

Because of short lead times, the actual grant application is still under preparation. A draft of the application will be distributed at the Board meeting if a complete draft is completed in time.



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: July 9, 2007
Agenda Item: 4. E
Subject: Consideration and approval of agreement with and acceptance of conservation easement from the Napa County Flood Control District

Recommendation

Authorize the Board President to sign agreement with and conservation easement from the Napa County Flood Control District for APN 005-180-019

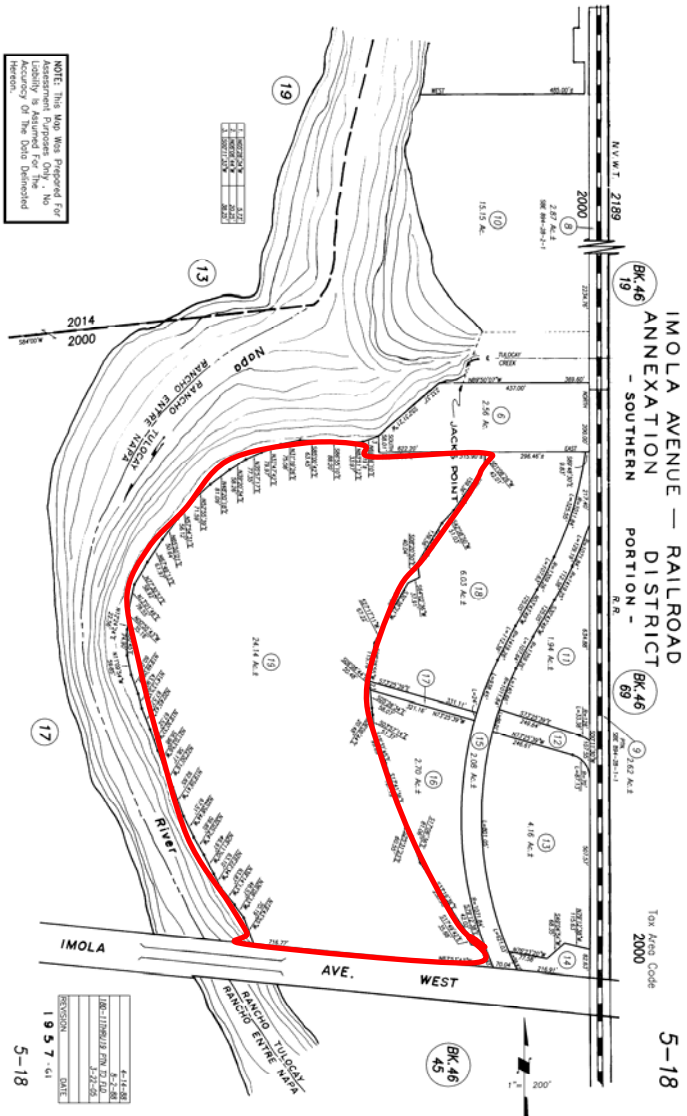
Background

In order to receive a grant from the Department of Water Resources, the Napa County Flood Control District is required to grant an easement on the affected party, prior to August of this year, to a qualified conservation agency or organization. The Flood District had initially hoped to grant the easement to the California Department of Fish and Game, but DFG decided it did not wish to take on this role.

In mid-June the Flood District approached the Napa County Regional Park and Open Space District asking whether NCRPOSD would be willing to accept the easement. Doing so would provide a tremendous service to the Flood District. At the same time, the responsibilities of the NCRPOSD in this case will be minimal, since under the easement the Flood District will have all of the responsibility for maintaining the property. The agreement proposes a one-time payment to the NCRPOSD of \$5,000. This is sufficient to cover staff time involved in preparing and executing the agreement and easement documents (about \$2,000), as well as compensate for the burden of ongoing easement monitoring (\$250/year anticipated).

The property which is covered by the conservation easement is shown in Attachment One. The parcel has been extensively graded and shaped by the Flood District to provide a wide flood plain next to the main river channel. Thus, there is currently no native vegetation or habitat on the site. The Army Corps of Engineers is obligated to revegetate the site with native planting. When complete, this will establish the baseline conditions which the conservation easement is intended to protect.

A ten foot wide paved section of River Trail traverses the site utilizing the reconstructed river levee. This trail will be managed by either the Flood District or the City of Napa.





Napa County Regional Park
and Open Space District

STAFF REPORT

Date: July 9, 2007
 Agenda Item: 4. F
 Subject: Discussion and potential approval of scope of work for professional services contract for developing a District volunteer program and managing and operating District parks and trails.

Recommendation

Approve scope of work for professional services contract

Background

The District's proposed budget for FY 2007-8 includes sufficient funding to contract for specialized services focused on developing the District's volunteer program and managing and operating District parks and trails. Staff proposes to issue a Request for Qualifications and to retain the services of a qualified independent contractor. The budget for this item will support a contract of roughly \$50/hour for 20 hours/week, plus expenses for approximately 9 months. The intent is to retain a contractor no later than October 1st. The contract would run the the end of the fiscal year, with a roll-over provision to continue into the subsequent fiscal year dependent on available funding and satisfactory performance.

General Scope

1. Work with neighborhoods, civic service groups, recreation clubs, schools and others to organize volunteer park and/or trail improvement projects and ongoing "Friends of" support groups. This includes coordinating and cooperating with existing resource agencies and organizations that use volunteers to develop a strategic framework for a long-term volunteer program to enhance natural resources in Napa County.
2. Develop and implement business and organizational sponsorship programs.
3. Answer a wide variety of questions from the public regarding parks, recreation permits, natural resources, and other general directions, and park related programs, policies and procedures.
4. Develop District park and trail monitoring protocols and monitor for nuisance violations such as graffiti, trash dumping, littering, vandalism, park hours, leash use and abuses of natural resources and park facilities. The contractor is not responsible for issuing citations; if problems are observed, they should be reported to the District General Manager and/ if urgent, to appropriate emergency responders.
5. Open and close gates as necessary.
6. Replace damaged or missing signage, perform minor park and trail maintenance and clean-up.

7. To the maximum extent possible, the first role of the contractor is to organize volunteers who can implement the above items.

Specific Tasks

1. Develop and implement an Oat Hill Mine Trail support structure, including a trail patrol, business or organizational sponsorships, and advertisers for the Oat Hill Mine Trail Map..
2. Weather permitting, starting in November 2007, ensure that the entire length of the Oat Hill Mine Trail from Calistoga to Aetna Springs Road is patrolled at least once a week, and the section between Calistoga and the Palisades Trail is patrolled at least twice a week. Whenever possible, the patrols should be on weekend days.
3. Help develop a Friends of the Napa River Ecological Reserve support organization.
3. Develop and maintain comprehensive databases of volunteer and business contacts.
4. Organize and supervise periodic “work days” including logistics, acquisition of supplies and training, including but not limited to assisting with the Oat Hill Mine Trail Grand Opening, a spring Oat Hill Mine Trail “work day”, and a spring Napa River Ecological Reserve “work day”.

Qualifications

- Extensive knowledge of and positive relationships with a diverse range of Napa County organizations, groups and businesses;
- Strong ability to motivate volunteers and solicit donations.
- Ability to develop and maintain positive and effective relations with people so as to bring about compliance with requests through persuasion;
- Read, write, and speak English, including ability to provide verbal instructions and information in a clear and concise manner;
- Knowledge of Spanish desirable.
- Good record-keeping;
- Ability to make detailed observations, accurately remember facts and compile descriptive reports;
- Ability to perform work that can be physically and psychologically demanding in most types of weather, including hiking and mountain bicycling.
- A passion for natural resource restoration and improvement
- Able to work well individually and with a team

Requirements

- Must have a demonstrated ability to work with and motivate volunteers, to organize events, and obtain charitable donations.
- Possession of a valid California Driver’s License at date of appointment is required.
- Must provide own automobile and mountain bicycle.
- Must be an independent contractor with a valid business license.
- Must be able to meet the standard provisions of the District’s Professional Services Agreement.

Napa County Regional Park and Open Space District

Project Status Report

09-Jul-07

<u>Name of Project</u>	<u>Description</u>	<u>Status</u>
Bay/River Trail -- American Canyon to Napa	An 8+ mile recreational trail between the cities of American Canyon and Napa generally following the Napa River and interior levees of associated wetlands.	feasibility study completion expected in July 2007
Berryessa Estates	Bureau of Land Management has declared 160 acres next to Berryessa Estates as surplus, and BLM has expressed willingness to transfer to District under their Recreation and Public Purpose Act procedure. Would serve as a wilderness park for residents of Berryessa Estates, and could eventually be the northern trailhead for a trail between Berryess Estates and Pope Canyon.	Draft trail plan prepared. In process of determining feasibility of using CDF crews to clear brush for a combined firebreak and trail. Next step is to submit RPP application to BLM
Camp Berryessa	Redevelopment of former Boy Scout Camp into a group/environmental education camp.	Draft MOU with Bureau of Reclamation under review by BOR
Eticuara Creek Lake Berryessa Kayak Launch	County providing \$30,000 to assist Bureau of Reclamation complete a hand boat launch facility at the north end of Lake Berryessa.	Waiting for Burerau of Reclamation to approve Land Tenure Agreement.
Lake Hennessey North Shore Trails	Would open up several miles of existing dirt access road, and construct approximately 1 mile of new single track trail, into a loop trail system on the north side of Lake Hennessey	Next step is to complete draft trail plan, management plan and CEQA review.
Milliken Reservoir Trails and Picnic Area	Would construct approximately 3 miles of Bay Area Ridge Trail plus additional feeder and loop trails, along with a staging and picnic area	Feasibility study underway, with completion due by end of Dec 2007.

Napa River Ecological Reserve	Improvements to the reserve including paving parking area, controlling vehicle access through placement of rock barriers, replacement of old signage and information panels.	Paving and rock installation complete. Working with DFG on signage. Preparing grant application to enable more extensive habitat restoration
Newell Preserve	Provide on-site water supply for group campground and so cattle can be restricted from access to riparian areas.	City of American Canyon will test for water availability and quality in summer 2007; if potable water is found, Prop 12 funds may be used to install solar pump and distribution system;
Oat Hill Mine Trail	Grand opening to the Oat Hill Mine Trail with weekend of signage installation, brush removal and erosion control	In process of recruiting volunteer project leaders and obtaining overnight camping location. Trail map brochure design 90% complete. Signage under investigation. Bid documents currently being prepared for mechanized work which will be contracted
River to Ridge Trail	Lot line adjustment to legalize River to Ridge Trail as constructed (it currently encroaches on private property in two locations)	Lot line adjustment approved by Syar Properties. Awaiting approval by Department of General Services.
Skyline Park Protection	Acquisition of Skyline Park	County and State Dept of General Services reviewing draft appraisal; legislation by Senator Wiggins to authorize sale to the County is proceeding
Skyline Park Improvements	Erosion control work on Lake Marie Road, and paving of campground loop road.	Lake Marie Road has been repaired. Paving bids for loop road just received from Association. Project must be finished in 2007.
Stags Leap Ridge Trail	Construction of staging area and 3+ miles of Ridge Trail climbing east from Silverado Trail near Rector Creek.	Have meet with Veterans Home staff, who are supportive. Property boundaries have been researched, and preliminary staging area design developed. CEQA on this project was completed several years ago--may require minor updating. Next step is Board project concept approval and formal request to Department of Veteran's Affairs
Wild Lake Ranch	Possible joint management of trails, camping and picnic areas through agreement between the Land Trust, the District and State Parks	Continuing discussions with the Land Trust of Napa County and California State Parks regarding development of Master Plan and long-term ownership and management arrangements