

*Director Ward One
Harold Kelly*

*Director Ward Two
Tony Norris*

*Director Ward Three
Guy Kay*

*Director Ward Four
David Finigan*

*Director Ward Five
Myrna Abramowicz*

AGENDA

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS

Monday May 14, 2007 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

GENERAL INFORMATION

Agenda items will generally be considered in the order indicated below, except for Set Matters, which will be considered at the time indicated. Agenda items may from time to time be taken out of order at the discretion of the President.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the District Secretary. Requests for disability related modifications or accommodations, aids, or services may be made to the Secretary's office no less than then 48 hours prior to the meeting date by contacting (707) 259-8603.

Any member of the audience desiring to address the District on a matter on the Agenda, please proceed to the rostrum and, after receiving recognition from the President, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit you comments to the specific subject under discussion. Time limitations shall be at the discretion of the President.

State law requires agency officers (Directors and Officers) to disclose, and then be disqualified from participation in, any proceeding involving a license, permit, or other entitlement for use, if the officer has received from any participant in the proceeding an amount exceeding \$250 within the prior 12 month period. State law also requires any participant in a proceeding to disclose on the record any such contributions to an agency officer.

1. Call to Order
2. Public Comment

In this time period, anyone may address the Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the President. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

3. Set Matters

None

4. Administrative Items

- A. Approval of Minutes of Board of Directors meetings of April 9, 2007.
- B. Approval of the Final Budget and expenditure authorization for the fourth quarter of FY 2006-07.
- C. Consideration and possible recommendation to the Napa County Board of Supervisors on proposed policies, principles and priorities for the Special Projects Fund.
- D. Consideration and adoption of the District's Conflict of Interest Code.
- E. Receipt of report from the ad hoc District logo committee and possible action related to adopting a proposed logo.
- F. Consideration of web address for use by the District.
- G. Discussion and possible direction to staff on preparation of comments on the County General Plan Update to be considered by the Board at the special meeting of the Board to be held on May 31, 2007.
- H. Project Updates (verbal report by General Manager), including discussion and possible direction to staff by the Board of Directors.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendaize such matters.

- A. Cancellation of June 11, 2007 meeting and scheduling of special meeting on May 31, 2007 at 2 p.m.

7. Adjournment

MINUTES

NAPA COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT BOARD OF DIRECTORS

April 9, 2007 2:00 P.M.
1195 Third Street, Third Floor, Napa, CA

1. Call to Order

Meeting called to order @ 2:07 pm by President Kay. Directors Kay, Kelly and Abramowicz present. Director Norris is excused. Director Finigan absent.

2. Public Comment

None

3. Set Matters

None

4. Administrative Items

- A. Approval of Minutes of Board of Directors meetings of March 12, 2007 and March 30, 2007.

Minutes of March 12, 2007 and March 30, 2007 approved as presented.

HK-MA-GK-DF-TN

X X

- B. Consideration of (1) recommendation to County Board of Supervisors to exercise the Oat Hill Mine Road easement and approve Addendum #1 to Exhibit "A" of the Napa County Grant Agreement No. 6782 related to improving and operating the route as a non-motorized recreational trail, and (2) authorization of the Board President to sign the Addendum on behalf of the District.

John Woodbury led discussion regarding Oat Hill Mine Trail. He discussed the fact that portions of the trail are on private land and talked about the Cal Trans safety project at the intersection. He asked the board to approve all four actions listed under this item. He stated that Prop. 12 funding will be available to fund some of these

projects and that they will be obtaining volunteers for some projects, who will sign a liability waiver. Barry Christian of American Canyon spoke of his concerns regarding equestrians and bikers. Board approved.

4

MA-HK-GK-DF-TN

X X

- C. Receipt of report from the ad hoc District logo committee and possible action related to adopting a proposed logo.
Chairperson for this committee not present. Item continued until May 14th meeting.

5. Announcements by Board and Staff

In this time period, members of the Board of Directors and staff will announce meetings, events and other matters of interest. No action will be taken by the Board on any announcements.

John Woodbury announced that the Board of Supervisors has extended the comment period for the Draft General Plan and EIR until June 18th. This item will be put on the agenda for the May meeting and he asked all directors to provide him with their written comments.

The Bay Area Open Space Annual Conference will be held on June 13th. He will pick up any available handouts and material for directors unable to attend.

April 21st is Earth Day. There will be a booth there and John Woodbury asked any available directors to help.

April 22nd – Knoxville clean up day – organized by Sheriff Dept.

Milliken Watershed Study has been launched.

He announced that he toured Rector Ridge (Dept of Veterans Affairs property) with Betsy Wilson – several miles of possible trails.

He will be going with Bureau of Rec next week to Marin headlands to tour an environmental education camp site.

Myrna Abramowicz questioned if the board will be planning any work at Younville X-Roads in the near future and wondered if we could use Prop. 12 funds for capital improvements needed there (kiosk).

Myrna announced that she will be gone from June 11th thru June 18th and suggested that we reschedule the June meeting.

She announced that she had met with Leon Garcia, Mayor of American Canyon.

Guy Kay announced that he will also be gone from June 8th until June 18th and would miss the June meeting. He also stated that he is having computer problems and anyone that needs to reach him should do so by telephone.

Harold Kelly announced that he will be participating in Earth Day festivities but will not be present at the Knoxville clean up day.

6. Agenda Planning

In this time period, members of the Board of Directors and staff will discuss matters for possible consideration at future meetings. No action will be taken by the Board other than whether and when to agendaize such matters.

Cheryl Harris commented to the board that the Bay Area Open Space Council Conference last year was fantastic and recommended that directors attend if they are able. She also asked if the Board could prioritize possible projects and suggested that they try and outreach more to the community through newspaper, website or newsletter.

John Woodbury stated that there will be a press release in the newspaper after the board action next week.

7. Adjournment

Board voted to adjourn @ 3:12 p.m.

MA-HK-GK-TN-DF

X X

GUY KAY, Board President

Barb Ruffino

ATTEST:

BARB RUFFINO
Acting District Secretary

Key

Vote: HK = Harold Kelly; TN = Tony Norris; GK = Guy Kay; DF = David Finigan; MA = Myrna Abramowicz

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused



STAFF REPORT

Date: May 14, 2007
 Agenda Item: 4.B
 Subject: Approval of Final Budget for the Fourth Quarter of FY 2006-07

Recommendation

- (1) Approve the Final Budget for the Fourth Quarter of FY 2006-07 and authorize the General Manager to approve payment of invoices consistent with this budget.
- (2) Receive report of payments made in April, 2007

Background

The Board of Directors at its February 22, 2007 meeting approved a draft grant agreement with the County of Napa, and a draft budget for the District covering the Fourth Quarter of FY 2006-07, subject to modifications that may be adopted by the Board of Supervisors in approving the grant agreement. The Board of Directors also authorized the General Manager to approve payments of invoices consistent with the budget.

The Board of Supervisors approved the grant agreement on March 27, 2007. The primary difference between the draft agreement approved by the District Board, and the grant agreement adopted by the Board of Supervisors, is that the cost of the November 2006 election, and the cost of District liability insurance, as well as offsetting revenues, were included within the District budget, as opposed to being paid directly by the County. This change makes no difference in the amount of funds available to the District for its operations in the fourth quarter.

The final budget for the Fourth Quarter is as follows:

Budget Fourth Quarter FY 2006-07

County Staff Services	\$54,420
Transportation and Travel	\$1,000
Office Expense	\$750
Insurance: Liability	\$786
District Elections	\$112,394
Total	\$169,350

During the month of April, the General Manager approved two invoices:

Alliant Insurance Services	District Liability Insurance	\$785.83
Napa County Elections Division	November 2006 Election	\$112,393.85

