

*Director Ward One
Harold Kelly*

*Director Ward Two
Tony Norris*

*Director Ward Three
Guy Kay*

*Director Ward Four
Dave Finigan*

*Director Ward Five
Myrna Abramowicz*

AGENDA

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS

Thursday May 31, 2007 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than then 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

1. Call to Order
2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- A. Approval of Minutes of Board of Directors meeting of May 14, 2007
- B. Discussion and approval of comments on the draft Napa County General Plan and Draft Environmental Impact Report
- C. Discussion and possible action on web address for the District, including possible appointment of an ad hoc committee to develop a recommendation on site address for and design of District web page
- D. Discussion and possible action on including park and trail information in the Napa Valley Guidebook (verbal report—no staff report)
- E. Discussion of Project Status Report

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than the scheduling of meetings and whether and when to agendize matters for future consideration.

7. Adjournment

(Note: The June 11, 2007 meeting is being cancelled. The next regular meeting of the Board will be July 9, 2007.)

MINUTES

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS

May 14, 2007 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

1. Call to Order
Meeting called to order at 2:00 pm by President Kay. Directors Kay, Norris, Finigan and Abramowicz present. Director Kelly arrived during Item 4C.
2. Public Comment
None
3. Set Matters
None
4. Administrative Items
 - A. Approval of Minutes of Board of Directors meetings of April 9, 2007.
Moved to end of agenda, need a majority to approve.
Minutes of April 9, 2007 approved as revised.
MA-HK-GK-DF-TN
A A
 - B. Approval of the Final Budget and expenditure authorization for the fourth quarter of FY 2006-07.
John Woodbury presented the staff report and explained to the Directors that the primary difference from the previous draft budget approved by the District was that the election costs and the cost of the District liability insurance were paid in the fourth quarter from the Parks budget and not paid by the County. This change made no difference in the amount of funds available to the District for the fourth quarter.
Board Approved.
TN-DF-GK-MA-HK
X
 - C. Consideration and possible recommendation to the Napa County Board of Supervisors on proposed policies, principles and priorities for the Special Projects Fund.

John Woodbury stated that the ad hoc committee for the Special Projects Fund met and will be going to the Board of Supervisors with recommendations for action. The Directors discussed the idea that whatever number will be adopted that it be stated in terms of percentage since the total funds available will change from year to year. They also wanted a clarification of the time frames. The Directors motioned to direct John Woodbury to draft a letter to the Board of Supervisors regarding this proposal.

Board Approved.

DF-HK-GK-MA-TN

- D. Consideration and adoption of the District's Conflict of Interest Code.
Board Approved.
DF-MA-GK-TN-HK
- E. Receipt of report from the ad hoc District logo committee and possible action related to adopting a proposed logo.
Tony Norris presented the draft logo that he and Myrna Abramowicz had decided upon after several renditions. Cheryl Harris expressed her concern that the logo does not include any images of nature and that many open space issues will not include people. The Directors approved the logo with the recommendation that the figure of the man appear less rumped.
Board Approved.
DF-HK-GK-MA-TN
- F. Consideration of web address for use by the District.
The Board discussed different options including retaining a website currently held by Bernhard Krevet, setting up a new web site, or using the county website. The different considerations include cost and accessibility for public. The goal is to get a website up and running before the Oat Hill Mine Trail opens in October. This item was continued to the May 31st agenda to consider web site names and possible appointment of an ad hoc committee of the Board to consider web site issues.
- G. Discussion and possible direction to staff on preparation of comments on the County General Plan Update to be considered by the Board at the special meeting of the Board to be held on May 31, 2007.
John Woodbury asked all Directors to submit their comments to him and he will prepare a summary for the May 31st meeting. He also suggested that the Board limit the comments it submits to the Board of Supervisors to the open space portion of the General Plan. Any other comments on other areas should be submitted independently.
- H. Project Updates (verbal report by General Manager), including discussion and possible direction to staff by the Board of Directors.
John Woodbury announced that this will be a regular item on agenda to provide updates on projects. He will also be working on preparing a spreadsheet with a summary of the projects.
Bay & River Trail: Middle of feasibility study, consultant should be done by June. A few critical issues remain – (1) short section covers a spur of marsh which is within an area designated as critical habitat for a species of flower (2) cost issues regarding the railroad crossing.
Milliken Reservoir: Working with consultant, started biological inventory and looking at trail routes.

Oat Hill Mine Trail: Board of Supervisors voted to exercise easement. Staff working with Volunteers for Outdoor California, and have scheduled the last weekend in October for a major volunteer effort. 5

Camp Berryessa: Met with Bureau of Reclamation and did a tour of an environmental education camp at Pt. Reyes, could implement a similar project.

Newell Preserve: Lynch Canyon on Solano County side opened last week, Newell side not open yet but have had some discussions with American Canyon on resolving issues.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

Director Kelly stated that he had met with the publisher of Napa Valley Guide Book and discussed the idea of sponsoring a map. He already has a map and would be happy to update to include parks, trails, etc. at no cost to the district. Will put on agenda for May 31st meeting.

Director Finigan provided an update for the maser plan ad hoc committee. He and Director Norris met with John Woodbury and are trying to develop a specific outline of plans for the district. They will bring this back to the board for discussion and hopefully have it ready for the July meeting.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendize such matters.

- A. Cancellation of June 11, 2007 meeting and scheduling of special meeting on May 31, 2007 at 2 p.m.

John Woodbury stated that we will notice May 31st as a special meeting.

7. Adjournment

Board voted to adjourn at 3:15 p.m.
HK-DF-GK-MA-TN

GUY KAY, Board President

Barb Ruffino

ATTEST:

BARB RUFFINO,
Acting District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



STAFF REPORT

Date: May 31, 2007
Agenda Item: 4.B
Subject: Discussion and approval of comments on the draft Napa County General Plan and Draft Environmental Impact Report

Recommendation

- (1) Review, modify as appropriate and adopt the attached proposed comments, and authorize their submittal by the Board President

Background

The County of Napa on February 16, 2007 released for public comment a draft General Plan, together with its draft Environmental Impact Report. Included in the draft General Plan is a new element, the Recreation and Open Space Element, which is of particular interest to the Napa County Regional Park and Open Space District. Additional policies contained in the Agriculture and Land Use Element, the Circulation Element, the Economic Development Element, the Conservation Element and the Community Character Element also affect the District.

Since release of the draft, the District Board of Directors has taken public comment and briefly discussed and commented on these draft documents at three prior meetings. In addition, several Board members have directly communicated comments and questions to staff. Overall, the draft General Plan is very supportive of the goals of the Napa County Regional Park and Open Space District. However, the input received has pointed out some important opportunities which have been overlooked, some clarifications which are needed, and a few inconsistencies that need to be resolved.

Staff has synthesized input into one set of draft comments (see attached). In preparing this set of draft comments, staff has sought to retain the existing draft General Plan language and structure as much as possible. In addition, comments on matters that did not appear to be directly relevant to the District have not been included. For these reasons, not all comments made at the prior meetings or otherwise received by staff are included in this draft, and in some cases the intent of comments has been incorporated but the choice of words and their placement may be different than what was suggested.

Staff recommends that a cover letter signed by the Board President accompany the attached comments, that the cover letter states the draft General Plan offers a good framework for supporting and guiding the work of the District, and that comments submitted by the District suggest minor changes to address oversights, provide clarity and avoid inconsistencies.

Napa County Regional Park and Open Space District

Comments

I. Draft General Plan

Agricultural Preservation and Land Use Element

1. (page 39, Policy Ag/LU-24, modify as follows)

“The County will discourage proposed developments outside of urbanized areas which require urban services. However, nothing in this Land Use Element is intended to preclude the construction and use of a single-family residence, day care center or private school, or public recreational facility on an existing, vacant, legal parcel of land, in compliance with adopted County ordinances and other applicable regulations.”

[Note: This policy clarifies Policy Ag/LU-11. Without the proposed additional language, Policy Ag/LU-11 is inconsistent with the intent and policies of the Recreation and Open Space Element.]

2. (page 40, Policy Ag/LU-25, add comma)

“For the purposes of this General Plan, the terms “urbanized” or “urbanizing” shall include the subdivision, use, or development of any parcel of land for non-agricultural purposes. Engaging in nature-based recreation, or non-agricultural uses that are permitted in the applicable zoning district without the issuance of a use permit, such as development of one single-family house and/or second unit on an existing legal lot, shall not be considered urbanizing.”

[Note: Without the addition of the comma, the sentence could be read to mean that only recreation that does not require a use permit is not considered “urbanizing”. Since a use permit is required for virtually all forms of recreation, this interpretation would conflict with the intent and policies of the Recreation and Open Space Element. Addition of the comma eliminates the potential for this inconsistent interpretation.

3. (page 45, Policy Ag/LU-40 and Action Item Ag/LU 40.1, delete entirely)

~~“Lands along the west bank of the Napa River south of the City of Napa and specific urban areas within four miles of the high water mark of Lake Berryessa are appropriate areas for marine commercial zoning and development.
Action Item Ag/LU 40.1: Consider amendments to the Zoning Code to allow additional commercial, residential and mixed uses in the Spanish Flat, Moskowite Corners, and southern Pope Creek areas which are complementary to recreation activities at Lake Berryessa.”~~

[Note: With the public purchase of most of the lands west of the Napa River south of the City of Napa, for either wetland restoration or flood control, and the construction of the

