



**Napa County Regional Park
and Open Space District**

Harold Kelly—Vice President
Director Ward One

Tony Norris
Director Ward Two

Guy Kay
Director Ward Three

Dave Finigan—President
Director Ward Four

Myrna Abramowicz
Director Ward Five

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Monday October 13, 2008 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the Conservation, Development and Planning Department Office at 1195 Third Street, Suite 210, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

1. Call to Order

2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- A. Consideration of and potential approval of Minutes of Board of Directors meeting of September 15, 2008.
- B. Consideration of Resolution 08-02 accepting a grant of \$1,650,000 from the State Coastal Conservancy for the acquisition of 673 acres in the Moore Creek watershed.
- C. Consideration of process and schedule for review and adoption of Master Plan.
- D. Receipt of report on expenditures, encumbrances and donations approved by the General Manager.
- E. Review of Projects Status Report.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters, unless specifically noted otherwise.

- A. Consideration of cancellation of the Regular Board Meeting of November 10, 2008 at 2 pm and setting of a Special Board Meeting for November 10, 2008 at 6:30 pm at the Yountville Community Center

7. Adjournment



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DRAFT
MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday September 15, 2008 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

1. Call to Order

The Meeting was called to order at 2:00 p.m.
All Directors present.

2. Public Comment

None.

3. Set Matters

2:15 pm

A. Discussion with Tracy Schulze, Napa County Assistant Auditor-Controller, of proposed format and content for monthly reporting of the District's financial status (verbal presentation--no advanced written materials).

Tracy Schulze gave the presentation, and will revise the format based on comments provided by the Board.

4. Administrative Items

A. Consideration of and potential approval of Minutes of Board of Directors meeting of August 11, 2008.

Directors voted to approve the minutes as presented.
TN-GK-MA-DF-HK

B. Presentation by Barry Christian on behalf of the NCTPA Napa Greenway Feasibility Study (verbal presentation—plan available for downloading at

<http://www.nctpa.net/docs/Napa%20Greenway%20Feasibility%20Study.pdf>
Barry Christian gave the presentation.

C. Receipt of report on expenditures, encumbrances and donations approved by the General Manager (RCD agreement for NRER)

John Woodbury gave the report.

- D. Authorization for General Manager to make payments to United Site Services and Upper Valley Disposal for services at the Napa River Ecological Reserve.
Directors voted to authorize payments for services.
GK-HK-MA-TN-DF
- E. Consideration of possible extension of exercise of option and escrow closing dates for the Moore Creek Open Space Park acquisition.
Directors voted to permit the extension of the option.
TN-HK-DF-MA-GK
- F. Review of Projects Status Report.
John Woodbury gave the report with discussions on Napa River Bay Trail, Berryessa Vista Kiosk, Miliken Reservoir Trails, Moore Creek, Napa Ecological Reserve, Rector Ridge, Skyline Park, and Vallejo Lakes.
- G. Consideration and potential approval of accepting a trail easement from John and Judy Ahmann (APN #015-260-004 and 015-260-010) along Blue Ridge east of Lake Berryessa.
Directors voted to graciously accept the easement from the Ahmann family.
MA-GK-TN-DF-HK
- H. Review of draft Master Plan.
Directors voted to proceed with the public process with refinements on the following;
1. Clarification that the projects described constitute a work program to determine feasibility, and will each be subject to CEQA review if found to be feasible.
 2. Correction of typos
 3. Addition of a glossary
 4. Park District Web Site included in the front cover
 5. No indication of Board Members officers, since these change annually
 6. Notation giving John Woodbury credit for photos used in the report
 7. Include description of Cedar Bluffs
 8. Pages 3 & 4 make changes to page numbers and define the use of asterisk in Section VII project list
 9. Categorize projects by interest after page 7 section 7
 10. Add a paragraph to summarize river recreation projects that the Flood District will be pursuing
 11. Develop a proposed review and approval process and schedule for consideration by the Board at its next meeting
- GK-MA-TN-HK-DF
- I. Potential items—meetings, formation of foundation—presentation by EBRPD Foundation members, Ahmann trail easement, Consideration and approval of a modified proposal to be submitted to the City Council of the City of Napa for trails on the Milliken property owned by the City of Napa.
None

5. Announcements by Board and Staff

None

6. Agenda Planning

- A. Consideration of cancellation of the Regular Board Meeting of October 13, 2008 and setting of a Special Board Meeting for October 20, 2008.

Directors voted to keep the October 13, 2008 meeting as scheduled.

DF-MA-TN-GK-HK

7. Adjournment

Meeting was adjourned to the regular scheduled meeting of the Park & Open Space District meeting on October 13, 2008.

DAVE FINIGAN, Board President

ATTEST:

MELISSA VON LOESCH
District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



Napa County Regional Park
and Open Space District

STAFF REPORT

Date: October 13, 2008

Agenda Item: 4.B

Subject: Consideration of Resolution 08-02 accepting a grant of \$1,650,000 from the State Coastal Conservancy for the acquisition of 673 acres in the Moore Creek watershed.

Recommendation

Approve Resolution 08-02

Background

The State Coastal Conservancy Board of Directors on September 25, 2008 approved a grant of \$1.65 million to assist with the acquisition of 673 acres in the Moore Creek watershed for habitat, water quality and park purposes. In order to receive the grant, the District Board of Directors must adopt a resolution accepting the grant and designating who is authorized to execute documents on behalf of the District.

Resolution No. 08-02

Resolution of the Board of Directors of the Napa County Regional Park and Open Space District
 Approving the Grant of Funds from the State Coastal Conservancy
 For the Acquisition of 673 Acres of Open Space in the Moore Creek Watershed

WHEREAS, the Legislature of the State of California has established the State Coastal Conservancy (“Conservancy”) under Division 21 of the California Public Resources Code, and has authorized the Conservancy to award grants to public agencies and nonprofit organizations to implement the provisions of Division 21; and

WHEREAS, the Conservancy awards grants for projects that it determines are consistent with Division 21 of the Public Resources Code and with the Conservancy’s Strategic Plan and that best achieve the Conservancy’s statutory objectives, in light of limited funding.

WHEREAS, at its September 25, 2008 meeting, the Conservancy adopted a resolution authorizing a grant to to the Napa County Regional Park and Open Space District (“grantee”) for the acquisition of the 673 acre Moore Creek Property (“the project”). The resolution was adopted by the Conservancy pursuant to and is included in the Conservancy September 25, 2008 staff recommendation, a copy of which is on file with the grantee and with the Conservancy..

WHEREAS, the Conservancy requires that governing body of the grantee certify through a resolution that it approves the award of Conservancy grant funding and authorizes the execution by a representative of the grantee of a grant agreement on terms and conditions required by the Conservancy;

NOW, THEREFORE, be it resolved that the grantee hereby:

1. Approves the award of grant funding from the Conservancy for the project.
2. Acknowledges that it has or will have sufficient funds to complete the project and, if any facilities are constructed as a part of the project, to operate and maintain the project for a reasonable period, not less than the useful life of the facilities.
3. Agrees to provide any funds beyond the Conservancy grant funds necessary to complete the project.
- 4.. Agrees to be bound by all terms and conditions of the grant agreement and any other agreement or instrument as may be required by the Conservancy and as may be necessary to fulfill the terms of the grant agreement and to complete the project.
5. Authorizes any of the following named officers or employees of the grantee [or: any person holding any of the following positions with the grantee] to act as a representative of the grantee, to negotiate and execute on behalf of the grantee all agreements and instruments necessary to comply with the Conservancy's grant requirements, including, without limitation, the grant agreement: General Manager or President of the Board of Directors

APPROVED AND ADOPTED _____, 20__.

I, the undersigned, hereby certify that the above Resolution No.08-02 was duly adopted by the grantee by the following roll call vote:

Ayes:

Noes:

Absent:

Signed: _____ Date: _____
Melissa Gray, District Secretary

<p>APPROVED AS TO FORM Office of District Counsel</p> <p>By: _____</p> <p>Date: _____</p>
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Napa County Regional Park
and Open Space District

STAFF REPORT

Date: October 13, 2008
 Agenda Item: 4.C
 Subject: Consideration of process and schedule for review and adoption of Master Plan

Recommendation

Approve process and schedule presented below regarding public review and Board adoption of District Master Plan

Background

Over the past year a Board subcommittee consisting of Dave Finigan and Tony Norris worked with staff to prepare a draft Master Plan for the District. At the September 15, 2008 meeting of the Board of Directors, the Directors reviewed the draft plan recommended by the subcommittee. After review and discussion, the Board authorized release of the draft for public review, subject to a variety of changes approved by the Board. The Board also requested staff come back to the Board with a recommended process and schedule for public review and subsequent adoption of the plan.

Staff recommends the following process and schedule:

October 24, 2008	Formal release of draft plan for public review, including posting the draft plan on the District web site and issuance of a press release. Send offer to make presentations to each city council and relevant commissions, and to County Board of Supervisors, during November and December.
November 10, 2008	Presentation of draft plan and receipt of public comment on draft plan, at a Special Board meeting held at the Yountville Community Center between 6:30 pm -- 8:00 pm (regular District business will be considered at the end of the meeting)
Prior to November 30, 2008	Issue Notice of Intent to Adopt a Negative Declaration pursuant to the California Environmental Quality Act
December 8, 2008	Receipt of public comment, and direction to staff if needed, on draft plan as part of regular Board meeting
November – December	Presentations by Directors (2 or fewer Directors at a time) and staff to public agencies and community groups as requested, and to County Board of Supervisors.

January 12, 2009

Adoption of Master Plan (and associated Negative Declaration) by Board of Directors at Regular Board meeting, including request to County Board of Supervisors that District Master Plan be recognized as consistent with and meeting the goals, policies and action items of the County General Plan Recreation and Open Space Element.

February, 2009

County Board of Supervisors considers recognizing District Master Plan as consistent with and meeting the goals, policies and action items of the County General Plan Recreation and Open Space Element.

