



**Napa County Regional Park
and Open Space District**

Harold Kelly
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

Monday September 14, 2009 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order and Roll Call

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

2:10 pm Presentation by Keene Simmonds, Executive Director of the Napa County Local Agency Formation Commission on the District's Municipal Service Review.

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors' meeting of August 10, 2009.
- B. Consideration of and potential approval of Amendment No. One to Agreement 09-01, extending the term of the agreement with Questa to prepare a feasibility study for Camp Berryessa.
- C. Update on possible State Park closures in Napa County, and potential direction to staff on possible District efforts to prevent State Park closures. (oral report)
- D. Update on Moore Creek Park planning and improvements. (oral report)
- E. Discussion and guidance on potential changes to the District By-Laws related to the District Budget and Revenue/Expenditure authority.
- F. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager, and standing approval for payment of regular District web services fees.
- G. Review of the District Projects Status Report.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters, unless specifically noted otherwise.

- a. September 22, 2009: County Board of Supervisors consideration of the 2009 Omnibus Zoning Ordinance amendment for Parks and Recreation.
- b. November 3, 2009: Presentation to City of Napa City County regarding recreational trail proposals for Hennessey and Milliken Reservoir watersheds.

7. Adjournment



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MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday August 10, 2009 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA 94559

1. Call to Order and Roll Call

Meeting was called to order by Chair Dave Finigan.

Directors Myrna Abramowicz, Harold Kelly, Tony Norris, Guy Kay and Dave Finigan present.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

A. Consideration of and potential approval of Minutes of Board of Directors' meeting of July 13, 2009.

Minutes from July 13, 2009 were approved with corrections.

GK-HK-MA-TN-DF

A

B. Consideration of and potential recommendation to the County Board of Supervisors regarding the draft Skyline Park Master Plan and zoning text amendment.

Directors voted to recommend that the County of Napa adopt the draft Master Plan and zoning text amendments as revised.

TN-MA-HK-GK-DF

C. Update and potential direction to staff on preliminary draft plans for redeveloping Camp Berryessa (oral report)

John Woodbury reported that he met with the Bureau of Reclamation and Questa

Engineering to go over the draft report which includes four versions for possible use. Feasibility work is expected to be completed in a few months.

- D. Consideration of and potential action on State legislation of interest to the District (oral report)

John Woodbury reported the following:

- i. AB 979 (Berryhill)—hunting regulations
Amended to satisfy Park District concerns. Local
 - ii. AB 608 (Evans)—River to Ridge Trail lot line adjustment
This Lot line adjustment was vetoed by Governor Schwarzenegger stating it was not feasible for the state at this time and that Napa County had other remedies to consider.
 - iii. SB 211 (Simitian)—Santa Cruz County Regional Park District
 - iv. AB 1513 (Evans) –wilderness areas study
- E. Receipt of report on expenditures, encumbrances, donations and grants approved by the General Manager, and standing approval for payment of regular District web services fees.
John Woodbury gave the report.
- F. Review and potential approval of final budget adjustments and preliminary report on actual revenues and expenditures for FY 2008-9.
Directors voted to approve the final budget adjustments as revised.
TN-HK-MA-GK-DF
- G. Review of the District Projects Status Report.
John Woodbury gave the report with discussions on the Bay/River Trail, Lake Hennessey, Milliken Reservoir Trails, Moore creek, Napa River Ecological Reserve, Newell Preserve, and the Oat Hill Mine Trail.

5. Announcements by Board and Staff

- ▶ John Woodbury reported that he submitted the District's comments on the scoping process for the Syar Quarry expansion environmental impact report.
- ▶ John Woodbury reported that the Friends of the Napa River Festival will be held on September 6, 2009 from 4:00-9:30 p.m. at the Veterans Park.

6. Agenda Planning

August 11, 2009 - Directors will make a presentation of the District Master Plan 2008-2013 to the County Board of Supervisors.

7. Adjournment

Meeting was adjourned to the Regular Park & Open Space District Meeting on September 14, 2009.



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STAFF REPORT

Date: September 14, 2009

Agenda Item: 4.B

Subject: Extension of Agreement No. 09-01 with Questa Engineering to December 30, 2009.

Recommendation

Authorize General Manger to Sign Amendment No. One to Agreement No. 09-01, extending the term of the agreement to December 30, 2009.

Background

On June 16, 2008 the Board of Directors authorized Agreement No. 08-03 with Questa Engineering to prepare a feasibility study and preliminary design and engineering services for the development of an environmental and group camp at the former Camp Berryessa site. A key first step for the study is to do soil testing to determine the capacity of the site to handle wastewater (failure of the former Camp Berryessa septic system was a major factor in the closure of that facility). Unfortunately, work on the study has been delayed because the consultant has had to wait until the Bureau of Reclamation completes an archaeological and cultural survey of the site before it can perform soil tests. Completion of the survey is expected soon.

That original agreement with Questa Engineering terminated on December 31, 2008. Due to the above-referenced delays, on January 12, 2009 the agreement be extended to September 30, 2009. This extension has proved to be not quite long enough, since the Bureau of Reclamation did not finish the archaeological and cultural survey until late spring, and the soil testing was not able to be completed until June. The requested extension of the agreement to December 31, 2009 should provide more than ample time to complete the contract.

